2/4/80
Executive Board and Executive Director
Executive Director

Box 1:
"Headliner" and "In the Mill" Newsletters, 1947-57
Administrative Committee Memoranda, 1954-64
Harriet Holsman, Memoranda Collected by, 1959-63
Chicago Area Box Office Tickets For Sale to HSA Members, 1965
Cards and Flowers for Staff Illness or Bereavement, 1965
Christmas Party, 1965
Executive Committee Minutes, 1965
Motion Picture Film Screenings for Staff, 1965
Flag Pole Dedication Correspondence, 1964-65
Housekeeping Committee, 1965
Information and Welfare Committee, 1965
Staff Association Merit Award, 1962-65
Minutes Agenda, 1965
Nominations and Election Memoranda, 1965
Social Committee, 1965
Treasurer, 1965
Visiting Committee, ALA, 1965

Box Office, 1966
Contributions and Charities, 1966
Membership Committee, 1966
Merit Award, 1966
Minutes of Executive Committee, 1966
Nominating Committee, 1966
Personnel Committee, 1966
President, 1966-67
Social Committee, 1966
Treasurers Report, 1966

Contributions, 1966-68
Executive Committee Minutes, 1967
General Meeting Agenda, 1964-67
Information and Welfare, 1967
Membership Committee, 1967
Merit Award, 1967
Move to Washington, 1967
Nominating Committee, 1967
Personnel Committee, 1967
President, 1967
"Reporter", 1967
Social Committee, 1967
SORT, 1967
Visiting Committee, 1967

Christmas Party, 1968
Committee Reports, 1968
Conference Representative Award, 1968-69
General Meeting Agenda and Memoranda, (2 folders), 1967-69
Information and Welfare Committee, 1968
Membership, 1968
Merit Award, 1969
Minutes, 1968
Miscellaneous Announcements, Memos and Forms, 1968
Nominating Committee, 1968-71
"Reporter", 1968
Sickleave Policy, 1968
SORT, 1968

Executive Committee, 1966-70
Memberships, 1969
Membership Meetings - Agendas - Minutes, 1969-70
Policy, Committee On, 1969
President, 1969
Tenure (2 folders), 1968-69

Minutes, Memos, and "Reporter" (5 folders), 1966-69
ALA Headquarters Staff, 1949-1967
   Essays for (Everett O.) Fontaine
   Memorandums
   News Releases
   Telephone Directory, 1963
ALA Headquarters Staff Conference Correspondence, 1961-1967
Staff Association Bulletin, 1967, 1979

Orientation Book Drafts, 1963, 1970
Staff Association Executive Committee Minutes and Policies, 1978-79
Staff Association Personnel Committee
   Cost-of-Living Policy, 1973-78

Box 2:
   Annual Meeting Agenda and Minutes, (6 folders), 1977-82
Hewitt Study and Pay Plan Policy, 1983

Headquarters Staff Directory, 1984
Staff Association Personnel Committee, (2 folders), 1984-86
Personnel Policy Manual, 1985
Management Development Institute Catalog, 1985
Staff Association Committee Meeting Agenda and Minutes, (2 folders), 1986
Personnel Policies and Procedures Draft, 1986
Fundraising, 1986-89
Staff Association
  Officers List, 1986
  Constitution, 1986-87
  Committee Meeting Agenda and Minutes, (4 folders), 1986-89
  Nominating Committee Blank Ballots and Election Results, 1989
Replies to Survey by Floor Representatives, 1989
Advertising Media Fliers and Programs for Office Variety Show, 1989
Staff Correspondence, 1989
Staff Membership Dues, 1989
Social Events Administration and Advertising Communication with Invoices, (2 folders), 1988-89

Box 3:
Staff Association
  Treasurer Report, 1989
  Committee Meeting Agenda and Minutes, 1989
Executive Director Search Communications and Memoranda, 1989
Audit Committee, 1989
Staff Association Committee Meeting Agenda and Minutes,
  1988
  1989
  1990
  1991
  (2 Folders), 1992
  1993
  1994
Report of Staff Association Meeting About Morale and Fiscal Services, 1987
Staff Satire and Humor, 1988-2011
Job Evaluation Advisory Committee Memoranda and Reports, (2 folders), 1991-93
Memorial Book
  Norman Horrocks, 2011
  Jack Gerts, 2013
Audiovisual Materials
  A.L.A. Celebrate Centennial Information Program Recording, (1 audiocassette), 1976
  Hewitt Meeting with Program Staff recording, (1 audiocassette), 1982
  12-35mm color slides, c. 1975
  Staff Orientation, (1 Slide Carousel with 35mm slides and 1 audiocassette), c. 1975
  1 Unlabeled Slide Carousel with 35mm slides, c. 1975
Grievance Appeals Board Grievance, (1 audiocassette), 1982

Photo Album

St. Patrick’s Day, March 17, 1987
National Library Week Party, April 9, 1987
Halloween Party, October 28, 1987
Holiday Party, November 16, 1987
Christmas Party, December 11, 1987

Box 4:
Table of Authorized Positions, 1986-90

Staff Directory by Unit computer print-out, c. 2002

Box 4 is 0.10 Empty