

# 2010 Preconference Program Planning

## Midwinter 2010

### Draft Minutes

Committee members present: John Overholt (Chair), Jane Gillis, Pat Bozeman, Margaret Tenney, Jennifer Schaffner, Lynne Thomas, Holly Snyder

Committee members absent: Charlotte Brown, E.C. Schroeder

Ex officio members: Ruth Hughes (Local Arrangements), Erika Dowell (Seminars), Elizabeth Johnson (Conference Development), Deborah J. Leslie (Section Chair).

Guests: Lois Fischer Black, John Woods, Athena Jackson, Joe Barkley (ACRL), Jennifer MacDonald

I. Introductions. Lynne Thomas volunteered to take minutes. Agenda approved as amended, minutes from Annual 2009 approved.

II. Workshops. Three full-day workshops have been finalized and budgets approved. Registration fee for each will be \$85.

**A. Latin for Rare Materials Catalogers.** Presenters: Jennifer MacDonald and Jennifer Nelson. Registration capped at 20 participants. MacDonald asked for more example title pages to use in exercises. Snyder suggested the John Carter Brown Library's Archive of Early American Images website. Gillis suggested Beinecke website. Thomas suggested Turning the Pages at British Library website. Gillis (as chair of Regional Workshops Committee) hopes they will consider re-offering the workshop in other locations.

**B. Building Collections: Acquiring Materials and Working with the Antiquarian Book Trade.** Presenters: E.C. Schroeder and Dan Slive. Internet access has been arranged for the workshop, to be funded by raising the registration cap to 24 from 20. Will include a visit to the Bookseller's Showcase, which will help bring activity to it during the slower time of the day.

**C. Reference Sources for Rare Books.** Presenter: Joel Silver. Local Arrangements has agreed to assist Silver with the handouts for the workshop. Registration capped at 20 participants.

III. Report on Local Arrangements (Hughes). An extensive schedule of free tours is planned. Preconference website going up soon with fuller detail. [Update: Website is now live: see the Tours tab at <http://rbms.info/conferences/preconferences/2010/events.shtml> for full details.]

Tuesday:

- College of Physicians of Philadelphia/Mütter Museum
- Conservation Center for Art and Historic Artifacts
- Masonic Library and Museum of Pennsylvania (admission fee at the door)
- Philadelphia Museum of Art
- Rosenbach Museum & Library
- Library Company of Philadelphia/Historical Society of Pennsylvania
- Pennsylvania Horticultural Society/Academy of Natural Sciences/Free Library of Philadelphia

Wednesday:

- University of the Arts evening open house

Thursday (buses will transport attendees between the Doubletree and the Old City):

- American Philosophical Society
- Chemical Heritage Foundation
- Athenaeum of Philadelphia
- Katz Center for Advanced Judaic Studies
- Independence Seaport Museum

Friday:

- Temple University/Wagner Free Institute of Science
- City Archives/Univ. of Pennsylvania Archives

Additionally, several special Friday tours will require advance registration and fees:

- University of Delaware/Winterthur Museum (\$75)
- Historic Germantown (\$35)
- Barnes Foundation Museum (\$50)
- National Archives and Record Administration, Mid-Atlantic Region (\$35)

The Delaware and Germantown tours will take the whole of Friday. Johnson noted the contention in last year's preconference committee about pulling people away from the final plenary for tours. Overholt and Leslie felt that the impact on plenary attendance would be minimal (these tours will be limited to 20 participants each) and that it was important to showcase the resources of the area and the enthusiasm of the PACSCL members. Leslie emphasized that the situation is extraordinary, and does not wish this to be considered a precedent for scheduling tours or other programming against plenary sessions.

Fundraising has met with strong success and is on target, with pledges from Penn, Temple, Atlas Systems, Kirtas, Bruce McKittrick, Rosenbach, and ABAA. Booksellers' Showcase has received nearly 100 applications for 38 slots. A lottery to select the dealers will be held soon. John Anderies is working to put together a list of restaurants for Restaurant Night on Wednesday. Membership & Professional Development has not yet selected a site for the New Members Social.

IV. Website (Leslie). Website still not public, but will probably go live by the end of this week. [Update: website is now live at <http://rbms.info/conferences/preconferences/2010/index.shtml>] Registration will open in early February. The design of the postcard has been finalized [Update: postcard has now been printed]. The preconference tote bag, sponsored by Philadelphia Rare Books and Manuscripts, has also been finalized. It will be a messenger-style bag with a flap.

V. Programming and schedule review. See <http://rbms.info/conferences/preconferences/2010/schedule.shtml> for the complete schedule. Tuesday will have workshops and tours, Booksellers' Showcase, new member orientation. Opening reception will be held at the Showcase. All events (except the tours) will happen at the Doubletree. Wednesday will be the same, with an opening plenary and blocks of seminars, case studies, and discussion sessions. Thursday morning we will meet at the American Philosophical Society and Chemical Heritage Foundation for two blocks of seminars, with a late afternoon plenary and reception at the Union League of Philadelphia. We will be back at the Doubletree on Friday morning for a final block of seminars and a closing plenary.

Dowell reported that scheduling for seminars would be discussed at their upcoming committee meeting. Ten seminars planned, with two being repeated, to fill four blocks of programming. The repeated seminars will hopefully be those with the most attendee interest, but will have to be based on the willingness of the presenters to offer them twice.

- Inspired by the library: artists & special collections
- Collaborative exhibitions
- What can we stop doing?
- Online tools for collaboration
- Archivists & catalogers working together
- Born digital materials
- Using the Diversity Toolkit in recruiting
- Results of OCLC/RLG special collections survey
- State of the manuscripts market
- Using undergrads in cataloging/processing archival materials

Committee liaisons were assigned for the four case study panels:

- Outreach (Snyder)
- Teaching (Bozeman)
- The Profession (Tenney)
- Digitization (Gillis)

Liaisons were also assigned for the three plenary sessions.

- PACSCL (Overholt)
- Digital collaboration (Schaffner)
- Faculty/Librarian collaboration (Schroeder)

Five discussion session topics have been identified. Thomas volunteered to lead Small & Medium Libraries; Overholt will be contacting other potential moderators.

- Small and medium sized libraries
- Working with donors
- Progressive bibliography
- Understanding and serving the userbase
- Marketing, branding, and outreach

VI. Other issues. An offer of \$250 from the BSA to co-sponsor a plenary was deferred to Budget & Development for discussion. [Update: it was decided to refer BSA to the sponsorship structure outlined on the website, and they have bowed out of sponsorship at this preconference.] The section has purchased two audio recorders for use at the preconference. We will need to arrange for soundboards to be available at the venues, and manage hosting of the audio files with the web team. [Update: Executive Committee has approved the use of \$1000 to cover the expense of hiring an audio editor to work with the recordings.]