1. Welcome and introductions

2. Reports from attendees

3. Topics for discussion

   Collection Development Policies:
   - Writing policies: form and function. Have collection development policies evolved with our collections? Do they continue to be of use to staff today?
   - Balance through metrics. Do we look at the number of potential users when a new acquisition is considered?
   - How great a factor is format when considering new acquisitions? Much emphasis today is placed upon unique materials, through both hidden collections initiatives and digitization projects. Is this reflected in collection development policies?
   - Are efforts being made to coordinate acquisition programs between special and general collections within an institution?

   The Impact of the Internet upon Collection Development:
   - How has it changed the way we’ve built our collections in the last 10 years? What pitfalls and benefits have we seen? Are booksellers’ printed catalogs going the way of the dinosaur?