A uniform for women in hospital and camp literary service has
been ordered. A copy giving all specifications is attached. These are
accurate to nearest, since the value of a uniform is in its uni-
formity.

James McCleary and Company, New York City, are ready to
repair a supply of natural ganges at .30c per yard and hold them
in readiness to furnish it on our request. White, linsey cal-
cil will be supplied by McCleary and Company, Washington.

Circulars regarding uniforms for

WOMEN

Dress (10 yards) $10.80
Hat . 5.75
Tie . 2.50
Collar . 5.00
Shoes . 6.00
Stockings . 8.00
Making (2 bolts) . 8.00

Additional in excess of the above amount must be paid for by the

You will send us your measurements at once, either

in shirt quality or as in main quality.
AMERICAN LIBRARY ASSOCIATION
LIBRARY WAR SERVICE

Headquarters
Washington, D.C.

Hospital Informational Circular

UNIFORMS

June 10, '18

A uniform for women in hospital and camp library service has
been adopted. A cut giving all specifications is attached. These are
adhered to strictly, since the value of a uniform is in its uni-

James McCreery and Company, New York City, are reserving to
order a supply of natural pongee at .90¢ per yard and hold them-
hes in readiness to furnish it on our request. Hats, lingerie col-
ns and ties will be supplied by Woodward and Lothrop, Washington;
firm to send on order from headquarters to each hospital librarian
hat, four collars and two ties. Shoes and stockings are to be
sold and may be obtained by the wearer. Stockings must be lisle or
linen. Shoes should have round toes, and fairly low, rubber heels.
Assistants' shoes must be high; hospital librarians may wear ox-
stocks. Arm badges and A.L.A. insignia for the hat will be sent from
headquarters. $50 will be allowed for two uniforms and full outfit.
yards is generally enough for a uniform. More may be requisition-
if necessary.

Estimated cost:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pongee (12 yards)</td>
<td>$10.00</td>
</tr>
<tr>
<td>Hat</td>
<td>3.75</td>
</tr>
<tr>
<td>Ties</td>
<td>.50</td>
</tr>
<tr>
<td>Collars</td>
<td>2.00</td>
</tr>
<tr>
<td>Shoes</td>
<td>6.00</td>
</tr>
<tr>
<td>Stockings</td>
<td>2.00</td>
</tr>
<tr>
<td>Making (2 suits)</td>
<td>24.95</td>
</tr>
<tr>
<td></td>
<td>$50.00</td>
</tr>
</tbody>
</table>

Anything in excess of the above amount must be paid for by the
librarian. Kindly send us your measurements at once, giving
size of skirt exactly so as to avoid picking.
Uniform for hospital librarians.

Material - natural color pongee.

- Pongee collar, double
  White batiste collar, same pattern, to be worn over this.
- Brown ribbon or Windsor tie.
- A. L. A. brassard
  (furnished by Headquarters)

- Pongee cuff, double, 3" wide

- Side opening of skirt.

- Pongee pocket, 5 x 6"
  Fasten at top

Buttons to be pongee covered,
  3/4" diameter.
  4 on waist front
  2 on belt
  2 on each pocket
  2 on each cuff

Width of skirt not less than 2-1/2 yds.
October 7, 1918.

SUBJECT: Uniforms for Women.

The American Library Association will furnish to the women now in the service and who will remain in the service for three or six months:

- 1-suit
- 1-hat
- 2-ties
- 3-A.L.A. pins

To women who are now in the service and who will remain for six months, the Association will furnish:

- 1-suit
- 1-extra skirt
- 1-hat
- 2-ties
- 3-A.L.A. pins

NOTES: Are to be ordered from Weltman, Pollack and Company, 35 West 34th Street, New York. A form to be used in ordering suit is enclosed.

Have measures taken by a tailor and send to Weltman, Pollack and Company, New York City and furnish the Association with the measures, with full description of the style of which is agreed to guarantee to ship the suit to you within ten days from the date measures are received. They have been instructed to mail the bill for suit to you. If suit is satisfactory, please o.k. the bill promptly and send to Headquarters. If there are any minor alterations to be made, such as changes in the length of sleeves, skirt, etc., these must be made locally with the bill forwarded to Headquarters. If the suit is radically wrong, it is to be returned to Weltman and Pollack.
2. **Uniforms for Women.**

Women in New York or those who may go to New York and return in one day, are authorized to go to Weltman and Pollack and be measured and fitted for suit, taking with them this letter for purposes of identification.

**HATS:** Are to be ordered from the Ferry Hat Company, 230 Fifth Avenue, New York. Please send to them your head size in inches. Send with your order a draft, certified check or money order for $3.25. If the hat furnished is too large, you are authorized to have a bandeau placed in it, cost not to exceed 50c. Your bill for hat is to be sent to Headquarters and you will be reimbursed for money expended.

**TIES AND PINS:** Headquarters will ship to you two small A.L.A. pins and one large pin and if it is possible to procure them, two dark green ties (four-in-hand). The large pin is to be worn on the front of the hat - the small ones on the coat collar. If you do not receive the ties as soon as you receive the suit, a black four-in-hand tie may be worn.

**BLUSES AND SHOES:** Any sport blouse, provided it is high-necked, may be worn with the uniform. Best and Company of New York City can furnish for $3.00 a good white madras waist with detachable collar, the style of which is approved by Headquarters though Headquarters does not pay for these blouses. In ordering blouses state style approved by American Library Association.

Any tan or black low-heeled, broad toe boots may be worn with uniform. If spats are worn, they should be made of same material as uniform. Material for making these will be furnished upon request.
3. Uniforms for Women.

SUGGESTIONS FOR WEARING UNIFORM: The same rules applying to nurses in the camps apply to the A.L.A. representatives in regard to wearing the uniform.

The pongee uniform supplied to hospital librarians is to be worn on the wards if the temperature makes the wearing of such a uniform possible.

The coats are to be made loose so that a sweater may be worn under the coat for out-of-door wear. The coats are all wool and very warm so it is not thought necessary to supply an overcoat.

The hats are to be worn well down on the head with the bow at the back of the hat and the large A.L.A. pin in the front. Under no conditions must a veil be worn with the hats and a hat pin should not be used.

CAROLINE WEBSTER

For the General Director.

OAROLINE WEBSTER
Assistant to the Director.
December 23, 1918.

Women in Camp and Hospital Service.

Subject: Uniforms.

Overcoat: A rubberized beaver-cloth overcoat, which may be purchased at Hatt and Company, New York, for $34.50, has been approved as the regulation overcoat to be worn with the A.L.A. uniform. If such an overcoat is deemed unsuitable, the A.L.A. will make an allowance of $20.00 toward the purchase of one.

In ordering, send the size customarily used in buying ready-made clothes, using "overcoat approved by American Library Association". Pay for it with certified check or post office order and send your receipted bill from Best & Company to Headquarters and a check for $20.00 will be sent to you.

Blouse: In addition to the white madras blouse previously approved, a flannel blouse, which can be purchased at Abercrombie & Fitch Co., Madison Avenue and 45th St., New York, for $5.75, has been approved for the uniform. This may be worn with the gray flannel collar supplied with the blouse, or with detachable white collars, which can also be purchased at Abercrombie's, three for $1.00. Any gray flannel sports blouse with detachable collar is approved, but it is advisable to get at least one blouse from Abercrombie as a model.

The white or grey blouses are the only ones to be worn with the uniform.

Insignia: The chevron will be attached to the coat on the left sleeve. Lower part of the circle of the insignia is to be placed three inches from bottom of the sleeve. If it has not been properly placed, will you please return it to suit these specifications.

A chevron to be worn on the left sleeve of the flannel blouse will be furnished by Headquarters upon request. If used, the lower part of the circle of insignia to be placed three inches from the bottom of the sleeve.

Bronze pins: An open book inscribed "A.L.A." is furnished by Headquarters, and is to be attached to each lapel of the suit coat, parallel with lower edge of collar and the third is to be pinned to front of hat. The A.L.A. pins previously furnished are not to be used. The open book inscribed "A.L.A." has been adopted as the official insignia.

CAROLINE WEBSTER,
Assistant to the Director.
Subject: Overseas uniforms for women.

The American Library Association will furnish to women who have not been in the service or who have not already received a uniform, the following:

1 - suit
1 - extra skirt
1 - hat
2 - ties
3 - A.L.A. pins
1 - overcoat

Suits: Are to be ordered from Weltman, Pollack and Company, 35 West 33d Street, New York. A form to be used in ordering suit is enclosed. Have measures taken by a tailor and send to Weltman, Pollack and Company, notifying them of the date on which you will have to have uniform (this should be 2 days before you expect to sail). If you will be in New York in time for a fitting, notify them on what day you will arrive, asking if you may have a fitting on that date.

Hats: Are to be ordered from Best and Company, Fifth Avenue, New York. Please send to them your head size in inches. Send with your order a draft, certified check or money order for $4.25. If the hat furnished is too large, you are authorized to have a bandeau placed in it, cost not to exceed 50¢. Your bill for hat is to be sent to Headquarters and you will be reimbursed for money expended.

Overseas uniform is recommended and may be purchased from correspondents stock company, Walten Adams and Co., New York. These suits are not to be used in ordering suit and are at the expense of the wearer.
Shirts, Ties and Shoes: Any white shirt provided it is high-necked, may be worn with the uniform. East and Company of New York can furnish for $3 a good white madras shirt with detachable collar, the style of which is approved by Headquarters.

In addition to this, a gray flannel shirt is recommended and may be purchased from Abercrombie & Fitch Company, Madison Avenue and 45th Street, New York, for $5.75. This may be worn with the gray flannel collar supplied or with detachable white collar which may be purchased at the same shop, three for $1.00. Any gray flannel shirt with detachable collar is approved. White or gray shirts are the only ones to be worn with the uniform. Headquarters will reimburse for two of these shirts and six collars.

Headquarters will also furnish two dark green ties.

Any tan or black low-heeled, broad toe boots may be worn with the uniform. If spats are worn, they should be made of same material as uniform. Material for making these will be furnished upon request.

Overcoat: A rubberized beaver-cloth overcoat has been approved and may be purchased from East and Company, New York City, for $34.50. The receipted bill for this should be forwarded to Headquarters for reimbursement.

Insignia: The chevron will be attached to the coat on the left sleeve. The lower part of the circle of the insignia is to be placed three inches from the bottom of the sleeve. If it has not been properly placed, will you please alter it to suit these specifications.

A chevron is to be worn on the left sleeve of the flannel shirts. These will be furnished by Headquarters upon request. If used, the lower part of the circle of the insignia is to be placed three inches from the bottom of the sleeve.
Bronze pins: An open book inscribed "A.L.A." is furnished by Headquarters. These are to be attached to each lapel of the suit parallel with lower edge of collar and the third is to be pinned to front of hat. The A.L.A. pins previously furnished are not to be used. The open book inscribed "A.L.A." has been adopted as the official insignia.

Suggestions for wearing uniforms: The same rules applying to nurses in the camps apply to the A.L.A. representatives in regard to wearing the uniform.

The coats are to be made loose so that a sweater may be worn under the coat for out-of-door wear.

The hats are to be worn well down on the head with the bow at the back of the hat and the large A.L.A. pin in the front. Under no conditions must a veil be worn with the hats and a hat pin should not be used.

CAROLINE WEBSTER
Assistant to the Director
Re: UNIFORMS FOR WOMEN:

April 5, 1919.

Hospital Librarians, who are to be in the service three months longer will be furnished by the A.L.A. with the following:

2 Pongee dresses
1 Hat
$20.00 allowance toward a light weight extra coat

The dresses are to be ordered from John Wanamaker, New York City. The authorization addressed to Wanamaker which is enclosed must be sent forward with your order - use stock sizes in ordering. Wanamaker will send dresses with bill direct to the librarians. The bill should be approved promptly and sent to Headquarters for payment.

Collars and Cuffs: One set of collars and cuffs will be furnished with the uniforms. Wanamaker will furnish extra sets of these. The price for which will announced later. In ordering please state "Style of collars and cuffs approved by the American Library Association."

Coat: An extra coat of English Cheviotine has been approved for the summer overcoat. An allowance of $20.00 will be made to any hospital librarian who wishes to purchase one. This is to be ordered from Best & Company, New York City, for $29.50. Please pay for the coat and send the receipted bill to Headquarters, asking for reimbursement of $20.00. The authorization addressed to Best & Co. which is enclosed must be sent forward with your order. Use stock sizes in ordering.

Suit: The suit approved for women in camps and dispatch offices may be purchased by hospital librarians at their own expense from Best & Company for $32.50, but authorization to make the purchase must be received from Headquarters.

In ordering either dresses, suits or coats use regular stock sizes - 34, 36, 38 etc. unless you are not successful as a rule in ordering ready-made clothes. In this case have your measures taken by a tailor and forward with the order.
WOMEN IN CAMPS AND DISPATCH OFFICES, who are to be in the
service for three months longer will be furnished by the A.L.A. with

1 Suit
1 Extra skirt
1 Hat

They will also be furnished with a uniform consisting of another blue skirt, an extra hat, an underskirt, a long coat, 3 stock sizes, and an underskirt. The suit and skirt are to be ordered from Best & Company, New York City. The authorization addressed to Best & Company which is enclosed must be sent forward with your order. In ordering suits use regular stock sizes, 36-38 etc, unless you are not successful as a rule in purchasing ready-made clothes. In this case, have your measurements taken by a tailor and forwarded to Best & Company. Of course delivery of suits will be more rapid when stock sizes are used.

The pongee dresses approved for ward uniforms may be pur-
chased by workers in camps and dispatch offices at their own
expense from John Wanamaker for $12.50 but workers must receive
from Headquarters authorization to make the purchase. In making
the request state whether one, two or three dresses are to be purchased.

Extra Coat: The same is true of the extra coat. The workers
in camps and dispatch offices, who wish to purchase coats at their
own expense may do so, but authorization to make the purchase,
must be received from Headquarters. Best & Company furnish the
costs for $29.50

4/2/19.

Assistant to the Director
TO ALL WOMEN IN THE SERVICE:

Alterations: A maximum allowance of $5.00 will be made for alterations.

Hats: The hat will be mailed from the New York Dispatch Office. The first shipment will be made in about ten days.

They will be 24 inch head size so a bandeau will probably be necessary in many cases. If a larger size than this is needed, please notify Headquarters at once for it will be necessary to place a special order.

The hats are to be worn well down on the head without hat pins.

Insignia: The chevron should be on the left sleeve. The lower part of the circle of the insignia is to be placed three inches from the bottom of the sleeve. If these are not on the coats, suits and dresses when they are received, please notify Headquarters, stating whether you wish chevrons for coats, suits or dresses.

Bronze Pins: An open book inscribed A.L.A. is the official insignia furnished by Headquarters. Any representative not having a sufficient supply to wear as required with the uniform please requisition from Headquarters.

A pin is to be attached to each lapel of the suit coat parallel with the lower edge of the collar. One is to be pinned to front of the hat. One is to be pinned to neck of ward uniform. One on each side of collar of the overcoat.

Blouses: Any white blouse of madras or silk will be approved as a uniform blouse to be worn with suit. The high-necked blouse with African brown four-in-hand tie to match the hat band is preferred.

Shoes: Low heeled, round toed shoes of either tan or black may be worn with the uniform though the tan are preferred.

Suggestions for wearing uniforms: The ward uniform must be worn when on duty in the wards or in Red Cross Houses. The pin on this uniform is to be worn at the neck. When not on duty the wearing of a uniform is optional. For this reason no suit for hospital librarians is provided though the extra coat is provided.

Women in camps and dispatch offices are expected to wear the suits provided for them when on duty, but may wear the pongee uniforms if they have purchased them.

CAROLINE WEBSTER

1/3/19.

Assistant to the Director.
AMERICAN LIBRARY ASSOCIATION
Library War Service

24 West Thirty-Ninth St.
New York.

June 16, 1920.

A.L.A. Representatives:-

The Adjutant General of the War Department says: "It is the desire of the War Department that all Welfare organizations discontinue the use of the United States uniform regardless of where they may be serving. If it is desired to continue the use of a uniform by members of your organization still serving with the United States Army in Europe, the uniform prescribed in S.R. No. 105 W.D., 1918, which prescribes a uniform for your organization, should be worn."

All A.L.A. representatives will be expected to follow these instructions beginning at once. If it is necessary for those who are serving in army camps, as for example at Coblenz, to wear a uniform, it must be the uniform prescribed in S.R. No. 105, W.D., 1918.

Yours very truly,

Carl H. Milam,
CHM-B
General Director.

P.S. Copies of the regulations referred to are enclosed to those persons who may find it advisable to wear the uniform.