Minutes (Final)
Bibliographic Standards Committee
ALA Midwinter Conference 2008
Saturday, 12 January 2008, 8:00 a.m.-12:30 p.m. (0800-1230)
Loews Philadelphia – Roberts Board Room
Philadelphia, Pennsylvania

1. Introduction of members and visitors

Members present: Marcia Barrett, University of Alabama (intern); Erin Blake, Folger Shakespeare Library; Randal Brandt, Bancroft Library, University of California, Berkeley (chair); Ann Copeland, Pennsylvania State University; David Faulds, Emory University; Windy Lundy, University of Colorado, Boulder (secretary); Kate Moriarty, Saint Louis University; Margaret Nichols, Cornell University; Nina Schneider, Clark Library, University of California, Los Angeles (thesaurus editor); Stephen Skuce, Massachusetts Institute of Technology; James Stephenson, Getty Research Institute; Bruce Tabb, University of Oregon; Eduardo Tenenbaum, Princeton University; Alex Thurman, Columbia University.

Member excused: Ryan Hildebrand.

Liaisons: Jain Fletcher, University of California, Los Angeles (rare music); Jane Gillis, Yale University (rare serials); Elizabeth Robinson (Library of Congress); Manon Théroux, George Mason University (ACRL to CC:DA).

Visitors: James Ascher, University of Colorado, Boulder; Alison Bridger, Folger Shakespeare Library; Jane Carpenter, University of California, Los Angeles; Ellen Cordes, Lewis Walpole Library, Yale University; Rachel D'Agostino, Library Company of Philadelphia; Diane Ducharme, Yale University; Diana Duncan, Field Museum; Emily Epstein, University of Colorado, Denver/Health Sciences Center; Sarah Fisher, Yale University; Cornelia King, Library Company of Philadelphia; Bill Landis, Yale University; Martha Lawler, Louisiana State University, Shreveport; Deborah J. Leslie, Folger Shakespeare Library; Megan Lewis, Duke University; Bob Maxwell, Brigham Young University; Christine Megowan, Loyola Marymount University; Ann Myers, Southern Illinois University; Jennifer Nelson, Robbins Collection, University of California, Berkeley; John Overholt, Harvard University; Phyllis Payne, Boston University; Martha Repp, Yale Center for British Art; E.C. Schroeder, Yale University; Nadia Seiler, Folger Shakespeare Library; Seanna Tsung, Library of Congress.

Randal Brandt announced that Arvid Nelsen resigned from the committee after Annual 2007 and Margaret Nichols and Erin Blake have been appointed to the committee.

2. Settlement of the agenda

No changes were made to the agenda.

3. Approval of Annual 2007 minutes

The Annual meeting minutes, with typos corrected, were approved unanimously.

4. Consent agenda

   a. Comments on RDA chapters 6 and 7:
      http://www.rbms.info/committees/bibliographic_standards/committee-docs/rda-6-7-200708.pdf
   b. Comments on the LC Working Group on the Future of Bibliographic Control:
      http://www.rbms.info/committees/bibliographic_standards/committee-docs/future-bib-control-200712.pdf

Brandt thanked the members of the two working groups that prepared comments on RDA chapters 6 and 7 (Larry Creider, Eduardo Tenenbaum, and Alex Thurman) and on the LC

Working Group on the Future of Bibliographic Control report (Larry Creider, Deborah J. Leslie, and Nina Schneider). The committee unanimously adopted the two documents.

5. *Descriptive Cataloging of Rare Materials (Books)***, Spanish ed. (Tenenbaum)**

Eduardo Tenenbaum, as liaison to the project to produce a Spanish edition of DCRM(B), reported that Ageo Garcia is leading the translation team. The first draft will be ready by mid-January and will be sent to him for review. Brandt called for reviewers fluent in Spanish. He had received a suggestion of Ana Cristán, a member of the Coop Team at the Library of Congress, and he will ask her to participate in the review. Jane Carpenter volunteered to be a reviewer. Deborah Leslie queried whether catalogers applying the Spanish edition of DCRM(B) should use **dcrmb** in MARC field 040 $e. The committee agreed that the code should be used for the Spanish edition.

6. *Descriptive Cataloging of Rare Materials (Cartographic)* **(Brandt)**

Brandt noted that since the publication of DCRM(B) interest has increased in going forward with work on a component of DCRM for cartographic materials. Those who have previously expressed interest are Todd Fell and E.C. Schroeder, who have been working on procedures at Yale; Larry Creider; and Nancy Kandoian. Seanna Tsung said she is interested as is Carolyn Kadri. Tsung said that the component should include rules for cartographic materials in addition to maps, such as atlases and globes that are more problematic for treatment. Brandt called for a proposal laying out the basic issues and identifying key people in BSC and the maps community. He suggested a timeline of a few months to put the proposal together.

7. *Descriptive Cataloging of Rare Materials (Graphics)* **(Blake)**

Erin Blake reported that the second edition of *Graphic Materials: Rules for Describing Original Items and Historical Collections*, compiled by Elizabeth W. Betz and published by the Library of Congress in 1982 and revised in 1997, will be developed as part of the DCRM suite and will be known as *Descriptive Cataloging of Rare Materials (Graphics)*, or DCRM(G). The Cataloging Policy and Support Office (CPSO) at LC supports this change and wishes to work with BSC on this component. CPSO requested that the color yellow be retained for the binding. Blake, Mary Mundy, and Helena Zinkham are members of the preliminary team. They are meeting according to a monthly timeline and are comparing *Graphic Materials* and DCRM(B) point by point. They expect the point-by-point review to be completed by RBMS in June. Brandt and Leslie congratulated the DCRM(G) team on the speed with which they have begun work.

[*Since Midwinter, the closed wiki they have been using has been opened so that progress of the team's work can be viewed at* http://dcrmg.pbwiki.com. *The proposal for beginning work on DCRM(G) may also be viewed on the wiki.*]

8. *Descriptive Cataloging of Rare Materials (Music)* **(Fletcher)**

Jain Fletcher, chair of the DCRM(M) editorial team, acknowledged the members of the team: from RBMS, Robert Maxwell and Bruce Tabb; from the Music Library Association, Nancy Lorimer, Karen Spicher, and Charlotte Wolfe. She noted that the editorial team worked to align the text with the final version of DCRM(B) from October through mid-December. Version 5 of the draft, following the style and formatting of DCRM(B), was posted in mid-December at http://jfletchr.bol.ucla.edu/DCRM/DCRM_opener.htm. The new version reflects much editing, but the text is not yet in a single document and the color-coded examples have caused problems. The Table of Contents has been updated to the current version; the Appendixes section has been updated and reflects the projected order; the Introduction will be written later; the Glossary has a new form in the style of DCRM(B); and the Citation Forms appendix needs more work. The editorial team was to meet with the other DCRM editors later in the conference.

New Examples

Elizabeth Robinson noted that Joe Bartl, acting chief of the Special Materials Cataloging Division and team leader of the Music and Sound Recordings Team 1 at LC, has offered help with locating examples from music sources. Catalogers on his team and the MSR2 team at LC are working on finding examples.

Appendixes

The appendixes follow the order of DCRM(B) appendixes A-G, but succeeding appendixes are music-specific. Appendix C is reserved for Core-level Records, but no core-level standard for music exists. Brandt suggested using the example of DCRM(S): "No general use of this appendix is made for serials" to retain the place of core-level records in all DCRM components. In Appendix H (Selected Standard Citations for Early Music Materials), some of the forms are from *Standard Citation Forms for Rare Book Cataloging*. [*This discussion then led to the addition of agenda item 8.5, see below.*] Brandt thanked Fletcher, the editorial team, and Robinson for LC's help in finding examples.

8.5. Revision of *Standard Citation Forms for Rare Book Cataloging*

Leslie noted that she, Robinson, and Barbara Tillett had changed the form of standard citations to reflect the bibliographic records as much as possible for new citations. Robinson said she will work on updates for Cataloger's Desktop. Maxwell asked Robinson if she will expand single citation names, such as Wing. Robinson will revise the working principles and present them at Annual.

9. *Descriptive Cataloging of Rare Materials (Serials)* **(Gillis)**

Jane Gillis, chair of the DCRM(S) editorial team, began her report by announcing that in the last two months Joe Springer had joined the team. Other members are John Attig, Randy Brandt, Annie Copeland, Deborah Leslie, Stephen Skuce, and Manon Théroux. The team met as often as possible and still has work to finish on the examples in the next month. The text will go to the indexer in February and the goal is to publish DCRM(S) by Annual. The color of the binding has not yet been selected. Brandt thanked all who had participated in the close reading in the fall. Gillis indicated that they will be sending out the final version for one last proof-reading and verification that the "see" references go to the correct rule.

Maxwell encouraged the use of DCRM-L for discussion. He can subscribe those who are interested. Leslie noted that DCRM-L is a good place for new catalogers to learn about rare book cataloging issues.

10. Manuscripts Working Group (Nichols)

Brandt reviewed the discussion from the BSC meeting at Annual 2007 and the formation of a Working Group to develop guidelines for item-level description and cataloging of modern manuscripts. Subsequent to that meeting, Margaret Nichols was appointed to lead the Manuscripts Working Group. Brandt's memo to the Working Group with the charge and other instructions is included as Appendix C to these minutes.

Nichols announced the names of others on the Working Group: Diane Ducharme (SAA liaison), Kate Moriarty, Jennifer Nelson, Elizabeth O'Keefe, and Heather Wolfe. The Working Group met the previous day to review the charge and begin discussion. Decisions made by the group include: that their work will not encompass a revision of AMREMM; that they will use the formatted version of DCRM(B) or DCRM(S) as a template; that they will not include manuscript music or maps but will include microforms and digitized manuscripts; that they hope to include advice on headings, much like the approach in *Describing Archives: A Content Standard* (DACS); and that they will include rules on compiler or collector as main entry, choice of main entry, and other headings issues. The Working Group worked on a method of proceeding. They will use a listserv and a wiki. A discussion ensued about hosting of wikis, wiki software, and establishing passwords for contributors. Other topics Nichols covered were: Jennifer Nelson will be the keeper of the text; a British counterpart is doing similar work and the Working Group will consult with them; they have had a suggestion of consulting the museum community, perhaps via the list Museum-L; and they hope to have a rough draft by Annual.

[*Subsequent to Midwinter, the Working Group has established a listserv and a wiki.*]

11. Controlled Vocabularies (Schneider)

Nina Schneider announced the other members of the Thesaurus Subcommittee: Bruce Tabb, Annie Copeland, David Faulds, Ryan Hildebrand, and Kate Moriarty. The Subcommittee met on the previous afternoon, with 19 attendees.

Thesaurus term proposals

The Subcommittee considered eight new terms and additions to three terms. They reserved three terms for further discussion and brought to BSC five new terms and three changes to terms for approval. As a result of BSC discussion, one new genre term, **Neo-Latin poems**, was taken back to the proposer. The other new and revised terms were approved unanimously.

Allegories

The Subcommittee proposed adding a scope note, broader terms, and the hierarchy to this Genre Term. Final version approved:

Thesaurus	Genre Terms
Term	Allegories
Hierarchy	Illustrated works
	[Literary forms]
SN	Use for literary or visual representations of abstract ideas or principles through characters, figures, or events.
BT	Illustrated works
	[Literary forms]
RT	Morality plays
HN	SN and added BT and Hierarchy of Illustrated works proposed Nov. 07 by Erin Blake
Warrant	American Heritage Dictionary:
	1 a. The representation of abstract ideas or principles by characters, figures, or events in narrative, dramatic, or pictorial form.
	1 b. A story, picture, or play employing such representation.
Comments	Proposal is to add scope note to include both literary and visual representations, and to add Illustrated works in the Hierarchy and as a BT.

Inquisitiones post mortem

The Subcommittee proposed adding this new Genre Term. Final version approved:

Thesaurus	Genre Terms

Term	Inquisitiones post mortem
Hierarchy	[Content of work]
SN	Use for official documents concerning the nature, extent, and value of a deceased landholder's possessions.
UF	Inquisitions post mortem
	Post-mortem inquisitions
	Postmortem inquisitions
BT	Legal instruments
Warrant	http://www.british-history.ac.uk/report.aspx?compid=48091: "Inquisitiones post mortem … are returns made to the Crown, on the death of a landholder, of the nature, extent and value of the deceased's possessions, based upon a judicial enquiry or certified by the oath of a local jury."
Comments	Candidate term 11/2007.

Neo-Latin poems

Discussion of this Genre Term centered on the meaning of the word "secular" in the scope note, "Use for poems written in Latin on secular topics since 1300." "Neo-Latin" has a scholarly meaning and does not mean exclusively secular poetry. Maxwell questioned why we need this different term when the LCSH term **Latin poetry, Medieval and modern** serves as well. Schneider will take this term back to the proposer.

Writing tables

The Subcommittee proposed this Paper Term with a qualifier **(paper).** Several attendees noted a problem with the qualifier, because writing tables can be vellum also. The Paper Terms thesaurus is not inclusive of vellum; the word "vellum" does not appear in the thesaurus. The proposal to remove the qualifier and to adopt the scope note as written was adopted unanimously. Final version approved:

Thesaurus	Paper Terms
Term	Writing tables
Hierarchy	[Paper features]
SN	Use for paper or vellum treated to enable erasure and intended for use with a metal stylus.
UF	Erasable notebooks
	Erasable tables
BT	Coated papers
Warrant	Writing tables with a kalender for xxiiii yeeres, 1604 (STC 24284)
Comments	Candidate term, 11/2007.

Concealed editions

The Subcommittee proposed adding a UF term to this Printing & Publishing Evidence Term. Final version approved:

Thesaurus	Printing & Publishing Evidence
Term	Concealed editions
Hierarchy	[Editions, issues, and states]
SN	Use for closely similar editions, printed from substantially different settings of type, not distinguished as such by the printer and/or publisher.
UF	Hidden editions
HN	Email dated Dec. 17, 2007: "I was just trying to find the term for Concealed editions, looking for it under Hidden editions because I couldn't remember the form."—D.J. Leslie
Warrant	User warrant

Printing in gold

The Subcommittee proposed adding this new Printing & Publishing Evidence Term, noting that they were waiting for the warrant for the UF terms. Final version tentatively approved:

Thesaurus	Printing & Publishing Evidence
Term	Printing in gold
Hierarchy	[Pressman's work]
SN	Use for letterpress in which text and/or designs are printed in gold.
UF	Printing in gilt
	Gold printing
BT	[Pressman's work]
HN	Candidate term, 09/07
Warrant	"The first printed edition of Euclid, Praeclarissimus liber elementorum Euclidis in artem geometriae. Venice: Erhard Ratdolt. Dated 25 May, 1482. The only known fifteenth-century example of printing in gold is seen in the Dedication (to the Doge)." Clair, Colin. Chronology of Printing. London, 1969. p. 25.
	Hubber, Brian. An Essay on Printing in Gold. The La Trobe Journal, No 67 Autumn 2001. http://calisto.slv.vic.gov.au/latrobejournal/issue/latrobe-67/t1-g-t7.html
Comments	20071213, 20071117

Slurs

The Subcommittee proposed adding UF term "Mackles" to this Printing & Publishing Evidence Term. In BSC discussion, an additional UF term "Macules" was proposed. Final version approved:

Thesaurus	Printing & Publishing Evidence
Term	Slurs
SN	Use for blurred or doubled ink impressions caused by the sliding of the paper on the printing surface.
UF	Blurs
	Double printing
	Mackles
	Macules
BT	Make-ready
Warrant	OED: Mackle. A blur in printing; a doubling of the impression; (also) a blurred sheet. Cf. MACULE n. 2.

Subscription library copies

The Subcommittee proposed adding this new Provenance Evidence Term. During the BSC meeting, revised wording of the scope note was proposed. Final version approved:

Thesaurus	Provenance Evidence
Term	Subscription library copies
Hierarchy	[Class of owners]
SN	Use for copies owned or formerly owned by subscription libraries.
BT	Library copies
HN	Candidate term, 10/07
Warrant	Drake, Miriam A. Encyclopedia of Library and Information Science. New York, 2003. Entry: Subscription libraries.
	"Subscription libraries. Here are entered works on libraries whose members pay annual dues entitling them to library services." (LC Authorities website, 10/04/2007).

Other work of the Subcommittee

In response to a query, noting that not all RBMS relator terms have a MARC relator code established, Schneider will appoint two Subcommittee members to identify those terms.

The Subcommittee continues work on scope notes for the Genre Terms thesaurus and Schneider thanked all who have generously drafted scope notes since Annual. Following the BSC meeting, she requested that their names be included in the minutes: James

Ascher, Erin Blake, Christine DeZelar-Tiedman, Holly Lange, Deborah J. Leslie, Christine Megowan, Ann Myers, Sara Piasecki, Alex Thurman, and subcommittee members, Annie Copeland, Ryan Hildebrand, Kate Moriarty, and Bruce Tabb.

The Subcommittee is working on documents to assist in the transition between editors of the Thesauri. Schneider clarified that members of the Subcommittee do not need to be members of BSC.

12. MARBI (Brandt)

Discussion Paper 2008-DP01: Identifying headings that are appropriate as added entries, but are not used as main entries
http://www.loc.gov/marc/marbi/2008/2008-dp01.html

The discussion paper proposes a new code "c" in 008/14 that allows the heading to be used as a 7XX, but not as a 1XX, so that exhibition venues can be given as added entries. Comments included: the "Division of the World" does not allow this, but this is a good idea and a way around the prohibition (Maxwell); the proposal does not entirely resolve the problems created by the "Division of the World" (i.e., the policies by which some headings are to be established in the Names file according to AACR2 and others are to be established in the Subjects file according to LCSH) because subject records are established based on the latest form of the name, unlike name records which permit the creation of as many headings as there are changes of name; if catalogers need to trace a name as a 7XX in a bibliographic record and that name is currently a 4XX in a subject record, the new fixed field code will do nothing to allow that heading to be used in the bibliographic record (Théroux).

Discussion Paper 2008-DP03: Definition of subfield $3 for recording information associated with series added entry fields (800-830)
http://www.loc.gov/marc/marbi/2008/2008-dp03.html

This discussion paper, proposed by CONSER, suggests indicating in $3 in 8XX fields the period covered or specific volume numbers, when a new or changed series title began to appear.

Of more concern than the two discussion papers above was **Discussion Paper 2008-DP02**: **Making field 440 obsolete** (http://www.loc.gov/marc/marbi/2008/2008-dp02.html)**.** The discussion paper proposes that transcription of a series statement be done in the 490 field and, if the series is traced, that the authorized form be entered in the 8XX field. Fletcher suggested the need for a third indicator, defined as "series traced the same," when the transcribed form of series in the 490 field is repeated in the 8XX field. Gillis commented that series transcription is very important. She noted that if the series is supported by a

series authority record, the CONSER Standard Record does not require a 490 at all and the authorized form is entered only in the 8XX field.

13. BSC website (Brandt)

Brandt noted that the BSC website, formerly hosted by the Folger Shakespeare Library, has been migrated to http://rbms.info/committees/bibliographic_standards/index.shtml. He thanked webmaster John Pull and his assistants, James Ascher and Chris Smith. Brandt called for comments about the BSC web pages and whether there is need for rearrangement of any portion of it. He questioned, for example, if there should be a separate DCRM page. There may be some issues with the thesauri, but he likes the way the **Controlled Vocabularies** pages work. The other two cataloging aids, **Web Resources for the Rare Materials Cataloger** (Creider maintains) and **Latin Place Names** (Maxwell maintains), do not reside on the RBMS website. Several comments and suggested solutions followed: assign a **rbms.info** address with a redirect and establish a placeholder while Creider still maintains the **Web Resources** page at his own institution (Brandt); grant edit privileges to Creider and Maxwell (Ascher); the redirect worked well for the migration from the Folger website (Leslie); and, a preference for keeping **Latin Place Names** where it is at BYU (Maxwell).

[*Subsequent to Midwinter, a new category, "Descriptive Cataloging Rules," has been added to the BSC home page with links to the individual DCRM components.*]

14. Preconference seminars

Los Angeles 2008 (ALA in Anaheim) (Leslie)

Leslie described the proposed DCRM(B) seminar entitled "Rare Book Cataloging: Making Decisions, Setting Priorities." It is intended for those who make the pre-cataloging decisions about application of DCRM(B). The three speakers will be: Leslie, who will give an introduction; E.C. Schroeder (Yale University); and, Alvan Bregman (University of Illinois, Urbana-Champaign). Brandt will be the moderator.

Charlottesville 2009 (ALA in Chicago)

The RBMS preconference will celebrate its 50th anniversary in 2009. Schroeder announced that the tentative theme will be "where we have been and where we are going," but seminars do not have to be on the preconference theme. Proposals for seminars must be submitted to the Seminars Committee by Annual 2008. Speakers must be set by Midwinter 2009.

15. Preconference workshops

Los Angeles 2008 (ALA in Anaheim) (Leslie)

Leslie discussed the 2008 workshop she will give on DCRM(B) that will be open to 32 attendees. The workshop will be given on June 24 and will run concurrently with the workshop on Cataloging Cultural Objects (CCO). Leslie will offer a collapsed version of her Rare Book School course relating to description. The workshop will consist of lectures with practice sessions interspersed. Several DCRM(B), DCRM(S), and DCRM(M) editors will be on hand as instructors during the practice sessions. Attendees will pay an extra fee to cover materials and the room. Fletcher suggested announcing locally in the Los Angeles area if the workshops are not filling up.

Charlottesville 2009 (ALA in Chicago)

Leslie suggested a DCRM(S) workshop. Schroeder concurred, if DCRM(S) has been published.

16. Reports (appended to the minutes)

a. Appendix A: Web Resources for the Rare Materials Cataloger (Creider)
b. Appendix B: CC:DA Report (Théroux)

Théroux noted that RDA has been re-organized to more closely follow the FRBR/FRAD models.

Discussion concerning specialized and international standards followed Leslie's lead in bringing up the LC Working Group on the Future of Bibliographic Control's recommendation that work on RDA be ceased: LC has not yet responded to the report, but LC is not the sole player in the RDA development process (Théroux); LC and the other national libraries represented on the JSC have already agreed on a coordinated implementation of RDA by the end of 2009 (Théroux); in CC:DA, there has been discussion of letting the specialized communities develop their own application profiles for RDA (Théroux); there are no international groups for specialized communities (Maxwell); in the ISBD Working Group, there was some feeling for wanting to have an international specialized community (Robinson); and, in the archival arena, with DACS as the specialized standard and ISAD(G) as the international standard, national application has to be done locally (Bill Landis).

17. Assignments

PCC series task force paper: January 25, 2008
http://www.loc.gov/acq/conser/PCC-Series-DP.pdf

Brandt asked if there is interest in a BSC response. Copeland noted that there are not many PCC libraries to make a response. Brandt encouraged anyone to make a response individually. Fletcher volunteered to take a look at this and asked if others wished to participate. Responses are due January 25.

RDA Sections 2-4 and 9: February 2, 2008
http://www.collectionscanada.gc.ca/jsc/rdadraftsec2349.html

Noting that RDA Sections 2-4 and 9 fill 463 pages and the sections are all new, Brandt suggested that the BSC response cover just some sections. Théroux offered to suggest sections to work on and said that JSC Chair Deirdre Kiorgaard's cover letter identifies some areas. Maxwell noted that the second half is rearranged, but then is taken substantially from AACR2. Brandt called for volunteers, one of whom should be a committee member. Thurman described the process used in the response to Chapters 6 and 7. Théroux will need the BSC response by February 2, because she has to copy the comments rule-by-rule into the CC:DA wiki. Several emphasized the significance of making a response: our opinion is important to make known now (Maxwell); our comments have had some effect in the past (Leslie); and, the rules this time involve access points and we all have to agree (Théroux). Brandt called for distributing to DCRM-L to reach a broad audience. Théroux asked for a list of comments rather than a long text, because she has to categorize them into specific places in the CC:DA wiki.

18. Announcements

Other meetings of interest

Brandt clarified that the editorial meetings for the various components of DCRM later in the conference are open to the public. These are working meetings, however, and visitors will have to refrain from comment unless called upon.

During Midwinter, two OCLC meetings are scheduled: the Connexion User Group and a session on ContentDM. The RDA Update Form will be moderated by John Attig.

Schroeder announced that the Ephemera Workshop from RBMS will be repeated at the Beinecke, March 18-19; the 18th is reserved for Yale staff and the 19th will be for others. There will be no registration fee.

Job announcements

Leslie announced the posting of a new job at the Folger, Senior Art and Manuscript Cataloger, who will be responsible for cataloging original art, prints, drawings, and photographs. Five years of cataloging experience, including two years of art cataloging experience, is required. Experience with manuscripts is desirable. The initial cut-off date for applications is February 8, but the posting will remain open until filled.

Schneider announced that the Clark Library at UCLA is searching for a manuscripts and archives cataloger, with experience. February 1 is the date by which applications must be received.

Ann Myers announced that Southern Illinois University is still accepting applications for a rare book librarian/curator position. They are hoping for someone with acquisitions or collection development experience.

Other announcements

Robinson announced that in the Issue 1 revision in Catalogers Desktop (available in February), the LC practice options for DCRM(B) will be linked. Issue 2 (June) will include a revision of the ESTC citation and a new citation for J.D. Cowley's *A Bibliography of Abridgment, Digests, Dictionaries and Indexes of English Law …* in *Standard Citation Forms for Rare Book Catalogers.*

Schroeder announced four 10-week internships in rare book librarianship at the Beinecke for next summer. The internships can be in special collections technical services, preservation, manuscripts, metadata, or rare book cataloging. The stipend is $7,500. Current library school students are eligible and the deadline for applications is the end of February.

Questions

Théroux noted that DCRB Core is still the standard and that revisions will need to be done to update the standard to DCRM(B) Core.

Théroux asked how post-publication errors are handled for DCRM(B). Suggestions and comments included: possibly corrections could be made in Cataloger's Desktop (Brandt); the Cataloging Distribution Service does not want to have that kind of versions problem (Leslie); the BCS website would be a good place for errata (John Overholt); and, errata would be better residing on the LC website, with a link pointing to them from the BSC website (Théroux).

19. Adjournment

The meeting was adjourned at 12:00.

Respectfully submitted,
Windy Lundy

APPENDIX A: WEB RESOURCES FOR THE RARE MATERIALS CATALOGERS

Report submitted by Laurence Creider

Directory of Internet Resources for the Rare Materials Cataloger—New Sites as of January 2008

CERL Thesaurus search page
http://cerl.sub.uni-goettingen.de/ct/

CERL Provenance main page
http://www.cerl.org/web/en/resources/provenance/main

Crime Broadsides—Harvard Law Library
http://broadsides.law.harvard.edu/home.php

Princeton Theological Seminary Digital Library
http://digital.library.ptsem.edu/

Carter's ABC for Book Collectors
http://www.ilab-lila.com/images/abcforbookcollectors.pdf

List of early books digitized by German Libraries
http://wiki.netbib.de/coma/AlteDruckeDigital

List of digitized early western books in Japanese libraries
http://archiv.twoday.net/stories/4575784/

APPENDIX B: CC:DA REPORT

Report submitted by Manon Théroux, ACRL Liaison to CC:DA

To: RBMS Bibliographic Standards Committee
From: Manon Théroux, ACRL Liaison to CC:DA
Re: CC:DA Report, July 2007-January 2008
Date: January 31, 2008

CC:DA Report, July 2007-January 2008

July-September 2007: CC:DA primarily focused on compiling responses to the revised draft of RDA part A, chapters 6 and 7, in preparation for the drafting of the ALA response. It did the same for JSC proposal 5JSC/CILIP/5 (Removal of "introductory word" instruction) and 5JSC/LC/8 (Bible uniform titles).

July 2007: CC:DA submitted the report of its task force to review *Functional Requirements for Authority Data* (FRAD) to IFLA.

July 2007: CC:DA defeated a proposal from the PCC to make the transcription of series statements optional in RDA.

August 2007: CC:DA appointed a task force to prepare a list of specialist cataloguing manuals to submit to the JSC. The list is expected to be posted in wiki format on the RDA website.

August 2007: IFLA met in Durban, South Africa. The IFLA liaison to CC:DA, John Hostage, co-wrote a report on IFLA cataloging activities:
http://www.ala.org/ala/alcts/alctspubs/alctsnewsletter/v18n5/18n5feat/ifla/rpts.cfm#3

October 2007: CC:DA announced the availability of a revised edition of "Differences Between, Changes Within," a publication intended to help catalogers determine when an item can be cataloged using existing copy and when it requires a new description:
http://www.ala.org/ala/alctscontent/alctspubsbucket/webpublications/cataloging/newrecord/differences.htm

October 2007: CC:DA began compiling a list of groups with a special interest in the cataloging of non-English materials, especially groups without liaisons to CC:DA, in response to the ALCTS Task Force on Non-English Access's recommendation #4:
http://www.ala.org/ala/alcts/newslinks/currentissues/nonenglishaccess/Non-EnglishReport07.pdf

October 2007: The JSC met in Chicago and issued the following summary of the meeting's outcomes: http://www.collectionscanada.ca/jsc/0710out.html

Decisions were made to:
- re-organize RDA (the existing Part A and Part B will be replaced by ten sections which fall into two groups, one focusing on recording the attributes of the FRBR entities and the other on recording relationships between these entities)

- change the way Bible uniform titles are to be constructed
- postpone addressing whether initial articles may be retained in corporate names, titles of works, etc.
- use the first-named corporate body in a treaty as the first part of the access point (the AACR2 "main entry") for the treaty
- remove references to the English language in the rules on access points to make them more suitable for adoption worldwide
- submit concerns with the uniform title rules in the IME ICC draft Statement of International Cataloguing Principles to other participants in the process
- consider the following as changes that would require a new description (for continuing resources): a change in mode of issuance, a change in media type, and the issuing of a new base set
- include instructions to make it clear that introductory words in titles are not to be considered part of the title proper
- submit a discussion paper on RDA encoding to MARBI for Midwinter 2008

October 2007: The British Library, Library and Archives Canada, the Library of Congress, and the National Library of Australia agreed on a coordinated implementation of RDA by the end of 2009.

December 2007: The JSC issued 2 documents for discussion at ALA Midwinter 2008:

- MARBI discussion paper (2008-DP04: "Encoding RDA, Resource Description and Access data in MARC 21"): http://www.loc.gov/marc/marbi/2008/2008-dp04.html
- Draft of the "Former Part B" of RDA now called sections 2-4 and 9 (rules on access points): http://www.collectionscanada.ca/jsc/rdadraftsec2349.html

The cover letter accompanying the RDA draft summarizes the major areas of change from AACR2. Some items likely to be of particular relevance for catalogers of rare materials include:

- p. 8: preferred access points representing manifestations and items. What are the ramifications of this decision for access points for manuscripts?
- p. 8: preferred titles for parts of the Bible. We already had a chance to comment on this one earlier- it will mean big heading clean-up projects for many of us.
- p. 10: Internationalization of RDA: Do we want to make suggestions on additional titles of nobility, etc?
- p. 10, last bullet: pseudonyms. Rare material catalogers deal with pseudonyms frequently. Will this simplification of current practice create problems?
- p. 11, 1st-3rd bullet: terms of address. This change in practice will make it more difficult to break conflicts; might it affect older names (and thus catalogers of rare materials) more than other catalogers?
- p. 12: chapter 10: identifying families. Family names are an important access point for special collections; they are not currently covered in AACR2.
- p. 13: chapter 29: relationship designator. Corresponds to the relator code/term that special collections catalogers use so frequently.
- p. 13: Appendices F-H. Appendix G is on titles of nobility, etc. Appendix H is on conversion of dates to the Gregorian calendar. I think there is no change in content here, it's just that the rules have been moved out of the main text and into the appendices.

- Not mentioned in the cover letter are the rules in 6.2 for "preferred titles" for pre-1501 works, cycles, manuscripts, and incunabula. The fact that they aren't mentioned in the cover letter means there is probably no change from AACR2 but it's probably worth a look anyway, just to be sure there isn't anything objectionable.

January 2008: CC:DA met 3 times at ALA Midwinter. Friday afternoon was devoted to discussion of the RDA draft of sections 2-4 and 9. The meetings on Saturday afternoon and Monday morning consisted of reports from various groups and continued discussion of the RDA draft. Considerable attention was paid to the reorganization of RDA for better alignment with FRBR/FRAD and for better alignment with the implementation scenario identified as the most forward-looking by the RDA editor (i.e., an object-oriented relational database structure). The full agenda is available on the CC:DA website: http://www.libraries.psu.edu/tas/jca/ccda/agen0801.html

Some news of possible interest:

CC:DA will be opening up its electronic discussion list to the public (though a private internal list will still be maintained for the distribution of passwords, etc.). Subscription information will be announced soon.

A prototype of the online RDA product will be available in summer 2008, possibly in time for ALA Annual but certainly in time for the IFLA conference. The prototype will be fully functional in terms of features but the content will not yet be complete.

The RDA editor will issue the first "complete" draft of RDA in early July 2008 (i.e., right after ALA Annual 2008).

The ALCTS Cataloging and Classification Section has created an RDA Implementation Task Force, chaired by Dr. Shawne Miksa of the University of North Texas Graduate School of Library and Information Sciences. The task force is slated to complete its work by ALA Annual 2009.

Other ALA Midwinter meetings relevant to the RDA development process included: the MARBI discussion of 2008-DP04, and the "Open Forum on RDA" (at which the RDA logo was revealed). Two of the forum presentations are available online: http://www.collectionscanada.gc.ca/jsc/rda.html#presentations

Upcoming RDA Deadlines:

Feb. 2: Deadline for the BSC to send comments on the draft of RDA sections 2-4 and 9 to me.

Feb. 10: My deadline for entering the BSC comments into the CC:DA wiki. That will give me time to copy/paste the comments, rule by rule, into the appropriate places in the wiki, get back to you with any questions, and allow for any system "down time."

Mar. 17: Deadline for the response of the ALA representative to the JSC (John Attig), based in large part on comments entered in the CC:DA wiki.

<u>Upcoming ISO Deadlines</u>:

CC:DA is periodically given the opportunity to comment on ISO draft documents. If anyone is interested in providing feedback on the drafts, I can arrange for you to read them.

Feb. 14: Deadline for comments on ISO/DIS 8459 (Bibliographic data element directory).
http://www.iso.org/iso/iso_catalogue/catalogue_tc/catalogue_detail.htm?csnumber=44937

Apr. 16: Deadline for comments on ISO/DIS 10957 (International Standard Music Number (ISMN)). Summary: The International Standard Music Number (ISMN) was developed by and for the music publishing sector as a separate system to complement the International Standard Book Number (ISBN). The existence of the ISMN as a separate identifier system makes it possible to identify printed and notated music as a distinct category of publication within the global supply chain and to develop trade directories and similar services for the specialized market for music publications.
http://www.iso.org/iso/iso_catalogue/catalogue_tc/catalogue_detail.htm?csnumber=43173

APPENDIX C: CHARGE TO THE MANUSCRIPTS WORKING GROUP

To: Margaret Nichols (Cornell, lead), Diane Ducharme (Yale, SAA liaison), Kate Moriarty (St. Louis University), Jennifer Nelson (Robbins Collection, UC Berkeley), Maria Oldal (Morgan Library), Heather Wolfe (Folger Shakespeare Library)

From: Randal Brandt, Chair, RBMS Bibliographic Standards Committee

Subject: RBMS Bibliographic Standards Committee Manuscripts Working Group

Date: August 1, 2007

On June 23, 2007, the Bibliographic Standards Committee, under Chair Deborah J. Leslie, authorized the formation of a Working Group to develop guidelines for item-level description and cataloging of modern manuscripts. This authorization arose from a request made by Bill Landis, chair of the Society of American Archivists' DACS Working Group, for the BSC to take the lead in developing such guidelines.

As recognized experts in the description of rare materials, you have been selected to act as the BSC Manuscripts Working Group. Margaret Nichols will be the lead. The Working Group may call upon others for help and advice as needed.

Charge: To develop rules or guidelines for item-level description and cataloging of modern (post-1600) manuscript material. These rules may be adapted from AMREMM, APPM, AACR2, and/or DACS and are to provide specific, technical instruction for preparing full MARC 21 descriptions. They are to be self-sufficient as far as possible, with reference to other codes (such as AACR2 for the formulation of headings) only as necessary. The rules/guidelines should follow the principles of *Descriptive Cataloging of Rare Materials* (DCRM), as established and codified in DCRM(B).

The Working Group should also make recommendations for a future set of rules for describing and cataloging manuscripts. Possibilities include: 1) a full revision of AMREMM that incorporates rules for modern manuscripts; 2) a two-component DCRM module for manuscripts (one component that has the same scope as the current AMREMM and a second component that picks up where AMREMM leaves off and covers modern manuscripts).

The Working Group should endeavor to make the rules acceptable to as wide a constituency as possible without unduly sacrificing internal coherence or consistency.

The Working Group should make a preliminary report on the status of new guidelines at the BSC meeting scheduled to take place at ALA Midwinter 2008 in Philadelphia, including, if possible, a timeline for the completion of the guidelines.