PRODUCTION NOTE

University of Illinois at Urbana-Champaign Library
Dear Dean Downs:

It is my privilege to submit the Chicago Circle Library's annual report for 1966-67.

This year was the second full year in the new building, and the last one before we occupy portions of the new additions. As was the case last year, the library grew very rapidly in almost all phases of its operations in spite of the curtailment of its acquisitions program in December 1966.

The major problem is still that of recruiting, training, and retaining enough new staff at all levels to carry out the obligations of the library. We now have sixteen professional positions unfilled out of the 45 positions authorized for 1967-68; three of these are deliberately being held open, but the others should be filled as soon as possible. Counting positions authorized for the coming year, 29 non-academic positions are either unfilled or filled with temporary help likely to leave at the end of the summer quarter.

The rapid increase in the book budget, now far in excess of the budget anticipated when this building was designed, has required extensive remodeling and the relocation of many of the technical operations, with a resulting decrease in efficient work flows and inter-section communications. The move into the new building next year will relieve the situation for a short time, but there will be serious difficulty if Phase III of the building is delayed more than two years.

Specific aspects of library operations are set forth in detail in the following sections of the report:

I. Services to Readers

In general, the hours of service and library seating capacity remained the same throughout 1966-67, although use of the collections increased sharply. A turnstile reading was not recorded daily until the early part of August; from that time until the end of the academic year, 1,107,000 persons entered the library through the two entrances on the east side of the building. Overall circulation increased 34%, use of the reserve collection 64%, and inter-library loan requests almost doubled during the year.

Jane Addams' Hull House was opened to the public on June 14, and has since had a large number of visitors. Because the bookcases for the Preston Bradley Library have not yet been delivered, all of the books and most of the manuscripts are still stored in the main library building. These materials will be moved as soon as the necessary equipment arrives.

The Curriculum Library was formally organized during the year to provide service to students and faculty of the College of Education. It took over the collection of tests that had been organized at the Reserve Desk two years ago, and acquired some 1866 textbooks and 546 curriculum guides from major publishers and school systems. A number of classes met in the library and were given the opportunity to examine curriculum materials. The class in
Elementary Math Education carried out a comparison of major mathematics programs during spring quarter.

The Reference Department issued a new edition of the Student Handbook at the beginning of fall quarter, and has issued a number of mimeographed sheets and guides showing the location of the various collections. In addition, the staff published a number of extremely useful annotated lists of periodicals in various subject fields, holdings lists, bibliographies, and lists of new materials in several subject categories.

Copying services for readers were improved during the year by the installation of a coin-operated machine near the Circulation Desk, where it may be used on a self-service basis at any time the library is open, and by the replacement of the Xerox 914 copier with a Xerox 2400. Better equipment for the use of microcards was installed during the year, and a reader-printer capable of handling both microfilm and microfiche should be available by fall quarter 1967.

II. Care and Improvement of the Collections

Library holdings on June 30, 1967 were 213,471 volumes of monographs, cataloged serials, and bound periodicals. This figure represents an increase of 31% over the 162,803 reported for 1965-66. The total item count, which includes pamphlets, government documents, reels of microfilm, microcards, maps, framed prints, etc., now stands at 384,318 pieces, plus 571 linear feet of Archival and Manuscript material.

There were a number of significant acquisitions during the course of the year in addition to substantial back files of scholarly journals and other serial publications. The Acquisitions Department secured important collections of government documents, including a gift of the Congressional Record, 1910-1945, from Northwestern University and purchases of files of the Annals of Congress, the Congressional Globe, and a collection of U.S. Tariff Commission publications dating from the 1920's to the 1940's.

Although the library does not have an active program for acquiring rare books, a significant number of titles was added during the last year. Among them were Francis Bacon's The Historie of the Raigne of King Henry the Seventh, 1st edition, 1622; Bacon's Essays, or Councils, Civil and Moral, 1696 edition printed for H. Herringman, et al.; Erasmus Colloquia, Leipzig, 1670; Dickens' American Notes for General Circulation, 1st edition, London, 1862; Laws of Illinois, Vandalia, 1833; Thomas Paine's Rights of Man, Dublin, 1791; and a signed first edition of Sinclair Lewis' Main Street.

A large number of university staff and outside individuals and organizations contributed materials to the library; a list of donors is appended to this report. Among the most significant gifts were Dr. Preston Bradley's donation of his personal library, the Honorable Fain B. Tucker's collection of some 350 items on history, law, political science, sociology, and a fine 18th century Samuel Johnson Dictionary, and fairly complete runs of two important mathematical journals given by Professor Albert, Dean of Physical Sciences at the University of Chicago.

Reclassification of the Dewey collections, which began during the
summer of 1965, has now reached approximately 28,000 volumes and is about 25% completed. It is important to note that all reclassification to date has been accomplished without special provision for reclassification staff or budget to carry out this project. Work could not have been continued this year if the amount of money available for new materials had not been reduced by the transfer of $90,000 back to the W.E.& E. budget. Since space limitations within the present work areas and the extreme shortage of qualified personnel prevent the addition of as many new staff as we should have to handle the anticipated 1967-68 book budget, it is highly unlikely that any significant amount of reclassification will take place during the coming year. A separate request for reclassification staff will be submitted as part of the 1968-69 budget.

III. Quarters and Equipment

In spite of the fact that the present building has been occupied for less than two and a half years, it is already completely inadequate. It was designed to handle an undergraduate student body of 6,000 and an additions budget of $225,000. The increases in enrollment, plus the fact that the Technical Services work areas have always been too small to efficiently accommodate the staff required to purchase, catalog, and process a much larger than anticipated intake of new materials, has forced an almost complete departure from original floor layouts and has resulted in some exceedingly inefficient work flows. Changes brought about as a result of the building and remodeling program tend to increase the difficulty of providing good library service.

The faculty offices, seminar room, and typing rooms on the third and fourth floors were demolished early in fall quarter 1966, and this space was then occupied by reading tables and bookstacks removed from the alcoves at the end of the building when temporary partitions were erected between the present building and the new additions. All three wells on the west side of the fourth floor were filled in during June 1967. The additional seating space on the fourth floor will be very welcome, but this project has made much of the west side of both the third and fourth floors unusable during the summer of 1967.

Two large reader areas, one on the second floor and the other on the ground floor, were remodeled to accommodate the additional Technical Services staff needed to manage the increased additions budget. The Binding, Card Preparation, Serial Record, and Shelf Preparation sections had to be moved during the year to provide space for enlarged staffs. Space had to be created on the third floor for the Curriculum Library, largely at the expense of the Map Section. Rather than remove seating from the library in the face of increased enrollment, the tables and chairs were relocated and pushed closer together. As a result, most of the areas are now cramped and cluttered looking, and noise is more of a problem than ever.

The move into the new building during 1967-68 will improve matters for a short time, but the new quarters, too, will be inadequate within two or three years if the book collections and enrollment continue to increase at the present rate.

IV. Personnel and Administration

Two of the most important personnel changes during the year were Mr.
Poole's resignation as Director to accept a new position at the Library of Congress and Mr. Cordell's resignation as Reference Head to become Library Director at Cornell College. Neither of these vacancies has been filled on a permanent basis at the beginning of the new budget year, and there are no outside candidates for either position at the present time.

The recruitment of personnel, both at the academic and non-academic level, is probably the greatest single problem the library has faced since the move to Chicago Circle.

Growth, either in size and service load, of the degree experienced by this library during the past three years is always difficult. This is particularly true if the library is unable to recruit trained professional staff, or to retain competent clerical and sub-professional staff for long periods of time.

The library began the 1966-67 academic year with 38 authorized academic and 70 authorized non-academic positions. In spite of recruiting trips to library schools by both Mr. Poole and Mr. Robertson during the spring of 1966 and advertisements in the *New York Times* and in major library periodicals, six of the academic positions were carried unfilled for the entire year due to the lack of qualified applicants. Of the seven new academic positions authorized for 1967-68, all are currently unfilled and most of the candidates available to us do not seem suitable for the jobs. Two professional librarians in addition to Mr. Cordell and Mr. Poole have resigned to go back to school, and it is very likely that another will resign because her husband is taking a position outside Chicago.

In addition to professional vacancies, the library is beginning the new year with 15 of 18 new non-academic positions unfilled, plus 11 other either vacant or filled by means of temporary appointments.

The most important administrative change during the year was the University's decision to detach the libraries in Chicago from the main system and to have them report directly to the Chancellors on their respective campuses. Although this decision is probably both logical and inevitable, it is to be hoped that the close relationships between the Chicago Circle and Urbana staff will not suffer as a result.

Perhaps the most important administrative problem to be faced in 1967-68 is the question of departmental libraries, since a decision to create such libraries would require a commitment of considerable amounts of space and a duplication of staff and library materials amounting to hundreds of thousands of dollars over a period of the next several years. When viewed from the standpoint of the acute shortage of all levels of staff, plus faculty demands for greatly increased book collections, the diversion of either staff or budget to the creation of departmental libraries does not seem logical at this time.

Library staff continued to be active in professional activities throughout the year. Mr. Robertson served as a part-time Visiting Professor at Rosary College during the spring of 1967, and as a Vice-President of the Chicago Library Club. Mr. Cordell taught a library science course at Northeastern State College during the year. Mr. Adelsperger served as a
member of the American Library Association Reference Services Division Publications Committee and as liaison member between the Reference Services Division and the Junior Members Roundtable. He also served as Chairman of the Illinois Library Association's Intellectual Freedom Committee. Mr. Schultheiss was Chairman of the Illinois Library Association's Resources and Technical Services Section, and will continue for another two years as Chairman of the American Library Association's Council of Regional Groups and as a member of the Resources and Technical Services Division Executive Board.

The library staff planned and held a very successful meeting of Midwest Academic Librarians on the Circle Campus during May 1967.

It is my own feeling that the library staff performed well during the last year, and that they accomplished a great deal in the face of staff shortages at all levels and increased demands for both materials and new services. A growth of 31% during any given year is not an insignificant one, particularly in a library that is already twenty years old. There are still a great many problems to be solved, and it is extremely unlikely that all of them can be solved during the next year. The move into the new building will require a great deal of time on the part of all staff, as will the preparations for the forthcoming Science-Technology Library to be opened in the fall of 1969. The large increase in book budget for next year, without a corresponding increase in the size of the processing staff, will place a greater burden on the Technical Departments than ever before and will almost certainly bring reclassification to a complete standstill.

I would like to take this opportunity to thank the library staff, the Senate Library Committee, and the University Administration for their help and support during this past year, and especially since my appointment as Acting Director on May 19th.

Respectfully submitted,

LAS:fs
Louis A. Schultheiss
Acting Director

cc: Chancellor Parker
Dean McCluney
## HOLDINGS AND GROWTH

### AT END OF YEAR

<table>
<thead>
<tr>
<th>Item</th>
<th>1965-66</th>
<th>1966-67</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Volumes (Cataloged)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>a. Circulating and reference</td>
<td>138,442</td>
<td>180,151</td>
</tr>
<tr>
<td>b. Periodicals</td>
<td>24,361</td>
<td>33,320</td>
</tr>
<tr>
<td><strong>TOTAL VOLUMES</strong></td>
<td>162,803</td>
<td>213,471</td>
</tr>
<tr>
<td>2. Pamphlets</td>
<td>7,807</td>
<td>8,752</td>
</tr>
<tr>
<td>3. Microfilm reels</td>
<td>3,199</td>
<td>3,996</td>
</tr>
<tr>
<td>4. Maps</td>
<td>38,258</td>
<td>42,096</td>
</tr>
<tr>
<td>5. Framed prints</td>
<td>221</td>
<td>218</td>
</tr>
<tr>
<td>6. Sound recordings</td>
<td>2,904</td>
<td>3,186</td>
</tr>
<tr>
<td>7. Periodical titles currently received</td>
<td>2,138</td>
<td>3,164</td>
</tr>
<tr>
<td>8. Microcards</td>
<td>3,897</td>
<td>5,958</td>
</tr>
<tr>
<td>9. Music scores</td>
<td>484</td>
<td>582</td>
</tr>
<tr>
<td>10. Paperbound browsing collection</td>
<td>1,334</td>
<td>1,421</td>
</tr>
<tr>
<td>11. Microprint sheet items</td>
<td>9,838</td>
<td>9,838</td>
</tr>
<tr>
<td>12. Documents</td>
<td>68,670</td>
<td>88,992</td>
</tr>
<tr>
<td>13. Curriculum library</td>
<td>---</td>
<td>2,644</td>
</tr>
<tr>
<td><strong>TOTAL ITEMS</strong></td>
<td>301,753</td>
<td>384,318</td>
</tr>
<tr>
<td>14. Archives (linear feet)</td>
<td></td>
<td>190</td>
</tr>
<tr>
<td>15. Manuscripts (linear feet)</td>
<td></td>
<td>381</td>
</tr>
</tbody>
</table>

571
## MISCELLANEOUS STATISTICS

1. **Circulation of library materials by month:**

<table>
<thead>
<tr>
<th>Month</th>
<th>General Circulation</th>
<th>Reserve Books</th>
<th>Combined Circulation</th>
</tr>
</thead>
<tbody>
<tr>
<td>July</td>
<td>5,876</td>
<td>1,811</td>
<td>7,687</td>
</tr>
<tr>
<td>August</td>
<td>5,923</td>
<td>1,109</td>
<td>7,032</td>
</tr>
<tr>
<td>September</td>
<td>3,459</td>
<td>1,693</td>
<td>5,152</td>
</tr>
<tr>
<td>October</td>
<td>14,692</td>
<td>10,265</td>
<td>24,957</td>
</tr>
<tr>
<td>November</td>
<td>17,900</td>
<td>7,087</td>
<td>25,795</td>
</tr>
<tr>
<td>December</td>
<td>4,349</td>
<td>2,200</td>
<td>6,549</td>
</tr>
<tr>
<td>January</td>
<td>13,316</td>
<td>9,537</td>
<td>22,853</td>
</tr>
<tr>
<td>February</td>
<td>17,302</td>
<td>9,896</td>
<td>27,198</td>
</tr>
<tr>
<td>March</td>
<td>10,762</td>
<td>8,174</td>
<td>18,936</td>
</tr>
<tr>
<td>April</td>
<td>15,765</td>
<td>8,156</td>
<td>23,921</td>
</tr>
<tr>
<td>May</td>
<td>19,024</td>
<td>7,740</td>
<td>26,764</td>
</tr>
<tr>
<td>June</td>
<td>5,009</td>
<td>3,240</td>
<td>8,249</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>133,405</td>
<td><strong>71,780</strong></td>
<td><strong>205,193</strong></td>
</tr>
</tbody>
</table>

2. **General circulation by user:**

   - Faculty: 14,785
   - Students: 118,620
   - Total: 133,405

3. **Reserved book circulation:**

   - Room use: 63,444
   - Overnight use: 8,344
   - Total: 71,788

4. **Growth in combined circulation:**

<table>
<thead>
<tr>
<th></th>
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<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Loaned</td>
<td>60,055</td>
<td>60,489</td>
<td>65,441</td>
<td>72,424</td>
<td>100,592</td>
<td>133,405</td>
</tr>
</tbody>
</table>

5. **Interlibrary loans:**

<table>
<thead>
<tr>
<th>Year</th>
<th>Loaned</th>
<th>Borrowed</th>
</tr>
</thead>
<tbody>
<tr>
<td>1961-62</td>
<td>13</td>
<td>110</td>
</tr>
<tr>
<td>1962-63</td>
<td>34</td>
<td>97</td>
</tr>
<tr>
<td>1963-64</td>
<td>24</td>
<td>63</td>
</tr>
<tr>
<td>1964-65</td>
<td>24</td>
<td>117</td>
</tr>
<tr>
<td>1965-66</td>
<td>55</td>
<td>706</td>
</tr>
<tr>
<td>1966-67</td>
<td>106</td>
<td>1,164</td>
</tr>
</tbody>
</table>

6. **Seating capacity:**

   - Unit I: 1,500
DONORS

As in the past, the library has been the recipient of many gifts of books, pamphlets, and other materials during the year. These have come not alone from faculty and staff but from other individuals and organizations as well. The library appreciates the thoughtfulness and generosity of these donors and takes this occasion to recognize their gifts to the University.

I. From faculty and staff:

Dr. Norman R. Atwood
Dr. Eduardo Betoret-Paris
Mr. Robert H. Bryant
Mrs. Patricia S. Charlier
Dr. Robert K. Clark
Professor Peter Coleman
Dr. Robert M. Crane
Dr. Alden Cutshall
Dr. Herbert J. Curtis
Mr. Russell E. Davis
Mr. Ross Edman
Mr. Morton E. Goldstein
Dr. William D. Grampp
Dr. Noboru Ito
Dr. Stanley L. Jones
Dr. Robert W. Karpinski
Mr. Hinman L. P. Kealy
Dr. Joseph Landin
Dr. David W. Levinson
Dr. Robert E. Machol
Dr. Louis Marder
Miss Evelyn Moore
Dr. John N. Pappademos
Mr. Alfred B. Pulin
Dr. Charles A. Reed
Dr. Mildred A. Schwartz
Dr. Ethel Shanas
Dr. Sherman Shapiro
Dr. John B. Shipley
Director Kirker Smith
Dr. Morris Star
Dr. Lawrence Stark
Dr. John Steiner
Dr. James B. Stronks
Dr. Gerald M. Swatez
Dr. Eugene B. Vest
Mr. Martin Wachs
Dr. Lester Winsberg
Dr. John B. Wolf
Dr. Elizabeth V. Wright
Dr. John S. Wright
II. From other individuals and organizations:

A. A. Albert
The American Academy of Political and Social Science
The American Hoechst Corporation
The American Legion
American Petroleum Institute
American Research Bureau
American Welding Society
Carl A. Anderson
Henry Andrzejczyk
Art Directors Club of Chicago
David D. Barta
The Bolivarian Society of the United States, Inc.
John H. Bornmann
Bruce K. Brown
California State College at Los Angeles
University of California
Camu Press
Center for Research in Urban Government
Chapin Library
University of Chicago - The A. G. Bush Library
University of Chicago - Center for Mathematical Studies in Business and Economics
The Clarke Family
Committee on the Economy of China
Continental National American Group
Coordinating Council for Higher Education
Mrs. Carl D. Davis
Department of Commerce
Department of Development and Planning
Department of the Navy
Der Bundesminister fur Vertriebene
Hugh Dickinson
Eastern National Park and Monument Association
Mrs. June Engelbrecht
Engineers' Council for Professional Development, Inc.
Oscar R. Erickson
Gail Zahava Farr
Robert Feinstein
The Foundation for Foreign Affairs
Fraunces Tavern
Miss Helen Clay Frick
Raymond Garbe
Robert Gaudette
General Electric Company
Giora Josephthal Memorial Book Committee
Mrs. Doreen Glanville
Leonard Anthony Gliatto
The Goodyear Tire and Rubber Company
Mr. and Mrs. Edson J. Graham
James Harp
Pryncse Hopkins
Houghton Mifflin Company
Francis M. Rogers
Roosevelt University Library
Rutgers State University
Mrs. Beatrice Saxton
Mrs. Helen Saylor
S. Schoenbaum
Southern Illinois University
Southern Methodist University
Mrs. Spalding
State Department of Education
State of Nebraska - Department of Roads
State University of New York
Karl Steiner
Mrs. Lucile Stitt
Samuel B. Sturgis
Syracuse University
University of Texas
Tokyo Metropolitan Government
B. Fain Tucker
United Nations
United States Steel, South Works
Urban Church Planning
University of Utah
Mrs. Gertrude Volland
Wellesley College
The Westminster Press
Wildenstein and Company, Inc.
John Wiley and Sons
William Andrews Clark Memorial Library
University of Wisconsin Press
Hans J. Wolflisberg
Mr. and Mrs. Roy J. York
J. A. Zimmerman
Antoni Zygmund