

## RBMS Security Committee Meeting Minutes

Boston, Mass.

Saturday, January 16, 2010

4:00-5:30 pm

Hyatt Regency Boston, Duxbury Room

Members In Attendance: Rich Oram (Chair; University of Texas, Austin), Nicolette Dobrowski, (Syracuse University), Jo Ellen Dickie (Newberry Library), Joel Kovarsky (University of Virginia), Nina Nazionale (NY Historical Library) Susan M. Allen (ex-officio, Getty Institute Research Library), Michael Inman (NYPL)

Guests: Susan Pyzynski (Houghton Library Harvard University), Jennifer Schaffner (RLG/OCLC Research), Anne Marie Lane (University of Wyoming), Angelina Altobellis (NEDCC), Cynthia Becht (Loyola Marymount University), Heather Smedberg (UC San Diego), Erin Blake (Folger Shakespeare Library), Ellen Cordes (Lewis Walpole Center, Yale University), Francis Lapka (Yale Ctr. For British Art), Margaret Tenney (University of Texas, Austin), Lois Fisher Black (Lehigh University), Fernando Pena, (Grolier Club), Jeff Barton (Princeton University), Deb Wender (Northeast Conservation), Moira Fitzgerald (Beinecke Rare Book and Manuscript Library).

Members not attending: Robert Desmarais (University of Alberta). Isaac M. Gewirtz (NYPL Berg Collection)

### Housekeeping

Chair Rich Oram began the meeting by announcing that this was his last year as the chair of the committee. Alvan Bregman will be the new chair. There were no changes to the minutes of our last meeting.

### Security/Theft Guidelines, the final chapter

Oram stated that when first submitted to ACRL, the RBMS Security and Theft in Special Collections Guidelines were rejected because ACRL executive committee objected to the use of the second person in a portion of the document recycled from the previous guidelines. After revision, the new Guidelines were finally approved in September 2009. The document was sent to the SAA Security Round Table. Susan Allen announced that she attended IFLA in August and suggested that Oram send the document to the Chair for support. Oram asked participants for suggestions for publicizing the document. He also encouraged us to inform people that it has been updated, especially if we see the old document cited.

### Publications

Oram announced that ACRL is currently editing the Security Manual for 2010 publication. It is a total of twelve chapters and he thanked the committee members that had worked on it and the compiler, Everett Wilkie.

### Website

Nicolette Dobrowski reported that she had not received any suggestions for articles/information to add to the Website. She has been actively checking links to make sure they are live. Jennifer Schaffner announced that the “stolen and missing books” section of the ABAA website is now more prominent. She also noted that if you had records in their database, it would be best to check and make sure they are still there and if so, accurate. Susan Benne is the contact. Oram assigned revision of the state laws section on the site to various members.

Sources of information on missing materials, state and fate

Joel Kovarsky provided an update on Missingmaps.info. Schaffner distributed a flyer on Missing Materials.org. S. Allen distributed the flyer at IFLA Schaffner provided a short background of Missingmaterials.org and discussed some of its features. The “Blog” feature can be used if there is no catalog record. She emphasized that booksellers have been very supportive of the concept. She stated that she would like additional institutions to participate and more test records would be helpful. If adding records to the database, she emphasized that tags used to describe the item should include distinct words, so when keyword searching, records stand out. Schaffner would like to offer a seminar or demos on Missingmaterials.org. Jo Ellen Dickie stated that doing a seminar on the database may help take the mystery out of the database and entice more institutions to add their records. S. Allen pointed out that one of the difficulties is that many institutions don’t know they have items missing until a reader calls them.

Discussion then focused on the possible reasons for the lack of recent submissions to the database. Was it lack of institutional support, political issues, workflow? Oram has directly contacted two institutions to find answers to these questions. For one institution, it was “lack of time”, the other institution had some political issues with reporting the items. Kovarsky agreed that it is both an administrative and political issue. One meeting participant stated that her institution plans to add records to the database, but was concerned about publicity. Schaffner noted that 75-80% of cultural heritage theft is insider theft, so it is seen as “our” problem. There was a general discussion of retention of circulation records, insider theft, issues relating to missing manuscripts (which are often misshelved and usually cannot be inventoried).

New Business

There was none. The meeting adjourned at 5:30

Minutes submitted by Jo Ellen McKillop Dickie