

RBMS Executive Committee Minutes

ALA Annual 2009 Meeting

Chicago, Illinois

Monday, July 13

8:00-11:30 a.m., Palmer House, La Salle 3

Executive Committee: Christian Dupont (Past Chair; Atlas Systems), Hjordis Halvorson (Member-at-Large, Newberry Library), Mary Lacy (Chair, Library of Congress), Deborah J. Leslie (Vice Chair/Chair Elect, Folger Shakespeare Library), Fernando Peña (Member-at-Large, Grolier Club).

Committee Members Excused: Melissa Conway (Member-at-Large, University of California-Riverside), Beth Whittaker (Secretary, Ohio State University)

Guests: James P. Ascher (University of Colorado at Boulder), Lois Fischer Black (Lehigh University), Erin Blake (Folger Shakespeare Library), Randal Brandt (Bancroft Library-UC Berkeley), Alvan Bregman (University of Illinois at Urbana-Champaign), Adam Burling (ACRL Staff Liaison, ACRL), Martha Conway (University of Michigan), Anne Covell (University of Iowa), Danielle Culpepper (Rare Book School), Donna Davey (Tamiment Library, New York University), Erika Dowell (Indiana University), Jane Gillis (Yale University), Barbara Heritage (Rare Book School), Rebekah Irwin (Yale University), Elizabeth Johnson (Indiana University), Will La Moy (Syracuse University), John Lehner (ACRL Board Liaison, University of Houston), Jeffrey Makala (University of South Carolina), Laila Miletic-Vejzovic (University of Central Florida), Kate Moriarty (Saint Louis University), Margaret Nichols (Cornell University), Richard Noble (Brown University), Richard Oram (University of Texas-Austin), Anne Posega (Washington University in St. Louis), Jennifer Schaffner (OCLC Research), Nina Schneider (Clark Library-UCLA), E.C. Schroeder (Yale University), Steven Skuce (MIT), Steven Smith (Texas A&M University), Elaine Smyth (Louisiana State University), Susan Walker (The Lewis Walpole Library, Yale University), Everett Wilkie.

Note: These minutes incorporate reports from RBMS Information Exchange of Sunday, July 12, 2009; these are indicated by the phrase “From the Information Exchange meeting” preceding each report. Thanks are due to committee chairs, task force chairs, discussion group leaders, and liaisons for providing summaries of their Information Exchange reports.

Lacy called the meeting to order at 8:05 a.m. A quorum of the Executive Committee (henceforth referred to as Exec.) was present. Moriarty took minutes for the meeting in Whittaker’s place.

1. Introductions

2. Review and finalize agenda - M. Lacy

Lacy announced there would be some timing changes as well as three amendments to the agenda: 1) M. Reed reported for IFLA at Information Exchange, 2) agenda item 14a. Governance procedures was struck but remained as item 13f., 3) a resolution for ACRL was added to 14. New Business. The agenda as amended was approved.

3. Approve minutes from ALA Midwinter 2009 - M. Lacy

Two amendments to the minutes were requested: change the title of the minutes from “RBMS Executive Committee Agenda” to “RBMS Executive Committee Minutes” and move F. Peña from the Guests section to the Executive Committee attendees. The minutes were approved as amended.

4. Reminders for committee chairs - M. Lacy

Lacy reminded committee, discussion group, and task force chairs as well as liaisons to send their Information Exchange summaries to Kate as soon as possible, preferably within one week. Committee, discussion group, and task force minutes should be posted within one month to the RBMS listserv and sent as a Word or PDF document to Kate who will forward them to Adam Burling.

5. Consent agenda

Since the 2009 ALA Midwinter Meeting, Exec. approved the following actions by email. They were approved in person at the 2009 ALA Annual Meeting:

- a. Charge for Task Force to revise Guidelines for the Interlibrary Loan of Rare and Unique Materials**
- b. Diversity toolkit**
- c. Terry Belanger resolution**
- d. Security Committee guidelines**
- e. Approval of in-name-only cosponsorship with RUSA & MAGERT of 2010 Annual conference program**

This was corrected to: ALCTS and MAGERT (not RUSA).

- f. Marjorie Wynne resolution**
- g. SAA/ALA Joint Task Force Statement on Access**
- h. Approval of in-name-only cosponsorship with RUSA of 2009 Annual conference program, Unleashing the Undigitized: Promoting and Accessing Traditional Historical Resources in the Age of Google**

This is a new agenda item, previously voted on by Exec.

6. ACRL meeting reports

- a. ACRL Board I & II, 2009 Midwinter - C. Dupont**

No further report.

From the Information Exchange meeting:

Unfortunately, I was not able to attend ACRL Board meetings held during the ALA Annual Meeting due to other meeting obligations. See John Lehrer's report as liaison from the ACRL Board to RBMS for highlights on what the ACRL Board has been working on since Midwinter and responses to questions from RBMS about appointment terms and other matters.

b. Section Leadership and Sections Council - M. Lacy/D. Leslie

No further report.

From the Information Exchange meeting (delivered by Lacy):

With the inclusion of three new interest groups (with three more expected to be approved), ACRL Sections Council is now named ACRL Communities of Practice Assembly. ACRL confirmed that the new shortened ALA schedule includes a 10:30-12 no-conflict time on Monday at Midwinter. However, incoming RBMS chair Deborah Leslie seems confident that we will be able to adapt the RBMS Executive Committee meeting to fit into this shorter schedule. ACRL is using ALA Connect to share many of its documents and forms, including the recent ACRL member survey. ACRL also confirmed that because of the tight financial times (which included furloughs of ALA and ACRL staff), they will need to transition to one last print newsletter before going electronically only. Lacy and Leslie indicated that RBMS would be willing to forgo the last print newsletter and go to electronic version only, which will give us more flexibility in terms of formats of material included and length. Finally, as the chair position for this body is rotated alphabetically among sections/interest groups, Leslie will be its next chair.

7. Guideline revisions / Task forces

a. Guidelines for the Digitization of Special Collections Task Force - R. Irwin

Discussion centered on the three options presented in part three of the report, paraphrased here: a) establish a committee, b) establish a committee to work virtually, c) appoint a special collections digitization liaison to report to RBMS on updates in the field. Many felt that, as there is a great deal of work being done on this in the broader library and manuscript community, a good option would be to create an ACRL special collections digitization interest group to which RBMS would appoint a liaison (option a, footnote 1 in the report). However, it is desirable to learn more about the interest group process and explore the other options further before making a decision.

The Task Force was thanked for its work: the report, the bibliography and the list of principles for digital content. There was discussion on the word “Guidelines” in the latter’s title, Guidelines for the Digitization of Special Collections: Principles for Digital Content. Even though “Guidelines” appears only as part of the name of the Task Force it may be misleading to continue to include it, as these are not ACRL-approved guidelines. The document may also be moved to the Resources page of the RBMS website.

Exec. passed a motion to: 1) thank the Task Force for its report and the two documents, “Principles for Digital Content” and “Digitization in Special Collections;” 2) discharge the Task Force; and 3) pursue recommendations in the Task Force report.

Action item: Exec. will consult with Irwin on concrete actions to take in pursuing recommendations and options presented in the report.

Action item: Exec. will look into renaming the document, Guidelines for the Digitization of Special Collections: Principles for Digital Content in a way that makes it clear these are not ACRL guidelines.

Action item: Decide where the Principles of Digital Content document will live on the RBMS website.

From the Information Exchange meeting (delivered by Jeffrey Marshall):

Report not received.

b. ALA/SAA Review of the Joint Statement on Access Task Force - T. Murray

A motion was passed to discharge the Task Force with thanks and congratulations on this second edition of the document.

From the Information Exchange meeting:

The Joint Task Force meeting on Sunday July 12 was used to plan for the presentation of the Joint Statement draft later that day at the meeting of the ACRL Standards and Accreditation Committee (SAC).

I am pleased to report that SAC approved the document with minor changes and sent it on to the ACRL Board for its approval. The ACRL Board approved the Joint Statement on Tuesday July 14. Since the SAA Council had approved the document previously, the work of the Joint Task Force is now completed.

c. Guidelines for the Interlibrary Loan of Rare and Unique Materials revision - H. Halvorson

Exec. clarified that the Task Force can determine the degree of overlap between the two guidelines so long as the final product is under one title.

From the Information Exchange meeting:

On Sunday morning, July 12, 2009, a new RBMS task force was launched, which becomes official following the Annual Meeting. The Task Force is charged to review, update, and revise two related ACRL/RBMS documents – the 2004 revised Guidelines for the Interlibrary Loan of Rare and Unique Material and the 2005 revised Guidelines for Borrowing and Lending Special Collections Material for Exhibition – combining these two documents into a single set of guidelines. During its first meeting, the Task Force began to lay groundwork for its task, looking at the issues of combining the related but structurally and intellectually distinct sets of guidelines. The Task Force also considered changes in the past five years that are relevant to borrowing and lending activities. In the early days of our work, the Task Force welcomes suggestions, experiences, examples of policies and procedures, and questions.

8. Programming

a. 2009 Preconference Program Planning (Charlottesville) - A. Nelsen

Nelsen was not present and had no further report.

From the Information Exchange meeting (delivered by Shannon Supple):

The 50th anniversary RBMS Preconference occurred June 17-20, 2009 in Charlottesville, Virginia. The plenary speakers included John T. Casteen III, Fran Blouin, Beverly Lynch, Katharine Kyes Leab, Eli Horowitz and Tod Lippy, Siva Vaidhyathan, Oya Rieger, Ellen Dunlap, and Sarah E. Thomas. Special historical remarks were provided during two plenary sessions by David Stam and Ian Willison. The Preconference also featured five discussion sessions, "New and Emerging Voices" short paper sessions, and seminars.

A keepsake publication was produced and two resolutions were read at the University of Virginia's reception, one honoring Marjorie Wynne, and the other, Terry Belanger.

Audio files of many of the Preconference sessions will soon be available at the Preconference website, so stay tuned.

Thank you to all who made the 2009 Preconference possible.

b. 2009 Preconference Local Arrangements (Charlottesville) - C. Dupont

No further report.

From the Information Exchange meeting:

The 2009 RBMS Preconference included a full-day of programming and events on the grounds of the University of Virginia, site of the first RBMS preconference in 1959, which was held over the very same dates in June and in the very same main meeting room in UVa's Newcomb Hall. UVa's major sponsorship made possible a special 50th-anniversary reception at the University's historic Colonnade Club on the Thursday evening. Our several "golden leaders" (retired section leaders) were honored at the reception as well as at other points during the preconference. The welcome reception on Wednesday evening was generously sponsored by ABAA, which also organized an all-day booksellers' showcase that featured 28 member exhibitors. A total of eleven tours were available to preconference attendees, including visits to Thomas Jefferson's Monticello, James Madison's Montpelier homes and the nearby Barboursville Vineyards, a hiking expedition in the Blue Ridge Mountains as well as visits to various UVa library facilities. Several exhibits were also available for attendees to enjoy at UVa, including an exhibit on the establishment of special collections at UVa that featured documents relating to the 1959 RBMS preconference. A new members' social was held at a local restaurant on Wednesday evening and a Restaurant Night with 7 group outings was held on Friday. A scholarship breakfast was held for the 21 scholarship recipients on Thursday morning. As of June 4, 368 people had registered for the entire preconference and another 24 had registered for selected days, marking another record for preconference attendance; final registration numbers will be included in the final budget report in August. At this point, it appears that the preconference will net about \$4,000 after expenses, which will result in a \$2,000 profit share that can go to scholarships and other support for the 2010 RBMS preconference in Philadelphia.

c. 2009 Conference Program Planning (Chicago) - S. Smith

A similar program to "Documenting Tragedy: Special Collections on the Front Line and on the Front Page" will be held at SAA's 2009 meeting in Austin.

From the Information Exchange meeting:

Report not received.

d. 2010 Preconference Program Planning (Philadelphia) - J. Overholt

Overholt was not present.

From the Information Exchange meeting:

Just a quick reminder of the basics, since most of you have heard this before: the 2010 preconference will be held June 22nd to 25th in Philadelphia. The conference hotel will be the Broad Street Doubletree. The theme of the conference is Join or Die: Collaboration in Special Collections.

Several important pieces of news came out of our meeting on Saturday morning. We've nailed down our dorm rooms; they'll be at Drexel, a very convenient subway ride from the Doubletree. They're set up as private single rooms opening into a 2-person common area. They'll be \$50 a night, and according to eyewitness reports are "surprisingly nice".

We approved proposals for two workshops we think will be very popular (with possibly a third to come). One is Latin for Catalogers, led by Jennifer Nelson, Kate Moriarty, and Jennifer MacDonald, a full day workshop that covers the basics of navigating a Latin title page. The other is Working with Bookdealers, led by E.C. Schroeder and Dan Slive, a half day workshop which will culminate with a visit to the dealers' showcase.

We'll be devoting a programming block to case studies, which are structured like short papers, but with an emphasis on reporting on specific collaborative projects or initiatives. We'll be issuing a call for these in September, so please be thinking about these kinds of efforts, successful or otherwise, that you'd like to share.

Finally, as in Charlottesville, we'll have a set of discussion sessions, and I'm currently looking for topics of discussion and for people who would like to serve as moderators, so if you have any ideas along those lines, please get in touch with me.

e. 2010 Conference Program Planning (Washington, D.C.) - N. Schneider

RBMS was asked to co-sponsor an ACRL program on teaching with Asian, African, and Middle Eastern materials. Schneider will bring the request to the Conference Development Committee.

From the Information Exchange meeting:

Summary: The RBMS 2010 Conference Program Planning Committee met on Saturday afternoon. Our proposed program, entitled "To Catch a Thief: Cataloging and the Security of Special Collections", was approved by ACRL. The program will be held on Sunday afternoon from 1:30 to 3:30 pm and we have co-sponsorship (in name only) with MAGERT and ALCTS.

9. Publications

a. Publications Committee - W. La Moy

There was discussion on the disposition of the remaining 75 copies of the fiftieth anniversary commemorative keepsake volume, currently in Dupont's possession. It was decided that copies will go to the RBMS and ACRL archives, the Library of Congress, the three institutions that collect our exhibition materials, the preconference golden scholarship recipients, and associates of Marjorie Wynne. Dupont will draft an announcement for the RBMS listserv offering the remaining copies on a first-come first-served basis with preference given to institutions along with a request that individuals who do not wish to keep their copies donate them to their institution. Reimbursement postage will be requested. La Moy stated that the text will also be online.

The only other stock of materials is the 500 copies of "Your Old Books" in E.C. Schroeder's possession.

Action item: Dupont will draft an announcement to the RBMS listserv announcing the availability of remaining copies of the 50th anniversary commemorative keepsake volume.

From the Information Exchange meeting:

The principal business of the Publications Committee during the annual meeting of ALA in Chicago in July of 2009 was to review the mechanisms and procedures for the design and production of the commemorative keepsake volume that was published to celebrate the fiftieth anniversary of the section. We also examined the process that was used to design and print the exhibition award certificates, which were created on behalf of the Exhibition Awards Committee. Both of these publication projects were considered as case studies on the operations of the committee. Because the Web team functions as a subset of the Publications Committee, we also discussed the ramifications of storing such content on rbms.info. For example, the full text of the commemorative volume in a PDF file is now held by the Web team, and this could fairly easily be posted to our Web site. The new design templates for the exhibition award certificates will also be supplied to the Web team. As a result, these designs could readily be employed for future award ceremonies. In terms of new business for the committee, a representative of the Membership and Professional Development Committee attended our meeting and relayed the fact that the committee had prepared a document in the form of frequently asked questions and was seeking the assistance of the Publications Committee. When James Ascher gives his report on the work of the Web team, he will provide more detail on this project. With respect to our liaison with the ACRL Publications Committee, I attended those meetings, and the key message that I conveyed was our gratitude for their organization's considerable financial assistance with the commemorative keepsake volume.

b. RBM - B. Whittaker

A. Bregman, on behalf of Whittaker, said there was nothing further to report.

From the Information Exchange meeting (delivered by Alvan Bregman):

Report not received.

c. RBMS Newsletter - C. Cook/S. Cox

Cook and Cox were not present. It was announced that the RBMS newsletter will now be electronic only, which will save ACRL \$1,675.00. The form (PDF and/or Web based) is still to be determined. The past newsletters that are on our site are now in PDF form only. RBMS members will receive an email letting them know the next issue is available with a link to that issue. Other matters discussed but not settled were archiving and cataloging of the newsletter and the inclusion of pictures.

From the Information Exchange meeting (delivered by James Ascher):

See the Web Editor report for information on the RBMS Newsletter.

d. Web Editor - J. Ascher / C. Smith

The Web Team of the Publications Committee proposed an experiment of posting pictures of RBMS leaders to a file sharing site such as Google share or flickr as a communication and outreach activity to a larger population outside of RBMS. It would signal a desire to share RBMS work with a wider audience and introduce new members to the leadership. RBMS would have an account and would take responsibility for responding to take-down requests. It would have the potential to serve as a location where pictures of the Section's business and activities could be posted and where members could share their own RBMS images.

Reception of the idea was mixed with some embracing it, others expressing discomfort. Several issues were discussed including privacy, archiving, metadata, and the functionality of an image site. Regarding privacy, some expressed a wish to request permission before posting a photo, others emphasized the effectiveness of a very responsive take-down policy they've experienced in other communities. In terms of metadata, the images would have names attached to them. Tagging would be enabled.

With regards to archiving, Flickr pictures are often ephemeral and the primary purpose of this proposal is communication and outreach. ALA Connect has image capability and is intended to document the activities of a Section but may not be ideal. Photos on ALA Connect cannot be tagged.

The Web Team envisioned opening the shared site to the Web community but the functionality of sites such as Flickr also include the ability to limit downloading images or searching on Google as well as adjust privacy settings.

Lacy asked the Web Team to work out the details of the proposal with information on the functionality of a potential site and present to Exec. before taking further action. It might be necessary to request permission before posting an image. It was also suggested that a pilot program be limited to pictures of the Web Team.

From the Information Exchange meeting:

James P. Ascher, assistant Web Editor, reported for the Web Team on behalf of Christopher Smith, Web Editor. The activities of the Web Team take place under the aegis of the Publications Committee. The team has had Google Analytics in place for a year for which the analytics system reported 130,344 unique visitors who viewed 258,629 pages. The most popular resource remains Your Old Books, followed by the home page, the initial page for the RBMS Controlled Vocabularies, and the home page for the 2009 Preconference. The team is transitioning into new leadership. James P. Ascher is taking over as Web Editor while Christopher Smith will be developing policies and guidelines as an assistant Web Editor over the coming year. The team has also added a new assistant Web Editor, Shannon Supple, whose impressive work as a liaison to the Security Committee and the Seminars Committee recommended her for further involvement. In addition to routine maintenance, the team assisted with the development of the 2009 Preconference web presence, primarily through the design work of Christopher Smith and Christian Dupont. A new error page was introduced that redirects broken links to a search screen and a list of possible pages. A PDF based digital submission form was developed on the request of Leab Exhibitions Award Committee which will greatly facilitate data entry for new submissions. The team has also created an experimental RSS feed, Twitter widget, flickr widget, and a few other tools which are currently hosted on the team's page (<http://rbms.info/committees/website/index.shtml>). The team invites comments about these experimental features. The team also participated in the RBMS Newsletter digitization project, as spearheaded by Christian Dupont. Alvan Bregman provided photocopied pages of the complete run of the RBMS Newsletter which James P. Ascher digitized with the assistance of the University of Colorado at Boulder digitization department. The newsletters are now keyword searchable and linked on the rbms.info website. Based on committee demand, the team will also be exploring layered authority systems for collaborative editing, but has nothing concrete to report in this area yet. Committee chairs are reminded to send website requests to editor@rbms.info .

10. Committees

a. Archivist/Records Manager - A. Bregman

No further report.

From the Information Exchange meeting:

Report not received.

b. Bibliographic Standards - R. Brandt

Brandt provided additional information on the Controlled Vocabularies Subcommittee. The moratorium on new terms was enacted to allow the Subcommittee members to work on a project to clean up the six thesauri in preparation for adding them to the OCLC Terminologies Service. RBMS will retain control of the terms and continue to manage them through the MultiTees software with scheduled updates to OCLC twice a year. The Subcommittee will complete all outstanding terms submitted before the start of the moratorium (four terms remain) and continue to accept submissions during the moratorium for consideration when the moratorium lifts in 2011.

From the Information Exchange meeting:

The Bibliographic Standards Committee met for an action-packed, standing-room only, four-hour meeting on Saturday, July 11, 2009. The Committee heard progress reports from the four active DCRM editorial teams (Cartographic, Graphics, Manuscripts, and Music) and from teams working on “Examples to Accompany DCRM(B)” and on revision of Standard Citation Forms. The Committee also approved seven new terms for the Controlled Vocabularies and formally enacted a two-year moratorium on new term consideration. New term submissions will continue to be accepted but will not be considered until 2011. The moratorium is necessary in order to allow the CV Subcommittee the time to prepare the thesauri for inclusion in the OCLC Terminologies Service. At the close of the meeting, the Bib Standards gavel was ceremoniously passed to incoming chair, Stephen Skuce.

c. Budget and Development - E. Smyth

The Committee made the following recommendations to Exec.: 1) spend RBMS section funds as available, possibly allotting 2009 funds for the purchase of digital audio recorders, and using some 2010 funds to support diversity outreach presentations in Boston (Midwinter 2010); 2) consider the following points when developing the 2011 ACRL action plan: a) request separate funds for Midwinter scholarships, b) request funds (estimated at approximately \$800) to support diversity outreach presentations, before or after Midwinter, using the newly approved Diversity Recruitment Toolkit at schools that have a preponderance of students from groups underrepresented in the profession, c) request funds for audio equipment to disseminate RBMS programming and workshops using Web 2.0 technologies.

There was some discussion of using this fiscal year’s remaining \$500 to purchase audio equipment. This would require notifying committee chairs of an earlier deadline to submit reimbursement requests in order to spend the remaining amount on audio/digital equipment by September 1, 2009.

Regarding diversity outreach, the hope is to regularize funding for that pursuit but until then many agreed that we could spend Section funds on financing Midwinter 2010 diversity outreach activities.

Exec. will take the recommendations under advisement and will inform Budget & Development of any actions that will be taken.

From the Information Exchange meeting:

Budget & Development will make a recommendation to the Executive Committee that it consider using Section funds to support the Diversity Committee proposal for onsite pre or post conference visits to underrepresented communities beginning with ALA Midwinter 2010, in Boston and including similar funding for 2011, if funds are available. Further, the Committee will also recommend including such funding for future Midwinters in the “action plan” submitted to ACRL. The committee will also recommend that Exec seek funding for scholarships to attend Midwinter, as well as funding to purchase digital audio and video equipment to facilitate Web 2.0 presentation of section programming and workshops in the future.

d. Conference Development - E. Johnson

A draft of the survey on preconferences will be submitted to Exec. in the next several weeks. It will then need approval from ALA. The results of the survey and information from the discussion session at the 2009 Preconference will be incorporated into a report that will be submitted at Midwinter 2010. There are developments in disseminating the content of the 2009 Preconference: recordings were made of most sessions and will be available on the RBMS website soon. Our access to Google statistics will allow us to track the traffic to these audio files. It is uncertain whether ACRL will approve free access to content and ACRL staff have suggested we use ALA Connect for this purpose.

From the Information Exchange meeting:

The Conference Development Committee is seeking proposals for a host institution for the 2012 preconference. ALA Annual that year is in Anaheim, CA. The committee has prepared a survey concerning the future of the RBMS preconferences which we hope to send to the entire section membership in September, pending RBMS Executive Committee and ALA approval.

e. Diversity - A. Jackson/V. Reyes-Escudero

No further report.

From the Information Exchange meeting (delivered by Erika Dowell):

The Diversity Committee did not meet at this conference, however we are delighted to announce the launch of the Diversity Recruitment Toolkit, which can be found at the RBMS website. We hope that many of you will make use of this toolkit and offer feedback to the committee. We'd like to thank the many committee members of past and present and the great support from the Executive committee members, who have all been instrumental in its publication.

f. Exhibition Awards - R. Noble

It was agreed that it is preferable to schedule the Leab awards at the beginning of Information Exchange rather than the end of the conference program. In this year's ALA program book the Leab awards were included in the title of the session and we would like to use a similar listing in the future.

From the Information Exchange meeting:

Just before this Info Exchange, the 2009 Katharine Kyes Leab and Daniel J. Leab *American Book Prices Current* Exhibition Awards were presented to the five winners, together with an honorable mention in Division One. A printed list of this year's winners, together with a complete list of submissions, with

ordering information and url's, was distributed to all attendees at the RBMS Preconference in Charlottesville. The same information is available in the Exhibition Awards Committee's pages at rbms.info, where similar lists may be found for all previous years. Information for this year's awards will include the text of the chair's remarks at the presentation, earlier and truncated versions of which are included in the ACRL press release and the forthcoming article in *C&RL News*. This year we had a total of 34 printed catalogs and brochures and 15 electronic exhibitions. We want more! We are seeking to expand our publicity, especially to reach outside the usual sources accessed by RBMS members. All suggestions, as well as leads for solicitation of entries, will be most welcome.

The committee's pages now include improved versions of the PDF entry forms, which can be filled in, saved, printed, and e-mailed to the chair online by anyone using Adobe Acrobat Reader. We are especially grateful to James Ascher and Christopher Smith, the RBMS Web editors, both of whom were members of the EAC this year.

The Leab endowment, according to the latest available monthly report, had declined ca. 28% from its September 2008 high of something over \$32,000. Nevertheless we had an undiminished spending account, consisting of interest and dividend income. It was, however, thanks to Kathy Leab's generous donation of her Preconference speaker's honorarium (for one heck of a good speech) that we were able to produce a reasonably good looking brochure.

g. Membership and Professional Development - D. Davey

The Educational Opportunities Directory will be updated shortly. The Committee has received responses from 40 of the 55 schools contacted.

From the Information Exchange meeting:

Thank you to everyone who participated in the Conference Orientation and Introduction to RBMS and the New Members Social at the Charlottesville Preconference. Thank you also to everyone who sent in photos for the loop. We hope to reprise the head shots display again next year.

The Buddy Program was very active this year. We matched 27 buddy pairs. All but 3 buddy pairs were for the Preconference. On behalf of the M&PD Committee, I would like to say how much we appreciate the volunteers for sharing their time at preconferences and conferences and we would also like to give an extra thank you to those RBMS members who volunteer for the buddy program on a regular basis. We'll be sending out our new evaluation forms to participants right after ALA and look forward to hearing your feedback on the program.

The Mentoring Program continues to be popular. Since it began in 2004 we have matched 65 mentoring pairs. And since ALA Annual in 2008, we have matched 9 pairs. Thank you very much to everyone who has volunteered for the mentoring program as well. We will begin using our new mentoring program evaluations this summer, so please watch your email if you have been a recent participant. We would love to hear your feedback on the program. And, as always, we are in need of people to serve as mentors, so please consider signing up on the M&PD's page of the RBMS website to be a mentor if you can.

We will be posting an updated edition of the Educational Opportunities Directory on the M&PD's portion of the website soon, so please watch for the announcement.

A subcommittee of M&PD has finished work on an FAQ for those new to the profession. We will be working with the Publications Committee to determine the best way to make the resource available

electronically. Once the technical details are ironed out, we will bring the FAQ to the Executive Committee for approval and then publish the document online.

h. Nominating - E.C. Schroeder

No further report.

From the Information Exchange meeting:

The 2009 Nominating Committee consisted of Pat Bozeman, John Overholt, and E.C. Schroeder (chair). This year's candidates for vice-chair/chair elect were Henry Raine and Lois Fischer Black; member-at-large was Jeffrey Makala and Alvan Bregman; and secretary was Kate Moriarty and Eileen Heeran. Henry Raine, Jeffrey Makala, and Kate Moriarty were the respective winners in this year's elections. Thanks to everyone who agreed to run.

i. Scholarship - M. Conway

Conway was not present.

From the Information Exchange meeting (delivered by Diane Warner):

The RMBS Preconference Scholarship committee received 40 applications this year, which is down significantly from last year when about 70 people applied. This reduction may be due to the difficult economy. 21 applicants were funded: 13 fully funded, 6 partially and 2 received registration waivers. The total awarded was \$13,700. The majority of applicants were students. Over half the applicants listed European American as ethnic background, with Asian/Pacific being the second most frequent. The applicants were distributed equally across the United States (West Coast, Midwest, East Coast); 3 applicants applied from overseas. All scholarship winners were from the United States.

j. Security - R. Oram

Oram attended the ACRL Standards Committee meeting where *ACRL Guidelines for the Security of Rare Books, Manuscripts, and Other Special Collections* was approved with minor punctuation changes. It will be on the consent agenda for the ACRL Board meeting.

From the Information Exchange meeting (delivered by Jennifer Schaffner):

The combined Security/Theft Guidelines were approved by ACRL Standards and Accreditation and sent forward to the ACRL Board (which, as it turned out, required some minor edits). The Security Manual compiled by Everett Wilkie, with contributions from committee members, will be published by ACRL in 2010.

k. Seminars - E. Dowell

The Committee is experimenting with developing webinars from past seminars and has identified some good candidates.

From the Information Exchange meeting:

The Seminars Committee met yesterday to discuss a variety of proposals. The current plan is to present

nine seminars in twelve time slots, so three seminars will be presented twice. In 2010, seminars are planned on the following topics: artists in collaboration with special collections libraries, reconsidering our rules for new results, what can we stop doing?, collaborative exhibitions, born digital materials, report on a new OCLC RLG special collections survey, archivists and catalogers learning from one another, online tools for collaboration, and using the diversity toolkit.

11. Discussion Groups

a. Collection Development - L. Black/R. Lieberman

No further report.

From the Information Exchange meeting (delivered by Black):

A small, but enthusiastic crowd joined co-chairs Ron Lieberman and Lois Black to explore pressing issues in collection development. The primary discussion topic, identifying potential transfers from the general collections, occupied much of the session. Particularly relevant was mention of the RBMS "Guidelines on the Selection and Transfer of Materials from General Collections to Special Collections." Discussion about the "Last Copy in Illinois," an initiative to preserve a copy of every book in the state followed. Finally, the session concluded with a look at off-site storage and special collections.

b. Curators and Conservators - B. Kilmarx/K. Lavender

Kilmarx and Lavender were not present.

From the Information Exchange meeting (delivered by Lavender):

Perhaps owing to the change in location from that announced in the program, the attendance was small (8 attendees). After a brief introduction of the new co-chairs, Nicolette Dobrowolski, Head of Public Services, Special Collections Research Center, Syracuse University, presented topics for discussion concerning public services as a point where curators and conservators must come together to best serve the public. Lively discussions concerned hidden or unprocessed collections, off-site storage, and selection for digitization. Further discussion centered on possible topics for future meetings, including choosing exhibits for digitization, putting the pragmatic into the relationship, curator-conservator relations in managing digital assets.

c. Manuscripts and Other Formats - L. Black/K. Colligan

No further report.

From the Information Exchange meeting (delivered by Black):

The Manuscripts and Other Formats Discussion Group attracted a crowd of nineteen attendees, who shared news of recent conferences and workshops, and also described new acquisitions. Among challenges posed by certain new acquisitions were collections including proprietary information maintained by active businesses, such as recipes, and court files maintained by a faculty member who routinely serves as an expert witness.

Attendees also took the opportunity to bring questions to the group. On the minds of colleagues are: reuniting dispersed manuscript collections through collaborative digitization projects; formalizing a process for determining an appropriate level of processing; serving unprocessed collections; and

enhancing finding aids for already processed collections.

Attendees next tackled the subject of selecting not only content, but also potential partners for grant projects. This served as a nice segue into our primary discussion topic: More Product, Less Process, four years later. Attendees revealed they were in general hesitant to adopt Meissner and Greene's recommendations regarding staples, paper clips, and other metallic devices. They also observed that minimal processing may be more costly in the long run, if duplicative and superfluous material is retained, thereby eating up shelf space. Concerns were also raised about the possibility of sensitive data being overlooked during expedited processing. Finally, the meeting concluded with a brief look at the impact exposing hidden collections has had upon public services staff. One attendee observed that technical services has been "sexy" in the age of hidden collections, but public services has not garnered the same attention in recent years.

The meeting adjourned with one final announcement: there is an opening for a co-chair of this discussion group. Interested parties should contact either Lois Black or Deborah Leslie.

d. MARC for Special Collections - S. Fisher / J. Overholt

Fisher and Overholt were not present.

From the Information Exchange meeting (delivered by Overholt):

The MARC for Special Collections discussion group met this morning with 46 attendees. We began with the unexpected pleasure of a job announcement: MIT has two 2-3 year term appointment cataloger positions. See Stephen Skuce for details. We also had a brief update on OCLC's response to the report of the WorldCat Local task force, and Jackie Dooley is eager to hear any feedback others might have who weren't with us.

Our first topic was the impact of digitization on cataloging. The consensus was that there was no consensus, as libraries are still very much in the middle of working out policies to cope with decisions about cataloging levels, prioritization, and the differences between project-driven and patron-driven digitization.

Then we discussed the role of traditional card-based shelflists, with about a third of institutions present indicating that they continued to actively maintain their shelflists by adding new cards. Benefits include better security, providing backup to the online catalog, and more accurate reflection of the physical shelves. However, shelflists are everywhere subject to the predations of space-hungry administrators. Finally, Sarah and I announced the end of our four-year run as co-convenors of MASC, which we leave in the capable hands of Ellen Ellickson and Annie Copeland, who will be grateful to receive your suggestions for future topics.

e. Public Services - S. Walker/M. Tenney

No further report.

It was suggested that 8 a.m. may be too early for scheduling discussion groups. Leslie made a note of it and stated that she will see what she can do.

From the Information Exchange meeting (delivered by Walker):

Thirty people attended the Public Services Discussion Group yesterday afternoon.

Discussion began with the topic of Google Books, and some of the problems that have arisen from having links to Google Books in the OPAC, including search results that lead to dead ends, to incompletely digitized copies, or to digitized copies patrons then think are from one's own library's collection. Hope was expressed that the pre-conference session on "googlization" would be turned into an article for RBM.

Statistics, their usefulness, the challenges of convincing people to record them, and use of tracking systems like RefTracker and Desk Tracker, was the next topic, which in turn led to Reference services and sources, staffing, and keeping up-to-date on new sources and reference acquisitions. Many expressed enthusiasm for a repeat of Joel Silver's 1-day Reference Sources workshop, last offered in St. Louis, at some point in the future.

Outreach efforts to state and regional groups had also been brought up earlier in the day at M&PD, and the few who had had experience getting together with colleagues from consortia or state libraries associations reported on the value of these interactions.

Finally, talk turned to automated systems for patron registration, circulation, and paging and shelving. Barcoding and off-site storage were also addressed. While many still rely on paper, some use home-grown systems, and two have begun to use Aeon.

Discussions were lively and informative.

12. Liaisons

a. ACRL – A. Burling

Burling announced that the Virtual Meeting FAQ was updated in May and encouraged the use of ALA Connect. People expressed their appreciation for having the ALA Conference Services phone number, noted that it was needed on several occasions but that there was a quick response, and suggested that it be placed in the headers of schedules for easy use in the future.

b. ACRL Board – C. Dupont & J. Lehner

Lehner reported on some action items from the Midwinter 2009 meeting. The issue regarding length of committee appointments appears to be resolved. He was informed by RBMS members that the issue of the Leab endowment is also resolved as there is satisfaction with the endowment's yield and appreciation for the regular reports submitted to RBMS. Lehner conveyed ACRL's congratulations on 50 years of successful preconferences as was expressed in the ACRL resolution read at the 2009 Preconference. The memorial resolution for Marjorie Wynne has been approved and sent to the ACRL Board. Lehner also addressed the rumor that ACRL is \$20,000 in the hole. There are substantial reserve funds that will cover that amount allowing ACRL to sustain current activities. The concern is to not run down the reserve funds to \$0 should 2011 also be a bad year. The Board is also looking at ways to empirically demonstrate the value of academic libraries, has identified experts in the area, and will put out an RFP. RBMS members informed Lehner of their great appreciation for the help they have received from ACRL staff over the years and the tremendous sense of teamwork evident among the staff.

Dupont had no further report. See 6a for report given at Information Exchange.

c. ACRL Communities of Practice Assembly - M. Lacy

No further report. See 6b. for report given at Information Exchange.

d. ACRL Budget and Finance - S. Taraba

Taraba was not present.

From the Information Exchange meeting:

Report not received.

e. ACRL Membership - D. Davey

No further report. No report given at Information Exchange.

f. ACRL Professional Development - D. Davey

No further report. No report given at Information Exchange.

g. ACRL Publications - W. La Moy

Information from ACRL Publications was incorporated into the RBMS Publications Committee report in 9a.

h. ALCTS/PARS - D. Conn

Conn was not present. No report given at Information Exchange.

Written report submitted by Conn:

The Preservation and Reformatting Section of ALCTS met on Friday at 1:30. Of most interest to RBMS was a presentation on Disaster Planning for High Density Repositories presented by Jennifer Hain Teper of the University of Illinois Urbana-Champaign. The conservation department is conducting sprinkler testing on shelving and boxes for high density storage to determine how disaster plans need to be adjusted from standard. Sprinkler tests showed areas of pooling from run-off and pressure from the sprinklers. It also showed that the special collections boxes made for high density storage essentially go to pulp with the volume of water. Jennifer is working with Metal Edge (?) to develop a better box for special collections in high density storage. Research continues. To see the sprinkler test, visit http://www.youtube.com/watch?v=OD66a9cTa_c

NEDCC is offering Managing Preservation starting in October. Managing Preservation is aimed at staff working in libraries, archives, and other cultural institutions who have preservation responsibilities but no preservation training. For more information, see <http://www.nedcc.org/education/mp2009/mpdesc09.php>.

The NEH is offering a new grant:

Sustaining Cultural Heritage Collections

DEADLINE: December 2009 (exact date to be announced)

For projects beginning July 2010

Note: Guidelines will be posted on the NEH Web site in early September 2009.

NEH announces a new grant program to help institutions meet the enormous challenge of preserving large and diverse holdings of humanities materials by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections. Preventive conservation measures include managing relative humidity and temperature levels in collection spaces, providing protective storage enclosures and systems for collections, and safeguarding collections from theft and fire.

Sustaining Cultural Heritage Collections offers two kinds of grants:

Planning and Evaluation Grants

To help an institution develop and assess preventive conservation strategies, grants of up to \$40,000 will support such activities as site visits, meetings, monitoring, testing, project-specific research, and preliminary designs for implementation projects.

These grants might be used to:

- * assess risks to collections and identify approaches for managing environmental conditions
- * analyze existing climate control systems and the performance characteristics of structures to develop a plan for improved operation and effectiveness
- * examine alternatives to traditional climate control for managing environmental conditions
- * evaluate the effectiveness of preventive conservation strategies previously implemented and explore sustainable preventive conservation strategies

Planning and Evaluation projects should involve an interdisciplinary team appropriate to the goals of the project. The team may consist of consultants and members of the institution's staff and might include architects, building engineers, conservation scientists, conservators, curators, and facilities managers, among others.

Implementation Grants

To help an institution implement a preventive conservation project, grants of up to \$400,000 are available. Implementation grants should be based on the findings and recommendations of appropriate professionals. However, an NEH Planning and Evaluation grant is NOT a prerequisite for an Implementation grant.

Implementation grants might be used to:

- * manage interior relative humidity and temperature
- * install heating, ventilating, and air conditioning systems
- * install storage systems and rehouse collections
- * improve security and fire protection of collections
- * upgrade lighting systems to achieve levels suitable for collections

Implementation grants may also cover costs associated with renovation required for preventive conservation. Because Sustaining Cultural Heritage Collections grants may NOT fund new construction, the costs of installing climate control, security, and fire protection systems in a building under construction are not eligible. However, grants may support the purchase of storage furniture and the rehousing of collections that will be moved into a new building.

For more information, see the guidelines when posted in September 2009, or contact NEH at preservation@neh.gov.

i. GODORT - A. Shaner

Shaner was not present.

From the Information Exchange meeting:

Rare and Endangered Government Publications Committee of GODORT

GODORT has been working on coordinating state efforts to preserve state government information through the Preserving America's Heritage Act (a bill which has not yet been passed).

REGP began a preservation assessment of government documents collections 1932-1962. As this seemed too large to handle, it has been narrowed to documents produced during the New Deal Administrations (1934-36) based so far on the 1934 volume of Wilcox's Guide to Official Publications of the New Deal Administration. Problems have been encountered because so many institutions did not catalog government documents and because of inconsistencies. This project continues primarily as an inventory project at the moment.

There is also an REGP project to inventory projects preserving state government information in electronic format. REGP and the State and Local Government Task Force are working together to make sure that permanent public access through a stable url is provided for state government information published by states or by individual counties within states.

j. MAGERT - N. Kandoian

Kandoian was not present.

From the Information Exchange meeting:

Report not received.

k. IFLA - M. Reed

Reed was not present.

From the Information Exchange meeting:

Report not received.

l. CALM - C. Dupont

No further report.

From the Information Exchange meeting:

The ALA/SAA/AAM Joint Committee on Archives, Libraries and Museums (CALM) held an informal gathering on Sunday morning (CALM's official ALA meeting is held during ALA Midwinter; its other official meetings are held at AAM Annual (May) and SAA Annual (August)). About a dozen CALM representatives and guests attended. Jeanne Drewes from the Preservation Directorate at the Library of

Congress spoke with us about plans that ALCTS has been developing for an ALA Preservation Week initiative in spring 2010. A representative from CALM's 2009 ALA Emerging Leader's project team reported on the team's reorganization of CALM's wiki site, which they completed in May. On Sunday afternoon, CALM sponsored a program organized by Jennifer Schaffner and colleagues from OCLC Research/RLG Programs titled "Converging for Real." This was the second in a series of three panel sessions featuring representatives from five institutions that RLG Programs officers have been working with over the past two years to achieve greater collaboration among their archives, library and museum units. The first session was held at the AAM Annual Meeting in May and the third and last will be held at SAA Annual in Austin in August. More than a hundred people attended the ALA session.

With this ALA Annual Meeting, I conclude my two-year term as ALA co-chair for CALM. The new ALA co-chair is Fred Stielow, director of library services for the American Public University System. Like our own Charlotte Brown, Fred has had a long history with CALM, having served as a member representative and co-chair in previous years. RBMS members whose terms continue on CALM include Jeffrey Makala and Christine DeZelar-Tiedman.

m. ARL Working Group on Special Collections - M. Dimunation

Dimunation was not present.

From the Information Exchange meeting (delivered by Jackie Dooley):

The ARL Special Collections Working Group issued its report, titled Special Collections in ARL Libraries: A Discussion Report, in March. Major sections are on collecting carefully, providing access, and managing born-digital records. A webinar held on July was designed to gather input toward content for a two-day symposium to be held in Washington, D.C. on October 15-16, immediately following the ARL directors' meeting.

n. SHARP - C. Duroselle-Melish

Duroselle-Melish was not present.

From the Information Exchange meeting (delivered by Daniel Slive):

Report not received.

o. BSA - D. Slive

Slive was not present.

From the Information Exchange meeting:

The Bibliographical Society of America (BSA), the oldest bibliographical society in North America, organized and sponsored the following events this year:

BSA held its 2009 annual meeting in January in New York City. The New Scholars program included presentations on various aspects of the history of the book by three participants. The annual address, delivered by Terry Belanger, was entitled "A View from the Bridge: Further Meditations by the Captain of the Iceberg."

BSA and the ABAA cosponsored a lecture at the California Antiquarian Book Fair in San Francisco in February. Delivered by Nicolas Barker, his talk was entitled "Good for Nothing: The Impact of the Computer on Books, Libraries, and Book-Collecting, or Can We Do without Them?"

In March, BSA organized a panel at the annual meeting of ASECS, the American Society for Eighteenth-Century Studies. Entitled "Old-Fashioned Archives in a High-Tech Age: A Roundtable on Research Methods," the session was moderated by Jack Lynch of Rutgers University. The speakers included Kevin Joel Berland, Andrea Immel, and Catherine M. Parisian.

BSA recently sponsored a plenary presentation by Katherine Kyes Leab at the 2009 RBMS Preconference in Charlottesville on "Collecting, Auctions, and the Book Trade."

BSA also cosponsored, with the Bibliographical Society of Canada, a panel at SHARP in Toronto in late June. The theme of the SHARP conference was "Tradition and Innovation: The State of Book History" and the panel was entitled "Case Studies of the Production of Book Illustrations in the Eighteenth Century." Chaired by Caroline Duroselle-Melish, speakers included Roger Gaskell, John Bidwell, and Jordan Rendell Smith.

Upcoming programs will include a session at the St. Louis Conference on Manuscript Studies in October, the annual meeting next January, and a program at the 2010 California Antiquarian Book Fair in Los Angeles. Please stay tuned and please check the website for details.

p. APHA - E. Holzenberg

Holzenberg was not present.

From the Information Exchange meeting (delivered by Fernando Peña):

APHA will hold its 34th conference, "The Book Beautiful," on 16-18 October 2009 in Newport, Rhode Island. The conference will feature short papers, panels, and workshops on "all forms of printed and manuscript creation where the aim was to produce an object of beauty with form and content reinforcing one another." William S. Peterson, emeritus professor of English at the University of Maryland and editor of APHA's journal, *Printing History*, will deliver the keynote address. For more information on this conference and other APHA events, please visit <www.printinghistory.org>.

q. ACRL Standards and Accreditation - E. Wilkie

ACRL will soon announce that they are severing the appendices from documents because those sections contain most of the URLs and email addresses which change too often in a five-year period. The work to maintain the links in RBMS guideline appendices will probably fall to the Publications Committee. This will not require a change in the Committee's charge. Wilkie will update Exec. when the policy takes effect.

Wilkie will report to SAC that the Guidelines for the Digitization of Special Collections Task Force has been discharged and is not submitting guidelines to SAC.

RBMS is by far the most active Section with regards to guidelines and has submitted five guidelines to SAC in the past four years. It was suggested that a letter of thanks be sent to Bill Nelson, the chair of SAC. Lacy agreed to write it.

Action item: Lacy will write a thank you letter to the chair of SAC, Bill Nelson.

r. SAA - J. Schaffner

No further report.

From the Information Exchange meeting:

Report not received.

s. ABAA - R. Lieberman

Lieberman was not present.

From the Information Exchange meeting:

Ron Lieberman, the RBMS liaison to ABAA, made a brief report on the Security Committee's discussion of the new MissingMaterials.Org database/blog; and its unique link to OCLC records.

He encouraged librarians (and others) with lists of missing materials to list them at the site, and expressed confidence that once sufficient numbers are listed booksellers (especially ABAA), and other buyers, will consult the records there.

13. Old Business

a. RBMS Traveling Workshops/Seminars – E.C. Schroeder

Schroeder reported on behalf of the traveling workshop team which included J. Gillis, H. Halverson, and L. Miletic-Vejzovic. ACRL gave RBMS approval to do two workshops in the last fiscal year. One workshop was organized and conducted: DCRM(B) at Yale University in November 2008. There were 26 attendees, two cancellations, and a revenue of \$6,080.00 was generated. Observations from the workshop were that it was a success, it reached an audience that does not attend RBMS preconferences, and there is a desire to continue providing traveling workshops.

The team encountered several issues with traveling workshops. The honorarium issue has now been resolved. Though ACRL's policy is that librarians do not receive honoraria at ALA, traveling workshops are seen as separate so honoraria have been approved for speakers. Another issue is identifying a host institution willing to accommodate 25-30 people and provide audio visual services and refreshments. The number of speakers will often need to be decreased from preconference numbers as the costs of the workshops must be entirely covered by registration fees. It was determined that one night's accommodations is not enough for speakers. Accurately estimating photocopying costs was also a challenge.

The next steps involve formalizing the organizing process and submitting a proposal to the ACRL Board for its October 2009 meeting. It was suggested that the Membership and Professional Development Committee is the right home for this activity and Davey agreed, having already discussed it with the Committee. A subcommittee will be formed with ex officio members from the Budget & Development and the Conference Development Committees and will develop the ACRL Board proposal. At T. Ondrla's suggestion the proposal will include a request for 1-2 workshops per year over the next 2-3 years. Ondrla and the RBMS Budget & Development Committee can be helpful on the budget aspect of the proposal.

It was agreed that we would offer host institutions free registration for 1-2 people. Membership & Professional Development had suggested scheduling the workshops around state library meetings. Timing may be an issue for the fall so the goal would be to have the next workshop in the spring of 2010. There was also a short discussion of webinars which do not require ACRL Board approval. The ACRL office has a staff person dedicated to assisting with webinars.

b. Committee appointment terms – D. Leslie

An update on appointment terms was provided: ACRL allows five continuous years of membership even though appointments are made for two-year terms. We will not be required to ask for an exception for the fifth year. RBMS will use this option only when necessary, most likely for chairs who are needed to serve an extra year.

c. RBMS image archive

This relates to Ascher's proposal (see 9a) for a shared image site and would include the current leadership head shots used at preconference orientations. However, shared sites such as Flickr cannot be used to archive images so we still need an image archive. It was suggested that a proposal be developed for discussion at a future Exec. meeting.

d. ACRL Friends fund and RBMS scholarships

These are intended to provide a mechanism for stable fundraising. The report will be delivered by the ACRL Budget and Finance Committee at the ACRL Board II meeting and will be voted on there.

e. Governance procedures amendments – M. Lacy

The RBMS bylaws have been migrated to their new form as governance procedures. Lacy and Leslie are comparing our governance procedures to the ALA manual to identify gaps and update changes. Lacy will draw up talking points and bring these to the RBMS membership before Midwinter 2010.

Action item: Lacy will write talking points on gaps in the governance procedures and submit them to the RBMS membership before Midwinter 2010.

14. New Business

a. Virtual membership in ACRL committees – D. Leslie

ALA has appointed a task force to examine virtual committee membership, whose final report recommends dropping this category of membership. At this point it would be premature for RBMS to pursue virtual membership.

b. Resolution for ACRL - Lacy

The Conference Development Committee proposed a resolution extending our gratitude to ACRL for the 50th anniversary keepsake publication. A motion was made to approve the resolution. The motion was seconded and approved.

Text of the resolution:

“Whereas the Association of College and Research Libraries (ACRL) honors the 50th anniversary of the Rare Books and Manuscripts Section (RBMS) preconference by generously funding the Keepsake Publication, and

“Whereas ACRL offered this support at a critical time and to a level that ensured the success of the publication

“Therefore be it resolved that RBMS extends its sincere gratitude to ACRL for their generous and continued support of the Section and its activities.

Mary Lacy, Chair
Rare Books and Manuscript Section
13 July, 2009”

c. Other?

Lacy thanked outgoing Secretary Beth Whittaker, outgoing Member-at-Large Hjordis Halvorson, and Past Chair Christian Dupont. Lacy ended her term as Chair and passed the gavel to Deborah Leslie. As new Section Chair, Leslie thanked Mary Lacy for her leadership over the past year.

Respectfully submitted,

Kate Moriarty
7/28/09

Approved 1/18/10