

MEETING OF THE BOARD OF TRUSTEES
OF THE
UNIVERSITY OF ILLINOIS

JANUARY 17, 1923



The January meeting of the Board of Trustees of the University of Illinois was held at the Blackstone Hotel, in Chicago, at 11 o'clock a. m. on Wednesday, January 17, 1923.

The following members were present: President Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, and Mr. Noble; also Mr. Armstrong, member elect.

President Kinley and Professor J. M. White were present.

MINUTES APPROVED

The Secretary presented the minutes of the meeting of December 15, 1922.

On motion of Mrs. Blake, the minutes were approved as printed on pages 93 to 102 above.

EXECUTIVE COMMITTEE MEETING, DECEMBER 22, 1922

The Secretary reported that the Executive Committee approved on December 22, 1922, a recommendation from the University Senate that the degree of Doctor of Medicine be conferred on January 1, 1923, on the following students who on that date completed all the requirements for the degree, including twelve months of service as internes in a hospital approved by the University:

PHILIP ARIES
 WILLIAM HARCOURT BROWNE
 NEAL DOW CRAWFORD
 WALTER J. R. HEINEKAMP
 ROGER EDMUND PINKERTON
 MAURICE JOSEPH ROSENBERG
 PAUL WHITE RUSH
 DORRIN FRED RUDNICK
 IRVING JOSEPH SHAPIRO
 ALFRED STANLEY TRAISMAN

This report was received for record.

MATTERS PRESENTED BY PRESIDENT KINLEY

The Board considered the following matters presented by the President of the University.

INSPECTION OF HIGH SCHOOLS

(1) A statement made in response to a request of the Board (see Minutes, April 15, 1921, p. 226) concerning the standards and conditions of the accrediting of high schools in Illinois as administered by the High School Visitor of the University. This statement has been delayed because the matter was under discussion with the State Superintendent of Public Instruction. The discussion is still continuing, with a fair prospect of an early agreement on all points at issue. The following statement of standards and methods was prepared by Professor Hollister.

I. Purposes:

In applying standards for accrediting as a basis for such certifying privilege the University seeks constantly to reduce the waste caused by failures in the freshman year of the colleges. For this reason our standards are set as high as general conditions in the State will permit, and these standards are maintained by thoro-going follow-up visits.

II. Standards:

When schools are inspected for purposes of accrediting, it is with the understanding that we are accrediting subjects of study one by one and not determining an average of excellence. When a school is once accredited, the University thereby agrees to take, on certificate, *any graduate* who has satisfactorily completed the course laid down by the high school authorities and who is able to present fifteen (15) acceptable units for admission. Given a school year of 36 or more weeks, the three principal factors which go to make a successful and therefore creditable high school are:

(1) A suitable physical plant, including a building, grounds, and equipment adequate for doing the things which the school undertakes.

(2) Efficient instruction and a normal scholarship rank of the pupils.

(3) A proper school spirit and attitude of the pupils and teachers towards each other and in relation to the work undertaken. These are the three general aspects of the school in operation which the Visitor undertakes to evaluate in order to determine whether or not the students graduating from the school are likely to qualify for University work.

In addition to the above general standards, the University makes certain specific requirements as to subjects and also as to their treatment in some cases. Of the fifteen units, six—three in English, two in mathematics, and one in laboratory science,—must

be presented by all. Of the remaining nine units, six must be from an elective list of academic subjects, while three may be from vocational lines, when taught under favorable conditions and in a satisfactory manner, as more or less definitely prescribed.

There are further specific requirements in order to register without condition in certain colleges of the University, as two units of the same foreign language for the College of Liberal Arts and Sciences; a third unit in mathematics for the College of Engineering, a second unit in laboratory science for the College of Agriculture, etc.

All these specific requirements, intended to save students from a handicap in their college courses, the Visitor must take into account in inspecting a high school. He must see to it that proper and adequate equipment is provided for instruction in each subject and that effective methods are in use for laboratory work, the use of the high school library, and the conduct of class-room and study-hall work.

In addition to the above an annual report is required from each accredited school showing changes in teachers, enrollment, curriculum, equipment, etc. This report, together with the last Visitor's report on a school, goes with the Visitor on his trip.

Schools are revisited every first, second, or third year after last accrediting, according to the conditions reported at the time of the last visit.

III. Methods:

First of all, for new schools, an *application* for accrediting must be filed. *In this the school takes the initiative.* This report indicates the scholastic preparation of the teachers, the salaries paid, and the teacher's load in daily class work; the amount invested in laboratory and library equipments, with departmental provisions in the library; the school enrollment, length of school year, and length of recitation and laboratory periods. If this application, which is in the form of a report, is found satisfactory, *the school is listed*, along with schools whose credit terms expire the following June, *for visitation and inspection.* For this work groups of schools in the same locality are selected in order to economize in time and cost. The Visitor goes unannounced and inquires carefully as to the three points mentioned under Standards. The adequacy of the school plant in general and its sanitary features are first considered. Laboratories, shops, and the library are appraised. In physics, for instance, suitable tables for experiments should be found, and duplicate pieces of apparatus for individual or small group experimentation provided, and of a character to include the problems to be studied in the year's course. Suitable lighting and ventilation are also to be insisted upon.

In the shops, care of the floors, tools, and materials are observed, as also the lighting and ventilation. The character and amount of equipment and materials provided as compared with the work undertaken is noted and attention called to any deficiencies. The provisions made for domestic science, agriculture, and the teaching of commercial subjects and music are similarly investigated.

The library provision is considered with reference to the needs of the different departments of instruction and the uses made of it by teachers and pupils.

Recitations are visited. Here the Visitor seeks to estimate the teacher's ability to instruct, as well as the reaction of the pupils to their work. Careful attention is given to the relative ranking of pupils in scholarship as on the basis of what a good high school should accomplish.

The conduct, attention, and general bearing of pupils is observed in order to determine the finer qualities in the character of the school as expressing the spirit of the school and its probable effect on the pupils and on the ranking of the school.

The Visitor summarizes these in a written report which is later considered by a committee of the Faculty which recommends to the Council of Administration the action to be taken in each given case.

In connection with the visitation, or in response to special requests, or by appointment at the Visitor's office, frequent meetings with superintendents, principals, or school board members are held for advisement as to ways and means of improving the high schools with reference to the conditions of accrediting given above.

The High School Conference, meeting once a year at the University, is also a means for mutual understanding between high schools and the University of the best methods of improving and developing the high schools. This meeting is directly related to the accrediting work maintained by the University.

For similar purposes certain bulletins are published by the accrediting department, such as the High School Manual, which gives detailed information as to entrance requirements and the conditions of accrediting; the Proceedings of the High School Conference; the Annual Report of the Visitor showing schools accredited and giving various studies, based on high school conditions, for the guidance and help of school authorities; a syllabus of Home Economics prepared by that section of the Conference in cooperation with the corresponding University department; a bulletin on Planning and Construction of High School Buildings; a bulletin, compiled in cooperation with the Conference committee, dealing with High School Libraries.

In all of this work there is no duplication of work done elsewhere by the state.

Actual inspection is made for accrediting.

No school is accredited on the basis of written reports by the school officers except schools of generally acknowledged standing when they apply for *re-accrediting* for another three year period and then only if they are still in charge of the same principal and superintendent.

This report was received for record.

REVISION OF SECOND YEAR OF MEDICAL CURRICULUM

(2) A recommendation from the University Senate that the second year of the curriculum of the College of Medicine be modified as follows:

FIRST SEMESTER			
	<i>Present Curriculum</i>	<i>Revised Curriculum</i>	<i>Changes</i>
Anatomy.....	128	112	-16
Bacteriology.....	144	128	-16
Pharmacology.....	96	96	
Physiology.....	144	128	-16
	512	464	-48
SECOND SEMESTER			
Pharmacology.....	128	112	-16
Pathology.....	192	176	-16
Operative Surgery.....	32	32	
Physical Diagnosis.....	48	48	
Clinical Diagnosis ¹	64		-64
Hygiene ¹	32		-32
Advanced Work.....			
Elective Subjects.....		96	96
	496	464	-32

On motion of Mr. Noble, these modifications were adopted.

BINDING BIENNIAL REPORT

(3) A recommendation that an appropriation of \$200 be made from the Reserve and Contingent Fund for binding 225 copies of the Biennial Report of the University.

On motion of Mrs. Evans, this appropriation was made, by the following vote: Aye; Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoyt, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

RESIGNATION OF PROFESSOR E. B. GREENE

(4) Doctor E. B. Greene, who began his service at the University of Illinois as Assistant Professor of History in 1894, and has held the rank of professor in that department since 1897, has decided to accept a call to Columbia University. Professor Greene was for several years Dean of the College of Literature and Arts. His decision has been largely influenced, I understand, by the exceptional library facilities available in New

¹The subjects of Clinical Diagnosis and Hygiene are to be transferred to the third year.

York City, especially in his particular field of early American history. With great regret, I recommend that Professor Greene's resignation be accepted to take effect on June 30, 1923.

This resignation was accepted and the President of the University was requested to convey to Professor Greene an expression of the extreme sense of regret of the Board, and of its good wishes for Professor Greene's future.

STADIUM COMMITTEE

(5) A report from the Stadium Committee.

January 5, 1923

President David Kinley, University of Illinois

DEAR PRESIDENT KINLEY:

In order that you may be fully advised in regard to Stadium matters I wish to report that the Executive Committee of the University of Illinois Memorial Stadium at a meeting held on Saturday, November 25, 1922, in Champaign, gave formal approval to the following contracts which had previously been executed by George A. Huff, President of the University of Illinois Athletic Association, with the respective parties:

English Brothers, a copartnership of Champaign, Illinois, general contract—\$1,221,747.00;

Walsh and Slaterry Company, a corporation of Peoria, Illinois, drainage, plumbing, and gas fitting—\$59,000.00;

A. H. Barth Electric Company of Springfield, Illinois, electric wiring—\$14,998.00;

Sodemann Heat and Power Company, a corporation located at St. Louis, Missouri, heating and ventilating—\$9,387.00.

The Committee also approved an order issued by Holabird & Roche, architects, to Robert W. Hunt and Company for the consideration of \$1,315.00 providing for the making of shop inspection of structural steel at the fabricating plant and providing for sampling and testing materials. The Committee also gave approval to an order issued under date of November 2 by Holabird & Roche in favor of English Brothers and approved by the University of Illinois Athletic Association, for the payment of \$14.00 per ton of 2000 lbs. to English Brothers for labor and material required in loading, hauling, erection, and field painting of the structural steel and iron other than reinforcing bars and spirals as per specifications already signed by English Brothers.

Chairman Robert F. Carr has heretofore communicated to the Board of Trustees the request of the Stadium Committee that the Board of Trustees arrange to have made a study of the landscape and planting requirements in connection with the Stadium site; also the parking needs and the matter of paving First and Fourth Streets.

Chairman Scheidenhelm of the Building Committee reported that the architects have had a representative in Pittsburgh and Washington for the purpose of pushing to completion the order for structural steel for use in the Stadium. Chairman Robert F. Carr has also interviewed the high officials of the steel corporation for the purpose of enlisting their interest in having this job completed by the steel mills as rapidly as possible.

English Brothers report that the concrete footings, foundation walls, and piers have been completed for both stands and that all except about 5,000 yards of excavation on the playing field has been finished. The general contractor is making plans to proceed with the erection of structural steel as soon as it arrives in sufficient quantities.

Respectfully submitted

C. J. ROSEBERY

Secretary

This report was received for record.

The matter of the planting and landscaping of the surroundings of the Stadium was referred to a special committee consisting of Mrs. Blake, Mrs. Busey, and Mr. Abbott, for consideration and report.

GREGORY SCHOLARSHIP FUND

(6) A recommendation that the following regulations be adopted for the administration of the John M. Gregory and Louisa C. Gregory scholarship fund which was accepted by the Board on October 20, 1922 (pages 56, 57);

(Provisions in Mrs. Gregory's Will)

1. The scholarships are to be known as "The John M. Gregory and Louisa C. Gregory Scholarships."

2. The fund is to be "for the aid of worthy, indigent and self-sustaining students, who must be free from the vices of smoking and chewing tobacco, and from the use of intoxicating liquors as a beverage."

3. "Each scholarship shall yield to its incumbent One Hundred Dollars (\$100) per annum."

4. "Whenever the number of applicants shall exceed the number of scholarships at the time vacant, then the scholarships shall be awarded to those who shall pass the best competitive examination in the preparatory studies, such examinations to be under the direction and supervision of the faculty."

(Additional Regulations)

5. Applicants for the scholarships shall have been in residence at the University for at least one semester.

6. The scholarships shall be awarded by a Committee of three appointed by the President of the University.

7. In awarding the scholarships, scholastic standing as well as character and financial need shall be considered.

8. The competitive examinations called for in paragraph 4 shall be in a selected group of high-school subjects and shall be under the direction of the committee provided for in paragraph 6.

9. The fund shall be invested by the Comptroller under the direction of the Finance Committee of the Board of Trustees.

On motion of Mr. Noble, these regulations were adopted.

KNIPP AND BROWN PATENTS

(7) A recommendation that the Committee on Patents be authorized to negotiate for the sale of the prospective patents covering the use of alkali vapor in vacuum tubes for which Dr. Knipp and Mr. Brown have applied.

Professor White, the chairman of our Committee on Patents, reports that the patent here involved is not a basic patent, that only companies licensed to manufacture vacuum tubes under the DeForrest patents could manufacture this tube, and that none of these companies would be interested in our patents unless they can buy them outright. Dr. Knipp and Mr. Brown have agreed to assign such patents as they may secure to the University.

On motion of Mrs. Blake, the President of the University was authorized to direct the committee to negotiate for the sale of these patents, and to report the terms to the Board.

JAMES R. MORRIS LOAN FUND

(8) A recommendation that the following regulations be adopted for the administration of the James R. Morris Loan Fund which was accepted by the Board on December 15, 1922 (page 94):

1. The funds shall be invested by the comptroller under the direction of the Finance Committee of the Board of Trustees.

2. Loans may be made to matriculated students who have been in residence at the University at least one semester, and who at the time they make application are students in residence at this University, and have declared their intention to graduate.

3. The maximum loan to any student at any time shall be \$400.

4. When recommending loans only students of promise and good scholastic standing will be considered, and other things being equal, preference will be given to

those students who are farthest along in their University work. A loan will not be recommended to any student who is believed to be financially or morally delinquent in any respect.

5. Applicants for loans are expected to give security other than their signatures, and no member of the faculty or other person directly connected with the University will be accepted as security for any student loan.

On motion of Mr. Hoit, these regulations were adopted.

GRADUATE SCHOOL FELLOWSHIPS

(9) A recommendation that the usual appropriation of \$25,000 be made from funds of 1923-24 for Graduate School fellowships and scholarships for the year 1923-24, the stipends to be determined and assigned on recommendation of the Executive Faculty and the Dean of the Graduate School, and the approval of the President.

This recommendation was approved.

THE CAHOKIA MOUNDS

(10) A recommendation that an appropriation of \$4,500 be made from the Reserve and Contingent fund for a continuation of the work of the University of Illinois survey of the Cahokia Mounds, under the direction of Doctor Warren K. Moorehead. This will provide for the publication of a valuable report now completed of the explorations already made, and for further explorations in March and April of this year.

On motion of Mrs. Grigsby, this appropriation was made, by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

SANITARY DISTRICT SEWER ACROSS CAMPUS

(11) A letter from Judge W. G. Spurgin.

January 16, 1923

President David Kinley, University of Illinois

DEAR SIR:

The Urbana and Champaign Sanitary District desires a right of way across the University grounds somewhere south of the present interurban line across the grounds and as near along the right of way as it can possibly be constructed. I am at this time unable to give the exact location as to where the line is to be constructed. This right of way is for the purpose of constructing an intercepting sewer.

I understand that there is to be a meeting of the Board of Trustees of the University on Wednesday, January 23, and am simply reminding the Board that we wish to make an application for this right of way. If the University of Illinois or the Board of Trustees have any suggestion to offer relative to the location of this intercepting sewer, it would be greatly appreciated.

Very respectfully submitted,

W. G. SPURGIN,

Attorney for The Urbana & Champaign Sanitary District

This letter was received for record.

REPORT OF THEFT OF GROCERIES

(12) A report of a theft of groceries valued at \$50.95 from the northeast basement room of the Woman's Building on the afternoon of Saturday, November 25, 1922.

This report was received for record.

SALARY OF MR. C. A. PETRY

(13) A recommendation that the salary of Mr. C. A. Petry, Structural Engineer in the office of the Supervising Architect, be increased to \$400 a month, effective January 1, 1923.

This recommendation was approved, by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

SAFE FOR THE COLLEGE OF DENTISTRY

(14) A recommendation that an appropriation of five hundred dollars (\$500) be made from the Reserve and Contingent Fund for the purchase and installation of a safe in the College of Dentistry for the greater security of the records of that college.

This appropriation was made, by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

QUINE MEMORIAL BOOKLET

(15) A recommendation that the sum of \$400 be appropriated from the Reserve and Contingent Fund for the printing of 2000 copies more or less of a Quine memorial booklet to contain a record of the memorial service in honor of Doctor Quine held at the College of Medicine on January 3, with the addresses made at that time by Doctor Pusey, Doctor Herrick, and the President of the University, and also a historical sketch of the College of Medicine prepared by Doctor Pusey, which records the notable contributions of Doctor Quine to the development of the College.

On motion of Mr. Noble, this appropriation was made, by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

TRANSFER OF FUNDS, ANNOUNCEMENT OF COURSES AND LOCAL DIRECTORY

(16) A recommendation on request of the Director of the University Press, that the sum of \$301.11 be transferred from the appropriation for printing the Announcement of Courses to the appropriation for the Local Directory.

On motion of Mr. Hoit, this transfer was made.

APPROPRIATION FOR THE SCHOOL OF MUSIC

(17) A recommendation that \$350 be appropriated from the Reserve and Contingent Fund to the School of Music for the purchase of music to be used by the University Choral Society and in the other work of the School of Music.

On motion of Mrs. Blake, this appropriation was made, by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoit, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

REGISTRAR'S REPORT OF FEES

(18) The Registrar's report of fees for the second semester of 1921-22 and the summer session of 1922.

	SECOND SEMESTER, 1921-22		
	<i>Gross</i>	<i>Refund</i>	<i>Net Total</i>
MATRICULATION FEES			
273 at \$10.00.....	\$ 2,730.00		
Refund, 10 at \$10.00.....		\$ 100.00	
Total, Matriculation Fees.....	\$ 2,730.00	\$ 100.00	\$ 2,630.00

	<i>Gross</i>	<i>Refund</i>	<i>Net Total</i>
INCIDENTAL FEES			
4532 at \$25.00.....	\$113,300.00		
1537 at \$37.50.....	57,637.50		
5 at \$12.50.....	62.50		
1 at \$18.75.....	18.75		
Refund, 50 at \$25.00.....		\$1,250.00	
Refund, 11 at \$37.50.....		412.50	
Refund, 98 at \$12.50.....		1,225.00	
Refund, 24 at \$18.75.....		450.00	
Total, Incidental Fees.....	\$171,018.75	\$3,337.50	\$167,681.25
TUITION FEES			
482 at \$7.50.....	\$ 3,615.00		
Refund, 62 at \$7.50.....		\$ 465.00	
Refund, 10 at \$3.75.....		37.50	
Total, Tuition Fees.....	\$ 3,615.00	\$ 502.50	\$ 3,112.50
LOCKER FEES			
971 at \$1.00.....	\$ 971.00		
Refund, 67 at \$1.00.....		\$ 67.00	
Refund, 9 at .50.....			\$ 4.50
Total, Locker Fees.....	\$ 971.00	\$ 71.50	\$ 899.50
SPECIAL EXAMINATION FEES			
553 at \$5.00.....	\$ 2,765.00		
Refund, 10 at \$5.00.....		\$ 50.00	
Total, Special Examination Fees.....	\$ 2,765.00	\$ 50.00	\$ 2,715.00
LATE REGISTRATION FEES			
265 at \$1.00.....	\$ 265.00		
Refund, 1 at \$1.00.....		\$ 1.00	
Total, Late Registration Fees.....	\$ 265.00	\$ 1.00	\$ 264.00
CHANGE FEES			
1112 at \$1.00.....	\$ 1,112.00		
201 at \$2.00.....	402.00		
Refund, 2 at \$1.00.....		\$ 2.00	
Total, Change Fees.....	\$ 1,514.00	\$ 2.00	\$ 1,512.00
VISITORS FEES			
35 at \$7.50.....	\$ 262.50		
Refund, 1 at \$7.50.....		\$ 7.50	
Refund, 2 at \$3.75.....		7.50	
Total, Visitors Fees.....	\$ 262.50	\$ 15.00	\$ 247.50
DIPLOMA FEES			
1139 at \$10.00.....	\$ 11,390.00		
Total, Diploma Fees.....	\$ 11,390.00		\$ 11,390.00
TRANSCRIPT OF CREDITS FEES			
27 at \$1.00.....	\$ 27.00		
1 at \$2.00.....	2.00		
4 at .50.....	2.00		
Refund, 1 at \$1.00.....		\$ 1.00	
Refund, 1 at .50.....		.50	
Total, Transcript of Credits Fees.....	\$ 31.00	\$ 1.50	\$ 29.50

	<i>Gross</i>	<i>Refund</i>	<i>Net Total</i>
LABORATORY FEES			
Agronomy.....	\$ 876.00	\$ 18.00	\$ 858.00
Anatomy.....	245.00	10.00	235.00
Animal Husbandry.....	61.00		61.00
Athletic Coaching.....	262.00	5.00	257.00
Bacteriology.....	671.50	20.00	651.50
Botany.....	529.00	22.75	506.25
Ceramics.....	144.50		144.50
Chemistry.....	19,714.00	674.75	19,039.25
Civil Engineering.....	456.50	28.00	428.50
Dairy Husbandry.....	291.00	13.50	277.50
Electrical Engineering.....	500.00	4.00	496.00
Entomology.....	86.50	6.50	80.00
Farm Mechanics.....	489.00	3.75	485.25
General Engineering Drawing.....	504.50	22.50	482.00
Geology.....	450.75	16.25	434.50
Geography.....	200.00	3.00	197.00
Home Economics.....	816.50	32.00	784.50
Horticulture.....	462.50	10.50	452.00
Journalism.....	224.00	5.00	219.00
Mechanical Engineering.....	1,815.00	37.25	1,777.75
Mining Engineering.....	66.50		66.50
Municipal & Sanitary Engineering..	34.00	2.00	32.00
Music.....	1,264.00	102.00	1,162.00
Physics.....	1,697.00	30.00	1,667.00
Physiology.....	269.50	24.50	245.00
Psychology.....	62.00	1.00	61.00
Railway Engineering.....	18.00		18.00
Theoretical & Applied Mechanics...	357.50	6.75	350.75
Zoology.....	893.50	34.50	859.00
Total, Laboratory Fees.....	\$ 33,461.25	\$ 1,133.50	\$ 32,327.75
TOTAL FEES.....	\$228,023.50	\$5,214.50	\$222,809.00

SUMMER SESSION, 1922

MATRICULATION FEES

80 at \$10.00.....	\$ 800.00		
Refund, 4 at \$10.00.....		\$ 40.00	
Total, Matriculations Fees.....	\$ 800.00	\$ 40.00	\$ 760.00

INCIDENTAL FEES

867 at \$20.00.....	\$ 17,340.00		
494 at \$30.00.....	14,820.00		
451 at \$8.00.....	3,608.00		
5 at \$15.00.....	75.00		
22 at \$10.00.....	220.00		
3 at \$18.00.....	54.00		
Refund, 22 at \$20.00.....		\$ 440.00	
Refund, 138 at \$12.00.....		1,656.00	
Refund, 6 at \$30.00.....		180.00	
Refund, 20 at \$8.00.....		160.00	
Refund, 10 at \$15.00.....		150.00	
Refund, 40 at \$10.00.....		400.00	
Refund, 5 at \$4.00.....		20.00	
Refund, 1 at \$5.00.....		5.00	
Total, Incidental Fees.....	\$ 36,117.00	\$3,011.00	\$ 33,106.00

	<i>Gross</i>	<i>Refund</i>	<i>Net Total</i>
TUITION FEES			
7 at \$7.50.....	\$ 52.50		
Total, Tuition Fees.....	\$ 52.50		\$ 52.50
SPECIAL EXAMINATION FEES			
106 at \$5.00.....	\$ 530.00		
Total, Special Examination Fees.....	\$ 530.00		\$ 530.00
VISITOR'S FEES			
7 at \$7.50.....	\$ 52.50		
Total, Visitor's Fees.....	\$ 52.50		\$ 52.50
TRANSCRIPT OF CREDITS FEES			
2 at \$2.00.....	\$ 4.00		
4 at \$1.50.....	6.00		
39 at \$1.00.....	39.00		
2 at .50.....	1.00		
Refund, 1 at \$1.00.....		\$ 1.00	
Total, Transcript of Credits Fees.....	\$ 50.00	\$ 1.00	\$ 49.00
DIPLOMA FEES			
65 at \$10.00.....	\$ 650.00		
Total, Diploma Fees.....	\$ 650.00		\$ 650.00
LABORATORY FEES			
Bacteriology.....	\$ 167.00	\$ 8.00	\$ 159.00
Botany.....	91.00	.50	90.50
Chemistry.....	2,883.75	116.00	2,767.75
Entomology.....	28.00		28.00
General Engineering Drawing.....	35.00		35.00
Geography.....	28.00		28.00
Music.....	277.00	28.00	249.00
Physics.....	137.00	7.50	129.50
Theoretical & Applied Mechanics...	62.50	16.25	46.25
Zoology.....	194.00	16.62	177.38
Total, Laboratory Fees.....	\$ 3,903.25	\$ 192.87	\$ 3,710.38
TOTAL FEES	\$ 42,155.25	\$3,244.87	\$ 38,910.38

This report was received for record.

PROPOSED SUNDAY OPENING OF DEPARTMENTAL LIBRARIES

(19) The Law Club has made a formal request that the Law Librarian be authorized to open the Law Library on Sunday afternoons. I have asked the advice of the Council of Administration on this matter, and the Council has expressed itself to the following effect: "(1) that it would be unwise to make an exception to the general University policy in the case of the Law School Library, (2) that it is not desirable to have departmental or seminar libraries open on Sunday."

The Board did not think it wise to make an exception to its rules in this case.

DEATH OF PROFESSOR N. A. WELLS

(20) Announcement of the death in Algiers on January 16, 1923, of Newton Alonzo Wells, Professor of Architectural Decoration, *Emeritus*.

This report was received with regret.

SALARY OF MR. J. H. ANDREWS

(21) A recommendation that the salary of Mr. J. H. Andrews, Assistant Bursar, be increased from \$183.33 a month to \$200 a month beginning January 1, 1923.

On motion of Mr. Hoyt, this recommendation was approved.

GIFTS, LOANS, AND MEMORIALS

(22) A recommendation that the President of the University be authorized to appoint a committee on Loans, Gifts, and Memorials which shall be responsible for the enforcement of the regulations already adopted by the Board of Trustees in regard to these matters (see minutes of March 9, 1920, page 753, December 14, 1920, page 156, and January 25, 1921, page 166), and in general for the handling of them in accordance with the following provisions:

1. Every offer of a gift or a loan shall be reported by its recipient to the President of the University through the regular channels.

2. Gifts, loans, or memorials which the University can not use to advantage, or of which it can not take proper care without undue expense, shall not be accepted.

3. No object of art shall be accepted until its artistic quality has been passed upon by competent judges appointed by the authorities of the University.

4. All accepted gifts, loans, and memorials shall be reported to the Board of Trustees, and a proper record shall be made in the minutes of the Board, in the University's inventory, and in annual and biennial reports; and a proper acknowledgment made to donors and lenders.

These regulations were adopted.

APPROPRIATION FOR THE LIBRARY OF THE COLLEGE OF MEDICINE

(23) A recommendation that \$6,000 be appropriated from the Reserve and Contingent Fund for the support of the Library of the College of Medicine.

On motion of Mrs. Blake, this appropriation was made by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoyt, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

MILITARY AERONAUTICS BALANCE RESTORED

(24) A recommendation that the sum of \$20,446.98 transferred from the School of Aeronautics earnings to the General University funds on July 1, 1920, be now transferred back to this fund.

On motion of Mrs. Evans, this appropriation was made by the following vote: Aye, Mr. Abbott, Mrs. Blake, Mrs. Evans, Mrs. Grigsby, Mr. Hoyt, Mr. Noble; no, none; absent, Mr. Blair, Mrs. Busey, Mr. Herbert, Mr. Small, Mr. Trimble.

MCKINLEY HOSPITAL

(25) I submit the following letter from the Supervising Architect and recommend approval of his proposals as to plans and location.

256 Administration Building
January 8, 1923

President David Kinley, 355 Administration Building

MY DEAR DR. KINLEY:

I recommend that the McKinley Hospital be built in accordance with the sketches submitted herewith, and that it be located in the forestry facing Indiana Avenue, and one hundred feet back from Lincoln Avenue. I have prepared the sketches under instructions from the Board of Trustees and have conferred with Mr. Platt about them. He approves the plan and considers the scheme for the exterior a good one. I have sent copies of these sketches to his office to have him study the exterior design of the build-

ing. The design of the first unit can not be very well balanced because the center section must be large enough to dominate the design when the wings are extended both north and south.

I recommend that I be instructed to prepare working drawings and specifications for the building in accordance with these sketches, and that Mr. Platt be employed as Associate Architect; his commission for his service to be such portion of the standard 6% commission on the whole building as he shall be entitled to for the service which he renders.

It is impossible to make any accurate estimate on the cost of this structure. There is a tendency to increase the wages of mechanics; the painters are asking for \$1.00 per hour instead of the .85 they are now receiving; the plasterers \$1.50 per hour instead of \$1.25; and carpenters changing from .90 to \$1.10. I do not know what the building laborers will do, but they are now receiving .55 per hour. There is evidence that building will be quite a little more expensive this year than last, and that it will be difficult to secure the necessary materials. One of the largest manufacturers of veneered doors in the country has its factory output sold up to the first of next September. In making my estimate of the cost of the Hospital, I have allowed .50 per cubic foot for the building, exclusive of the furniture, and on that basis it will cost \$125,000.00. In order to keep the cost within this limit, it may be necessary to use wood construction for the cornice and roof of the two story portions, but if we use 2" plank for sheeting covered with slate and plaster below on metal lath, I believe the building will be entirely safe. The center portion certainly should have a fireproof roof.

I expect to extend a heat line from the Plant Breeding Greenhouses to the Hospital. This extension will probably cost \$8,000.00 to \$10,000 which is considerably more than the cost of an individual plant, but I am in hope that by making the interior of the building of the very simplest type, that we can include the heat extension in the cost of .50 per cubic foot. The furnishing will probably cost pretty close to \$25,000.00. The capacity of the Hospital will be about forty-two beds.

Very truly yours

JAMES M. WHITE
Supervising Architect

This recommendation was approved.

COMMERCE BUILDING

(26) A letter from the Supervising Architect:

January 9, 1923

President David Kinley, 355 Administration Building

MY DEAR PRESIDENT KINLEY:

I recommend, with Mr. Platt's approval, the locating of the Commerce building on the building site next south of the first unit of the Library building and facing the new Agricultural building; and that it be a building of practically the same general character as the Agricultural building.

Yours truly
JAMES M. WHITE
Supervising Architect

On motion of Mrs. Blake, these recommendations were approved.

BASEBALL FIELD

(27) A letter from the Supervising Architect.

January 9, 1923

President David Kinley, 355 Administration Building

MY DEAR PRESIDENT KINLEY:

The study which I sent you last month for the westward development of our south campus showed the new baseball field located west of First Street. It will probably be a good many years before the baseball field is moved, but the location suggested seems to be the best one available.

I have shown twenty-six (26) city lots platted north of the proposed baseball diamond and between Armory Avenue and the proposed location of Gregory Avenue. It seems to me that these lots may very well be sold as they are not essential as building

[January 17,

sites and I think we also may as well sell the site formerly purchased for the McKinley hospital. I think it would be advisable to trade that site in to fraternities for ground in the two blocks north of the Armory where Mr. Huff wants the Gymnasium. I think the first step in disposing of the land west of First Street would be for the Athletic Association to see if they can trade it for some land south of our present property line between First Street and the Illinois Central.

Yours very truly
 JAMES M. WHITE
Supervising Architect

Professor White made a statement concerning these plans, and the matter was discussed at length, but no action was taken.

EXCLUSION OF AUTOMOBILES FROM THE CAMPUS

- (28) A recommendation that automobiles be excluded from the University Campus. Action on this matter was deferred.

ARMORY ROOF

- (29) A letter concerning the Armory roof.

January 15, 1923

Mr. W. L. Abbott, 72 West Adams St., Chicago, Illinois

MY DEAR MR. ABBOTT:

We have secured some bids for the roofing of the Armory with zinc, and can now present definite figures to you for this work.

A zinc roof of the batten type, with ribs twelve inches high and three feet wide, accenting the truss centers, will cost \$32,400.00. This includes the estimated cost of tearing off the present composition roofing and repairing the sheathing boards. If a skylight is required, the additional cost would be \$3,700.00.

The cost of a copper roof of similar construction would be \$26,600.00 more than the zinc.

In our Physical Plant Extension budget we have an item of \$27,800.00 which could be used for this purpose.

Do you wish this matter to be acted on further by the Building and Grounds Committee, or may we proceed on the basis of the zinc roof as outlined above?

Very truly yours,
 JAMES M. WHITE
Supervising Architect

This letter was received for record.

RESOLUTIONS OF SYMPATHY FOR MRS. BUSEY

On motion of Mrs. Evans, the following resolutions were adopted:

Whereas our fellow-member of the Board, Mrs. Mary E. Busey, has suffered a great bereavement in the loss of her daughter,

Be it resolved that the Board of Trustees hereby expresses its sympathy with our colleague in her sorrow and our good wishes for her comfort and health and that a copy of these resolutions be sent to Mrs. Busey.

APPOINTMENTS TO FILL VACANCIES

The Secretary presented for record the following list of appointments made by President Kinley:

Asher, Leon, Lecturer in Physiology, in the College of Medicine, for his special course of five or six lectures, beginning February or March, 1923, at a compensation of two hundred fifty dollars (\$250). (January 13, 1923)¹

¹The date in parenthesis is the date on which the appointment was made by the President of the University.

Brams, Julius, Instructor in Pathology and Bacteriology, in the College of Medicine, for six months, beginning January 1, 1923, at a salary of seventy-five dollars (\$75) a month. (January 2, 1923).

Johnson, F. W., Assistant in Business Law, in the Department of Business Organization and Operation, on one-half time, for five months, beginning February 1, 1923, at a salary of sixty dollars (\$60) a month. (January 10, 1923)

Johnson, Mary E., Stenographer in the College of Engineering, at a salary of eighty-five dollars (\$85) a month, from January 1, 1923, to August 31, 1923, subject to the rules of the Civil Service Commission. This appointment supersedes her previous one. (January 5, 1923)

Kelley, R. L., Architectural Designer in the office of the Supervising Architect, for three months, beginning January 1, 1923, at a salary of three hundred dollars (\$300) a month. (January 12, 1923).

Kent, Ethel M., Stenographer in the Order Department of the Library, at a salary of eighty-five dollars (\$85) a month, from January 1, 1923, to August 31, 1923, subject to the rules of the Civil Service Commission. (January 10, 1923)

Knapp, Elisabeth, Special Lecturer in Children's Literature, in the Library School, for three weeks, beginning about May 2, 1923, at a compensation of one hundred eighty dollars (\$180). (January 10, 1923)

Murray, J. R., Student Assistant in Military Science, from December 15, 1922, to June 30, 1923, at a salary of ten dollars (\$10) a month. (December 21, 1922)

Stafford, G. T., Assistant Professor of Orthopedics and Physical Diagnosis, in Physical Education and Athletic Coaching, from February 1, 1923, until August 31, 1924, at a salary of three hundred dollars (\$300) a month. (January 2, 1923)

Thomas, Adele, University Junior Stenographer, in the Department of Animal Husbandry, in the College of Agriculture and in the Agricultural Experiment Station, at a salary of eighty dollars (\$80) a month, for eight months, beginning January 1, 1923, subject to the rules of the Civil Service Commission. This appointment supersedes her previous one. (December 21, 1922)

The Board adjourned.

H. E. CUNNINGHAM
Secretary

W. L. ABBOTT
President