Committee Name: Annual Meeting Local Arrangements Committee

Committee Charge: The Annual Meeting Local Arrangements Committee shall provide members and staff with local and regional tourist information, publicize local opportunities, and organize location-specific events, such as library tours, family, social, and dining groups. The Committee shall serve as an information resource for headquarters staff on local aspects of meeting planning, which may include excursions, entertainment, meal events, marketing the exhibit hall to local and regional businesses, and identifying local dignitaries. The Committee shall also coordinate on-site activities such as registration, hospitality, daily paper, and volunteer assignments, and solicit funds from local sources if needed to support local plans.

Major Activities for 2013-2014: The LAC co-chairs and sub-committee chairs met once in 2013 at the site visit with Pam Reisinger and Paul Graller. The sub-committees have worked to accomplish their tasks, in preparation for the AALL Annual Meeting. The LAC website launched in February 2013 and links important materials from the other sub-committees (family friendly guide & restaurant guide to name a few). The Publicity Committee frequently updates material on the website. The LAC plans to meet up two more time prior to the AALL Annual Meeting. The LAC maintains regular communications with their liaisons through e-mail.

Proposed Activities for 2014-2015: The LAC co-chairs have been in contact with the LAC co-chairs for AALL Philadelphia 2015.