Council meeting,
June 6, 1905.

Absent Dean Forbes.

It was voted to recommend Yasuzo Sakagami for the doctor's degree.

Voted, to recommend to the Trustees that the stipend for the members of the Band for commencement week be made $6 instead of $4.

Adjourned,

Secretary.

Approved [Signature]
Absent Dean Harker.

The faculty of the College of Literature and Arts recommended that the following students be dropped for poor work:

Chance, W. E. Denne, A. E. Forster, A. F. Krebaum, Hope
Keil, F. L. Kultohar, A. F. Lenke, E. H. Remick, A. B.
Silliman, Levi Standard, W. L. Smith, Habel Wood, H. C.

The cases of the following students were referred to Dean Kinley with power: Elizabeth Abbott, Elizabeth Hadfield, O. J. Jordan and Helen Marsh.

In the case of C. J. Rothgeb the recommendation of the faculty that he be dropped was approved with the proviso that if he explains his absences and pays fees for special examinations he will be allowed to return.

A report was submitted from Dean Forbes, the committee appointed upon the relation of the Athletic Advisory Board to the Senate and Council, but consideration of same was deferred until the next meeting.

It was voted that J. M. Hasewood of the College of Law be dropped for poor work.

On recommendation of the faculty of the College of Engineering the following students were dropped from that College:

R. H. Anderson, R. H. Bennett C. E. Eiserer
C. H. Fischer J. W. Gilchrist J. C. McLean
A. A. Miller J. R. Murphy E. A. Opfergelt
Odel, F. O. L. Triebel

The case of L. D. Sheppard was referred to Dean Ricker with power.

A letter was read from Mr. W. B. Fennessey, the father of the young man who was dismissed from the University for cheating (see page 180) asking that his son be reinstated. Since no new evidence was presented, the Council did not see its way clear to reconsider the case.
Dean Burrill presented a request from O. K. Doney to be admitted to the Graduate School on the basis of his law degree. It was voted that he be admitted to the Graduate School, leaving open the question whether he shall be admitted as a candidate for an advanced degree.

It was voted that the University rule, requiring that candidates for graduation must have completed, by the end of the first semester of the year of graduation, all studies required therefore, etc., etc. (see Rule 17, p.4, of Regulations for Guidance of Undergraduate Students) be strictly enforced this year and that students be notified this summer to that effect.

It was voted that no student be considered a candidate for graduation unless the matriculation requirements be satisfied by the beginning of the senior year.

It was voted that the report of the College of Literature and Arts, recommending a method of transfer of credits as follows, be adopted and applied to all colleges excepting Engineering. On this matter Dean Kinley requested that his vote be recorded in the negative. For copy of report see page 147 of these minutes.

A report of the committee on absences was made by Dean Clark and adopted, as follows:

1. All absences from class exercises are reported daily.
2. No excuses are required or taken for absences.
3. When the absences of members of the freshman and sophomore classes aggregate, in any case, 1/8 of the whole number of recitations in that course, excepting in military and physical training, such students are dropped from the course. Juniors who are absent 1/5 of the total number of recitations in the course are dropped from the course.
4. Two committees, called the Committees on Attendance, are appointed annually by the Council of Administration, one for men and one for women. The secretaries of these committees are the Dean of
dates for graduation must have completed, by the end of the first semester of the year of graduation, all studies required therefor, etc., etc. (see Rule 17, p.4, of Regulations for Guidance of Undergraduate Students) be strictly enforced this year and that students be notified this summer to that effect.

It was voted that no student be considered a candidate for graduation unless the matriculation requirements be satisfied by the beginning of the senior year.

It was voted that the report of the College of Literature and Arts, recommending a method of transfer of credits as follows, be adopted and applied to all colleges excepting Engineering. On this matter Dean Kinley requested that his vote be recorded in the negative. For copy of report see page 147 of these minutes.

A report of the committee on absences was made by Dean Clark and adopted, as follows:

1. All absences from class exercises are reported daily.
2. No excuses are required or taken for absences.
3. When the absences of members of the freshman and sophomore classes aggregate, in any case, 1/3 of the whole number of recitations in that course, excepting in military and physical training, such students are dropped from the course. Juniors who are absent 1/5 of the total number of recitations in the course are dropped from the course.
4. Two committees, called the Committees on Attendance, are appointed annually by the Council of Administration, one for men and one for women. The secretaries of these committees are the Dean of Undergraduates and the Dean of Women, or her substitute, respectively.
Instructors report all absences daily on blanks furnished for the purpose.
The absences of men are reported to the Dean of Undergraduates, and those of women to the Dean of Women, or her representative. No absence is excused, or omitted, but such information as the instructor has may be transmitted with the report.

5. A record is kept of all absences. When a student has passed the limit allowed in any one subject, the secretary of the committee on Attendance informs the instructor in charge, who drops the student from his course.

6. When a student has been dropped from a course on account of absences, he may be reinstated only upon making up the work omitted during the period of absence from study. Permission to do this is given only upon the recommendation of the instructor in charge of the course, and on the approval of the Committee on Attendance.

7. If the repeated absence from classes of any student seems to the Committee on Attendance a matter requiring discipline, the committee reports the student to the Council of Administration for its action.

A letter from the Illiola literary society, asking for a room for their meetings, was read. No action was taken since there is no room available.

A report from Dean Clark, as committee on the relations between the University and Boarding and lodging house keepers, was read and adopted, as follows:

It seems to me that the first thing to be done in such an effort is to write a letter which may be sent to these people, in which will be expressed the desire of the University authorities to be of assistance to them, and for them to be of assistance to us, in the comfortable housing, and the reasonable control of the student body.

I have had it expressed to me a number of times this year, by intelligent people, that they would gladly welcome such an indication of interest on the part of the University.
the limit allowed in any one subject, the secretary of the committee on
Attendance informs the instructor in charge, who drops the student from
his course.

6. When a student has been dropped from a course on account of
absences, he may be reinstated only upon making up the work omitted dur-
ing the period of absence from study. Permission to do this is given
only upon the recommendation of the instructor in charge of the course,
and on the approval of the Committee on Attendance.

7. If the repeated absence from classes of any student seems to
the Committee on Attendance a matter requiring discipline, the committee
reports the student to the Council of Administration for its action.

A letter from the Illiola literary society, asking for a room 30
for their meetings, was read. No action was taken since there
is no room available.

A report from Dean Clark, as committee on the relations between
the University and Boarding and lodging house keepers, was read
and adopted, as follows:--

It seems to me that the first thing to be done in such
an effort is to write a letter which may be sent to these peo-
ples, in which will be expressed the desire of the University
authorities to be of assistance to them, and for them to be
of assistance to us, in the comfortable housing, and the re-
sonable control of the student body.

I have had it expressed to me a number of times this
year, by intelligent people, that they would gladly welcome
such an indication of interest on the part of the University
authorities, or expression of desire to cooperate.
I believe that this letter is all that need be done immediately. Later, other things will suggest themselves.

Respectfully submitted,

[Signature]

The following communication from Dean Ricker, concerning fees, was read.

At a recent meeting of the Engineering Faculty, several cases of apparent injustice were discussed fully with the result that I was requested to ask that the action of the Council prescribing a fee for each and every special examination be amended as follows.

Credit for an undergraduate study on the University records may be obtained in either of three ways:

1. By pursuing the study in the regular class and passing the examination at the close of the semester.

2. By transfer of credit from another university, college, or a high school.

3. By special examination when the student has acquired his knowledge in a shop, laboratory, by practical experience, or by private study or instruction.

No fee is charged in the first two cases and to charge it in the third appears an injustice. It is the opinion of this faculty that these three cases should be placed on an equal footing and that no fee should be charged for the first special examination only in the third case. It is therefore asked that the rule of the Council of Administration be amended accordingly.

Very truly yours,
At a recent meeting of the Engineering Faculty, several cases of apparent injustice were discussed fully with the result that I was requested to ask that the action of the Council prescribing a fee for each and every special examination be amended as follows.

Credit for an undergraduate study on the University records may be obtained in either of three ways:

1. By pursuing the study in the regular class and passing the examination at the close of the semester.

2. By transfer of credit from another university, college, or a high school.

3. By special examination when the student has acquired his knowledge in a shop, laboratory, by practical experience, or by private study or instruction.

No fee is charged in the first two cases and to charge it in the third appears an injustice. It is the opinion of this faculty that these three cases should be placed on an equal footing and that no fee should be charged for the first special examination only in the third case. It is therefore asked that the rule of the Council of Administration be amended accordingly.

Very truly yours,

[Signature]

Dean of the College of Engineering.
Since the Council understands that students may take an examination with classes without fee, at the regular examination times, and at the periods assigned for condition examinations, no action was taken on this.

The report of the Council committee on the distribution of Library Funds was adopted, as follows:

F I N A L  R E P O R T

COUNCIL COMMITTEE ON DISTRIBUTION OF LIBRARY FUNDS

To The Council:

Your committee sent a blank form of inquiry, of which a copy is enclosed, to 21 institutions, and received replies from 19. The questions covered more points than we were originally instructed to inquire into, but it seemed that the information asked for might be valuable.

With reference to the particular subject that we were directed to inquire into, it would appear that library funds are distributed as follows:

In 12 of the institutions reporting, by a committee which includes faculty members, appointed by the trustees or by the president, or elected by the faculty. Each method is followed respectively by four institutions, making 12 of the 19 institutions in which the faculty, through its representatives, has a share in making the apportionment.

In one institution (Columbia) the apportionment is made directly by the librarian; in three by the president; in three by the trustees. In one (Leland Stanford) the president has hitherto made the apportionment, but the method will probably be changed to a library committee. In another (Indiana) the trustees make the apportionment, acting on recommendations of the departments.

In short, so far as the replies are specific, there appears to be but one institution in which the apportionment is made without previous recommendation by the departments, or the faculty.
only three or four replies give any idea of the methods by which
the apportionment is actually worked out. In these cases it would
seem that the committee divides the total library appropriation
into three parts. One part is set aside as a general fund, to be
expended at the discretion of the librarian for works of general
reference and general utility. Another is apportioned, accord-
ing to some adopted scheme, among the departments; while the
third is held in reserve by the committee on apportionment to be
distributed on recommendation of the departments according to needs.
The scheme of division of the part that is assigned to departments
seems to be pretty generally as follows:

The total amount is divided into units, say one thousand. Each
subject, or department, is then assigned a given number of units,
based on the recommendation of the head of the department or person
in charge of the subject, after the situation has been thoroughly
 canvassed by the committee.

It appears, further, that the question whether a department
is to buy books or periodicals with the money assigned to it is a
matter that is left mainly in the hands of the head of the depart-
ment.

The proportion of library money assigned to periodicals, as
compared with that assigned to books seems to vary considerably.

In view of these and other items of information gathered by
your committee, we beg leave to recommend:

1. That a Standing Committee be created to be known as The
Library Committee of the Faculty, to consist of the President and
Librarian, ex officio, and the deans and directors of the Colleges
and Schools.

2. That this committee have charge of the apportionment of
library funds from year to year, determining (a) the portion to be
set aside for general purposes to be expended at the discretion of
the Librarian for works of general reference and general utility;
(b) the amount to be expended in the Colleges by the departments,
the Committee making an assignment to the different colleges and schools; (c) the amount to be held in reserve for emergency assignment.

3. That each college and school be allowed to distribute its apportionment among its departments, through a committee elected by its own faculty or appointed by its dean or director.

4. That such a Library Committee be constituted this year to devise and report as soon as possible a plan for the apportionment of the library funds for next year.

5. That this Committee go into the whole question of distribution and assignment of library funds so as to devise and report in detail a method of apportionment, following the above outline, and to recommend a definite policy with reference to the proportion of money that shall be set aside for the three general purposes above specified.

Respectfully submitted,

[Signatures]

Committee.
Council Meeting,
June 29, 1905.

Absent President James and Dean Marker.

A report from the faculty of the College of Science was approved as follows:

Urbana, Illinois,
June 27, 1905.

Dean David Kinley,
Secretary of the Council of Administration.

Dear Dean Kinley:

I have to report the action of the faculty of the College of Science concerning Eugene Turner Leonard, registered as a special student in general science, and Paul James Secrest, a freshman in the preliminary medical group.

Concerning Mr. Leonard the faculty recommend that he be dropped from the University unless he can explain satisfactorily his absences in Geology 8 and in Horticulture 9 and 10. His only record mark for the semester's work is 50 in Chemistry 1.

Mr. Secrest was absent from Zoology 2 and Horticulture 9, and is reported to have made a record of 68 in Rhetoric 2. The faculty recommend that he be not allowed to go on in this College.

Very truly yours,

[Signature]

Dean of the College of Science.
A report of the faculty of the College of Agriculture was approved as follows:

Urbana, Ill., June 29, 1905

Dean David Kinley, Secretary

Council of Administration

Dear Sir:

The Faculty of the College of Agriculture respectfully recommends that the following students be dropped from the University:

Mr. W. E. Brearley, who walked out of Professor Lloyd's class room during examination, when he was asked to change his seat — and who is generally worthless.

Mr. A. P. Williams, who also walked out of Professor Lloyd's class room during examination, — who is a mate of Brearley's and is generally worthless.

Mr. F. A. Doyle, who is reported to have gone home, but who should remain there.

Mr. E. Sowers, who is a student partly through the Urbana high school but who was brought to the University to play foot-ball. He is in no sense capable of taking university work.

Mr. H. Whitmore, a foot-ball man, who is showing little interest in his work.

Mr. J. M. Wright, formerly a student in the Law School and now, I believe, in the Summer School - mate of Williams
and Brearley's, - is a smooth talker but apparently taking no interest in his work.

Mr. Paul Danely, generally shiftless.

Some of these men might do better work in other colleges, but it is believed that they are not men who are here for serious business.

It is further recommended that the following students be dismissed for one year:

Edna Gifford, who failed twice in Chemistry 1, and who really carried but little work.

Mr. H. L. Gregg, bright young man, given mostly to society.

These two last named parties are entirely capable of making good students, but some break ought to be made in their associations.

Respectfully submitted,

[Signature]

Dean

Adjourned,

[Signature]

Secretary.

Approved [July 20, 1903]
PRESENT: President James, Dean Davenport, Dean Clark, Dean Kinley, Acting Deans White and Townsend.

Absent: Dean Burrill and Dean Harker.

Request of L. R. Stowe to have the fee for an examination in M. E. 12 remitted. Denied.

Request of T. C. Leonard for reinstatement in the University. Read, but not acted on, as he has not yet answered the Secretary's request for an explanation of his absences from examinations.

Report of Dean Forbes on the science credit for the Murphysboro Township High School read and referred to Professor Hollister.
(In substance, that nothing more needs to be done)

Voted: To request the Trustees to authorize the committee on the Installation of the President to arrange for the conferring of 25 honorary degrees at the Installation.

The following list of candidates for University certificates of competency to teach was approved:

Belting, Pearl
Bullard, Helen
Caswell, Julia
Clandenzen, Lois
Echols, Silas
Francesway, Margaret
Higinbotham, Pearl
McCarthy, Estella
Massey, Esther
Mather, Rose
Mather, Myra
Reese, Nelle
Richeson, Virginia

Mathematics, Chemistry.

English Literature & Rhetoric.

English Literature, Art & Design.

English Literature and Rhetoric.

History.

History, English Literature.

English Literature.

Mathematics, French.

Latin, German, History.

English Literature, German, Rhetoric.

German, English Literature, History.

Mathematics, Physics.

Domestic Science.
It was voted that the following report of the Committee on Registration be recommended to the Board of Trustees for adoption:

1. The study list must be filled out completely, in accordance with the rules.

2. Changes of study lists in the work of the first semester may not be made after the end of the first week of class work as scheduled, except on payment of a fee of $1.00.

3. Study lists for the second semester must be completed not later than 5 p.m. of the day preceding the examinations of the first semester. If received later than this, they will be subject to the late registration fee of $1.00.

4. Changes in schedules of studies for the second semester, made necessary by the results of the examinations of the first semester, may be made not later than 5 p.m. of the second Wednesday of the second semester, and may not be made after that time, except upon payment of a fee of $1.00 for each change.

Adjourned,

Approved July 27, 1905.
Council Meeting, July 27.

Deans Davenport, White, Harker, Townsend.

Voted to recommend for the degree of LL. D., to be conferred at the time of the installation of the President: President Chamberlin of McKendree College, President McClalland of Knox College, President Felmley of Illinois Normal University, Dean Holgate of Northwestern University, Superintendent Cooley of Chicago, Commissioner A. S. Draper, Dean L. B. Briggs of Harvard, Henry van Dyke of Princeton, Dr. John Murphy of Chicago, and such member of the Cabinet as might participate in the exercises.

The Council voted to recommend for the degree of Doctor of Science, Professor Chamberlain of the University of Chicago.

The Council voted further to confer upon Mr. D. H. Burnham and three others to be selected by the College of Engineering, the degree of Doctor of Engineering or Doctor of Architecture, as the College of Engineering might recommend. The Council further voted to recommend for the degree of Doctor of Agriculture Mr. Norman J. Coleman and Professor L. H. Bailey. The Council voted to recommend for the degree of M. A., Dr. Avis H. Smith, class of '77, Mr. Alfred Gregory, '78, Mr. A. Ziesing, '78, Mr. H. M. Beardsley, '79, and Mr. C. H. Dennis, '81, and two others, one to be selected by the College of Engineering, and one by the College of Science.

The request of the general secretaries of the Christian Associations of the University to gather the statistics of the religious affiliations of the students was laid upon the table till a future meeting.

Approved Sept. 12, 1905.

Secretary
Council Meeting, Sept. 13, 1905.

Absent: President James, Dean Burrill, Dean Davenport.

The recommendation of the College of Engineering to offer the degree of Doctor of Engineering to Mr. D. H. Burnham and to Dean Turneaure, was approved.

The recommendation of the College of Engineering that Mr. J. V. E. Schaefer of the Class of '88 be given a master's degree was approved.

The College of Engineering was permitted to select still another candidate for the doctor's degree.

The recommendation that the master's degree be conferred on Mr. Frank Vanderlip was approved.

The petition of Mr. J. W. Grull to return to the University and register in law, was granted on condition that he take the first semester's work on probation, under the supervision of Dean Harker.

The petition of Eugene Leonard to be permitted to return to the University was denied.

The petition of Levi Silliman, jr., to be allowed to return to the University was granted on condition that he take the work of the first semester on probation, under the supervision of Dean Davenport.

The petition of L. J. Dyokes to be allowed to return to the University was approved on recommendation of the faculty of the College of Engineering.

The petition of E. F. Kultchar to be allowed to return to the University was denied.

Adjourned, 

Approved 22.1905