Biographical Statement

William Robert Roalfe was born August 22, 1896 in Mexico City, Mexico. He received an LL.B. degree in 1922 from the University of Southern California and practiced law in Los Angeles in 1923-24. From 1925 to 1926 he was a salesman and superintendent of construction in Los Angeles. He served as law librarian at the University of Southern California from 1927 to 1930 and at Duke University from 1931 to 1942. He was on the legal staff of the Office of Price Administration from 1943 to 1945. He returned to Duke in 1946 as Librarian and Professor of Law. From 1947 to 1964 he was Librarian and Professor of Law at Northwestern University where he taught courses on legal bibliography and legal writing and research. In 1965 he was named Professor of Law, Emeritus at Northwestern. He received an honorary LL.D. from Temple University in 1959.

Roalfe was married to Mary E. Holland from 1934 until her death in 1959. On November 26, 1960 he married Helen Snook (1905-1974) who was president of AALL from 1960-61. In 1975 Roalfe married Emma Brubaker. Roalfe died on July 22, 1979 at his home in San Diego, California.

William R. Roalfe was an especially active and influential member in the American Association of Law Libraries. He served on numerous committees, often as chairman, and contributed regularly to Law Library Journal. He was President in 1934-35 and an Executive Committee member in 1934-37 and 1943-44.

His most notable contribution was the "Roalfe Plan" for the expansion of the program and administrative structure of AALL. His proposals were first presented in a letter to President
According to John W. Heckel in the 75th Anniversary of *Law Library Journal*, Roalfe's letter proposed:

That institutional membership in the Association be recognized, that a central headquarters with a full-time staff be established, that the *Law Library Journal* be enlarged, that a bulletin with current lists of legal literature, bibliographies, and so on be published, that a bulletin of notices or clearinghouse of legal information be printed or mimeographed, and that a central library on law library administration be collected. He also said that foundation grants should be sought for Association work and that law librarians should agree that they were not adequately paid.

These themes were studied and developed by the Committee on an Expansion Program from 1930 to 1932. The resultant Roalfe Plan was endorsed by the membership of AALL on June 29, 1934 and by the American Association of Law Schools on December 29, 1934. Roalfe remained at the forefront of the effort to implement the Expansion Plan by serving as chairman of the Special Committee on Advisability and Practicality of Establishing the Office of Executive Secretary and Treasurer on a Full-Time Basis (1946-48) and the Committee on Permanent Quarters for the American Association of Law Libraries (1953-55). The importance of Roalfe's plan is illustrated by the fact that AALL's history for the next half century could be seen as the story of its implementation.

Roalfe was a constant advocate of the interests of law librarians and the AALL. He worked to advance these interests through his participation in other association including the Association of American Law Schools, the American Bar Association, the Council of National Library Associations, the American Library Association, and the International Association of Law Libraries.

He was also active in: the Order of the Coif; Ephebian Society (president, 1927-28); Association of American Law Schools (chairman, Round Table on Library Problems, 1932-33); Council of the American Law Schools; American Bar Association; State Bar of California; North Carolina Bar Association; Chicago Bar Association; AAUP; Chicago Association of Libraries (1st president, 1947); Library of International Relations, Chicago (Governing Board, 1951-53); American Library Association (Intercultural Action Committee, 1953-54); American Society of International Law; U.N. Association (various boards and committees, 1954-64); and the International Association of Law Libraries (1st president, 1959-1962; Board of Directors, 1962-65).

See:  *Law Library Journal* 75 (Spring 1982): 305  

**Selected Publications**

**BOOKS:**
The Libraries of the Legal Profession, 1953
How to Find the Law, 5th edition (editor), 1957
How to Find the Law, with Special Chapters on Legal Writing, 6th edition (editor), 1965
Poetic Utterances, 1976
John Henry Wigmore: Scholar and Reformer, 1977

LAW LIBRARY JOURNAL ARTICLES:

Letter to President of AALL, 24(1931):60
Regional Cooperation in Development of Special Collections, 1929-30, 24(1931):95
Remarks on Roalfe Plan, 27 (1934):138
The Activities and Program of the AALL, 29(1936):7
Development of the AALL under the Expansion Plan, 31(1938):111
The Relation of the Library to Legal Education, 31(1938):141
The Essentials of an Effective Law School Library Service, 31(1938):335
Some Suggestions for Improving the Law School Library Service, 32(1939):1
Relationship between Work of Committee on Classification and Pay Plans and Work of Joint
Committee on Cooperation between the AALS and AALL, 34(1941):19
Formulation of the Interpretations to the Library Requirements of the AALS, 40(1947):229
Timesaving Methods in Acquisitions, Accessions, Bookkeeping and Cataloguing (Chairman, Panel),
43(1950):178
Remarks on Use and Loan Policy of Chicago Association of Law Libraries, 44(1951):202
AALS Defers Action on Library Standards, 45(1952):18
Compensation of Law Library Personnel in 1951, 46(1953):18
The Elbert H. Gary Law Library of Northwestern University, 46(1953):219
Reference Work in Law Libraries (Chairman, Panel), 46(1953):448
The University of Chicago Workshop on the Common Core of Librarianship, 46(1953):448
The Relations of the AALL with Other Professional Organization, 49(1956):128
Centralized University Library Service and the Law School, 50(1957):2
Frederick C. Hicks: Scholar-Librarian, 50(1957):88
The Widening Scope of Law Librarianship (Chairman, Forum), 50(1957):403
Appraisal of American Bar Association: Opinions of the Committee on Professional Ethics and
Grievances, 51(1958):62
Some Observations on the Development of Law Library Service in the Emerging Nations,
57(1964):396
Humor in the Law Library, 64(1971):37

WILLIAM R. ROALFE
AALL Offices
AALL Vice-President, 1934-35
AALL President, 1935-36
Representative to American Library Association Council, 1954-61
Representative to International Association of Law Libraries, 1961-62
Parliamentarian, 1966-69

AALL Committee Assignments

*Regional Cooperation, 1930-32
*Expansion Plan, 1931-33; 1937-39
Executive Committee, 1934-37; 1943-44
Cooperation with the American Library Association, 1936-38
Planning, 1939-40
*Special Advisory Committee on Education for Law Librarianship (Law Library Manual), 1939-40; 1944-46
*Joint Committee on Cooperation between American Association of Law Libraries and Association of American Law Schools, 1939-49; 1957-58
*Permanent Budget Plan, 1941-44; 1949-51; 1955-58
Constitutional Revision, 1945-46
*Special Committee on Advisability and Practicality of Establishing the Office of Executive Secretary and Treasurer on a Full-Time Basis, 1946-48
Major Library Positions, 1947-48
Cooperation with American Bar Association, 1948-49
*Cooperation with Library of Congress, 1948-52
Education and Placement, 1948-49
Committee to Cooperate with Joint Committee on Library Education of the Council of National Library Associations, 1950-51
Development and Coordination of Facilities for Legal Research, 1952-53
*Permanent Quarters for the American Association of Law Libraries, 1953-55
Council of National Library Association Joint Advisory Committee to Consider Projects Submitted for Support from Foundations, 1953-54
Special Policy Committee, 1954-55
*Nominations (and Elections), 1936-37; 1939-40; 1955-57
*Policy, 1955-60
*Committee on an International Association of Law Libraries, 1958-59
Council of National Library Associations Joint Committee on Visiting Foreign Law Libraries, 1961-63
Advisory, 1964-65
Constitution and By-laws, 1965-69

*Committee Chair

Box 1:
Association of American Law Schools (AALS) Reports, 1932-39
   Includes reports of American Bar Association Committee (ABA) on Law Reports and Legal Publications, 1896-1936

AALS Correspondence, 1932-39
   Status and qualifications of law school librarians; Round Table on Library Problems; relationship of American Association of Law Libraries and AALS (including Joint Committee on Cooperation with AALL); questionnaire on Aims and Standards in the Law Library Profession. Correspondents include Harold Shepherd and Wilbur Cherry of AALS.

American Association of Law Libraries (AALL) Presidential Correspondence with Executive Secretary, 1935-36 (2 folders)
   Incorporation of AALL; institutional and individual memberships and fees; listings in Standard Legal Directory; relationships with American Library Association (ALA), ABA and National Association of State Libraries; Law Library Journal (including separation from Index); indexing of ABA Reports; "Recommendations of the Committee on Library Terminology to the Council of ALA"; "Outline of Plan for Further Expansion of Activities of the Association"; Committee on Statistics.

AALL Presidential Correspondence, General, July-November, 1935 (2 folders)
   Described with "AALL Presidential Correspondence, December, 1935-September, 1936" in Box 2.

Box 2:

AALL Presidential Correspondence, General, December, 1935-September, 1936 (4 folders)
   Institutional membership; incorporation of AALL; cooperation with ABA (William Shafforth and William Ranson), AALS (Rufus Harns), National Association of State Libraries, Special Libraries Association (Harold Stebbins); expansion program; law books; Law Library Notes; LLJ (including, increasing frequency; comparison with Current Legal Thoughts, separation from Index, salary of indexes); participation of Canadian librarians; Committee on Statistics (survey); fund raising (including advertising ratio in LLJ, request from Carnegie Corporation to Frederick Keppel); Index; Committee on Education for Law Librarianship; exchanges; standards for law libraries; index to Proceedings of AALS; Inter-library loan and book selections; checklist to ABA publications; listing of libraries in Standard Legal Directory; appointment of Mass. State Librarian; faculty standing of law librarians; cataloging and subject headings; education in law librarianship; assistance to smaller libraries.

AALL Presidential Correspondence, Miscellaneous, 1935-36
   Executive committee memos, drafts of expansion plan, annual meeting program and list.

AALL Correspondence Except as President (2 folders), 1935-37
Expansion plan; constitutional changes; funding from Carnegie Corporation (Frederick R. Keppel and Robert M. Lester); assistance to smaller libraries; cooperation with ABA and ALA (Carl Milam); cumulative index to AALL Proceedings; Index of Legal Periodicals; Round Table on Library Problems including binding and cataloging; "Legal Aid Clinic" (Duke University); duplication of legal publication; funding assistant to executive secretary; bibliography on American Law Institute Restatements of the Law; sourcebook on law library techniques.

AALL Correspondence Except as President, Reports, 1935-37

Box 3:

AALL Reports, 1938
Includes "Report of the Committee on the Expansion Plan"

AALL Correspondence (2 folders), 1938
Review of Yale Law Library Manual...; financing and microfilming LLJ; financing and improvement of indexing in Index; Roalfe's "Selected Essays on Constitutional Law"; ABA Journal with Joseph Taylor; cooperation with ABA (William Shaforth); ALA, National Association of State Libraries, AALS and other library associations; education of law library users; index of federal documents on legal subjects; Roalfe's "Relations of the Library to Legal Education"; continuation of Expansion Plan Committee; exchange of duplicates; statistics on law libraries; affiliation of local associations.

AALL Reports, 1939
Includes memos to Committee on Expansion Plan.

AALL Correspondence (2 folders), 1939
Reactions to Expansion Plan; microfilming of Supreme Court Papers; relationship between AALL and ABA, AALS, ALA and other library associations; structure of AALL and changes in constitution and by-law, exchange project with University of California Law Library; subsidy and taxability of Index to Legal Periodicals; publications of manuals on law libraries and legal bibliography.

AALL and AALS Reports, 1940

AALL and AALS Correspondence, January-May, 1940
Described with "AALL and AALS Correspondence, June-December, 1940" in Box 4.

Box 4:

AALL and AALS Correspondence, June-December, 1940
Joint Committee on Cooperation between AALs and AALL; standards, inspections and
statistics of law libraries; indexing of Index; publishing of manuals; Committee on Education for Law Librarianship; history of AALL for Frank Hill; controversy on nomination of Alice Magee for first Vice-president; Round Table on Library Problems.

AALL and AALS Reports, January-June, 1941

AALL and AALS Correspondence, January-June, 1941 (2 folders)
Binding standards; relationship with AALS (Bernard Gavit and Harold Shepherd); library and librarian survey; inspection and requirements of law school libraries (including those of Detroit, Lincoln University and Stanford University); independent administration of law libraries.

AALL and AALS Reports, July-December, 1941
Includes off-print from SLA on proposed Council Library Associations.

AALL and AALS Correspondence, July-December, 1941 (2 folders)
Relationship with ABA (Laurence De Muth), ALA (Hazel B. Timmerman); AALS (Harold Shepherd, Bernard Gavit and Joint Committee); survey of libraries and librarians; Index (finances and copyright; inspections of libraries); LLJ (expansion of content, salary for Helen Newman); Index to State Bar Association (North Carolina) Proceedings (Willis Smith).

AALL and AALS Reports, January-June 1942

Box 5:

AALL and AALS Correspondence, January-June, 1942 (2 folders)
Exchange of duplicates; AALS (joint committee, Bernard Gavit, Elliott Cheatnam); physical requirements of law libraries; qualification and tenure of librarians; book selection; funds from H. W. Wilson Co.; law school enrollment; evaluation of Library of Dickinson School of Law; scope of articles in LLJ; report of the Committee on Permanent Budget Plan.

AALL and AALS Reports, July-December, 1942

AALL and AALS Correspondence, July-December, 1942 (2 folders)
Relationship with H. W. Wilson Co.; American Law Institute; evaluation of North Carolina College for Negroes; resignation of Eldon James as editor of Index; teaching methods for legal bibliography; Carolina Law Library Association; ALA survey of university libraries; editorship of LLJ; relaxation of library standards during the war.

AALL and AALS Reports, 1943-45
AALL and AALS Correspondence, 1943-45 (2 folders)

Index and LLJ (finances, administration and personnel); death of Franklin Poole; relaxation of library standards during the war; constitutional revision; William S. Johnston vs. Miles O. Price for president; methods of selecting officers; Los Angeles County Law Library; American Association of Library Schools.

Box 6:

AALL and AALS Reports, 1946
AALL and AALS Correspondence, 1946 (2 folders)

Joint Committee on Cooperation between AALL and AALS (standards, salaries, inspections, expenditures); constitutional revision; election procedures; AALS (Merton Ferson, Bernard Gavit); ABA Survey of Legal Education (Joseph A. McClain, Jr.); manual for small law school libraries; membership dues; LLJ and Index (funding staff, distribution); establishing permanent secretary and treasurer for AALL; Law Library of Congress.

AALL and AALS Reports, 1947
AALL and AALS Correspondence, 1947

Full-time executive secretary/treasurer; ABA Survey of Legal Profession; library standards; membership drive; Law Library of Congress; handbook on AALS Articles of Association; Round Table on Library Problems; Index; employment list of AALL members; English Law Reports.

AALL and AALS Reports, 1948
AALL and AALS Correspondence, 1948 (2 folders)

Index (association of work on, and finances of); Law Library of Congress; English Law Reports; standards (including microforms) and inspection of libraries; ABA Survey of Legal Education; treasurer's and executive secretary position; membership (sustaining, recruitment); constitutional amendments; local chapters' status; Library of Congress "K" classification.

AALL and AALS, 1949

Abstracting for the social sciences (ALA); standards; increasing AALL revenue; insurance and appraisal of law libraries; publication of Round Table papers by Journal of Legal Education; ABA survey; Index (financing and indexing); National Conference of Law School Review Editors.

AALL and AALS Reports, 1950

Box 7:
AALL and AALS Correspondence, 1950
Standards (especially microcards); relationship of law libraries to law schools (budget, administration); statistics; labor law (Willard Wirtz, April 5); legal bibliography citation manual; panel on time-saving methods in acquisitions, accessions, bookkeeping and cataloging; Index; membership; manual for law library inspectors; discrimination in law school admissions (Yale's proposed constitutional change for AALS).

AALL and AALS, 1951
Law Library of Congress ("K" class); ABA's Survey of the Legal Profession; manual for law libraries; professional vs. social aspects of meetings; publisher and dealer-librarian relations; Index; discrimination; education for special librarianship.

AALL and AALS Reports, 1952-53

AALL and AALS Correspondence, 1952-53 (2 folders)
Standards; consolidated index; list of "Law Libraries in the U.S. and Canada"; statistics on small law libraries; "Compensation of Law Library Personnel" (especially men vs. women); bibliography of essential materials; Library of Congress (K Class); affiliation with ALA; pre-legal education; LLJ (contents, editorship); West and Co.'s publishing of Survey of the Legal Profession and its lack of information on law libraries; AALL's relationship to chapters and to ABA (especially location of a permanent headquarters in ABA's Chicago building); education of special librarians; microforms and A-V materials; new "Roalfe expansion plan".

AALL and AALS, 1954
Government publications; relationship to Council of National Library Association; space in ABA building (John Cooper); foundation support; Survey of the Legal Profession; LLJ; Index (subject headings); Special Policy Committee; status of law librarians in law schools

AALL and AALS, January-July, 1955
Ford Foundation proposal for study of law libraries; space in ABA center; ALA; in-state versus out-of-state publications prices (Bobbs-Merrill Co.'s Tennessee Code); placement; broadening scope of Index (especially re foreign legal periodicals)

Box 8:

AALL and AALS, August-December, 1955
Law librarians' institutes; double pricing (Tennessee Code); "Subject Headings for the Index to Legal Periodicals, September, 1955;" Roalfe's contribution to golden jubilee issue of LLJ; ALA management survey; revised proposal to Ford Foundation; Miles O. Price testimonial
AALL and AALS, January-May, 1956
  Cooperative program of Chicago area law librarians; joint committee's Inquiry into... Legal Education;" constitutional revision; Ford Foundation; library service; article on relations with other professional organizations; "inner clique"; Miles O. Price testimonial; review of The University Library (Wilson and Tauber)

AALL and AALS, June-December, 1956
  Microcopying; recognition of Gilson Glasier as AALL founder; The University Library; Stanford Law Library report; standards; "Inquiry into... Legal Education"; Ford Foundation; Council on Library Resources; indexing foreign legal periodicals; biographical sketch of Frederick Hicks

AALL and AALS, January-March, 1957
  Faculty status; Frederick Hicks; "Widening Scope of Law Librarianship"; grant proposal to CLR; Roalfe's How to Find the Law; permanent headquarters; Civil Service standards for law librarians.

AALL and AALS, April-June, 1957
  Budget and administration of law libraries; Frederick Hicks; festchrift for Miles Price; Ford Foundation proposal; permanent headquarters in Temple University; Index; How to Find the Law; CLR funding survey; social versus business aspects of annual meetings; "Inquiry into Legal Education;" Joint Committee on Cooperation between AALL and AALS; invitation to International Association of Legal Science; "Widening the Scope of Law Librarianship"

AALL and AALS Correspondence, July-December, 1957
  Described with "AALL and AALS Correspondence, January-June, 1958" in Box 9.

AALL and AALS Reports, July, 1957-June, 1958

Box 9:

AALL and AALS Correspondence, January-June, 1958
  Council on Library Resource funding (Vernon Clapp); space at Temple University; publicity for AALL; book selection; appraising new books; William Stern; indexing foreign legal periodicals and International Association of Legal Science; ABA and ethics; foundation support for libraries; burdens due to federal projects; bibliographic organization in law libraries; Roalfe's "Law Librarianship--A New Field"

AALL Correspondence, July, 1958-December, 1958, 1959 (2 folders)
  AALL's relationship to ABA and International Federation of Library Associations (IFLA); federal documents; class "K"; law firm librarians; Index to Foreign Legal Periodicals project; cooperative acquisitions; qualitative standard; members sharing accumulated knowledge; administration and autonomy of law libraries; certification of law librarians and accreditation of law schools (ACRL and National Commission
on Accreditation); physical facilities

AALL Reports, July 1958-December, 1959

AALL Reports, 1960-62

AALL Correspondence, 1960-62
    International Association of Law Libraries; space at ALA headquarters; visiting foreign librarians (CNLA); Institute for Foreign Law Librarianship

AALL Committee on an Expansion Program, 1930-32
    Reports, 1930-32
    Correspondence, July 1930-April, 1932 (2 folders)

Box 10:

AALL Committee on Regional Cooperation, 1931-32
    Report and Correspondence
    Questionnaire

AALL and AALS Library Survey, March, 1941
    Form A-Librarians
    Form B-Law School Libraries
    Tabulations of Data

AALL Committee on Cooperation with Library of Congress, 1948-52 (3 folders)

Box 11:

AALLs Committee on Revision of Library Standards, 1950-52 (2 folders)

AALL Compensation of Law Library Personnel Survey (Toronto meeting), 1952

ALA Intercultural Action Committee
    Reports, 1953-54
    Correspondence, 1953-1954 (3 folders)

Box 12:

AALL Nominating Committee, 1955-57
    Reports
    Correspondence

AALL Policy Committee, 1958-60
International Association of Law Librarians. (Prior to June, 1959 founding meeting in New York City.)

Basic Papers, June, 1958-June 1959
  Correspondence, March, 1958-June, 1959, (3 folders)
  AALL Special Committee on an International Association of Law Libraries;
  Index to Foreign Legal Periodicals; visiting foreign librarians; AALL and International Federation of Library Associations; arrangements for IALL founding meeting; publicity; invitations to meeting; travel expenses; United Nations; UNESCO; agenda; Inter-American Bar Association; proposed constitution.

Box 13:

IALL, Correspondence as President, July-December, 1959 (2 folders)
  Membership recruitment; Nominating Committee and officers; registration list; UN Library building; types of membership.

IALL Correspondence as President, January-July, 1960 (2 folders)
  Elections; recruitment and publicity; letterhead; dues.

IALL Correspondence as President, August-December, 1960 (2 folders)
  Bulletin; translation of constitution; membership dues; cards and lists; travel funds; establishing a world law library; affiliation with IFLA.

Box 14:

IALL Correspondence as President, January-February, 1961 (2 folders)
  International exchange of materials; relationship to ABA, American Bar Foundation and AALS; funding for meeting and travel; Index to Foreign Legal Periodicals; comparative legal study; working visits of foreign librarians, world regional law library centers; State Department travel arrangements.

IALL Correspondence as President, May-June, 1961 (2 folders)
  American legal materials in foreign libraries, first meeting (local arrangements, agenda, minute-taking) dues payment, officers reports, travel funds and problems.

IALL Correspondence as President, July-September, 1961 (2 folders)
  Record keeping; National Council for Community Service to International Visitors; Russian libraries and book prices; Bulletin; exchange publications; travel funds; Peace Corps and the law; annual report; African legal education & materials.

Box 15:

Positive microfilm at University Archives
INDEX TO 35MM MICROFILM OF THE WILLIAM R. ROALFE PAPERS

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<td>AALL Reports, July, 1958-December, 1959</td>
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<td>AALL Reports, 1960-62</td>
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<td>AALL Committee on Expansion Program, Reports 1930-32</td>
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<td>AALL Committee on Regional Cooperation, Report &amp; Correspondence, 1931-32</td>
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<td>AALS communication of revision on library standards, May 1950-May 1951</td>
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<td>AALL compensation of law library personnel (Toronto meeting), 1952</td>
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<td>ALA Intercultural Action Committee Reports, 1953-54</td>
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<td>AALL Nominating Committee Reports, 1955-57</td>
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<td>AALL Policy Committee, 1958-60</td>
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<td>IALL papers prior to meeting, I. Basic papers, June, 1958-June, 1959</td>
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12054  Box 13
12055  IALL Correspondence as President, July-August, 1959
12116  IALL Correspondence as President, September-December, 1959

10  12272  IALL Correspondence as President, January-March, 1960
12366  IALL Correspondence as President, April-July, 1960
12537  IALL Correspondence as President, August-September, 1960
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12846  Box 14
12847  IALL Correspondence as President, January, 1961
13036  IALL Correspondence as President, February, 1961
13155  IALL Correspondence as President, May, 1961
13299  IALL Correspondence as President, June, 1961
13454  IALL Correspondence as President, July-August, 1961
13624  IALL Correspondence as President, September, 1961