

RBMS Regional Workshops Committee
ALA Annual Meeting, New Orleans LA
Saturday, June 25, 2011, 4-5:30pm
Marriott New Orleans, Regent

Draft Minutes

Members present: Jane M. Gillis, Yale University (chair); Kasia Leousis, Washington University; Jeffrey Makala, University of South Carolina; Cherry Williams, Indiana University

Members excused: Heather Cole, Harvard University

Visitors: Elizabeth Johnson, Indiana University; Mary Lacy, Library of Congress; Deborah J. Leslie, Folger Shakespeare Library; E.C. Schroeder, Yale University; Stephen Skuce, Massachusetts Institute of Technology; Deborah Whiteman, Santa Clara University

Action items in bold

1. Gillis called the meeting to order at 4:03 p.m. with a welcome and introduction of members and visitors
2. Leslie volunteered to be recorder
3. The minutes from the Midwinter 2011 meeting as posted on 2 June 2011 <<http://connect.ala.org/node/142677>> were approved.
4. Workshops 2010/2011 Budget Review
 - \$1440 net profit for the year (all of which goes to ACRL)
 - Latin for Rare Book Catalogers, presented by Jennifer Nelson and Jennifer MacDonald, at the Lilly Library, Indiana University
 - Attendance: 14 people
 - Net revenue: -\$400
 - Tory Ondrla gave permission for the workshop to go ahead even though it was short of the minimum enrollment of 26.

- Building Collections: Acquiring Materials and Working with the Antiquarian Book Trade, presented by E.C. Schroeder and Daniel J. Slive at Berkeley, in conjunction with the San Francisco Book Fair
 - Attendance: 26 people
 - Net revenue: \$1,800-\$1,900
- Net profit/loss of individual workshops. It is understood that individual workshops may lose money, but the hope is that it will be made up in any given year by workshops that make money. In scheduling, a prudent attempt should be made to pair up expected money-makers with expected money-losers
 - For both workshops in 2010/11, the presenters' travel was supported by their home institutions
 - Photocopying was done by the Lilly Library, Berkeley, and the presenters' institutions, which is above and beyond the contract. There were good reasons in the Lilly's case for absorbing the cost, but institutions are encouraged to charge ACRL at their own local rate.

5. Workshops 2011/2012

- Fall 2011: repeat of Latin for Rare Book Catalogers in the DC area, possibly hosted by the Folger Shakespeare Library (Leslie to pursue this possibility) or the Library of Congress (Gillis will contact Elizabeth Robinson)
- Spring 2012: repeat of Building Collections: Acquiring Materials and Working with the Antiquarian Booksellers', in conjunction with the New York Book Fair and hosted by the Grolier Club

6. Changes to budget

- Two nights for one speaker upped to \$400 inclusive
- If there are two presenters, the honorarium is split between two people
- From SAA experience: budget is based on one speaker only. If there are two speakers, the honorarium budget line could be used to pay for travel and housing for the second person
- Travel budget went up, reflecting the rising costs of airfare

- Long-range goal: budget should be adjusted to accommodate travel and honorarium for two people

7. Future workshop possibilities

- Fundraising (Lisa Browar)
- Beyond Show and Tell: teaching with special collections (Julie Grob)
- ABAA Colorado Springs conference. Possibility for Booksellers workshop here, or another topic
- ABAA has asked Schroeder and Slive to present a workshop geared just for booksellers
- Encourage the development of catalogers' workshops for languages other than Latin, an idea inspired by a presentation of the Oxford University Press online dictionaries. Organize it around the language of materials rather than teaching the language, e.g., "Cataloging German Materials." Present the tools available for catalogers for that language.
- Diversity Committee on its toolkit
- Ann Copeland is willing to re-work the Ephemera workshop, presented by a maximum of two people
- DCRM(B) by Leslie
- Note: see more Workshop ideas developed by the 2012 Preconference Planning Committee, Workshops Subcommittee at <http://connect.ala.org/node/150369>. Gillis will liaise with this subcommittee

8. Manual/ALA Connect/Website

- Evaluation forms: load a generic form that can be used and downloaded
 - The workshop met my expectations for content (1-6)
 - The workshop met my expectations for presentation
 - Which parts of the workshop did you find most useful?
 - How could the workshop have been improved?
- Responsibilities
 - Host institutions : info for lunch possibilities; parking; other local information
 - ACRL

- RBMS / RWC
 - Speaker responsibilities
 - Show up
 - Provide workbook materials and make arrangements for duplication
 - Hosting proposal form: an online form on rbms.info.
 - Name
 - Contact person
 - Workshop interested in sponsoring
 - Develop an automatic response to acknowledge
 - Get in touch by phone or email
 - List of workshops
 - How to apply for scholarships. If possible, ask ACRL to put a check box on the registration form and the scholarships will go to the first five students who apply
 - Gillis will make corrections and ask RBMS Web Team to mount following on RWC web site: hosting proposal form, responsibilities, evaluation form, previous workshops. Budgets will remain on ALA Connect
 - Asked Friends of ACRL for 10 scholarships of \$100 each for students and early career; the cost of the workshop would be \$89. If they turn us down, Gillis will apply to Exec for \$1000 from basic services fund
9. Kasia Leousis and Heather Cole are leaving the committee: Deborah J. Leslie and Deborah Whiteman are incoming; Jane Gillis, Cherry Williams, and Jeffrey Makala are continuing
10. Meeting adjourned at 5:30 p.m.

Respectfully submitted,
Deborah J. Leslie
15 July, 2011