The officers of the Placement Committee during 2010-2011 were Charlene Cain, chair, and Gregory Ivy, vice chair.

Directly after the 2010 conference, the chair surveyed the employer users of the Career Center at the conference to gauge satisfaction with the service. All users appreciated the automation of the Placement Center. A few objected to the $50 fee charged for the special 10-day package, and others expressed a need for clarity in how to use the Career Center software. To remedy the latter situation, the chair, with the help of HQ staff, created two brief webinars—one for jobseekers and the other for employers—with step-by-step directions and handy tips on setting up an account and using it to post résumés and job ads. Links to these webinars were posted on the Career Center main page.

The vice chair completed a study of the committee’s website, reviewing the viability of the information presented and the relation of the information to the committee’s charge. This report was held until word came from the Executive Board of whether the committees would continue to have websites.

Committee members Kate Irwin-Smiler and Kathleen McLeod created a poster session for the SEAALL annual conference, “Finding the Next Job: Using the AALL Career Center.” These committee members also solicited input from jobseekers and employers regarding the type of information and services most needed to facilitate the employment process. The survey yielded excellent results. To satisfy some of jobseekers’ most pressing questions, the chair used the survey responses of employers and additional knowledge gleaned from experienced hiring managers to compile a set of useful tips for jobseekers in court, academic, and law firm libraries. The tips included practical information about résumé length, interviewing skills, and the necessity of follow-up. The committee compiled a bibliography of useful readings for jobseekers (another need expressed in the survey), which was posted, along with the tips, to the Career Center main page.

**Conference Activities**

We continued this year to allow employers to post late-breaking jobs on bulletin boards in the Placement Center. Fifty-seven jobs were posted, with 52 of that number appearing on the Career Center. This is up from a total of 32 jobs posted last year. Fifteen employers used Placement Center interview rooms, for a total of around 115 interviews taking place during the conference. Eight employers posted two or more jobs. A mini-survey solicited during conference provided more feedback on our practices.

The chair and committee member Kate Irwin-Smiler attended the CONELL Marketplace to advertise the Career Center to prospective jobseekers. We emphasized the services of the Association and the mentoring and products available from the Placement Committee.

The Placement Committee stocked a table in the Activities Area with the aforementioned tip sheets and bibliography, in addition to salary information, and Career Center guides.
The chair also spoke on the uses of jobseekers’ online profiles in the employment process at the Careers in Federal Law Libraries event at Drexel University Law School on Saturday July 23, 2011.

The 2011-2012 committee officers will be Gregory Ivy, chair, and Raquel Gabriel, vice chair.