Box 1:

Coalition for Literacy, Memos, correspondence, articles, reports press releases, 1982
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meeting notes & report, 1985

Business Council for Effective Literacy, Newsletter, 1984
Coalition correspondence, December 1985-January 1986
Meetings of American Association of Advertising Agencies & Budget, 1985
Project Officers, Letters of Application, references, 1985
U.S.O.E. Adult Literacy Initiative, 1983-84
Proposals, 1984
Coalition for Literacy Meetings, December 7-8, 1981
March 30, 1982
June 15, 1982
October 26, 1982
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Organization Committee Meeting, April 1983
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August 1983-November 1984
Information Meeting, December 2, 1983
Executive Committee Meeting, March 1984
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Articles & Clippings on Illiteracy, 1980-83
Testing Adult New Readers, 1984
Final Report on Kansas State Department of Education, 1985
Agendas, 1981-84
Reimbursement forms, receipts, invoices, expenses
Travel, (3 folders), 1983-85
Consultants, (2 folders), 1984
Professional Services, 1984-85
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Box 2:

Ad Council Media Campaign Budgets, 1984
Ad Council Bills, 1985
Ad Campaign Responses, 1985

Advertising Council Inc., Correspondence, 1981-85
Memos & Reports, 1983-85
ALA News Release, October 1983
ALA & U.S. Department of Education Fact Sheets, 1984
American Association for Adult Continuing Education (AAACE), memos, meeting announcements & newsletter, 1982-84
  1983-84
American Association of Advertising Agencies Inc. (AAAA), correspondence, 1981-85
Association for Community Based Education, 1984
American Newspaper Publisher Association Foundation, 1984
Benton & Bowles Inc. Functional Illiteracy Campaign, 1984
Business Council for Effective Literacy Correspondence, 1984
Carus Chemical Co. Inc., 1982
Check Copies, 1985
Coalition for Literacy Executive Committee & Standing Committee List, 1983
Coalition for Literacy, Library Volunteers of America, 1984
Coalition for Library Executive Committee List
Minutes of Executive Committee Meetings, December 6, 1981
  Information, December 2, 1983
  January 17/18, 1984
Memo for Executive Committee Meeting, March 15, 1984
Minutes for Executive Committee Meeting, May 2, 1984
  July 16, 1984
  August & September 1984
  December 12, 1984
  February 1985
Minutes of Coalition of Literacy Executive Committee Meetings & Conference Calls, 1984-85
Coalition for Literacy Report Renewal, 1982-83
Coalition for Literacy Membership List, 1982 & 1984
Coalition for Communication Committee, 1984
Can't Read/Can't Write, 1983
Contact Center Inc., Correspondence, 1983-84
  1984-85
Communication Committee, Pamphlets-Developed, 1984
  Pamphlets-Fund Raising, 1983-84
  Report, 1984
Evaluations, 1984
Functional Literacy & the Workplace Conference, 1983
Fund Raising Activities Report, 1982-83
Fund Raising-Kellogg Foundation, 1982
Fund Raising-List of Corporations (2 Foundations), 1983
Funding Assignment
Fund Raising Proposals
Functional Literacy in the Workplace
G.E. Foundation Fund Raising, correspondence, 1983-84
Grant Applications by Coalition
  U.S.O.E., 1984
  Dr. Scholl, 1984
The Human Cost of Illiteracy
Illiteracy: The Problem & the Solution - Proposal
Illinois Literacy Council, 1984
Information Update, January-March 1984
Internal Revenue - tax exempt status, 1978/79
Interim Narrative Report to Department of Education, 1984
IRA, 1984
Litarcy Volunteers of America (LVA) Literacy Programs in Libraries, 1983
Literacy Council Annual Benefit Dinner, 1984
Literacy Volunteers of America, Inc., 1984-85
Literary articles, 1983-85
Literacy booklets, clippings & articles, 1985-86
Lions' Club, 1984
McGraw-BCEL, 1984
March on Washington Narrative, 1983
National Association for Human Development, 1982
National Adult Literacy Project, 1984
National Advisory Council on Adult Education (NACAE), 1983-84
National Assault on Illiteracy Program, 1983-84
New Registration Forms
Program Response Committee, 1984
Telephone Conference Calls, 1984
U.S.O.E. Adult Literacy, 1983-85
West Glen Video Yellow Pages, 1984
Volunteers Against Literacy, 1984
WMAQ TV 5 Luncheon on Literacy, 1983

Box 3:

Ad Council Proposal, 1979-81
American Library Association
  Budgetary Comparison, 1985-86
  Charter & Fact Sheet, 1984
  Conference Schedules, 1985-93
  Tax Exempt Status, 1970-79
American Association for Adult & Continuing Education (AAACE), 1985
Association of Specialized & Cooperative Library Agencies (ASCLA), 1984
Contact Literacy Center, Inc.
  Agreement, 1984-85
  Volunteer Training Packet, 1984
Contract - University of Massachusetts Center for Survey Research, 1985
Contributions, 1985
Coalition for Literacy (CL)
  Activities & Events
  Correspondence, 1985
  Meetings, 1980-82
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  Membership, 1985
  Member Institutions, 1982-83
  Members List (individual group), 1984-85
"800" numbers, 1985
Executive Services Corps, 1985
Finance - Purchase orders, account balances, 1985
Financial Reports, 1982
Fund Raising
  Correspondence, 1985
List of Potential Donors, 1985
Gannet Foundation, 1985
Grant Proposal to U.S.O.E., 1985
Grant Prospects, 1985
Hammick
  B. Dalton Bookseller & national Literacy Committee, 1982
  Dayton Hudson Corporation Annual Report, 1980-82
Hidden Resources, Expertise, Linkages & Partnerships (H.E.L.P.), 1985
Illinois Literacy Council, 1985
Indian Coalition Evaluation, 1985
Information Requests, 1985
Invoices, Budgets, Cashflow Records, 1985
Laubach Literacy International, 1985
Legislation, 1985
Letters, Thank you, 1985
The Literacy Challenge - report, 1982-84
Literacy Tool Free phone line - Monthly Reports, 1982-85
Literacy Volunteers of America, 1985
Management Evaluation [Evaluation of Executive Committee], 1985
Memorandum, 1984-85
National Commission of Libraries & Information Science
  Publications, 1977-79
  Report
Newspaper Literacy, 1983-85
Personnel - Applications & References, 1985
Prison - Information on Illiteracy & Inmates
Profiles of CL Leadership Personnel, 1985
Public Relations, 1983-85
Push Literacy Now (PLN), 1985
Radio & Television Stations Broadcasting Literacy Ads, 1985
Reading Is Fundamental (RIF), 1984-85
Reading Programs & Materials, 1965-85
Research Report - Expansion of Adult Literacy Services, 1984-85
Statistics Company, years of school with income level, 1985
Telephone bills, 1983-85
Telephone Conferences, 1982-83
U.S. & State Aging Department, 1985
U.S. Department of Education - Grant Copy, updates, 1984-85
United Technologies Corporation, 1985

Box 4:

Advertising Council - Literacy Campaign Correspondence, 1985
Business Council for Effective Literacy (BCEL)
  End of Year Statements, 1984
  Working Paper #1, drafts, 1985
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  Budgets and Accounting Information, 1984
  Correspondence, 1981
    August-September, 1982
    October-December, 1982
    January-August, 1983
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Funding Proposals, 1981-85
Information Book, 1982-85
James Hawking & Violet Malone (2 folders), 1985
Jean Coleman's file, 1981-83
Media Campaign, 1982-83
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Minutes, Memorandum & Correspondence, 1983-85
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Deaf Services Project, 1985
Funding Opportunities - publishers of National Institute of Education, 1983
Media Campaign - proposals & correspondence, 1979-81
Planning Committee, 1982
Three Year Budget Revision, 1985
Volunteers Against Illiteracy - Media Mailing & Use
White House Conference on Library & Information Services Task Force, 1984

Box 5:

Activities Update, 1985
Advertising Council - Summary of Response, 1985
American Newspaper Publishers Association, 1983
American Library Association - articles, pamphlets, minutes, 1985
Budgets - Coalition for Literacy (2 folders), 1984-85
Budget Memos, 1985
Budget Reports
  Manual on Literacy, (3 folders), 1975-77
  Literacy Training Project (5 folders), 1978-82
Burgeon Speech, 1981
Coalition for Literacy
  Ads - TV & Radio Stations
  Adult Illiteracy in the U.S., 1980-83
  Correspondence, 1986
  Evaluation (Newman), 1985
  Executive Committee List, 1985
  Fund Raising - B. Dalton Bookseller, 1985
  Memorandum, minutes, press releases, speeches, 1985
  Minutes, 1983-85
  Newspaper Articles, 1983-85
  Proposal to Scholl, 1984
  Proposal to U.S.O.E., 1982-83
  Reports & Prospectus, 1980-86
Contact Center Annual Report, 1984
Florida Department of Education Ads
Fund Raising - National Association for Human Development, 1982
General Correspondence, (2 folders), 1984, 1985
Grant - Possible donor profiles, 1984-85
Jim Hawking - Resumé, correspondence, memos, clippings, 1985
Gary Hill, Letters 1982
Kentucky Coalition for Literacy, 1982-85
Kozol, J. National Literacy Center, 1981
Literacy & Aging - Program Instructions, 1985
National Commission on Libraries & Information Science, 1982
    Staff Papers & Brochure
Publicity for Literacy Campaign, 1985
Public Relations Products: Brochures & Fact Sheets, 1985
Publisher's Weekly articles on illiteracy, 1985
Rosica: Beatrice Foods
Seemple, Barry - Proposal
U.S. Office of Education
    Roundtable on Adult Illiteracy, 1981
    Roundtable on Literacy, 1982-83
Years of School Completed, 1980
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Box 6:

Ad Council
    General, 1982-84
    Ad Campaigns, 1982-87
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    Coupon Ad, 1985
    Press Conference, 1984
    Proposal, 1981
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American Association for Adult and Continuing Education (AAACE), 1984-85
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AACE Membership Roster, 1985
Business Council for Effective Literacy, Inc. (BCEL)
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    Correspondence, 1984-85
    Broadcasters Meeting, 1986
    Bulletin, 1987
    Press Releases, 1984
    ALA Proposal, 1984
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    Programs, 1981-83
    Give the Gift of Literacy (n.d.)
    Final Report, 1987
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    General Information, 1983-90
Annual Reports, 1980-87
Hotline Reports, 1985-86
Year End Report, 1985
Monthly Reports, 1983-88 (5 folders)
Facilities Guide, 1983-84
Hotline Project, 1984-85
Correspondence, 1981-86 (3 folders)
Dissemination, 1985
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Reports, 1986
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Field Responses, LARA (Lafayette Adult Reading Academy), 1983
Fundraising, 1985 (2 folders)
IRA (International Reading Association)
Board Position: "U.S. Federally Funded Literacy Programs", 1984
Contributions, 1985
International Literacy Day, 1985
Correspondence, 1984-87
Board of Directors Annual Report, 1984-85
Carl Braun (Board Liaison), 1985
Drew Cassidy, 1985
Labels: State Council Presidents and State Editors, 1986
Dr. Jorie Mark (USDE Liaison), 1985
Meetings, 1986
"Reading Today" Articles, 1985
Meeting Reports, 1984-85
State Survey, 1985
Philadelphia Meeting, 1986
Dr. Ralph Staiger, 1983-84
Executive Committee, 1984
Quarterly Reports, 1986
Meeting Report, 1986
State Contributors, 1986
Give the Gift of Literacy, 1986
Laubach Literacy International
Documentary Promotion Kit (Can't Read - Can't Write), 1983
Jefferson Bookmark, 1989
General Information, 1981-84
Legislation, 1985
Long Range Goals, 1984
LVA (Literacy Volunteers of America)
Indiana, 1979-80
Annual Report, 1985-87
Chicago (no date)
Matrix, 1983
Box 7:
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Box 8:
Meetings, 1987 (5 folders)
Membership, ANPA (American Newspaper Publishers Association), 1985-87
NACAE (National Advisory Council on Adult Education), 1979-85 (2 folders)
NCLIS (National Commission on Libraries and Information Science), 1983-86
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Other Interrelated Organizations, 1984
Proposals, 1981-85 (4 folders)
Reports to Executive Committee, 1986
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Box 9:
Coalition Meeting Minutes
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Sybil Moses (Staff Liaison), 1988-90
Coalition for Literacy - Informational Kit, n.d.
Coalition for Literacy - Invitation and Membership Form, 1984