Wrap-up Session

Back Home Plans:

**Tri Delta**: Beth Applebaum: concern for “digital stuff” that is out of the archivist’s control. Will look at Chris’s steps, try it out with a couple of departments as a “sand-box.” Digital management top of the list!

**Kappa Alpha Theta**: Lisa McLaughlin: will work with Mary Edith, the outgoing archivist. Also will subscribe to Chris’s blog; and listen to the men’s sesquicentennial planning experience to gain insight. Noraleen: start a pilot project for digitization and read Chris’s blog!

**Delta Chi**: Had to leave before this last session.

**Pi Beta Phi**: Fran Becque: 150th celebration is coming up, has gotten ideas. Priority for digitization of photos and creating more documentation for them-- will draw on Noraleen’s talk.

**Delta Gamma**: Maureen Hollmeyer: work on a collection policy and check on list for SLC Archives. As NPC Archives committee liaison, will review and identify extensive NPC files for SLC Archives.

**Kappa Kappa Gamma**: Kylie Towers: consider electronic records program, grants. Look at Chris’s ideas and “bite off small chunks.” Present Board of Trustees an idea for electronic records—Chris’s presentation so useful. Also, catalog and process analog materials.

**Alpha Omicron Pi**: Had to leave before this last session.

**Sigma Alpha Epsilon**: Nanci Gasiel: go through digital resources in the bibliographies and Chris’s blog; write a collections policy; consider ideas for how to use archives—facebook, twitter, item of the day, etc.

**Kappa Delta**: Shirley Gee: start with a mission statement and start over; now have the confidence and tools to do it, now have info to make the case. Excited about digitizing journals. Empowered!

Discussion about GoogleBooks: Fraternity journals from New York Public Library and the Michigan collection are part of Google project. You can become a partner to have journals digitize but you must donate the materials to them because they will be destroyed in the scanning process.

People are downloading google books (that are out of copyright), reprinting and selling.

**Chi Omega**: Had to leave before this last session.
**Alpha Xi Delta:** Jan Hutchins: As a new volunteer, will use communications and relationship building to legitimize self as new archivist. Will report on this conference to the executive director and 1) conduct a survey of national council and foundation to see how they see the archives; and 2) write a collections policy.

**Phi Kappa Psi:** Timothy Tangen: develop collections policy; figure out what to do with boxes of photographs—good way to identify is to bring them to convention for members to view; also suggest that archives should try to find space and time at conventions for promotion.

Noraleen: Lyn Harris at Chi Omega said she handed out “Friends of the Archives” stickers at conventions as a promotion.

**Sigma Nu:** Bob McCully: focus on electronic records, emails and photographs.

**Kappa Alpha Order:** Had to leave before this last session.

**Kappa Delta Rho:** John Reynolds: write collection policy and create standard operating procedures; gained preservation skills; need to work on chapter files—what do we keep and not keep; work at the local chapter level; address long-term planning and better storage.

**How Can We Be There For Each Other?**

Some additional topics to address: working with chapters on preserving their history and role of University Archives is holding chapter records.

**Google Group:**
Timothy Tangen: A year ago, a survey was sent out asking about the state of fraternities’ archives. Respondents were invited to join a google group. Didn’t really get off the ground. Timothy will invite everyone who attended the conference to join to get it started again.

**Questions Posed to the Group:**

**Staige Hodges (Delta Gamma):**
Is your archives a “museum” or an “archives” and is it part of the fraternity or foundation?

Shirley Gee (Kappa Delta): the archives and museum are separate, under the foundation.

**Kylie Towers (Kappa Kappa Gamma):** 501C3 status is important—must be self-serving. Half her time billed to the fraternity and half to the foundation. Donations receive a tax receipt only if it’s for the museum—don’t get $ donations to the archives, not tax deductible. Also, the museum and archives have separate accession lists. Museum has to be in the public interest.

A good session would focus on: Fraternity vs Foundation as home for Archives and tax issues involved.
Nanci Gasiel (Sigma Alpha Epsilon): all donations go to the Foundation. Foundation owns the building; fraternity purchases part of it. Employees paid by both.

Mike McCoy (Phi Kappa Psi): Phi Kappa Psi uses interactive yahoo groups, over 200 people; twitter: twitter.com/phipsi  Phi Gamma does this also. Set up a calendar of historical events, news stories. Also you find out what chapters are doing.

Noraleen:  Kappa Alpha Theta communications person using archives stuff for her facebook and twitter.

Mike McCoy: fraternity headquarters and the archives have twitter accounts—cooperate. Trying to “brand” the archives.

Nanci Gasiel (Sigma Alpha Epsilon): **What do you do with random photocopies, newscuttings?** There is no where to put them—considering developing a resource file.

Staige Hodges (Delta Gamma): attach obit to member record?

Kylie Towers (Kappa Kappa Gamma): Membership dept does that.

Mike McCoy (Phi Kappa Psi): Nervous about newspaper clippings disappearing from web (links go bad); photocopying and putting them into a word file.

Mary Edith Arnold (Kappa Alpha Theta): KAT Archives has set up member files according to member #. Research publications and papers placed in another record group “outside publications.”

Beth Applebaum (Delta Delta Delta): **Tri Delta is about to run out of copies of its history book (1988) -- considering 1) putting it on the web with update; 2) creating a coffee table book.** Experiences with this?

Fran Becque (Pi Kappa Phi): Pi Phi did a coffee table book—committee of one (Fran) and a lot of work. Used Harmony House. Sold most of them.


Staige Hodges (Delta Gamma): **What to do with Award Dossiers—not accessible and taking too much space?**

Beth Applebaum (Tri Delta):  They aren’t kept long term.