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Senate
Urbana-Champaign
Committee on Student English Office Files, 1936-69

Box 1:

Annual Reports
- Reports to the Senate, 1941-69
- Urbana-Champaign Senate: Committee Reports and Notices, 1965-68
- Report to the President, 1962, 1968

Minutes
- Research in English, Joint Commission on, 1964-66, Minutes

Correspondence
- University Administration, most of this correspondence concerns procedures, regulations and results for the qualifying examinations
- Admissions (Deans and Directors), 1943-58, 1956-62, 1961-65
- Colleges, Exam results for students of each college and correspondence concerning some special cases
  - Armed Forced ROTC, 1956-57
  - Aviation, Institute of, 1951-65, 1966-68

Box 2:

- Graduate College, 1947-60, 1961-65
- Journalism, College of, 1948-65, 1966-68
- Law, College of, 1947-65, 1966
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- Physical Education, College of, 1948-60, 1962-65, 1966-68
- Veterinary Medicine, College of, 1949-65, 1966-68

Committees, Committee correspondence, membership, meeting notices and agendas, proposals and decisions
- Committee on Committees, 1953-63
- Educational Policy, Senate Committee on, 1955-64
Box 3:

Notices to Deans and Department Heads from Campus Administrators, 1961-68
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Projects, "Faculty Looks at Student English, the University of Illinois," 1953-55
Foreign Student English, 1945-68
Industrial Firms and High Schools, Joint Commission's Study on, 1940-48
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   Conflicts, 1955-58
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   Results, 1944-55, 1956-63
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   English Department, 1943-62
   Institutional Research, Bureau of, 1963-64
      Office of, 1963

Box 4:

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Security Office, 1948-60
Student Correspondence, contains inquiries, exam dates, pass and failure notices.
   Transfer Students' English, 1945-56
General Correspondence
   Advanced Placement, 1959
   Budget Correspondence, 1944-60
Correspondence, Miscellaneous, 1949-59
English Proficiency (other universities), 1958-59
Galesburg Division Correspondence, 1946-49
General Education Development Tests, 1946-48
Requests (for Reports, Stylebooks, General Information), 1948-57
Requests, Stylebooks, etc., 1958-63
Special Examinations, 1953-59

Reports
Background Reports
"But Why the C?", 1960
Composition, Reports on, 1940-56
Conflicting Campus Events, 1956
Duties of the Senate Committee on Student English, 1966
History of English Committee (Jurisdiction)
Maintenance of Good Writing After the Freshman Year, 1964
Program for Improving on Student English, 1959
Qualifying Examinations, Background Report, 1962
Style Sheets, 1957
What is Satisfactory Proficiency in Written English, 1941-63

Improving Student English
Engineering Students, English of, 1940-59
English, Importance of Proficiency in, 1951-63
Improving Student English, Faculty Cooperation, 1943-63
Style Sheets and Check Lists, 1957-59
Quality of Writing in Other Courses, 1948-50
Stylebook of English, 1956
Vocabulary and Spelling Test Survey

Qualifying Examination
Appraisal of Qualifying Exam, 1957
Comparative Achievement on Q.E. of D.G.S. 112 and Rhetoric 102 Students, 1960
Comparative Achievement on Q.E. of C and D Students in Rhetoric 102, 1940-55
"Data Obtained in the December 1963 English Qualifying Exam" Also September
Deterioration of Grades in Q.E., 1951-58
Failures by Percentages, Data Charts, 1944-66
Grading Standards, Q.E., 1955-65
Pass and Fail Data, 1953-65
Problems in Scheduling the Q.E. in English, 1957
Q.E. Questions Raised from 1962-64
Results of Objective Tests in Q.E., 1951-62
Results of Q.E., Data Charts, 1944-66
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"The Rhetoric Program at the University of Illinois," 1965
Second Degree and Graduate English Requirements, 1949-61
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Composition, 1963
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"The Essentials of a Good Report, 1947
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Box 5:

Special Writing Courses Questionnaires, Replies from Instructors
Superior Students
"Undergraduate Classroom Climate", 1960
Rhetoric
Comparison of Freshman Enrollment and Freshmen Enrolled in Rhetoric, 1960-64
Comparative Salary Costs of Instruction for Foreign and American Students, 1953
Dropping of Rhetoric 100, 1954-61
Eligibility for Rhetoric 101, 1944-60
Faculty Looks at Student English, 1953-55
Improvement of Rhetoric, 1954
Provisions for Rhetoric and Staff
"Standards in Rhetoric at the U.I.", 1956
Statistical Evidence of Freshman English Proficiency
Transfer Credit, 1955-65
Use of Essays to Measure Improvement in Freshman Rhetoric
Rhetoric 200
Data, Rhetoric 200 Questionnaire, 1964-65
Issues in Rhetoric 200, 1953-57
Rhetoric 200, Background, 1957
Estimated Effects of New Proposals, 1965
Explanations of, 1966
Proposal to Restore Credit and to Make it Optional, 1965
Writing Clinic
Writing Clinic, data and reports, 1953-66
Foreign Student Reports
English for Foreign Student, Reports on, 1956-60
English Language Institute, Service Charge Billing, Business Record File, 1961-62
English Language Institute Test, Use of by Graduate College, 1962
Follow-up Material on Foreign Student Charts, 1959-62
Foreign Student, Definition of, 1956-62
Foreign Students' English, 1952-58
History of the Program in Foreign Student's English, Reports, 1952-62
Letters to Prospective Foreign Students, Past and Proposed for Future Use
Mental Health Problems of Foreign Students, 1960
Comparison of English Proficiency Test Score with Grade Point Average at University of Michigan, 1959
Comparison of Scores and Recommendations on the ELT Administered Abroad by the University of Michigan to Foreign Applicants to the University of Illinois, 1960-61
English Language Institute Test, 1951-61
Program and Action on Overseas Testing, 1959-60
Progress Report on the Testing Abroad of Foreign Student in English, 1960
Report Forms, Foreign Students for Placement Tests Administered Here.
Student Score Sheets and Themes, 1959
"Official Program for New Foreign Students," 1963-64
Report from Advisors on Foreign Students who took Michigan Test Abroad, 1962
Senate Committee on Student English, Report, 1961
Statistical Reports, 1956-59
"Steps Needed to Improve or Develop Programs to Meet the Needs of Foreign Scholars, Students and Trainees," 1961
Summary of Four Reports, 1953
Testing the English Proficiency of Foreign Students, 1961
Questionnaire reports, 1953

Exams
Notices and Instructions
Qualifying Exam, Procedures and Forms
Qualifying Examination in English, Theme Topics, 1958-67

Calendar and Publicity
Calendar, University, 1956-63
Weekly, 1949-64
Publicity, Press, 1947-66
Public Relations, 1941-57
Daily Illini, News-Gazette, Courier, 1952-64

Box 6:
Committee on the Education Needs of Women, 1949-52
Report of the Surveys of Courses and Curricula, 1939
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Central Committee on Coordination of New Emergency Curricular & Extracurricular Programs, 1941-42
Senate Committee on Educational Policy, Survey of Courses & Curricula, Function and Development, 1936-48, 1951
Improvement of Students' Use of English, 1940-41
Senate Committee on Student English, Budget files, 1945-67, each annual folder contains budgets as submitted with correspondence and explanation
Employee Records, 1945-59, 1960-68 (2 folders)
Nonacademic Personnel file
Reports
History
Publicity, Daily Illini, News-Gazette, Champaign-Urbana Courier, 1965-67
Minutes of meetings, explanatory correspondence, notices, mimeographed suggestions, 1945-68
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English Qualifying Examination, Reports and research data
Official notices of exams
E.Q.E. Reader's comments on individual essays, 1966-67

Box 7:

Results, individual student records, 1945-60
Statistical Service Unit, Office of, records of individual students, 1966-67
E.Q.E. Result Charts, tabulations, 1966-68 (2 folders)
Office of Institutional Research, Research Data and Report on September and December 1963, E.Q.E.
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Credit, Rhetoric 200, discussion, correspondence, 1954-67
Chairman and instructors, notices and correspondence, 1959-66
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Administrative
Accounting and Purchasing Division, 1968
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   University, preparation of, proposals, 1964-71
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English Department, 1963-68, with syllabus for Classical Rhetoric program
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Foreign English Department, 1965-67
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Cross Reference Sheets to subjects covered in correspondence, annual reports and
   minutes, 1941-65
Filing System Guide, ca. 1968

Box 8:

English Qualifying Examination
Theme Topics, 1964-68
   Some include tabulations, numbers of students who wrote on each topic and the
   number who passed and failed. Compilation of theme topics, 1943-48
Examination supplies, notices, instructions to students, proctors, chairmen
Grading Standards, directions for graders, 1960-68, also report: "Samples of Papers on the English Qualifying Examination to Demonstrate Grading Standards", 1946


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1966, Fail themes, December 1
Special Series, "Passed a Qualifying Examination Somewhere Along the Way"
   "Problem Children"
   "No Cards Anywhere"
Social Welfare Administration themes, June 4, 1948, complete set of essays
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English Qualifying Examination, Fail themes A-D, 1945-64, Students who did not receive degrees
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Statistic Reports from Bureau of Institutional Research, 1965-68
Statistic Reports from Space office, 1962-67
Rhetoric Staff Grade Graphs, 1964-67
Writing Laboratory, Ad Hoc Committee on
    Minutes, reports, circular letters, 1968-69
    Old copy before revision, 1958-66
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    Filing System, ca. 1965-69
English Qualifying Exam in Braille, 1965