AALL Committee Activities and Action Plan

Name: Julie Pabarja
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Committee Name: Continuing Professional Education Committee

Committee Charge: CHARGE: To achieve this purpose, the Continuing Professional Education Committee will:

• continuously advise, advocate, support and encourage AALL continuing professional education efforts outside of the Annual Meeting

• work in collaboration with the AALL Education Manager to further develop and maintain the Continuing Professional Education policy and the Competencies of Law Librarianship

• promote and support development of continuing professional education programming by members and association entities

• further develop and administer the AALL/BNA Continuing Professional Education Grants Program

• educate and inform members about the AALL Continuing Professional Education Program and publicize opportunities

• oversee the AALLNET Calendar of Events and Speakers Directory; develop appropriate policies and procedures

• use available technologies to bring programming to members

• monitor and evaluate continuing professional education trends, education efforts and developments, and new technologies of the library and larger community

• study costs and pursue ways to provide quality, affordable programming for members

Major Activities for 2008-2009:

Goals were determined back in July 2008 for this committee to complete. Many of them have been completed. Most of our activities support the Education goal of AALL’s Strategic Directions. CPE is very fortunate to work closely with Celeste Smith, AALL Education Director, who provides the necessary support and assistance to meet our charge. Listed below are the projects that we have completed and are continuing to work on.

• The CPE website was created so that members had a place to access information about the AALL/BNA grants program and other CPE information. The website may change depending on the redesign of AALLNET.

• An improved grant application was created which allows members to save and edit their application until it is ready to be submitted.

• The committee has been working on increasing awareness of the AALL/BNA Continuing Education Grants program, AALL webinars, the Calendar of Events, Speaker Directory, and CPE in general. We have been reaching out to chapters, SIS’s, other committees, and caucuses about CPE programs and events. The committee has also utilized Law-Lib as a resource to promote the webinars and CPE information is posted in the AALL e-newsletter and committee news section on AALLNET.

• We are collaborating with the Education Director on putting together monthly webinars by helping her select a topic and identifying speakers. We helped put together the program that was done in November on podcasts and screencasts and the February program on communicating with the C-level people at a law firm. These webinars provide AALL members education opportunities outside of the annual meeting.

• We developed a Program Development Checklist that will guide members as they are putting together a continuing education program. It is currently posted on the CPE website.

• The committee continues to oversee the AALL/BNA Continuing Education Grants Program and awards grant money. The grant money is used to help fund continuing education programs put on by AALL members outside of the annual meeting. In 2008, CPE awarded $21,930.00 in grant money.
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• CPE got a program accepted at the annual meeting in Washington, DC. It will feature a past grant recipient. This is the first time that CPE has had a program accepted by AMPC.

• We are continuing to promote the AALL Calendar of Events and Speaker Directory in order to increase content and to make members aware about these useful resources.

• An article featuring this committee was in a recent issue of Spectrum.

• A few CPE members were on a committee that selected the attendees for the 2009 AALL Management Institute. This institute not only advances the Education goal of the AALL Strategic Directions, but it also advances the Leadership goal by giving these selected members the opportunity for leadership training.

Proposed Activities for 2009-2010:

Many of the proposed activities that April Schwartz, the incoming chair, has slated for next year will continue to support the education goal of AALL Strategic Directions.

• Continue promoting the AALL/BNA Continuing Education Grants Program, AALL webinars, and other continuing education programs.

• Continue encouraging members to contribute to the AALL Calendar of Events and Speaker Directory.

• Collaborate with the Education Director on the content of Ed2Go.

• Continue working with the Education Director on putting together continuing education programs for AALL members outside of the annual meeting.

• Survey the membership on their interest in regularly scheduled mid-winter "live institutes" on core topics subject to Board and Executive Director approvals.

• Recommend to the Board that a task force be constituted to work on reviewing and revising the Competencies for Law Librarianship. The CPE Committee will recommend that they have a representative on the task force. If no task force, then committee will proceed with leadership on updating the competencies.

• Work with AMPC on proposal for more money or suggestions for how to fund more "big name" outside speakers for educational programs.