Box 1:

Midwinter Conference Minutes, 1967
Conference Program, Chicago, 1976
First Conference, Louisville, 1980
Ads
"80 and Beyond" Advertising Space
American Libraries, November, 1980
Announcements
ACRL Conference, Boston, 1978
"80 and Beyond" Audiovisual Requests
Louisville Conference, Committees
  Audio Tape Ordering Information, 1980
  Commonwealth Convention Center
  Programs
  Post Conference Evaluation
Evaluations (3 folders)
Exhibitor Information and Service Manual
Critical Television Viewing Skills
Exhibits and Registrants (2 folders)
Exhibits
Expenses
Final Report
Follow up letters from Registrants
Forms
General
General Conference Committee
Hotels
Information
Letter to Exhibitors
Membership letter
Photographs
Planning
Press Releases
Program (2 folders)
  Book
  Miscellaneous
Prospectus
Regional Conference
Sample letters
School Library Journal (2 folders), 1980
Shipping
School Media Quarterly, 1980
Trends and Issues

Box 2:

Louisville Conference Program (79 folders), presenters of concurrent sessions, 1980
  46 cassette tapes of conference sessions
List of Forum and workshop tapes
Cancellation requests
Printed Program (32 pp.), September 22-28, 1980
Registration forms
Problems
Houston Conference, General Information, 1982
Address Corrections
Author Fest
Comments
Correspondence
Evaluation
Exhibit and Meeting Rooms
Cancellations
Exhibits
Food Functions (4 folders)
Housing

Box 3:

Houston Conference, 1982
Mailings
Media workshop
Membership fees
Original forms (3 folders)
Past Presidents
Presenters information
Press releases
Printing estimates
Printed program (44 pp.), October 21-24, 1982
Program advertising
Registration (2 folders)
Requests
School tours
Site reports
Speakers
Tickets
Travel
United Exposition Services
Workshop Number Six
Presenters, Anderson-Zolotow (18 folders)
San Antonio Conference, 1982-1983
Atlanta Conferences, 1984
Affiliate leadership
Seminar
Air travel
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Author brunches
Fests
Awards
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Committee letters
Concerns
Conference chair
Correspondence (2 folders)
Dignitaries
Educational Seminars (2 folders)
   Tours
   Evaluations (2 folders)
   Exhibitors (4 folders)
   Exhibits

Box 4:

Atlanta Conference, 1984
   First Timers’ Coffee
   Florist
   Food Function (4 folders)
   Fox Theater
   Georgia World Congress Center
   Group Invitations
   Guest letters
   Hotel bills
   Housing
   Idea festival
   Insurance
   Invitation to register
   Leadership diagnosis
   Local arrangements
   Meeting room assignments
   Membership
      Problems
   New members
   Office equipment
   Originals
   Photo session
   Photographer
   Portfolios
   Preconference workshops
   Press releases
   Procedures
   Printed program (56 pp.), October 31-November 4, 1984
   Program presenters
      Proposal
      Sessions
   Publicity (2 folders)
   Quality Inn
   Registration (2 folders)
   School tours
   Security (2 folders)
   Service Manual
Speakers (2 folders)
Sun Belt tours
Tickets
Truck inventory
Typewriters
United
Westin Peachtree Plaza
Workshops
Correspondence--Angelow-Stone (5 folders)
Sample Letters, Schedules and Publicity, 1982, 1984
Louisville Conference, 1980
Forms
Departmental Budget Reports
Exhibitor Information and Service Manual
Brochures
Ruth Feathers (2 folders)
Original Documents
Atlanta Conference, 1984
Budget and Expenditures
Brochures
Houston Conference, 1982
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Final Evaluation
Account Summary
Minneapolis Conference, 1986
Registration
Conference Committee
Meetings (2 folders)
Sites and Schedules
Conference Program
Taping
Budget
Evaluation
Handouts
Conference Program Advertising
Program Sessions
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Box 5:
Forms and Correspondence, Folder 2
Agreements
Placement Center
Registration Report
Presenters' Handouts
ACRL First National Conference, 1978-79
Conference Information
Public Relations
Affiliates
Promotional Materials
Maps, Handouts, Correspondence, and Photographs
Seminars
"Successful Practices" Exhibit
Pennsylvania Department of Education
Conference Programs: Correspondence, Forms, and Biographies
  Strand I - "Access to Knowledge"
  Strand II - "Curriculum"
"Meet the Stars" Program Listing
Seminars, Agreement Forms
"Successful Practices", Program Proposals
Special Events
Program Correspondence, Forms, and Photographs
Budget, Draft and Notes
Preregistration
Invitations
Departmental Budget Reports
Event Master Ticket List
Housing Bureau Reports

Box 6:

  Exhibits
    Promotion
    Evaluation
  Hotels
  Local Arrangements
  Registration List
  Name Tags
San Francisco ALA Annual Conference, 1987
Atlanta ALA Annual Conference, 1991
  Correspondence
  Weekly Growth
  Attendees
  Evaluations
  Publication Fliers, "Information Literacy: Learning How to Learn"
  Preconference Information
  Tours
    I - "Partners in Literacy: Whole Language and the Library Media Center"
    II - "Library Media Technology for Curriculum Support"
    III - "NPSS: The Westminster and Lovett Schools"
40th Birthday Gala
Original Documents
Louisville Conference, Arrangements, 1980
Salt Lake City Conference, 1989
  Registration
  Volunteers
  Procedures
  Name Tags
"The Curriculum-Integrated Library Media Program: From Staff Development to Implementation"
Sack Sitters (Convention Package Handling Service)
Sample Speaker Correspondence
Budget
IRS Regulations
Final Counts
Staff Letter
Sample Letters
  Proposal Acceptance/Rejection
  Thank you
Concurrent Reimbursement
Convenor Packet
Salt Lake Convention and Visitors Bureau
Convention Center Contract, Salt Palace
Program Book Designers
"Modern Display" Decorators
Catering
Conference Timeline
Thank-you Letters Received by AASL
Evaluation Forms
Local Arrangements Report
"Access to Excellence" Educational and Commercial Tours
Local Arrangements Committee Chairs Timeline
New Orleans Conference, Local Arrangements Committee Final Report, 1988
Salt Lake City Conference, 1989
Program Cassette Tapes Order Form
Convenor Information
Presenters Information
Program Information
Committee for Preconference and Concurrent Session Facilitators Report
Air Travel Arrangements
Audiovisual Equipment
Participant Label Order Form
Hotels
General Session Scripts
Printed Conference Programs and Badge
Public Relations Chair Correspondence and Notes
Exhibits
Press
Seminars
  Participant Lists
  "Critical Thinking and Fantasy"
  "Practical Approaches to Assessment and Collection Development for Library Media Centers"
  "Planning Process"
  "Reference Skills"
  "The Performance Appraisal Process"
  "Effective Time Management"
  "Working with Preschoolers"
  "Team Building"
Program Proposals/Outlines and Presenter's Information
Tour Packet for Guides
Box 7:

Programs
"Using Video in the Library Media Center"
"Producing One Camera Video Programs"
"Supervisor's Critical Issues Table Talk"
"And the Winner is..."
"Reaching for Excellence through Parental/Community Involvement"
"Motivating Children to Read through Humor"
"Access Pennsylvania Can Become Access USA"
"Tele/Video Conferences for K-12 Enrichment"
"How to Evaluate Your School Library Media Program"
"Pep Rally for Children's Books"
"Hidden Treasures"
"Booktalking the Best"
"The Hows and Whys of Media Fairs"
"Great Ideas in Ten Minutes"
"Great Ideas in Three Minutes (or Less)"
"The School Library Media Specialist and the White House Conference on Library and Information Services"
"Nurturing Positive Self-Concepts"
"Save Time - Save Yourself"
"Time Management for School Librarians"
White House Programs
"Effective Communication with Principals"
"Accreditation, Certification and Information Power"
"Capital City Libraries"
"Reading Aloud"
"Discovering Geographic Areas through Local History"
"Information Skills Implementing Cadre"
"Current Trends in Children's Literature"
"So Your School Wants to Begin a Literature-Based Reading Program"
"The Library Connection Program"
"South Carolina Media Partnership"
"Teaching Students to Perform Thoughtful Library Research"
"Renovation of a School Library"
"Presenting Your Library"
"Connections to Better Learning: New York State's School Library Systems"
"Plays on a Page"
"Garfield, Superfudge, and Superheroes: Promoting Recreational Reading"
"Creative Ideas from Library Shelves"
"Battle of the Books...Alaska Style"
"The Booklists Way: An Inside Look"
"The Big Six Skills"
"The Six-Stage Strategy: A Systematic Approach to Developing a Program Focusing on Integrated Skills Instruction and Active Curriculum Support Services"
"The Library Binding Institute Standard for Library Binding"

"Putting the Numbers to Work: A Model for the Comparison of Circulation and Acquisition Statistics as an Aid in Collection Development"

"The Best in '89: Books that Don't Stay on the Shelves"
"Book Awards Chosen by Children"
"ABC's of Workshop Planning"
"Hypermedia"
"Geography: Making Sense of Where We Are"
"All Seriousness Aside"
"Success with Primary Grades"
"The Organized Library Media Specialist"
"Holocaust Literature and Media for Students in Grades 3-12"
"Steps and Strategies"
"Copyright Law: Update"
"Online Searching in the High School Library"
"School Library Media Centers in New Jersey" (2 folders)
"Dilemmas, Decisions, and Disks: Planning for Automation" (2 folders)
"CD-ROM and Online"
"Curriculum Software Showcase"
"Reach 'Em and Teach 'Em with Nonfiction Eyeopeners"
"They Write Science Books for Young People"
"Literature of the '80s for the 90's"
"Thank-you Madeline Hunter!"
"Reaching Out: Exploratory Classes in the Media Center"
"Achieving Curriculum Outcomes through Automation"
"Puppetry and Creative Dramatics in Storytelling"
"Loaves and Fishes"
"Reference Collections"
"The Teacher/Media Specialist Partnership"
"Experiential and Involving - Reader's Theater"
"Yeah Team!"
"Reform of the Couch Potatoes"
"Freedom to Learn"
"Using Origami to Support the Curriculum"
"Literacy for Children"
"Many, Varied and Unusual Ways"
"Invitation to Research"
"Enriching with Research"
"Leadership: Using Power to Achieve Excellence"
"Information Literacy and Education for the 21st Century"
"Teaching Visual Literacy with Political Cartoons"
"Career Ladders for School Library Media Specialists"
"Putting the 'HYPE' (r card) in the Library Curriculum Planning"

"Distance Education"
"Joining Forces for Student Reading Achievement"
"Cataloging Correctly for Kids"
"Seven Steps to Successful Term Papers and Reports"
"Developing Exceptional Library Media Programs for Exceptional Children"
"Reading, Writing, Thinking Connection"
"Five Ways to Accomplish Retrospective Conversion"
"Information Power Response"
"Introducing CD-ROM"
"School Librarians and Civic Education"
"Accessing Information Power"
"NCATE and ALA"
"Job-Alike Table Talk"
"Partnership of Librarians and Students-At-Risk Programs"

**Box 8**

Survey, 1992 Baltimore National Conference Evaluations (6 folders), 1992 [see also Box 14]
Baltimore Conference, 1992
ACRL Rationale, 1990-91
ACTS, 1992-93
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American Society of Composers, Authors and Publishers (ASCAP) (2 folders), 1991-92
Aquarium, 1990-91
Author Banquet
Author Reception, 1989, 1992
Baltimore, 1986
Baltimore Area Convention and Visitors Association Membership
Directory and Services Guide, 1992
Baltimore Committee, 1989-93
Bouzeos, Darcy, "In King the Deal," 1989
Brunch I
Brunch II, 1992
Caterers, 1988-91
Checklist, 1992
Contract - ACTS, 1990, 1992
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Contracts/Suppliers, 1991
Conveners (2 folders), 1992
Convention Center, 1990-91
License Agreement and Contract Correspondence, 1991
Services, 1989-90
Correspondence - Baltimore Businesses, 1989, 1992
Regarding selection of Baltimore as 1992 Conference site, 1988-92
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Degen, Bruce and Cole, Joanna, 1992
Donnelly Events, 1990-91
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Box 9:

Exhibitor Evaluations, 1992
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Vendor Showcase, 1991-92
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Exhibits, 1992
Final Report, 1992
First Letter, 1987
Management Proposal, 1990
Process, 1992
Prospectus (2 folders), 1991-92
RFP, 1989-90
Fiske, Edward, 1991
Florists, 1989
Follett-Balt, 1991
Gala, 1992
General Sessions Script, 1992
Hotel Accommodations, 1988
Commitments, 1992
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Insurance, 1992
International Reception, 1992
Officials' Ribbons, 1991
Policies, 1990-92
Post Conference Mailings, 1992
Pre Conference, 1992
Program - Sixth National Conference and Exhibition, 1992 (draft)
Final Copy, 1992
Preliminary copy correspondence, 1991-92
Preliminary final, 1992
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Program Assignments, 1989, 1992
Committee Correspondence, 1990-93
Evaluations, Organizer Mailings, 1992
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Proposals - Correspondence, 1989, 1991-92
  Information Literacy, 1992
  MARC Format, 1992
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RFP's, 1991
  Schedule and Proposal Correspondence, 1990, 1992

Programs: CD Rom Networking Technologies, 1992
  CD Consultant's Networking Publications, 1989-91
  Evaluations, 1992
  Registration List and Tickets, 1992

Collaboration Strategies for Success - Evaluations, 1992
  Registration List and Tickets, 1992
  Confidentiality in Libraries, 1992
  Cooperative Learning Registration List (Pre Conference), 1992
  Evaluations, 1992
  Cultural Acceptance, Critical Reading and Collaboration (#22), 1992 (2 folders), 1992
  Evaluations, 1992
  Registration List and Tickets, 1992
  Designing for Diversity Evaluations, 1992
  Registration List and Tickets, 1992
  Designing and Renovating School Library Media Centers (2 folders)
  Evaluations
  Registration List and Tickets
  Distance Education (#19)
  Evaluations
  Registration List

Box 10:

  Fantasy-Reality Registration List and Tickets
  Flexible Access Library Media Programs (2 folders)
  Evaluations
  Information Literacy - Evaluations
  Information Skills Learning to Choose-Choosing to Learn
  Evaluations
  Registration List and Tickets
  Library Media Facilities
  Evaluations
  Registration List and Tickets
  Restructuring American Schools
  Evaluations
  Registration List and Tickets
  School Library Automation
  Registration List and Tickets
  Team Building
  What is the MARC Format
  Evaluations
  Registration List and Tickets
Whole Language, Literature and Learning in the 1-8 Classroom
Evaluations
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Public Information Office - Press, 1987-92
Publicity Plan, 1984-86, 1989-92
Registration Reports, 1986
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Sack Sitters, 1990, 1992
Schedules, 1991-92
Speaker Notebook (BH), 1982-84
Staff Assignments, 1992
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Table Talk Session Proposals, 1992
Thank-you Letters, 1992
Timeline, 1992
Tours, 1991-92
Tours-Registration List and Tickets - Arnold/Crofton Meadows, 1992
Barclay/Northeast, 1992
Bollman Bridge, 1992
Central/Severna Park, 1992
Deep Run/Mayfield Woods, 1992
Distance Learning, 1992
Guildford/Pershing Hill, 1992
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Pointers Run Waverly, 1992
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Watkins Mill, 1992
VIP's - ALA, 1990, 1992
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Box 11:

Committee Information, 1974, 1980-82
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AASL Professional Development Folder, 1979-81
AASL Conference Programs (2 folders), 1980-94
Committee Reports on AASL National Conferences (2 folders), 1981-92
Leadership Training, 1981
New Member Information Packet, 1981-82
Professional Development Committee (2 folders), 1981-85
Ballot Information, 1982
Ballot Non-Public Schools Section, 1982
Ballot Supervisor's Section, 1982
Division Correspondence on Election, 1982
Nomination and ballot Processes, 1982
Ballot AASL Elections, 1983
Biographical Information on Candidates, 1983
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Nominees - Ballot Information, 1985
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AASL National Conference
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  SLC Seminar (Archive) (2 folders), 1988-90
  SLC Speakers (Archive), 1988-90

Box 12:
Cont. Education, 1988-92
Public Library Development Program - Manual for Training, 1988
AASL Leadership/Affiliate Long Range Planning Session Report, 1990
Conference Records, 1990-94
AASL National Conference, Baltimore [see also Box 14]
  BALT Seminars (3 folders), 1991-92
  Local Arrangement Report (2 folders), 1991-92
  General (6 folders), 1991-92
  Speakers, 1991-92
AASL National Conference, Indianapolis
  Conference Committee, Final Reports, 1992-94
  Evaluation Proofs, 1992-94
  Exhibits (2 folders), 1992-94
  Local Arrangements Committee, Final Reports, 1992-94
Audio recordings of AASL 7th Annual National Conference and Exhibition - Vols. 4 & 5 (24 tapes), 1994
Committee Reports - Annual, 1994
Collaboration Documentation, 1995
Committee Reports - Midwinter, 1995
Flexible Scheduling, 1995
Information Literacy and Technology, 1995
Requests for Refunds, 1996
Cont. Education Proposal, 1997

Box 13:
Planning Note Book (2 folders), 1997
AASL 8th National Conference, Portland 1997 [see also Box14]
  Photos, 1997
  Documents, Jan. ‘93-Jan. ‘97
Print Items, April, 1997
AASL 8th National Convention Affiliated Groups-Tours (2 folders), 1997
“Learning the Adventure” (5 folders), April 2-6, ’97
AASL 9th National Convention, Birmingham 1999
  Hotel and Insurance Agreement
  Organizational Material
  Preliminary and Program Book plus promotional material
  Resume book (including 2 badges and note paper)

Box 14

AASL 9th National Convention, Birmingham 1999
  Budget
  Caterers

  Exhibits
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  Hotels (2 folders)
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  Insurance
  Marketing
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AASL National Conference, Indianapolis 1994 [see also Box 12]
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  Photographs

ALA Annual Conference, Chicago 1985
Online Conference & Expo, Chicago 1995 (includes photographs)
ALA Annual Conference, Washington 1998
AASL 8th National Conference, Portland 1997 [see also Box 13]
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Box 15

AASL Board of Directors
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Box 16:

9th National Conference, 1999 (7 folders)
10th National Conference-Indianapolis, Programs, 2001
   H-M, 2001
   N-W, 2001
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   N-Z, 2001
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10th National Conference-Indianapolis, Logistics and Correspondence, 2001 (4 folders)

Box 17:

10th National Conference-Indianapolis, Exchange Contract, 2001
   Hotel Contracts and Correspondence, 2001
      Logistics and Correspondence, 2001 (2 folders)
      Proposals, 2001 (3 folders)
11th National Conference-Kansas City, MO, Bookstore Correspondence, 2003
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   Evaluation, 2003 (3 folders)
   Exposition Contractor, 2003
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Box 18:

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   (7 folders)
2002 Fall Forum, Logistics and Correspondence, 2002 (2 folders)
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   (2 folders)
2002 ALA Annual Conference-AASL Preconference, Logistics and Correspondence, 2004
2004 Fall Forum, Logistics and Correspondence, 2004 (2 folders)
2005 ALA Annual Conference-AASL Preconference, Logistics and Correspondence, 2005
   (2 folders)
2006 ALA Annual Conference-AASL Preconference, Logistics and Correspondence, 2006
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Box 19:

10th National Conference -Indianapolis, Correspondence including official letters to politicians, 2001
10th National Conference-Indianapolis, Exhibits, 2001
   Hotels, 2001-02
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12th National Conference-Pittsburgh, Speaker Contracts A-C, 2005
   D-F, 2005
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Box 20:

Correspondence, 2000-01, 2004
12th National Conference-Pittsburgh, Speaker Contracts M-P, 2005
   Q-S, 2005
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Box21:

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   Exhibitor Service Kit, 1994
   Final Committee Reports, 1994
   Planning Binder [3 folders], 1993-95
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      AASL Activities - Bookstore, 1993-95
      Brunches - Convenors, 1993-94
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      Insurance/Permits - Registration Forms, 1993-94
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      Westin - Wishlist Responses, 1994
      President’s Speech, 1994
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   1997
      Program Proposal (floppy disk), 1997
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Box 22:

1999 ALA Annual Conference - New Orleans, Planning Binder [3 folders], 1999
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2001 ALA Midwinter Meeting - Washington, D.C., Meeting Requests [2 folders], 2000
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Box 23:

Computer Equipment Requirements, 2001
Conference Proposals, 2001
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Panelist Release Form, 2001
Special Signs, 2001
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Conference Planning Notebook (includes 2001 AASL National Conference and 2002 ALA Annual Conference), [2001]
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Credit Applications, 2001
Evaluation Survey, 2001
Event Planning, 2001
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Hotel Contracts, 2000-01
Hotel Correspondence and Contracts, 2000 [2 folders]
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Programs Cancellations, 2001
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Promotional Products, 2001
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Reports and Timelines for Previous National Conferences, 1989-99
Rosters, 2001
Speaker Session Package, 2001
Theme and Purpose, 2001
Tours, 2001 Vendor Meeting, 2001

Midwinter Meeting, New Orleans, 2001

Box 24:

ALA Midwinter Meeting, New Orleans, 2001-2002
  Request Forms, 2001
Housing and Registration Proposal Plan, AASL, ACRL, PLA, 2002
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  Evaluation and Feedback Forms, 2002
  Information Packet, 2002
AASL Leadership Institute Project, 2002-2004
Spring Executive Committee, New Brunswick, 2003
ALA Annual Conference, Toronto, 2003
  Housing and Travel, 2003
  Preliminary Tracks Program, 2002
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  Speakers Contracts, 2003
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  Program Taping Request Forms, 2003
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  Audio Visual, 2001-2003
  Author Events, 2003
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    Pam Munoz Ryan and Brian Selznick, 2003
    Elizabeth Partridge, 2003
    Shane Evans, 2003
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Box 25:

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(Box 25 is 2/3 filled)