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Commerce and Business Education  
Bureau of Business Management  
Conference and Institute Files, 1947-78

Box 1:

Advanced Underwriters Clinic, 1949-55  
Agriculture Extension Workers Conference, 1966  
Agricultural Industries Forum, 1963  
Aluminum Extruders Management Institute, 1964-65  
American Dietetic Executive Development Seminar, (1960); and Management Clinic, 1962  
Architectural Woodwork Management Seminar, cancelled, 1965  
Auditorium Managers (Professional) Symposium, 3 folders, 1972-73, 1976-78  
Automotive Executives Managers Institute, 1959, 1961 (cancelled)  
Automotive Wholesalers Management Institute (5 folders), 1960-68  
Banking Programs  
    Area Redevelopment Administration (ARA) Bankers Seminar, 1962  
    Illinois Bank Management Conference, (14 folders) 1948, 1950-74

Box 2:

    State Bank Examining Personnel School (3 folders), 1964-70  
    Trevett - Mattis Bank Forum, 1962  
Boiler and Radiator Manufacturers Management Institute, 1960  
Building Officials Institute, 1968-69  
Business Application of Statistical Sampling Methods Conference, 1950  
Business - Creative Thinking Conference, 1956  
Business Education Conference (1949), and Business History Conference, 1959  
Business Management Seminar, 1953  
Business Statistics Regional Conference, 1952  
Business and Tax Insurance Conference, 1948  
Business, Young Businessmen's Management Institute, 1951-52  
Caterpillar Basic Supervision Conference, 1971  
Certified Seed Marketing Clinic, 1967  
Code Administration and Enforcement, 1970  
Communications Clinic, 1950  
Community Merchants Clinic, 1948  
Community Resources Development Workshop, 1966  
Cooperative Business Management Seminar, 1971-73  
Credit Bureau and Collection Service Management Institute, 3 folders, 1949-56

Box 3:

Credit Bureau and Collection Service Management Institute, 2 folders, 1957-60  
Credit Union Short Courses, 1957

Dairy Operators Conferences: Illinois Dairy Operators Management Institute 1959-60 and Dairy Plant Operators Conference, 1951  
 Development of Industrial Leadership Conference, 1951  
 Direct Mail Advertising Management Institute, 1955-63  
 Electrical Contractors Management Institute, 2 folders, 1958-60, 1964  
 Electronic Parts and Equipment Marketing Institute, 1962-63  
 Electronic Representatives Management Institute, 2 folders, 1960-68  
 Executive Compensation Seminar, 1956  
 Federal Land Bank Trading Seminar, 1969  
 Fixed Base Operators Management Institute, 1970, 1971 (cancelled)  
 Florists, Illinois Business Management Institute, 1957  
 Frozen Foods, Management Institute, 1956; Frozen Provisions Management Institute, 1959 (cancelled)  
 General Telephone Company of Illinois, Executive Conference, 1955  
 Homebuilders Advanced School, 1959-70  
 Howard Johnson Management Development Seminar, 1962  
 Hydronic Contractors and Wholesalers Short Course, 1960-61  
 Illinois Division of Highways, Courses  
     A Courses (4 folders), 1958-72  
     A-B Courses, 1971-71

Box 4:

    B Courses, (2 folders), 1965-69  
     C Courses, (3 folders), 1967-71  
     D Courses, (2 folders), 1970-72  
     M Courses, (2 folders), 1962-63, 1965-70  
     T Courses, (5 folders), 1967-74, 1976  
 Illinois Electric Corporation Managers Association, 1958  
 Industrial Forum, 1973  
 Industrial Management Institute, 3 folders, 1949-59  
 Insurance Programs  
     Insurance Agency Management Conference, 1950, 1953  
     Insurance Agents of Illinois, 1956-1964  
     Insurance Short Course, 3 folders, 1948-52

Box 5:

    Disability Insurance Conference, 1951-51, 1966  
     Independent Insurance Agents of Illinois Management Institute, 1967  
     Life Insurance Management Institute, 1949-52  
     Midwest School for Mutual Insurance Company Personnel (6 folders),  
         1967-69, 1971-73

Mutual Insurance Companies Advanced Management Seminar, 1965-68  
 Internal Auditors Institute, 1965  
 International Trade Institute, 1953  
 Junior-Senior College Articulation Conference, 1954-57, 1960-66, 1970  
 Leader's Forum (underwriters) (4 folders), 1961-64

Box 6:

Leader's Forum (7 folders) 1965-71, 1974, 1977  
 Locker Operators' Management Conference, 1955  
 Materials Hemolting Equipment Distributors Management Institute, 1965-67  
 Minority Business Seminar, 1972 (cancelled)  
 Montgomery Ward "Managers of Change", 1972 (cancelled)  
 Motor and Equipment Wholesalers Management Institute, 4 folders, 1957-59  
 Motor Freight Service, Selling Conference, 7 folders, 1960-73

Box 7:

National Building Materials Institute, 1959-60  
 National Roofing Contractors Management Institute, 1970  
 Office Management Conference, 1952-57  
 Paper Distribution Executive Management Institute, 1963-65  
 Pension Conference, 1951  
 Personnel Management Conference, 1947-63  
 Petroleum Marketers Management Institute, 4 folders, 1955-68  
 Photo Dealers Management Institute, 4 folders, 1957-69  
 Point of Purchase Merchandising for Retailers, 1952  
 Post Office Administration Seminar, 1962  
 Programmed Instruction and Teaching machines Institute, 1963  
 Quality and Cost Control Institute, 1975  
 Retail Business Conferences
 

- General Retail Conferences (prices, promotion), 1949-63
- Illinois Retailers Conference, 1951
- Retail Druggist Conference, 1950
- Retail Grocer's Management Institute, 6 folders, 1955-65

Box 8:

Retail Hardware Management Institute, 4 folders, 1954-61  
 Retail Lumber and Material Sales Management Seminar, 1955  
 Sanitation Short Course, 1965  
 Shopping Centers Management Institute, 1961  
 Soft Water Operators' Management Conference, 1954-58

Soil Conservation Service Management Seminar, 1956-58  
Store Fixture Manufacturer Management Institute, 1962-63, 1968  
Television Sales and Service in new T.V. areas Conference, 1953  
Tool and Die Management Institute, 1960  
Trade Association Meeting, 1954  
Trade Association, Research Conference 1959; and Executive Management Seminar, 1957-58  
Trade Association, trade with Emerging African Market, 1964 (cancelled)  
Traffic Engineering Management Institute, 1964 (cancelled)  
Watchmakers Seminar, 1963  
Water Conditioning Management Institute, 1962-64, 1969  
Water Pollution Control Management Institute, 1967-70