## NEW EMPLOYEE FORM-University Archives

Employee Name: $\qquad$
Address: $\qquad$
City/State/Zip Code: $\qquad$
Phone: $\qquad$
Email: $\qquad$

In the event of a medical emergency, we will phone 911. Is there a person or family member you would like us to notify?

Name: $\qquad$
Address: $\qquad$

City/State/Zip Code: $\qquad$
Phone: $\qquad$
Email: $\qquad$

Medical condition or allergy (optional): $\qquad$
$\qquad$
$\qquad$

