



Minutes
Bibliographic Standards Committee

ALA Annual Conference 2008
Saturday, 27 June 2008, 8:00 a.m.-12:30 p.m. (0800-1230)
Hyatt Regency Orange County – Salon VII/VIII
Anaheim, California

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Appendix B. CC:DA Report

1. Introduction of members and visitors

Members present: Marcia Barrett, University of Alabama; Erin Blake, Folger Shakespeare Library; Randal Brandt, Bancroft Library, University of California, Berkeley (chair); Ann Copeland, Pennsylvania State University; David Faulds, Emory University; Ryan Hildebrand, University of California, Irvine; Windy Lundy, University of Colorado, Boulder (secretary); Kate Moriarty, Saint Louis University; Margaret Nichols, Cornell University; Nina Schneider, Clark Library, University of California, Los Angeles (controlled vocabularies editor); Stephen Skuce, Massachusetts Institute of Technology; James Stephenson, Getty

Research Institute; Bruce Tabb, University of Oregon; Eduardo Tenenbaum, Princeton University; Alex Thurman, Columbia University.

Liaisons: Jain Fletcher, University of California, Los Angeles (rare music); Jane Gillis, Yale University (rare serials); Manon Thérroux, George Mason University (ACRL to CC:DA).

Visitors: Alison Bridger, Folger Shakespeare Library; Valerie Buck, Brigham Young University; Scott Carlisle, Princeton University; Jane Carpenter, University of California, Los Angeles; Ellen Cordes, Lewis Walpole Library, Yale University; Diane Ducharme, Yale University; Diana Duncan, Field Museum; Emily Epstein, University of Colorado, Denver; Sarah Fisher, Yale University; Elaine Franco, University of California, Davis; Jessica Holada, Margaret Herrick Library, Academy of Motion Picture Arts & Sciences; Nancy Kandoian, New York Public Library; Jason Kovari, University of Buffalo; James Larrabee, Law Library, University of California, Berkeley; Martha Lawler, Louisiana State University, Shreveport; Deborah J. Leslie, Folger Shakespeare Library; Christine Megowan, Loyola Marymount University; Ann Myers, Southern Illinois University, Carbondale; Jennifer Nelson, Robbins Collection, Law Library, University of California, Berkeley; Laura O'Keefe, New York Society Library; Jessica O'Pray, Huntington Library; Lenore Rouse, The Catholic University of America; Jen Schaffner, RLG Programs; E.C. Schroeder, Yale University; Susan Sundquist, Getty Research Institute; Seanna Tsung, Library of Congress; Diane Warner, Texas Tech University.

2. Settlement of the agenda

No changes were made to the agenda at the beginning of the meeting of the Bibliographic Standards Committee (BSC). Following the break, agenda items 18b, 17, and 16 were moved before agenda item 7 to enable several giving reports to leave early to attend other meetings.

3. Approval of Midwinter 2008 minutes

The Midwinter meeting minutes, with typos corrected, were approved unanimously.

4. Consent agenda

Response to IFLA Statement on International Cataloguing Principles:

http://www.rbms.info/committees/bibliographic_standards/committee-docs/ifla-200806.pdf

Brandt thanked the members of the working group that prepared comments on the IFLA Statement on International Cataloguing Principles (Marcia Barrett, Windy Lundy, and Eduardo Tenenbaum). Barrett reported that she had made a few corrections to the draft comments and had submitted the document to Barbara Tillett, Chair of the IFLA Meeting of Experts on an International Cataloguing Code. Erin Blake noted that comments could be submitted by July 2 and suggested changing "rare book cataloging community" to "rare

materials cataloging community.” The committee unanimously adopted the document, with the correction. Barrett will submit the corrected version to Tillett.

[Subsequent to the BSC meeting, Barrett submitted the corrected version to Tillett.]

5. Proposed revision of *Standard Citation Forms for Rare Book Cataloging* (Brandt for Robinson)

Before the conference Brandt distributed documents proposing changes to *Standard Citation Forms for Rare Book Cataloging* (SCF), questions, and examples from Elizabeth Robinson (Library of Congress liaison to BSC and maintenance editor of SCF). Deborah J. Leslie began the discussion and presented the proposed changes to make the citation forms in SCF more comprehensible: 1) future forms will be based as much as possible on the AACR2 entries in the bibliographic description for the work cited; 2) single author forms will be changed to the new practice; and, 3) existing forms that are constructed as author/title or title will be left as they are. Robinson’s discussion questions were accompanied by problematic examples from SCF through the letter G.

Discussion focused on several questions. Comments on whether to shorten lengthy corporate body names in the author portion of the citation and whether doing so will cause confusion included: long corporate names with subordinate bodies could be abbreviated (Skuce); the titles should be inviolate, but we can take liberties with corporate names (Leslie); should the form of a corporate name be the authorized form? (Schneider); the overriding principle should be that a user should be able to locate the work in a catalog from the citation (Brandt); preference was for flexibility and making room for exception (Brandt); brevity and intelligibility are in tension, but supported flexibility (Tenenbaum); and, with respect to two surnames, preference was to retain both because many reference works are known by both (Copeland).

On the question of transcription of numbers in titles, the preference was to transcribe as they are found (AACR2). For abbreviation of a title where case endings would change on remaining words, preference was not to change the case endings, but either not to abbreviate severely or to transcribe as found.

Although the intention to change single word citations was met with approval, the opinions about whether to give the full form of ESTC were varied. Some members favored leaving as it is because ESTC is not hard to find and that is how it is known; others preferred to spell it out because doing so follows the SCF principles and eliminates doubt about what is being cited. Leslie suggested that Brandt bring up the question on DCRM-L. He will do so once the draft meeting minutes are circulated.

On the question of whether initial articles should be included in titles, the majority of members voted not to include them. Initial articles will cause difficulty in searching if they

are included. In response to the final question in Robinson's list, Brandt called for volunteers for a working group to confirm that the forms in existing author/title citations in SCF are in AACR2 form.

6. Thesaurus Subcommittee (Schneider)

Schneider announced that 13 people, including subcommittee members James Ascher, Erin Blake, Annie Copeland, David Faulds, Ryan Hildebrand, and Kate Moriarty, attended the Thesaurus Subcommittee meeting on the previous afternoon. Schneider has been investigating the OCLC Terminologies Service, which does not yet include the RBMS thesauri. She has been working with OCLC toward inclusion of the RBMS thesauri. The subcommittee has established a wiki (<http://rbmsthesauri.pbwiki.com/>), on which the complete records for all terms under consideration can be seen.

Thesaurus term proposals

The Subcommittee considered 18 terms and agreed upon 14 terms to bring to BSC. Seven were new terms, three were changes to current terms, and four were outstanding terms from Midwinter 2008. The other four terms were reserved for further discussion. Following discussion in BSC, in which additions and emendations were made to the proposals, all proposals for the 14 terms brought to BSC were approved unanimously. Following are the terms as they were presented and discussed. With the exception of specific Comments included below, full treatment of the terms can be found on the wiki at the address above.

New Terms

Bookmarks

The Subcommittee proposed adding this new Genre Term. Following discussion of whether silk ribbons (registers) are bookmarks and whether they can be considered as genre terms if they are attached to the book, the SN was revised to read "unattached devices." Registers (Bookmarks) will be considered if proposed as a Binding Term. Final version approved:

Thesaurus	Genre Terms
Term	Bookmarks
Hierarchy	[Purpose of work]
SN	Use for unattached devices intended to be inserted between leaves in a book as a place marker.
UF	Book-marks Bookmarkers Book-markers Markers

BT Ephemera
Comments See wiki for full treatment.

Engraved books

The Subcommittee proposed adding this new Printing and Publishing Evidence Term. Following discussion of the significance of “text” and “textual,” the SN was retained as proposed and a UF term was added to the proposal. Final version approved:

Thesaurus Printing and Publishing Evidence
Term Engraved books
Hierarchy [Special shapes, sizes and kinds of books]
SN Use for books in which the text has been printed entirely or chiefly from intaglio plates. Do not use for books consisting entirely or chiefly of maps, music, or illustrative material.
UF Books, Engraved
Comments See wiki for full treatment.

Paperback originals

The Subcommittee proposed adding this new Printing and Publishing Evidence Term. Final version approved, with amendments to the SN:

Thesaurus Printing and Publishing Evidence
Term Paperback originals
Hierarchy [Special shapes, sizes and kinds of books]
SN Use for books that appear originally as paperbacks rather than being printed from hardcover editions.
UF PBO
BT Paperbacks
Comments See wiki for full treatment.

Paper onlays

The Subcommittee proposed this Binding Term. Final version approved:

Thesaurus Binding Terms
Term Paper onlays
Hierarchy [Materials and treatments]
SN Use for decorative pieces of paper adhered to the cover material of a binding, frequently color-printed and employed in the decoration of publishers’ cloth bindings.
BT Onlays

Comments See wiki for full treatment.

Mechanical bindings

The Subcommittee proposed this Binding Term. Final version approved, with punctuation changes in the SN:

Thesaurus Binding Terms
Term Mechanical bindings
Hierarchy [Types of binding structure]
SN Use for bindings in which a device of metal, plastic, etc., holds single leaves together in a non-exchangeable manner.
NT Comb bindings
Spiral bindings
Comments See wiki for full treatment.

Comb bindings

The Subcommittee proposed this Binding Term. Final version approved, with amendments to the SN:

Thesaurus Binding Terms
Term Comb bindings
Hierarchy [Types of binding structure]
SN Use for bindings in which the curved prongs of a strip of metal, plastic, etc., pass through a series of holes in a margin of the text block.
BT Mechanical bindings
Comments See wiki for full treatment.

Spiral bindings

The Subcommittee proposed this Binding Term. Final version approved, with amendments to the SN:

Thesaurus Binding Terms
Term Spiral bindings
Hierarchy [Types of binding structure]
SN Use for bindings in which a coil of metal, plastic, etc., passes through a series of holes in a margin of the text block.
UF Coil bindings
Spirex bindings
BT Mechanical bindings
Comments See wiki for full treatment.

Changes to current terms

Artists' books

The Subcommittee proposed eliminating "... under the aesthetic control of a single artist" from the SN in this Genre Term. The Subcommittee will bring a proposal to the Midwinter meeting to change the SN for Livres d'artistes. Final version approved, with amendments to the SN:

Thesaurus	Genre Terms
Term	Artists' books
Hierarchy	[Conditions of publication]
SN	Use for books intended as works of art in themselves and designed as an artistic whole, integrating binding, text, illustration, etc. Do not use for "Livres d'artistes."
NT	Unique books
HN	Proposed to change SN to eliminate "... under the aesthetic control of a single artist."
Comments	See wiki for full treatment.

Etcher ill.

The Subcommittee proposed deleting this Relator term, for the reasons stated in the Comments. Deletion was approved:

Thesaurus	Relator terms
Term	Etcher ill.
Comments	This term seems to be incorrect. Since there is no warrant for it, and it does not exist as a relator term in any of the prescribed sources nor in any record in OCLC, it should be deleted. The term "etcher" will remain in the list of relator terms.

Underscoring

The Subcommittee proposed adding the UF term to this Provenance Evidence term. Final version approved:

Thesaurus	Provenance Evidence
Term	Underscoring
Hierarchy	[Physical amendments]
UF	Underlining

Warrant	Stoddard, Roger. <i>Marks in Books, Illustrated and Explained</i> . Cambridge, Mass.: Houghton Library, Harvard University, 1985. Page 28: "46. All marked up: capitals, paragraph marks, and underlining in red ..."
Comments	See wiki for full treatment.

Outstanding terms from Midwinter 2008

Anti-woman suffrage literature

The Subcommittee proposed adding this new Genre Term. The warrant supports the use of "woman" instead of "women." One attendee noted that historically Elizabeth Cady Stanton and Susan B. Anthony used "woman suffrage." Final version approved, with amendment to the SN:

Thesaurus	Genre Terms
Term	Anti-woman suffrage literature
Hierarchy	[Content of work]
SN	Use for literature written in opposition to woman suffrage.
UF	Anti-women's suffrage literature
HN	Candidate term 07/07; presented at Midwinter but tabled due to questions on the form of the term.
Warrant	Reynolds, L. P. <i>Anti-woman suffrage</i> . Hillsdale, [n.d.] (OCLC 15299718)
	OED (Online), Woman, note 7: woman-suffrage, the right of women to vote in public affairs; note 10: women's suffrage = woman-suffrage (see 7);
	Suffrage, 11b.: With prefixed word denoting the extent, as adult, female, household, manhood, universal, woman's suffrage, women's suffrage.
Comments	"Women's suffrage" not found in RH unabridged or Webster's 3rd.

Neo-Latin poems

Addressing the concerns raised at the 2008 Midwinter meeting with a new SN, the Subcommittee proposed adding this new Genre Term. Final version approved, with the addition of the UF term:

Thesaurus	Genre Terms
Term	Neo-Latin poems
Hierarchy	[Literary forms]
SN	Use for poems written in Latin since ca. 1300.
UF	New Latin poems
BT	Poems
Warrant	OED states:

- A. Adj.
- a. Of or relating to the Romance languages as a group, or to any one of them; formerly spec. used to designate the vernacular language of medieval France, as opposed to Latin (now rare).
 - b. Of or relating to Latin as used since the late 14th cent. by authors seeking (esp. during the Renaissance) to emulate classical rather than medieval models.
- AND, Webster's 3rd states that Neo-Latin is new Latin.

Painted books

Having located additional warrant following the Midwinter meeting, the Subcommittee proposed adding this new Genre Term. During the BSC meeting, revised wording of the Hierarchy and the UF term were proposed. Final version approved:

Thesaurus	Genre Terms
Term	Painted books
Hierarchy	[Illustrated works]
SN	Use for books in which the content is created chiefly with hand-applied paint.
UF	Books, Painted
BT	Illustrated works
RT	Painted bindings
HN	Candidate term 07/2007; needed additional warrant. Added RT.
Warrant	<p>"It is time to embrace: the painted book, the unique book, the comic book, the graphic novel, the digital book, the book performance, the hybrid book, the library project, and the zine, as necessary components of a mature field of study and production."</p> <p>Weber, Marshal. <i>Justice is Beautiful: Expanding the Paradigm of the Artists Book</i>. http://www.artspacemackay.com.au/artists_books?p=5356</p>

Walker, Anne. *Anne Walker's painted books*. Boston: Boston Athenaeum, c2003.

Bergelt, Tatjana. "The Mosaic of Artists' Books," in: *BookBlast*. Artists' books exhibition (web catalog: http://www.lonnstromintaidemuseo.fi/kirjahduksia/files%20eng/bergelt_artists_eng.html viewed 5/30/2008): "3. Painted books. Painted books are a very good example of the unique, often almost sculpture like artists' books, created mostly by painters or artists who do not print. Their strength lies in the immediate and direct exploration of different materials. Often they do not contain words and therefore they become free of the limits of classical bookmaking. They are offering us the

revolutionary effect of extending the poetry into a journey of light, texture, rhythm and smells. In Finland Senja Vellonen has created a number of painted books.”

“Inspired by travel to the southwestern desert, I created a series of six hand-lettered and painted books title ‘The Desert Speaks’.”

and,

“‘Stones of Silence’ is from a series of painted canvas books created in Taos, New Mexico, between 1990 and 1995.”

both, Nancy Leavitt, in:

Wasserman, Krystyna. *The Book as Art: Artists’ Books from the National Museum of Women in the Arts*. New York: Princeton Architectural Press, 2007: p. [60]-61.

Comments Examples:
(scroll down)
<http://www.booklyn.org/artists/%3ch2%3eFred%20Rinne,%20San%20Francisco,%20CA%3c/h2%3e.php> (entirely hand painted)
(scroll down)
<http://www.booklyn.org/artists/%3ch2%3eScott%20Williams,%20San%20Francisco,%20California%3c/h2%3e.php> (airbrushed stencils; silkscreened text)

Unique books

Having conducted additional research and located additional warrant following Midwinter, the Subcommittee proposed adding this new Genre Term. Final version approved, with the addition of the UF term:

Thesaurus	Genre Terms
Term	Unique books
Hierarchy	[Conditions of publication]
SN	Use for books conceived and produced as one-of-a-kind.
UF	Books, Unique
BT	Artists’ books
HN	Candidate term 07/2007; At the BSC meeting at Midwinter 2008, it was suggested that “Artists’ books” be added as a Related Term. The term was tabled at Midwinter 2008. It requires additional research and additional warrant.
Warrant	“It is time to embrace: the painted book, the unique book, the comic book, the graphic novel, the digital book, the book performance, the hybrid book, the library project, and the zine, as necessary components of a mature field of study and production.”

Weber, Marshall. *Justice is Beautiful: Expanding the Paradigm of the Artists Book*. http://www.artspacemackay.com.au/artists_books?p=5356

“The conceptual framework for artists books now had two routes. The first rejected the finely crafted book in favor of unlimited multiple edition; the second framed the book as sculpture, a single unique object. ... The debate ignored unique books, it demanded they be criticized as sculpture. Yet by the mid-1980s bookmakers created more unique objects, or sculpture. This was reflected in exhibition reviews: unique books were easier to write about than books retaining the codex, appearing very much like ordinary books, but considered art.”

Klima, Stephen. *Artists Books: A Critical Survey of the Literature*. New York: Granary Books, 1998: p. 45.

Other Subcommittee business

Following discussion and approval of the proposed terms, Brandt suggested changing the name of the Subcommittee from Thesaurus Subcommittee to Controlled Vocabularies Subcommittee. He also proposed that the title of the editor be changed to Controlled Vocabularies Editor. The committee approved the changes unanimously. Brandt will take the proposed name changes to the RBMS Executive Committee for approval.

[RBMS Executive Committee approved changes to Subcommittee name and editor's title on 6/30/08.]

Brandt reminded attendees that membership on the Subcommittee is not restricted to BSC members.

18. Reports (appended to the minutes)

b. Appendix B: CC:DA Report (Théroux)

Théroux (ACRL liaison to CC:DA) discussed several portions of her preliminary report, and will send a full report following the CC:DA meeting at this conference (see Appendix B in these minutes). She reported that CC:DA has appointed a working group to review *Descriptive Cataloging of Rare Materials (Serials)*. John Hostage will chair the group. Other members are Jennifer Lang, Robert Maxwell, Helen Schmierer, and Elaine Shiner.

Théroux also reported that the full draft of RDA is expected to be issued in August 2008 as an online tool. She encouraged BSC to form a review committee and to send comments to her in time for her to submit them by the deadline. She would like rule-by-rule comments and not a long narrative text. She will send the committee areas to

focus on and the deadline dates. Brandt encouraged everyone, committee member or not, to participate.

[Subsequent to the BSC meeting, the full-draft RDA issue date changed from August to October 2008.]

17. Preconference workshops

a. Los Angeles 2008 (ALA in Anaheim) (Leslie, Brandt)

Leslie reported that the full-day DCRM(B) workshop in Los Angeles had 32 participants, eight experts as instructors, and one presenter.

b. Charlottesville 2009 (ALA in Chicago) (Brandt)

Brandt reported that the DCRM(S) workshop is in the works for approval. The workshop will be intended for rare book catalogers who need to catalog serials occasionally rather than serials catalogers who occasionally catalog rare serials.

c. Philadelphia 2010 (ALA in Washington, D.C.) (Brandt)

Brandt noted that ideas for the 2010 workshop are not yet formed. DCRM(M) is a possibility, but the component must be published by the time of the preconference. Seanna Tsung suggested a possible expansion of the rare cartographic materials workshop as an ALA preconference, but not as an RBMS Preconference workshop.

16. Preconference seminars

a. Los Angeles 2008 (ALA in Anaheim) (Leslie, Brandt)

The rare book cataloging seminar that focused on pre-cataloging decisions at the administrative level was well-attended. Speakers were Leslie, Alvan Bregman, and E.C. Schroeder. Leslie gave the general context and discussed the issues involved; the other two speakers gave case studies about decisions at their institutions. Feedback was positive and at least one attendee is taking some of the issues home for discussion. The attendees were administrators, curators, and cataloging decision-makers, the intended audience, as well as line catalogers.

b. Charlottesville 2009 (ALA in Chicago) (Brandt)

Brandt suggested one topic for the 2009 seminar: ILS capabilities and circulation systems for special collections. He noted Beth Whittaker's recent article in *College and Research Libraries* [69, no. 1 (2008): 28-35] and suggested she might be a possible moderator for the

session. One perspective could be comparing circulation slips vs. systems as security measures. Others noted cataloging as a security device. Schroeder suggested provenance as another seminar topic. An earlier seminar on the topic was given in 1995. Schneider suggested the topic of how to make bibliographic records transparent on the Web. Schroeder noted the mantra of the Seminars Committee: seminars teach.

c. Philadelphia 2010 (ALA in Washington, D.C.) (Brandt)

The theme of the preconference in 2010 is collaboration. A possible topic is cataloging projects pairing people who have language and subject expertise, such as graduate students or staff, with catalogers.

7. Examples to accompany DCRM(B) and DCRM(S) (Brandt)

Brandt began the discussion by acknowledging the proposal from the American Association of Law Libraries (AALL), Technical Services Special Interest Section, Cataloging and Classification Standing Committee, Rare Materials Descriptive Cataloging Task Group to assist the BSC in compiling cataloging examples for DCRM(B) and DCRM(S).

Several topics emerged in the discussion. Schneider queried whether the publication of the examples will be printed and online. If online, with images, it could be used also for illustration of the RBMS Controlled Vocabularies. Brandt said it is our decision how to publish, whether ALA or LC. Leslie noted the advantage of linking to the DCRM rules in Catalogers Desktop. Gillis emphasized the need for many more full examples of serials records than the four or five in the CONSER module. CONSER has snippets for examples, but is a very detailed guide. She suggested that each component of DCRM will need something different. Blake said she envisions DCRM(G) with full examples. Leslie expressed her commitment to writing a manual on how to apply DCRM(B).

Brandt will contact the AALL task group to thank them for their offer of assistance and will appoint a BSC task group to work on examples and to be liaison to AALL.

8. DCRM(B): *Descriptive Cataloging of Rare Materials (Books)*, Second printing (Leslie)

Leslie reported that the first printing of DCRM(B) has completely sold out. The second printing, with corrections, is currently in press, and will say on the t.p. verso, "2nd printing, with corrections, 2008." The Cataloging Distribution Service (CDS) has created a document (pdf) of the corrected pages. Leslie suggested linking to the CDS document from the BSC web page. She has also compiled a document showing the original text side by side with the corrected text.

9. DCRM(B)-Spanish: *Descriptive Cataloging of Rare Materials (Books)*, Spanish ed. (Brandt, Tenenbaum)

Brandt announced that review of the Spanish edition of DCRM(B) has been put on hold because the text is not available. He encouraged Eduardo Tenenbaum and Jane Carpenter to participate in the review when the Spanish text is available.

10. DCRM(C): *Descriptive Cataloging of Rare Materials (Cartographic)* (Brandt)

In May, Todd Fell, Carolyn Kadri, Nancy Kandoian, and Seanna Tsung submitted a proposal to BSC that a rare and cartographic materials component of DCRM be developed, http://www.rbms.info/committees/bibliographic_standards/dcrm/dcrmc/DCRMC-proposal-200805.pdf. The proposal was approved and the new component will be known as *Descriptive Cataloging of Rare Materials (Cartographic)*. Tsung reported that the development of DCRM(C) has the support of CPSO, MAGERT, and the cartographic and rare materials communities. An editorial team will be formed by Midwinter 2009.

11. DCRM(G): *Descriptive Cataloging of Rare Materials (Graphics)* (Blake)

Erin Blake announced the members of the editorial team of DCRM(G): Erin Blake (chair), Ellen Cordes, James Eason, Mary Mundy, Lenore Rouse, Joe Springer, and Helena Zinkham. Marcy Flynn will be liaison from the DACS Working Group and liaisons from CPSO and ARLIS are not yet named. Later in the conference on Tuesday, the editorial team planned to meet in an open meeting. She reported that the team has completed the rule-by-rule comparison of DCRM(B) and *Graphic Materials: Rules for Describing Original Items and Historical Collections*, but only part of the comparison has been entered into the DCRM(G) wiki (<http://dcrmg.pbwiki.com/>). DCRM(G) will be the 2nd edition of *Graphic Materials*.

12. DCRM(Mss): *Descriptive Cataloging of Rare Materials (Manuscripts)* (Nichols)

Margaret Nichols announced that the DCRM(MSS) editorial team would meet on Monday afternoon. The team members are Diane Ducharme, Kate Moriarty, Jennifer Nelson, Margaret Nichols (chair), Elizabeth O'Keefe, and Heather Wolfe. Bill Landis is the Society of American Archivists liaison, and Kate Bowers and Lynn Holdzkom are the DACS Working Group liaisons. On the DCRM(MSS) wiki (not yet public), the team members have compared Areas 0, 1-2, 4-5, and 7 in DCRM(B) with appropriate areas of *Archives, Personal Papers and Manuscripts (APPM)*, DACS, and *Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early Modern Manuscripts (AMREMM)*.

Nichols noted several issues that need to be addressed, such as whether and when to bracket title data (DACS instructs not to use brackets). Should the title be bracketed if devised by the cataloger? Should a distinction be made between manuscripts that have a title page (codices) and others that do not? DACS prescribes a date at the end of the title

field; should DCRM(MSS) also prescribe a date? The group will review and take into consideration ISAD(G) and ISBD, and other rules to varying degrees. In terms of coverage, DCRM(MSS) will pick up where AMREMM leaves off, ca. 1600.

13. DCRM(M): *Descriptive Cataloging of Rare Materials (Music)* (Fletcher)

Jain Fletcher, chair of the DCRM(M) editorial team, acknowledged the members of the Joint RBMS/MLA Task Group for Developing Rules for Rare Music Cataloging (JTG): with her, from RBMS, Robert Maxwell and Bruce Tabb; from the Music Library Association, Nancy Lorimer, Karen Spicher, and Charlotte Wolfe. She noted that all members of the JTG met with DCRM editors in January at Midwinter and discussed and resolved some issues. Then, in February, she and the MLA members met at MLA for further discussion. Since that time she has been incorporating the revisions into DCRM(M) version 5A (http://jfletchr.bol.ucla.edu/DCRM/DCRM_opener.htm). The JTG has not had much discussion about examples since Midwinter. Fletcher reported that she is working with a new music cataloger on "beta-cataloging" with DCRM(M) for some of UCLA's rare music materials, including manuscript music, and was pleased to announce that the guidance given through the combined print and manuscript rules worked beautifully.

Copyright date issue

On the issue of where to record the copyright date (DCRM(B) instructs not to transcribe the copyright date in Area 4 [MARC field 260 \$c]), Brandt commended the JTG's paper responding to the issue; he would like to post it on the BSC and DCRM(M) web pages. He said each component will have a place for its own special needs and perhaps the web pages are where the copyright issues document should go for DCRM(M).

Discussion of the issue included what other DCRM component manuals may do with the copyright date: DCRM(M) instructs to record the copyright date in 260 \$c (Fletcher); DCRM(G) currently also calls for the copyright date to be in 260 \$c (Blake); and for DCRM(C), sometimes the only date available is the "Registered in the Clerk's Office" statement (Tsung).

Fletcher noted that Jay Weitz (OCLC), the MLA Bibliographic Control Committee (BCC), and Joe Bartl (LC), had reviewed the copyright issue document and issued a supporting statement, which she read aloud: "BCC has reviewed the [JTG's] response to the issue, 'Use of the Copyright Statement,' in DCRM(M) Area 4. We find the Music JTG's position cogent and well-made. Thus, we fully support the Task Group's response."

DCRM(M) rule-specific discussion

0C2.1. “What is meant by the ‘usual’ title page?” The JTG would like to change the wording to fit music-specific purposes. DCRM(B) addresses the traditional or typical t.p., so Leslie suggested that it would be appropriate for DCRM(M) to change for its own purposes.

0G1.1. Fletcher said that for transcription of digraphs, the JTG had adopted Maxwell’s suggestion, “Transcribe a ligature by giving its component letters separately.” This transcription departs from DCRM(B) and from DCRM(S), which follows DCRM(B). Leslie explained the background of why the transcription issue arose: the LCRI instructing transcription of digraphs disappeared. Rare book catalogers of music can choose to follow DCRM(B) or AACR2, ignoring the old LCRI.

4E-4G. For music manuscripts, the DCRM editors suggested (at Midwinter) moving the rules for dates of manuscripts to the last section of Area 4. However, the JTG proposes adding manuscript dates as a new Area 4E, thus moving the date of manufacture sections to 4F-4G. Gillis recommended that music manuscript dates be handled the same way as DCRM(MSS) will handle them. All DCRM components should be consistent to the greatest extent possible, but discussion needs to happen in cases where rules, for format-specific reasons, do not work in a particular component.

7B20. Fletcher noted that manuscripts have specific MARC fields for notes, the majority of which are designated as public. However, even though there are MARC fields for provenance and binding notes, institutional practice often dictates that these be given as local notes. The JTG had much discussion about how to incorporate the rules for local vs. public notes for manuscripts and printed materials with respect to this “contradiction” in application and finally settled on a mixture of guidance. First, there is a note early in Area 7 pertaining to this difference in application and then, for 7B20, the JTG has used “Provenance, binding, and local notes” as the rule caption. Fletcher noted that, while this latter heading was the result of much discussion, the JTG realizes that it is not necessarily the final solution.

Brandt asked Fletcher for a close reading of DCRM(M) soon.

14. DCRM(S): *Descriptive Cataloging of Rare Materials (Serials)* (Gillis)

Brandt displayed a photographic mock-up of the red cover of DCRM(S). Gillis reported that CC:DA and CONSER are reviewing the text, as is Judy Kuhagen from CPSO. Comments are due by August 1. In July, the editorial team will begin to write an applications manual and to put together examples for DCRM(S). The main editors of DCRM(S) are Randy Brandt, Annie Copeland, Jane Gillis, and Stephen Skuce; DCRM(B) editors John Attig, Deborah J. Leslie, Joe Springer, and Manon Thérout have continued to be involved with DCRM(S).

15. DCRM editorial guidelines (Brandt)

Brandt noted that the editorial guidelines for DCRM need to be kept in a central location. A version of the guidelines is on the DCRM(G) wiki. He proposed discussing this topic online.

*[Subsequent to the BSC meeting, a wiki for DCRM editorial guidelines was established:
http://wikis.ala.org/acrl/index.php/DCRM_Editorial_Guidelines.]*

18. Reports (appended to the minutes)

a. Appendix A: Changes to the Directory of Internet Resources for the Rare Materials Cataloger (Creider)

The additions and changes that Laurence Creider submitted for Web Resources for the Rare Materials Cataloger (<http://lib.nmsu.edu/rarecat/>) are appended to the minutes.

19. Assignments

a. RDA full draft: August 2008 <http://www.collectionscanada.gc.ca/jsc/index.html>

Brandt asked the committee members to consider which sections of the August RDA draft they may be interested in commenting on.

[As noted above, subsequent to the BSC meeting, the full-draft RDA issue date changed from August to October 2008.]

20. Announcements from the floor

Brandt announced that corrections to the roster on the BSC website can be made, but that the committee has no control over the forms of names that appear on the ACRL website. Liaisons will be added to the BSC roster page.

Brandt also announced that an OCLC representative would attend the MARC for Special Collections (MASC) Discussion Group, scheduled for the next day, to discuss WorldCat Local.

Several positions in special collections are open, or will be open soon. The Harry Ransom Center, University of Texas at Austin, is advertising for the Chief of Rare Book Cataloging. The Bancroft Library, University of California, Berkeley, has received approval for a manuscript cataloger at the rank of Librarian.

21. Acknowledgments

Brandt acknowledged the work of the RBMS web team in maintaining the BSC web pages.

Brandt thanked James Stephenson for his work on the committee; Stephenson will rotate off the committee following this conference. Reappointments to the committee are Alex Thurman (1 year), Stephen Skuce (2 years), Ryan Hildebrand (2 years), and Bruce Tabb (2 years). Brandt announced that there will be no new appointments to the committee to leave room for the appointment of an editor of DCRM(C).

22. Adjournment

The meeting was adjourned at 12:10.

Respectfully submitted,
Windy Lundy

APPENDIX A: WEB RESOURCES FOR THE RARE MATERIALS CATALOGERS

Report submitted by Laurence S. Creider

Changes to the Directory of Internet Resources for the Rare Materials Cataloger, June, 2008

New Sites (listed in the order of their occurrence on the web page):

Search form for over 350,000 artists, dealers, etc. <http://www.rkd.nl/rkddb/search.aspx> for RKDArtists& at the Netherlands Institute for Art History <http://english.rkd.nl/Databases/RKDArtists>

[Mathematical Data for Bibliographic Descriptions of Cartographic Materials and Spatial Data](#)--Includes equivalents of obsolete units of measurements (e.g. leagues of various sorts).
<http://www.kb.nl/skd/mathemat.html>

Paul Dijstelberger's Collection on Type and Typography--A larger number of initials and illustrations from 16th century and earlier printers. Includes Haebler's European Specimen Collection.
<http://www.flickr.com/photos/dijstelberge/collections/72157602033743212/>

[Bayerische Staatsbibliothek's CodIcon Online](#)--Early modern illustrated codices. Look at the descriptions to get the ms number and then click on Blaettern to see the images <http://mdzx.bib-bvb.de/codicon/start.html>

Incunabula Short Title Catalogue <http://www.bl.uk/catalogues/istc/> Search Form
<http://138.253.81.72/~cheshire/istc/advanced.html>

Inkunabelzensus Oesterreich http://aleph.onb.ac.at/F?func=file&file_name=login&local_base=INK

Flemish Short Title Catalogue 1601-1700 <http://www.stcv.be/eng/frame.html>

Baldwin Library of Historical Children's Literature, University of Florida
<http://www.uflib.ufl.edu/spec/baldwin/baldwin.html>

Changed URLs (listed in the order of their occurrence on the web page):

Cataloger's Reference Shelf: to <http://www.itsmarc.com/crs/crs0000.htm>

DCRB, 2nd edition to <http://www.itsmarc.com/crs/crs0000.htm>

DCRB Core: Deleted, no longer available

DCRM(B) Main Revision Page: to
http://www.rbms.info/committees/bibliographic_standards/dcrm/dcrmtext.html

BSC Relator Terms to:
http://www.rbms.info/committees/bibliographic_standards/controlled_vocabularies/relators/alphabetical_1ist.htm

UCSD TPOT Special Collections: to <http://tpot.ucsd.edu/ucsdlibraries/branches/mscl/index.html>

Your Dictionary.com online dictionaries: to <http://www.yourdictionary.com/languages.html>

GEOnet Names Server: to NGA GEOnet Names Server <http://earth-info.nga.mil/gns/html/index.html>

[Incunabula: Dawn of Western Printing](http://www.ndl.go.jp/incunabula/e/index.html): to <http://www.ndl.go.jp/incunabula/e/index.html>

[Thomas L. Gravell Watermark Archive](http://wiz2.cath.vt.edu:8200/) to <http://wiz2.cath.vt.edu:8200/>

[British Library Database of Bookbindings](http://www.bl.uk/catalogues/bookbindings/) to <http://www.bl.uk/catalogues/bookbindings/>

Vignette: Deleted because merged with Fleuron, site above

[University of Pennsylvania Library's Schoenberg Center for Electronic Text & Image](http://sceti.library.upenn.edu/index.cfm) to <http://sceti.library.upenn.edu/index.cfm>

[Fondo Digitales of the University of Seville's Digitized Collections](http://fondosdigitales.us.es/) (<http://fondosdigitales.us.es/>) --Go to [Search Form](http://fondosdigitales.us.es/books/search/search_books_form) (http://fondosdigitales.us.es/books/search/search_books_form) -- You can limit by incunables and then centuries through the 19th or go to [FAMA](http://fama.us.es/search*spl/X) (http://fama.us.es/search*spl/X) and then limit by Antiguo Fondo or Antiguo Fondo Digital imprints

Botanicus to <http://www.botanicus.org/BrowseByTitleTag.aspx?tagText=Early+works+to+1800>

American Sunday School Books to <http://memory.loc.gov/ammem/collections/sundayschool/>

Historic American Sheet Music to <http://library.duke.edu/digitalcollections/hasm/>

English Short Title Catalog to http://estc.bl.uk/F/?func=file&file_name=login-bl-list

Morgan Bibliography of Ohio Imprints to <http://olc7.ohiolink.edu/morgan/>

Catalogue collectif de France to <http://ccfr.bnf.fr/portailccfr/servlet/LoginServlet>

[Istituto centrale per il catalogo unico](http://opac.sbn.it/opacsbn/opac/iccu/base.jsp) <http://opac.sbn.it/opacsbn/opac/iccu/base.jsp>

RELICS to Renaissance Liturgical Imprints: a Census <http://quod.lib.umich.edu/r/relics/>

Digital Scriptorium to <http://www.scriptorium.columbia.edu/> Search Form at <http://app.cul.columbia.edu:8080/exist/scriptorium/index.xml>

Schoenberg Database of Manuscripts at the University of Pennsylvania <http://sceti.library.upenn.edu/sdm/>

Problem Accessing:

Liddell & Scott Intermediate Lexicon—Problem with display

APPENDIX B: CC:DA REPORT

Report submitted by Manon Th roux, ACRL Liaison to CC:DA

To: Randal Brandt, Chair, RBMS Bibliographic Standards Committee; Diana Brooking, Chair, SEES Automated Bibliographic Control Committee; Marcus Richter, Chair, WESS Catalogers' Discussion Group

From: Manon Th roux, ACRL Liaison to ALCTS Committee on Cataloging: Description and Access (CC:DA)

Re: CC:DA Final Report, February-June 2008

Date: July 17, 2008

I. ALA Midwinter Meeting 2008

Minutes from the CC:DA meetings at ALA Midwinter 2008:

<http://www.libraries.psu.edu/tas/jca/ccda/docs/min0801.pdf>

II. ALA Annual Conference 2008

CC:DA met twice at ALA Annual. Agenda: <http://www.libraries.psu.edu/tas/jca/ccda/agen0806.html>

The most high-profile reports and discussions related to *Resource Description and Access* (RDA):

John Attig, the ALA representative to the Joint Steering Committee for Development of RDA (JSC) announced that the full RDA draft scheduled for release in August 2008 will be delayed until October 2008, and that the JSC meeting scheduled for November 2008 will be delayed until February 2009. The final content of RDA is scheduled to be delivered to the publisher in April 2009. It will be published sometime in 2009 (exact date TBD).

The deadlines were adjusted to allow the publisher more time to maximize functionality in the RDA online tool (review of the October draft will be done using this tool). The October draft will consolidate and revise the various draft sections issued piecemeal over the past few years. It will be marked up in XML so that catalogers using the online tool can create customized views of the rules (e.g., based on the type of resource being cataloged), search more efficiently, and set up workflows according to various parameters. LC will develop at least one workflow for the online tool that will be available during review of the draft.

Reviewers of the October draft will be asked to limit their comments to two areas: comments on internal consistency and comments on sections not previously released. Feedback will not be sought on previously released sections. Once the RDA content has been finalized, old comments will not automatically be carried forward; such comments would have to be resubmitted in the form of official proposals for change to RDA.

John detailed the many RDA decisions made at the April JSC meeting and in subsequent conference calls. All decisions will be included in the JSC meeting minutes. Some examples of decisions:

- alternative titles will be treated as part of the title proper because no satisfactory method could be found for dealing with the connective “or” words
- term “foliation” which was used incorrectly to indicate bibliographic format will be replaced by “book format”
- abbreviations B.C. and A.D. will be used with dates, rather than B.C.E. and A.C.E.
- internal punctuation (within an element) must be addressed in the main instructions; it cannot be part of the appendix, which addresses the display of punctuation between elements
- square brackets will not be allowed in calculated scale statements for cartographic materials because the element is not transcribed
- gender element will be kept but the value of “other” will be eliminated; if neither “male” nor “female” applies, will have option to substitute another term
- catalogers will be allowed to record fuller form of personal name even if dates are available to distinguish name
- list of production methods for manuscripts will not be a closed list
- RDA will not contain footnotes

Barbara Tillett, Chief of the Cataloging Policy & Support Office at the Library of Congress (LC), reported that LC will be cooperating with the National Library of Medicine (NLM), the National Agricultural Library (NAL), and about 20 other institutions to test RDA. Test results will be widely shared. Institutions interested in participating in the test should contact LC, NLM, or NAL. Barbara also distributed a handout with extensive details on LC activities, including: the use of non-roman scripts in authority records and plans to build on the SKOS experiment with LCSH by extending it to the name authority file.

Don Chatham of ALA Publishing reported on the business aspects of RDA development. He emphasized that RDA has always been designed as an online product, although print derivatives are possible. Much of the ensuing discussion centered around the question of whether or not a print version of RDA would be published, when it would be available, at what price, and who would make up the customer base. It was pointed out that a print version had been promised in the past and that the FAQ on the RDA website explicitly says it will be issued in print form.

John Myers will be the new chair of CC:DA.

Deadlines relating to review of the full RDA draft in October will be forthcoming.

III. CC:DA and RDA-Related Activities Between ALA Midwinter Meeting 2008 and ALA Annual Conference 2008

Between the ALA Midwinter and Annual meetings, the JSC secretary notified CC:DA of the following RDA documents posted on the JSC website: <http://www.collectionscanada.ca/jsc/workingnew.html>

- 5JSC/Editor/4 [RDA, FRBR/FRAD, and Implementation Scenarios]
- 5JSC/Chair/9/Chair follow-up/6 [Appendix on initial articles]
- 5JSC/Chair/9/Chair follow-up/7 [RDA Abbreviations]
- 5JSC/LC/11 [Designation of Roles in RDA]
- 5JSC/LC/12 [Musical works and expressions]
- 5JSC/Chair/9/Chair follow-up/6/Rev [Appendix C initial articles]
- 5JSC/ALA/3/Rev [Specialist cataloguing manuals]
- 5JSC/Chair/11/Chair follow-up/1 [Glossary terms for "Part A"]
- 5JSC/RDA/Sections 2-4, 9/LC response
- 5JSC/LC/12/ALA response [Musical works and expressions]
- 5JSC/RDA/Sections 2-4, 9/Chair follow-up/1 [Norway]
- 5JSC/LC/11/CILIP response [Designation of roles]
- 5JSC/LC/12/CILIP response [Musical works and expressions]
- 5JSC/RDA/Sections 2-4, 9/Chair follow-up/2 [Sweden]
- 5JSC/RDA/Sections 2-4, 9/BL response
- 5JSC/RDA/Sections 2-4, 9/ACOC response
- 5JSC/RDA/Sections 2-4, 9/CCC response
- 5JSC/RDA/Sections 2-4, 9/CILIP response
- 5JSC/RDA/Sections 2-4, 9/Chair follow-up/3
- 5JSC/LC/11/ACOC response [Designation of roles]
- 5JSC/LC/11/CCC response [Designation of roles]
- 5JSC/LC/11/ALA response [Designation of roles]
- 5JSC/LC/11/BL response [Designation of roles]

- 5JSC/LC/12/ACOC response [Musical works and expressions]
- 5JSC/LC/12/CCC response [Musical works and expressions]
- 5JSC/Chair 11/Chair follow-up/2 [RDA Glossary]
- 5JSC/M/170-215 [October 2007 meeting]
- 5JSC/RDA/Sections 2-4, 9/Chair follow-up/4 [France]
- 5JSC/Chair/9/Chair follow-up/8/Rev [Appendices A and B]
- 5JSC/LC/12/BL response [Musical works and expressions]
- 5JSC/RDA/Sections 2-4, 9/ALA response
- 5JSC/RDA/Sections 2-4, 9/ALA response/ALA follow-up
- 5JSC/A/7 [Agenda April 2008]
- 5JSC/LC rep/2 [Selected topics on naming the work]
- 5JSC/LC/12/ALA response/ALA follow-up [Musical works and expressions]
- 5JSC/LC rep/3 [Changes over time]
- 5JSC/LC rep/3/Rev [Changes over time]

In addition, the ALA representative to NISO forwarded numerous draft documents to CC:DA for comment (too many to list here).

Feb. 2008: The DCMI/RDA Task Group announced that work had begun on the RDA Vocabularies Project (the definition of an RDA Element Vocabulary and disclosure on the web of RDA Value Vocabularies using RDF/RDFS/SKOS technologies). The project intends to surface the underlying bibliographic elements in the form of Semantic Web vocabularies, thereby making them reusable in Semantic Web applications and citable with Uniform Resource Identifiers (URIs). The task group maintains a wiki <http://dublincore.org/dcmirdataskgroup/> and a public mailing list <http://www.jiscmail.ac.uk/lists/dc-rda.html>.

Feb.-Mar. 2008: The ALA responses to the following documents were drafted, with assistance from CC:DA members:

- 5JSC/LC/11 [Designation of Roles in RDA]
- 5JSC/LC/12 [Musical works and expressions]
- 5JSC/RDA/Sections 2-4, 9

Mar. 2008: The RDA/MARC Working Group was established to collaborate on the development of proposals for changes to the MARC 21 formats to accommodate the encoding of RDA data.

<http://www.collectionscanada.gc.ca/jsc/rdamarcwg.html>

[Note: At ALA Annual 2008, many of these proposals and discussion papers were on the MARBI agenda: http://www.loc.gov/marc/marbi/an2008_age.html]

Mar. 2008: A read-only version of the CC:DA discussion list <rules@ala.org> was made public to allow non-CC:DA members to view the committee work that takes place between ALA conferences. To subscribe, send an email to sympa@ala.org with the phrase "subscribe rules" in the subject line and the body of the message blank. For more information: <http://lists.ala.org/sympa/info/rules>.

Mar. 2008: An archives for the RDA-L discussion list was announced: <http://www.mail-archive.com/rda-l@infoserv.nlc-bnc.ca/>

Apr. 2008: The JSC met in Chicago. For an executive summary: <http://www.collectionscanada.gc.ca/jsc/0804exec.html>

For highlights of the meeting's outcomes: <http://www.collectionscanada.gc.ca/jsc/0804out.html>

Some of the decisions:

- Rather than designating all elements as either "required" or "optional", some elements will be designated as "core".

- Two elements not previously "required" will be designated "core" (Additional edition statement and Statement of responsibility following a title proper); Place of publication will not be "core" because in cases of simultaneous publication or online publication it is less meaningful to users than in the past.

- "Selections" as an addition to uniform titles or as a collective uniform title has been reinstated.

- Additional roles related to moving image resources were added at the work and expression levels.

- The element Colour (now Colour content) was moved to chapter 7 (Describing additional attributes of works and expressions). However, the instructions on noting item-specific carrier characteristics in Chapter 3 will continue to include examples of items which have been hand-colored.

- There will be no abbreviation by the cataloger in these transcribed elements: edition statement, places of production/publication/ distribution, names of producers/publishers/distributors, series statement, and numbering within series and subseries. However, the new element in chapter 24 for Numbering of issue or part will refer to Appendix B.

- Proposed changes for musical works and expressions (5JSC/LC/12) have been referred to a small number of music specialists from ALA, CCC, and LC.

- A complete RDA draft will be issued for review in August 2008.

- The next JSC meeting will be held in Ottawa from November 9-18, 2008. At this meeting, the JSC will finalize the text for the first release of RDA.

June 2008: The CC:DA Task Force on CC:DA's Internal and External Communication issued its final report: <http://www.libraries.psu.edu/tas/jca/ccda/tf-comm1.html#report0806>

June 2008: The CC:DA Task Force to Review the Statement of International Cataloguing Principles issued its final report: <http://www.libraries.psu.edu/tas/jca/ccda/tf-icp1.html#report>

June 2008: The CC:DA Webmaster Report was issued:
<http://www.libraries.psu.edu/tas/jca/ccda/docs/webmaster4.pdf>

June 2008: The CC:DA Task Force to Review Descriptive Cataloging of Rare Materials (Serials) was formed: <http://www.libraries.psu.edu/tas/jca/ccda/tf-dcrms1.html>

Roster: John Hostage, Chair; Jennifer Lang; Robert L. Maxwell; Helen F. Schmierer; Elaine Shiner.

Charge: The Task Force for the Review of Descriptive Cataloging of Rare Materials (Serials) [draft for review 20080530] is charged with preparing a review of this draft document, for transmittal to the chair of CC:DA by July 22, 2008 so that CC:DA's response may be sent to the chair of the Bibliographic Standards Committee by Aug. 1, 2008. The document is available on the Bibliographic Standards Committee web page:

http://www.rbms.info/committees/bibliographic_standards/dcrm/dcrms/dcrms.html. If during the review process the task force identifies issues that might impact rules in the current AACR2R and/or the upcoming RDA, those issues may be addressed in an appendix to the report or as a separate report.