Box 1:

Source Material, Correspondence, clippings, reports, 1965-77, 1979-82
Advisory Committee, Appointments, 1968-74
Advisory Committee on Library Service to the Disadvantaged - Meeting, 1971-73, 1980-82
Audio-Visual Kit, 1975
Clearing House and Journal, 1975
Conferences, ALA, Annual
  1974-77
  1972-73
Conferences, Midwinter, 1972-77
Consultant List, 1972
Consultant Service at Annual Conferences
  1973
  1972 (3 folders)
Consultants
Coordinating Committee, 1968-72 (6 files)
Coordinating Committee on Library Service to the Disadvantaged - Meetings, 1969-72
Correspondence, 1973-1978
Directors' Reports, 1980-82
Grant Applications, 1975-77
Indians, Library Services to:
  1978 White House Preconference on "Indian Library and Information Services on or Near Reservations" - Correspondence, Plans, Reports
  Papers Presented
  March 17, 1980, Mailing (including Report of Record and National White House Conference Resolutions)
  Appendix B to Final Report
Literature on Indians and Indian Library Service
Native American Educational Services
Subcommittee on Library Service for American Indian People - Minutes, Midwinter 1981

Box 2:

IRS Information, 1975
Library Service to the Disadvantaged, 1969 (Study of Public Libraries)
Literacy:
  Project to Develop a Manual on Programming for Literacy, 1975-76
  RFP 79-94 "Libraries In Literacy", 7/79
  1979 White House Conference - Resolutions and Interpretations
  ALA Conferences - Program Flyers, Papers, 1976-80
  ALA Literacy Project, 1979 - Lilly Endowment
  Name Lists
  Cancellations
  Participants (132 folders) each with a participants' application, picture, and interim report on activities undertaken as a result of the workshops, A-H J-Z
Extra Pictures of Participants

Box 3:

Workshop Kit
Final Report
Evaluations
Brochure Photographs
California State Library LSCA Application
Correspondence, 1977-79, 1981
Famous Amos (National Spokesperson, Literacy Volunteers of America)
Local Literacy Activity - Alabama Workshop and Campaign, 1980-81
Dickinson Public Library (Dickinson, ND)
Workshop, 1979
St. Lucie County Public Library Workshop (FL)
A Manual on Programming for Literacy agreement, 1975-76
National Library and Information Services Act, 1980
Program Meeting Announcements, 1976-80
Workshop Evaluation, 1982 ("Literacy in Libraries: Follow-Through Workshop")
Origin of OLSD, 1968-71, 1974 (Proposals, Hearings)
Publications (not by OLSD) on Library Service to the Disadvantaged, 1964-74
Request for Information Form, 1/78
Rural Library Service
Center for the Study of Rural Librarianship Newsletter
Small Libraries
Social Responsibilities Round Table [SRRT]
Gay Liberation Task Force, 1971-75
Jobs Task Force, 1975
Prison Libraries Task Force, 1974-75
Video and Cable Task Force, 1973-75
Women's Task Force, 1973-75
Study Results, 1969-70
Subcommittee - Library Service for American Indian People
1975-77
1973-74
1971-73
Survey Report on Public Library Service to Asian Americans, 1976
Task Force Position Paper, 1977-78
Workshop, Norman Oklahoma, 1972

Box 4

Office Accountability, 1980
OLOS Goal and Objectives, n.d.
OLOS Documents, 1974-79
Agendas, 1974-79
Minutes, 1974-79
Reports, 1974-79
Subcommittee on Library Service for the Rural Poor and Appalachian People, 1978-79
Subcommittee on Library Service for American Indian People, 1975-79
Subcommittee on Minority Concerns, 1977-79
Memoranda, 1977-78
OLOS Documents, 1980-85
  Agendas, 1980-1990
  Annual Reports, 1980-85
  Advisory Committee, 1980-85
  Minority Concerns Committee, 1981-85
  Subcommittee on Library Service to Rural Poor and Appalachian People, 1980
  Subcommittee on Library Service to American Indian People, 1980-83
  Committee Correspondence, 1980-83
Midwinter Meeting, 1987
Survey of Library Education and Training in Library Outreach, 1986
Evaluation of California Minority Information Services Network, 1980
Advisory Committee, 1983-87
SRRT, Gay Task Force, 1979-84
Subcommittee on Library Service for American Indian People/American Indian Library Association, 1986-87
Minority Concerns Committee, 1979-88
SRRT, Coretta Scott King Award, 1973-86
Ballots and Election Returns, 1975-80
Public Libraries Conducting Literacy Programs, 1986
Ethnic Materials Information Exchange Round Table (EMIERT), 1984-85
Resolution on Prejudice, Stereotyping and Discrimination, 1986
Resolution on Misinformation to Citizens, 1987
Social Responsibilities Round Table (SRRT), 1970-90
Coalition for Literacy, 1981, 1985
Coalition for Literacy Retrospective File, 1984-87
President's Program, "Library Services to New Americans and to American People of Color", 1987
Library Services to Spanish-Speaking Americans, 1971-75
Minority Librarians, 1986
Asian/Pacific American Librarians Association, 1980
REFORMA, n.d.
Program of Technical Assistance to Urban Indians, 1980
Subcommittee on Library Services to the Rural Poor and Appalachian Peoples, 1977-78
Libraries in Literacy Project, 1979
Subcommittee on Library Service for American Indian People/American Indian Library Association, 1982-85
"Identification of Information Needs of the American Indian Community that Can be Met by Library Services", 1975
Library Courses on the Disadvantaged, Survey, 1980
Advisory Committee, 1980-84
"Dual Illiteracy: Language Needs of Linguistic Minorities" Workshop, 1986-88
"A Single Society of Diverse People" Pamphlet Series, 1976
Chinese-American Librarians Association, 1987
Subcommittee on Library Service for American Indian People/American Indian Library Association, Minutes, 1986-87
Committee on Library Services to Minorities, Report, 1986
SRRT, Farmworkers Task Force, 1974-79

Box 5:

Inside/Outside Newsletter, 1974-78
ALA Handbook Revision, 1992
"Compilation of Titles Published by ALA Units", 1992, 1993
Education Commission of the States, 1988
International Relations Committee, 1990
International Reading Association, 1989-90
Library Research Round Table Handbook, 1987
Multicultural Library Services, 1989
Library and Information Technology Association (LITA), 1988-90
Adult Literacy and Technology Preconference Proposal, 1988
Martin Luther King, Jr. Federal Holiday Commission (2 folders), 1990
Empowerment, Information for Future Issues, 1989
SRRT, Alternatives in Print Expenses, 1987
Advisory Committee, 1983-86
"Volunteer Against Illiteracy" Tear Sheets (2 folders), 1986
SRRT, Elections, 1990
American Indian Library Association, Closing of the Secretariat, 1989
SRRT, Affirmative Action Resolution (2 folders), 1989-90
Minority Concerns Committee, 1987-90
Literacy Assembly, 1989-90
Glyndon Flynt Greer Memorial Service, 1980
Agendas, Reports, and Director's Correspondence, 1988-90
Minority Concerns Committee, Midwinter Meetings, 1987-88
Literacy Group Meetings, 1988
Minority Librarians Fellowship Project, 1986, 1989
Minority Concerns Committee, Minutes and Reports, 1987-89
Advisory Committee, 1988
"Literacy, Libraries, and You", 1988
Agendas, Reports, Minutes, Press Releases, and Director's Correspondence, 1988-90
Minority Concerns Committee, Preliminary Report on the Minority Activities of the ALA, 1986-89
Sanford Berman Correspondence, 1990-91
Cataloging Consumers Network
Christopher Columbus Quincentenary
Literacy Programs, 1985-86, 1991
Minority Librarians Internship Project, 1986
Bell Atlantic/ALA Family Literacy Project - Final Evaluations
  Broadway Lifelong Learning Library, Baltimore, MD, 1991
  Cabell County Public Library, Huntington, WV, 1991
  Carnegie Library of Pittsburgh, PA, 1991
  City County Public Library, Moundsville, WV, 1991
  Elkins Randolph Public Library, Elkins, WV, 1991
  Fauquier County Public Library, Warrentown, VA, 1991
  Howard County Library, Ellicott, MD, 1991
Marion County Library, Fairmont, WV, 1991
Radford Public Library, Radford, VA, 1991
Rockbridge Regional Library, Lexington, VA, 1991-91
Schlow Memorial Library, State College, PA, 1991
South Brunswick Public Library, Monmouth Junction, NJ, 1991
Southern Maryland Regional Library, Charlotte Hall, MD, 1991
Sussex County Department of Libraries, Georgetown, DE, 1990-91
Publicity, 1990-91
Report, Literacy Fair and Training, April 2-3, 1990
Final Evaluations (4 folders), 1991-92
Atlantic City Free Public Library, Atlantic City, NJ, 1992
Broadway Lifelong Learning Library, Baltimore, MD, 1990, 1992
Cabell County Public Library, Huntington, WV, 1991-92
City County Public Library, Moundsville, WV, 1991-92

Box 6:

Free Library of Philadelphia, PA, 1992-93
Lebanon Community Library, Lebanon, PA, 1991-92
Marion County Public Library, Fairmont, WV, 1992
Mifflin County Library, Lewistown, PA, 1991-92
Newport News Public Library, Newport News, VA, 1992
Richmond Public Library, Richmond, VA, 1992
Russell County Public Library, Lebanon, VA, 1992
Sussex County Department of Libraries, Georgetown, DE, 1992
Vienna Public Library, Vienna, WV, 1992
Williamsburg Regional Library, Williamsburg, VA, 1992
Packet (untitled)
Family Reading Workshop Sample Packet
Publicity, 1987-91
Totebag - Montgomery County (MD) Department of Public Libraries
Grant Application, (3 folders), 1992-94
Correspondence, 1992-94
Publicity, (2 folders), includes photographs, 1992-94
Progress Reports, 1993
Project Site Training, (3 folders), includes photographs, 1993-94
Project Site Monitor, 1993
Viburnum Foundation, 1992
UPS Proposal, 1991-94

Box 7:

Fact Sheet Statistics, 1990-92
Fact Sheet Inquiries Databases, 1991
October - December 31, 1990
Retroactive Fact Sheet, 1991
Advisory Board Meeting, November 6, 1992
Project Budget - Year 3, November 1991 - November 1992
Bell Atlantic FY '93, 1992-93
Bell Atlantic RFP Committee, 1992-93
Media Contact Form, 1990
Bell Atlantic: '92 PLA / Adult Lifelong Learning Award, 1992
Bell Atlantic 3, Advisory Board Members, 1992-94
Bell Atlantic 3rd Proposal, 1991
Bell Atlantic Radio Program, 1992
Advisory Board Meeting, March 3, 1992
State Library Rate Sheets 3, 1992
BA Advisory Board Rate Sheets 3, (2 folders), 1992-93
Spring '92 Applicants for BA, 1992
Memo to 2 year funded libraries (fax), 1992
'92-'93 Bell Atlantic Application, 1991-92
Matching Grant Applications, 1992
Training Manual, 1992
Trainer Thank-You's: Year 3, 1992
Capacity Building: Year 3, Workshop Evaluations, 1992
Training Year 3: Logistics Letters, 1992
Letters to Capacity Trainers, 1992
Training Year 3: Catering, 1992
Training Agenda, 1992
Rating Requests, 1992
Review Procedures: Year 3, 1992
Budget Report, June 1992
Hotel Registrations: Year 3, 1992
Training Registration: Year 3, 1992
Bell Atlantic Progress Report, 1992
Bell Brief Status Report, March 1993
Bell Atlantic Publicity, 1992-93
Bell Atlantic Communications Plan, 1992
Grant Agreements: Year 3, 1992
Project Publicity, 1993
Bell Atlantic Volunteers: Year 3, 1992
Grant Recipients: Year 3, 1993
Bell Atlantic Employee Volunteers: Year 4, 1993-94
Project Publicity: Year 4, Bell Atlantic/ALA Family Literacy, 1993
Communication Plan FY '94, 1992-94
Bell Atlantic Exhibit, includes photographs, 1994
Report to Denise, June, 1994
Grant Recipients: Year 4, 1993
Bell Atlantic Projects, Years 1-4, 1990-94
Grant Agreement: Year 4, 1993

Box 8:

Description of Projects: Year 4, 1993-94
Final Report for 3rd cycle, June 1994
Status Report for 3rd cycle, November, 1993
Status Report for 4th cycle, November, 1993
Brief Status Report for 4th cycle, November, 1993
Bell Atlantic Exhibit Schedule, March-November, 1994
Bell Atlantic Exhibit Report Form, 1994
Correspondence, August, 1993
September, 1993
November, 1993
Needs Assessment Fact Sheet, 1993
Evaluation Fact Sheet, 1993
Reader's Digest Foundation, 1992
Expense Reports FY '94, 1994
FY '93, 1992-93
Training Manual, Baltimore, 1993
Orientation for Bell Volunteers, Baltimore, 1993
Training, Baltimore, 1993
Baltimore Agenda, 1993
Logistics Letter, 1992-93
Awards Ceremony, Baltimore, includes photographs, February 7, 1993
Congratulatory letters for Baltimore, 1992
'93-'94 Bell Atlantic Application, 1992-94
Training Expenses, Baltimore, 1993
Letters to Trainers, Baltimore, 1993
Training Evaluations, Baltimore, 1993
Trainee Thank You, Baltimore, 1993
Hotel Registrations, Baltimore, 1993
Advisory Board, Mailings, December 8, 1992
Bell Advisory Board, Rankings, 1993-94
Selection Policy, 1993-94
State Library, Review Process: Year 4, 1992
Ratings: Year 4, 1992-94
Bell Atlantic, Literacy Project Grants, (3 folders), 1992
Bell Atlantic Applications, 1993-94
Bell Atlantic Training Evaluations, Philadelphia, 1991
Baltimore, 1993
Status Report, Fourth Cycle, November, 1993
Bell Atlantic, Application Forms, 1992-94
Preliminary Report, August, 1991
Interim Budget, 1991-92
Final Report for 4th cycle, December, 1994
Budget FY '94
Cumulative Report, 1990-94
Report for OLOS Board, Miami, Annual Conference, 1994
Photographs and Negatives from Vienna, Virginia, March 8, 1993
Informational Brochures, Family Literacy Partnership Program,
Family Literacy Project
Let's Talk About It: Reading and Discussion Programs in America's Libraries,
The Encounter that Transformed the World, Promotion Kit, 1991
Budget Materials, 1994-95
Family Literacy Project, Training Workshop
Grant Recipients, 1990-94
Final Report sent to Bell Atlantic, 1994
Project Grants, 1990-94
Letters to Newspaper and Magazines, 1993

Box 9:

Drafts of Application Forms, 1992-94
Final Evaluation Reports, 1994
Year 3 Final Reports, including photographs, (2 folders), 1994
Brief Status Reports, 1993-94
Prince George County MD Correctional Center
Monsour Memos, 1992, 1995
Bell Atlantic: a year in review, 1991
Showcase: White House Ceremony, 1990
Bell Master 2 (3.5 floppy disk)
Materials from headquarters library, including minutes, correspondence and memoranda, 1981-1983
Coretta Scott King Seal Protection Letter, 11/1/90
Chicago's Study Unlimited: College Courses in the Library, n.d.
Library Services to Farmworkers: The Need for A Survival Information Center, 1974

Box 10:

Acceptance of Appointment, 1993-94
Advisory Board Correspondence, 1993-94
Advisory Board Roster, 1995-96
Advisory Committee, 1990-91
  1994
    Actions, 1994-95
    Appointment Acceptance Form
    Appointments, 1990-91
    Correspondence, 1995-96
    Meeting Minutes, 1995-96
    Midwinter Meeting, 1993
      1994
      Virginia Mathews
Advocates, 1993
Agreement for Consulting, 1990
American Association for the Advancement of Science, 1993
  1994-95
American Library Association–Conference, 1994
  Conferences Calendar, 1994-2004
  Council Committees
  Council Resolution, 1995-96
    OLOS 25th Anniversary Resolution (Adopted 6-28-95)
  Executive Board, 1993-94
  Fact Sheets 1-30
  Goal 2000
  Graphics Correspondence, 1994-95
  Human Resources Correspondence
    1995-96
  Literacy Outreach
  Membership Committee, 1994
  Membership Statistics, 1995-96
  Office for Library Personnel Resources, 1995
Press Releases, 1995-96

Proposed Travel Procedures
Public Policy and Programs Correspondence, 1995-96
Unit Heads Correspondence
1995-96

Americans with Disabilities Act–Questions and Answers
Annual Conference–Meeting Minutes/Agenda, 1995-96
Programs, 1995
Annual Meeting Draft, 1995
Annual and Midwinter Travel Folder, 1994-95
Annual Reports, 1986
Annual Reports Office, 1986
Appointment Acceptance Forms, 1995-96
Association for Library Service to Children/OLOS Preconference, 1995
Biographical File–Carolyn DeBonnett
Mattye L. Nelson
Biographical Forms for SRRT and EMIE
Brochure, 1989
Budget Instructions, 1996
Budget Request, 1996
California Library Services Board, 1994
Cargill/American Library Association, 1992-93
Carnegie Proposal Youth Works, 1993-94
Coalition for Literacy, 1995-96
Committee Appointment, 1992-93
Conference, 1990
Conference Dates and Deadlines, 1994-95
Conference Planner Brochures, 1993
Correspondence, 1990-93
1993
1995-96
Distribution–Empowerment, 1991
Diversity Summit, 1995-96
Ethnic Materials and Information Exchange Round Table--Budget, 1989-90
Bulletin, 1990-91
1993
1995
Empowerment, 1992-93
1994
Empowerment–Future Issues, 1993
Fact Sheet
Family Literacy Conference, 1993
General, 1994-95
Goals/Objectives, 1992
Grassroots
Hennepin County Library–Correspondence, 1995-96
Highlights, 1994-95
History, 1996
Intergenerational Subcommittee, 1992-93
1992-93
10/2/6

1993-94
Martin Luther King Federal Holiday Commission, 1994
Libraries for the Future, 1994
Library Bill of Rights, 1993
Library Literacy Contacts, 1994
Library Service for American Indian People, 1992-93
Library Services and Construction Act, 1994 (2 folders)
Literacy Assembly, 1995-96
   Tentative Agenda, 1992
Literacy Preconference, 1993

Box 11:

Meeting Minutes–Annual Conference, 1993
Membership Statistics File, 1994
Minority Fellowship Opportunity, 1989-91
Midwinter Meeting–Minutes/Agenda, 1995-96
Matty Nelson–Correspondence, 1994
Newsletters, 1993
Orientation to Conferences and Meetings, 1992
Outreach–Extended Campus, 1990
Outreach Proposals, 1995-96
Roger Parent, 1988-89
Poor People’s Services Policy, 1991-92
Poor People’s Services Policy Resolution, 1991
Preliminary Budget Request, 1996
Press Coverage, 1989
Press Releases, 1989
   1994
Production Services Responsibilities, 1992
Program Director Meeting Notes, 1994
Programs, 1993
Projects, 1995
Public Information Office–Correspondence, 1994
Public Policy and Programs–Unit Heads Meetings, 1994-95
Public Relations, 1995-96
Publications, 1990
Resources, 1992-93
   1995-96
Roster, 1992-93
Staff List, 1995-96
Temp Positions, 1995-96
Transfer of Funds for Journals, Newsletters and Publications, 1994
Unit Heads Meeting–Minutes, 1994-95
The Viburnum Foundation, 1993-94

Box 12:

Literacy and Libraries: A Collection of Articles and Reports, 1990-97 (2 folders)
Family Literacy Bell Atlantic-ALA Project Training Seminar, 1992
Family Literacy: What it is, What Librarians Can Do, 1993
OLOS LILAA–Correspondence, Proposals, Reports, 1996-97
The National Coalition for Literacy Manual-Correspondence, Minutes, 1996-99 (2 folders)

Box 13:

State Libraries Data on Literacy, 1997
LILAA Conference at Hamburger University (Oakbrook, IL) including disks, 1998
LILAA Year Two Report, 1998

---------