



Bibliographic Standards Committee
Annual Conference, June 2001
San Francisco, California
Minutes

Members Present: Bruce Tabb, Richard Noble, E.C. Schroeder (secretary), Bob Maxwell (chair), Patrick Russell, Jain Fletcher, Jennifer O'Brien Roper, James Larrabee, Gregory Pass, Patrick Russell, Elizabeth Robinson, Larry Creider

Visitors: Beth Russell, Sarah Schmidt Fisher, Robert Hall, John Attig, Jane Gillis, Juliet McLaren, Deborah J. Leslie, Julianne Simpson, Ann Copeland, Eileen Smith, Elaine Shiner, Manon Th  roux, Christine Dezelar-Tiedman, Stephen Skuce, Ellen Caplan, Emily Epstein, Margaret Nichols

1. Settlement of the agenda

Agenda was approved.

2. Approval of Annual 2000 minutes

<http://www.library.yale.edu/bibstand/2001midwinterA.html>

Minutes from the 2001 midwinter conference were approved.

3. Announcements

Maxwell announced new and retiring committee members. The new committee members are Eileen Smith (intern), Beth Russell (intern), Joe Springer, Sara Schmidt Fisher, Robert C.W. Hall, and Jennifer O'Brien Roper. Deborah Leslie is the new chair. Jain Fletcher is starting her second term. Bob Maxwell, Larry Creider, and Richard Noble go off the committee at the end of this annual meeting.

The following rare book cataloging positions were announced.:

- John Carter Brown Library, Brown University - 2 term positions
- Yale University - four year term position
- University of California/Bancroft Library - Principal Rare Book Cataloger (available later this summer)

4. Directory of Web Resources for the Rare Materials Cataloger

<http://www.library.upenn.edu/ipc/rarecat.html>

Creider reported updates to the website. Changes were made to the lists of calendars and catalogs. Jennifer O'Brien Roper will take over hosting and maintaining the website at North Carolina State University. She will announce the site's move after it is completed. Creider will make certain that a link to the new site is made from the old Penn site.

5. DCRB Revision

Maxwell agreed to maintain DCRB-L and Deborah Leslie will migrate the Bibliographic Standards Committee site to the Folger Library.

a. Discussion on format

<http://www.lib.byu.edu/wilma/dcrb-l/200105/msg00003.html>

Fletcher led a discussion on the organization of Descriptive Cataloging of Rare Materials (DCRM). She reviewed the committee's decision to have a separate manual for each section (Manuscript, Music, Serials, etc.). Maxwell explained the earlier decision to have a manual that would consist of a section of general rules for cataloging rare material and separate sections for each format. Fletcher encouraged the idea of separate manuals since they will allow more examples as well as a glossary for each section. If necessary each manual could repeat the overall principles, or an online version could link to the relevant general rules. It was agreed that the manual should consist of general guidelines and a separate manual for each format. A task force was appointed to create general principles for cataloging rare materials. The task force consists of Deborah Leslie, Larry Creider, Eileen Smith, and Richard Noble.

The committee next discussed the issues relating to publishing the manuals in both electronic and print form. The committee agreed that examples should include MARC tagging and that further discussion would occur after the Principles Task Force made a report.

b. Report: Draft map rules (document distributed to committee members)

Maxwell distributed an updated version of the rare map cataloging rules for Nancy Kandoian who was unable to attend. He noted that many changes to the map rules were based on the unrevised version of DCRB, and thus it may be necessary to make additional changes to match a new version of DCRB. Maxwell will contact Kandoian and ask when they expect to complete the new map cataloging rules. Leslie asked why section 0A refers to both early and current material, and when are these rules used for current material. Maxwell said that the rare map rules will be inserted into the appropriate sections of the general map cataloging rules. Creider raised the issue of the language in 5D2 relating to the format used for bound volumes of plates, specifically the proposed use of the abbreviation 1o. Fletcher asked whether the updated map

rules would include our general guidelines and if MARC tagging will appear in the examples. Maxwell will ask. The committee can send other questions and comments to Deborah Leslie.

c. Reports/Discussion: Comparisons

i. DCRB/AACR2 comparison

- 0 - General rules

<http://www.lib.byu.edu/~catalog/people/rml/bsc/dcrb/0revapp.htm> (the approved version) <http://www.lib.byu.edu/wilma/dcrb-1/200102/msg00008.html> (suggested revisions)

0E. Fletcher proposed a re-wording of rule 0E to:

Transcribe exactly as to wording, order, and spelling, but not necessarily as to punctuation and capitalization. Generally, follow conventions of modern punctuation in transcribing information according to these rules, except where ISBD punctuation is prescribed. Common sense may be used in transcribing or omitting punctuation found in the source. Optionally, record all of the punctuation that is found in the source of information. When this option is chosen, always give the prescribed punctuation as well, even if this results in double punctuation.

E. Smith raised the need of examples in MARC format. The committee postponed a decision on the proposal. The Principles Task Force was instructed to look closely at Section 0.

1 - Title and statement of responsibility area -

<http://www.lib.byu.edu/~catalog/people/rml/bsc/dcrb/1summary.htm>

Maxwell discussed his review of Chapter 1.

2 - Edition area - <http://www.lib.byu.edu/~catalog/people/rml/bsc/dcrb/2.htm>

Roper led the discussion. Roper asked whether she could change the wording when the language differed between AACR2 and DCRB, but the content was substantively the same. The committee agreed that she could. She noted the following differences.

- 2A2. AACR2 does not include the chief sources for the edition statement, but DCRB does. The committee agreed to keep the same wording as AACR2, but retain DCRB's language regarding the creation of a note if the edition statement is not from the titlepage.
- 2B4. Should DCRM keep the note regarding the language of the cataloging agency? What language should be supplied for the edition, printing, edition, or impression? The committee agreed to use the language of the item when

completing incomplete edition data, but describe a symbol in the language of the cataloging agency. Maxwell will propose to (Committee on Cataloging: Description & Access) CC:DA that that 1.2B2 of AACR2 be changed to match DCRB regarding language of additions to the edition statement.

4 - Publication, etc. area

Larrabee led a discussion on chapter 4. The committee decided to describe the general principles first and then review chapter 4.

5 - Physical description area -

<http://www.lib.byu.edu/~catalog/people/rlm/bsc/dcrb/5.htm>

Pass led the discussion and made the following comments.

- 5 - The language of the Contents differs in several places.
- 5A1. Recommends that DCRM follow AACR2 and tighten the language.
- 5A2. Recommends including additional language from AACR2.
- 5B1. AACR2 treats taxonomy (what is a page or leaf) in 2.5B1 and 2.5B2 is concerned with how the book is enumerated. Leslie noted that the issue of the language of pages vs. leaves with regards of unnumbered pages/text needs further explanation. Two issues continually cause problems for new catalogers: how to treat unnumbered pages/leaves and the distinction between foliated and printed on both sides. Pass proposed to divide 5B1 into two different rules: 5B1 - taxonomy and 5B1a - numeration. Other sections of area 5 would benefit by this split.

The committee asked Pass to rewrite 5B1 with his proposed split regarding taxonomy/numeration. This section will not include rules regarding single sheet publications.

7 - Note area

Fletcher had nothing to report.

ii. DCRB/ISBD(A) comparison

Nothing to report. The committee agreed to Leslie's proposal to drop the concordance and have Noble use what he learned as a member of the General Principles Task Force.

d. Report: 19th century (Schroeder)

<http://www.library.yale.edu/bibstand/19thcentury.html>

Schroeder led a discussion on 19th century issues. Noble proposed that rules for cataloging post hand press material (including modern fine press books) be incorporated into the general rules. Leslie proposed that the committee hold a discussion on why catalogers use DCRB for non hand press/19th century material.

The committee agreed to refer to this section as cataloging issues for post hand press material and to keep as a separate section until further progress is made on the General Principles.

e. Music - DCRM(PM)

Fletcher reported on recent progress. The Rare Music Cataloging Task Force met in New York at the Music Library Association conference and has started to catalog music based on their preliminary rules. The Task Force has also started a glossary and Fletcher will create a rare music cataloging rules website that links to DCRM. The Task Force broadened its charge to include music manuscripts and added Karen Spicher who is a manuscript cataloger at Yale working on music manuscripts.

f. Report: Examples, including progress on mounting on web

Noble has created an example from the Core webpage. Asked for assistance with ideas regarding organization, content, etc.

g. Discussion: Single sheet publications

<http://www.lib.byu.edu/~catalog/people/rlm/bsc/dcrb/single.htm>

McLaren led the discussion. Her comparison noted that definitions are the primary difference between AACR2 and DCRB. McLaren decided and the committee agreed to continue using DCRB definitions. Neither DCRB nor AACR2 discuss the issue of docket titles. Members are requested to send comments to dcrb-l. The committee decided to keep the rules for single sheet publications as an appendix is preferable.

h. Discussion: Serials

<http://www.library.yale.edu/conser/documents/dcrs.html>

Gillis and McLaren led the discussion. They made many changes based on comments received in February. More comments are desired. The following issues were discussed.

- Appendixes. The committee agreed that appendixes such as a section on serial reprints was desirable.
- Uniform titles and the option to include qualifying information for reprinted serials. Attig proposed adding a | f to the uniform title. (E.g. 130 00 Spectator

(London, England : 1711). | f 1793). No decision was made regarding uniform titles.

- Additional suggestions for glossary terms are needed.
- Roman numerals in 260 field. Gillis and McLaren decided to wait until a decision is made regarding the treatment of Roman numerals in the general guidelines. The committee agreed to make the discussion of Roman Numerals in the 260 field a priority for on dcrb-1 and at midwinter.

I/J issue. The final resolution of this issue will also wait until a decision is made in the general guidelines.

6. Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early-Modern Manuscripts v12 (AMREMM)

Editorial changes have not progressed. Pass will make the changes suggested by CC:DA and send AMREMM to ACRL for publication.

7. MARBI, CC:DA Report

MARBI. John Attig reported that the new format for serials was approved and will include new fixed field codes and multiple 260 fields.

CC:DA. Maxwell reported on the following topics of interest to the committee:

- the new revision package of AACR2 will include rules for electronic resources, a complete revision of the index, and a complete revision of the treatment of British titles of honor.
- a discussion paper was presented that proposed eliminating the GMD and replacing text with fixed field codes.
- a proposal was made to eliminate the rule of three, making it an option
- the new appendix in AACR2 entitled Appendix of Major Changes will include a section on when to create new records
- future revisions will be published annually
- the 2002 version will have new chapters on serials and maps. In 2003 ALA will publish AACR2 in loose-leaf form and issue updates in PDF form.

8. Rare retrospective conversion survey -

<http://www.library.yale.edu/bibstand/survey98.htm>

No further updates at this point. The committee discussed whether this project should end.

9. The Rare Materials Cataloger's HelpNet -

<http://www.library.yale.edu/bibstand/resource.html>

It was agreed that Schroeder would add a form for comments and possible additions and a list of areas for which experts are needed such as specialized languages. A reminder of the page's existence will also be sent to exlibris and autocat.

10. BSC-RI

- Results of meetings at LC on DCM Z1/NACO Manual - Rules for establishing certain names associated with printers

<http://www.lib.byu.edu/~catalog/people/rlm/bsc/bscri.htm>

Robinson reported on her discussion with Ann Della Porta. The Cataloging Policy and Support Office (CPSO) wants to review the rule interpretation. Deborah Leslie will make a formal request to Barbara Tillet to have the rule interpretation placed in the correct location.

E. Smith asked why the committee decided on a phrase instead of a last name for this heading. Leslie noted that the rule interpretation allowed a reference to a printer's name. Smith requested that the committee include a cross reference that is a reversed form. (e.g. Heirs of Anderson is the main entry and Anderson heirs is a cross reference). The committee decided to keep the proposal as it is, since it follows AACR2 and NACO, and the Library of Congress has already accepted this policy. Russell noted that there are several incorrect examples in NACO. Maxwell will review the examples in NACO and correct the headings.

- Proposal for families of printers & LC meetings on use of family names in the 700 field

<http://www.lib.byu.edu/~catalog/people/rlm/bsc/bscrifam.htm>

P. Russell presented a proposal for establishing families of printers. He noted the background of similar headings such as Dalhousie, Earls of. (A family name over several generations). P. Russell asked the committee wants to treat multiple families under one name (e.g. all the Smith families). Robinson described the Library of Congress's negative response to a similar proposal in two memos from 1993 and 1994, as well as Cataloging Service Bulletin #69 (Summer 1995, p.38) with a survey from 1995. In the survey the archival community wanted to create separate headings for individual families, but the reference community, catalogers, and genealogists wanted to retain the current system.

The issues of using family names for main and added entries and divided families was discussed. Robinson proposed that the committee split the two issues. P. Russell noted that the Archival community has gone ahead and used family names as main and added entries. Robinson said that there was concern from Library of Congress Technical Services about potential bibliographic maintenance. Robinson asked if the

Library of Congress could reissue the survey. Robinson and Leslie will discuss how best to request a new survey on using family names as main/added entries.

11. Thesauri

a. Discussion

<http://libweb.uoregon.edu/catdept/home/genreterms/summer.01.html>

Tabb presented the Thesauri terms that the Thesaurus Editorial Team (Noble, B. Russell, P. Russell, Leslie, and Tabb) discussed. He also raised the idea of the team meeting on Friday evening instead of Saturday after part 1 of Bibliographic Standards.

Tabb reported that the relator codes for Contributor and Witness were approved and should appear in Cataloger's Desktop.

b. Genre headings.

- Anti-abolition literature. Changed wording of scope note to: Use for literature written in opposition to the movement to abolish slavery. The Thesaurus Team also decided to create a scope note for the term "propaganda". Discussion focused on how people interpret the term "propaganda" and its pejorative meaning. The committee discussed node labels and whether to make the node labels terms, but made no decision. P. Russell asked if the committee needs to change the hierarchy of some of the terms. Robinson agreed with Noble's suggestion to float on Exlibris the question of the interpretation of the meaning of propaganda, but no decision was made. Approved for use.
- Antislavery literature. Tabb noted that antislavery literature is not hyphenated since Webster's does not hyphenate it. Maxwell proposed to add the UF abolition literature if there is warrant. The term was approved with addition of the UF abolition literature provided warrant exists. The committee also recommended that the term Proslavery literature or a similar heading be proposed. Tabb will contact Connie King regarding the possible need of such a term.
- Anti-slave trade literature. Approved for use.

Relator terms

- Woodcutter. The term woodcutter was proposed as a relator term. The scope note was changed to: Use for a person who makes art prints by cutting the image in relief on the plank side of a wood block. Approved for use.
- Wood-engraver. Scope note added to existing relator term.

- Printmaker. The committee approved this relator term, since it may at times be difficult or undesirable for the cataloger to distinguish a woodcut from a wood-engraving

Tabb will propose woodcutter and printmaker to LC for relator codes.

c. RBMS E-Thesauri

Electronic thesaurus (issue of authority records and scope notes). Hugh Thompson gave the committee copyright permission to mount the thesauri online. Tabb and B. Russell will start by trying to mount the Bindings thesaurus using Access database software. Tabb is in contact with Gary Strawn regarding the creation of a program to convert headings to authority records. Maxwell noted that he has created authority records in Brigham Young University's authority file with |2 at the end. Maxwell will write a proposal to add |2 to the 155 field in authority records. Attig raised the issue of whether the committee should review the inclusion of qualifiers in heading.

d. Reconciliation group

Reconciliation group was scheduled to meet Sunday afternoon. With SAC's production of Guidelines on Subject Access to Individual Works of Fiction, Drama, etc. (GSAFD), the reconciliation group is discussing whether create guidelines on when and how to use the headings.

12. Preconference discussion - Atlanta, 2002

The Atlanta preconference will use workshops/seminars that emphasize discussion not papers. The organization of special collection technical services (including cataloging and acquisitions), reporting structures for rare book catalogers, breaking down barriers between formats (manuscripts/books), and changes that second generation library management systems have made in rare book cataloging were among the potential topics discussed. Gillis will forward a list of proposals for discussion among committee members.

13. Letter to vendors on 1XX/240

Maxwell passed out his letter addressing the issue of 1XX/240 title. Others are encouraged to write regarding this issue to other vendors.

14. New business

Katherine Wisser sent a letter to Bob Maxwell regarding Rare Book Cataloging and adherence to standards. She is interested in doing a survey and research regarding adherence to PCC and other standards.

Robinson asked the committee whether it preferred that the Library of Congress put its copy specific information for copies 2, 3, 4, etc. in the 051 or 951 field. Everyone present preferred 951 field.

Respectfully submitted,

E.C. Schroeder
Secretary