AGENDA

1. Call to order

2. Selector of recorder for minutes

3. Introductions

4. Approval of minutes of virtual conference call on DimDim, 16 November 2010 at 1:00-2:00 p.m. (CST).

5. 2011 Preconference:
   a. Update on the 2011 Preconference: Steven Smith, Chair of the 2011 Preconference Program Planning Committee
   b. Finalize information for 2011 seminars
      i. Seminars: Eight total seminars with four concurrent seminars in two time slots: Wednesday, 22 June at 11:00 a.m. - 12:30 p.m. and Thursday, 23 June at 2:00-3:30 p.m.
      ii. Add or confirm necessary details:
         1. Basic information (speakers, title, publishable synopsis)
         2. Complete speaker contact information
         3. Equipment requests
      iii. Additional scheduling requirements for seminars?
      iv. Assign seminar coordinator roles

6. Discuss ideas for 2012 seminars (including previously deferred proposals)

7. Adjournment