

30/2/6
Reference and Adult Services
Executive Secretary
Special Projects File, 1957-1970, 1995-1998

Box 1:

Adult Education Bibliography, 1962
Adult Education Board, 1956-57
Adult Literary Study (4 folders), 1965-67
Cable TV., n.d.
Economics, 1962-69
Expanding Population, 1963-65
Freedom of the Mind, 1961-68
Goals for Americans (11 folders), 1961-67
Internships Proposals, 1961-62
Library Trends Survey, 1967
Library Surveys-Bibliography, 1958
Materials, Camp Fire Girls, 1961
Materials Selection and Use-Sears Roebuck List, 1958-62
Materials, Extreme Right History, 1965-66
Materials, Weeks List, 1966
"Operation Library" Brochure, 1957
Presidential Letter, 1966
Reading for an Age of Change-Contemporary Poetry and Drama, 1964
Exhibits, Correspondence, 1966

Box 2:

Evaluation, 1964
Philosophy, 1964
Political Science, 1964
Promotion committee, 1969
Reading Guide Projects-Adult Reading, 1963-64
Archives (4 folders), 1961-67
Arts, 1961
Biology, 1964-67
Carnegie Grant (4 folders), 1959-69
Committee Appointments, 1960-61
Copyright, 1969
Conference, Cleveland, 1963
Consultant Service, 1962
Correspondence-Eleanor Phinnes, 1965
Cultural Anthropology, 1964-66
Drama and Poetry, 1964-66
Editor, Reading Guides (2 folders), 1961-64
Evaluation (4 folders), 1964-69

Box 3:

Evaluation (6 folders), 1964-69
Exhibit, 1964-66
Expenditures, 1968
Government, 1968

Handbook, 1963-64
 Handbook of Adult Services, 1961-62
 Inquiries, 1961-64
 Internship, 1963
 Institute, 1965
 Library Service to Individuals and Groups, 1962
 Manual of Policy and Procedure (3 folders), 1960-64
 Permissions, 1968-69
 Political Science (2 folders), 1964-69
 Philosophy, 1968
 Promotion (6 folders), 1966-69
 Proposal for Reading Guide Project, 1960
 Publication, 1961-63
 Sears Foundation Project, 1958-61
 Series 1, 1963-68
 Series 2, 1965-67
 Space Science, 1962
 Staff Meeting, 1965
 Study-Discussion Project (7 folders), 1964-66

Box 4:

Study-Discussion Project (4 folders), 1964-66
 Recordings Study, 1957-60
 Relations with Other Organizations, 1962
 Releases to State Bulletins, 1958
 Sears Roebuck Lists, 1958
 Topics, 1964
 Special Projects Committee (7 folders), 1962-65
 Special Projects Committee-Access Study, 1962-69
 Chicago Conference, 1967
 Cleveland Conference, 1959
 Consultant Service, 1961-62
 Correspondence, 1962-69
 Discussion Program Project, 1969
 Individual Reader Project, 1969
 Lifetime Reader Society, 1967
 Midwinter Meeting (7 folders), 1957-64
 Reading Guide Promotion, 1968-69
 Study-Discussion Program Project, 1964-65
 Washington Special Committee, 1959-60
 Special Projects Committee-Reading Guide Project-Biological Frontiers (2 folders) 1956-66
 Carnegie Corporation of New York, 1960-69
 Contemporary Arts (2 folders), 1962
 Contemporary Philosophy (4 folders), 1965-67
 Contracts with Authors, 1962
 Contracts with Public Affairs Committee, 1962
 Correspondence, 1960-69
 Cultural Anthropology (2 folders), 1965-66
 Editor's Report, 1965

Box 5:

Special Projects Committee-Reading Guide Project-Editor's Report (2 folders), 1963-67
 Expanding Population in a Shrinking World (2 folders), 1962
 Financial Report, 1960-68
 Freedom of the Mind Correspondence (2 folders), 1961-63
 Handbook on Use of Guides, 1963
 Man and His Government (5 folders), 1966-67
 Minutes of Meetings, 1959-61
 Pamphlet Format and Design, 1962
 Promotion Committee, 1963
 Public Affairs Committee (3 folders), 1962-67
 Space Science (2 folders), 1961-62
 Subject Polls for Guides, 1963
 Utilization of Guides, 1963-64
 World of Contemporary Drama, 1962
 World of Economics, 1962
 Sears Foundation Project, 1958-60
 Statistics in Adult Services, 1960
 Study-Discussion Programs Projects
 Study-Discussions Program Project Correspondence A-L, M-Z, (2 folders), 1964-66
 Adult Education Association, 1963-65
 American Library Association, 1963-65
 Study-Discussion Programs Project, 1964-65
 General Correspondence
 Programs Not Approved
 Original Manuscripts
 Materials: Memos and Form Letters
 League of Women Voters publications, 1955-64
 American Institute of Discussion publications.
 Discussion Training Manuals, 1955
 Foreign Policy Association publications.
 American Foundation for Continuing Education
 ASD-Announcement, 1965
 Questionnaire
 Sample discussion group promotional literature
 Wadsworth Continuing Education Services
 "Reading for an Age of Change"

Box 6:

MCI LibraryLink Grant Project
 Year I: 1995-96
 Applications
 Discussion List
 Final Report, Updates
 Grant Proposal
 Letter of Agreement
 Publicity
 Recipients

Albuquerque, NM
Arlington, VA
Colorado Springs, CO
Denver, CO
Greenville, SC
Memphis, TN
Phoenix, AZ
Sacramento, CA

Year II: 1996-97

American Libraries Article

Applications

Evaluation

Final Report, Updates

Grant Proposal

Project Profiles

Publicity

Recipients

Austin, TX
Baltimore, MD
Cedar Falls, IA
Cedar Rapids, IA
Dallas, TX
Portland, OR
Richmond, VA
Springfield, MO
Tampa, FL

Timeline

Training

Website, Online Trivia

Year III: 1997-98

Applications

Evaluations

Final Report, Updates

Grant Proposal

Box 7:

Year III: 1997-98

Recipients

Atlanta, GA
Buffalo, NY
Charleston, SC
Chicago, IL
Detroit, MI
Milwaukee, WI
Minneapolis, MN
Pittsburgh, PA
Raleigh, NC
San Diego, CA

Training