35/1/20
Library
Dean's Office
Phineas L. Windsor Papers, 1897-99, 1916, 1921, 1931, 1934, 1949

Box 1:

1897-99, 1916
Class notebook- Elementary Classification, 1898
   Government and Service, 1898 (Includes sample rules for readers and library forms)
   Founding and Government of Libraries, 1898-99
Scrapbook- New York State Library School, 1897-98, 1898-99
   Library operational forms, 1899
Reprint on University Libraries, 1916

Box 2:

1921, 1931, 1934, 1949
Correspondence, 1921, 1934
Chain Store Location, correspondence, November-December 1929
   For students of Prof. Paul Converse
   B.H. Levy & K.H. Roberts
   Replies from Sears, Montgomery Ward, Penneys & others
Committee of Nine Materials, 1931 (Includes letter asking for suggestions; summary list of
   suggestions, explanation of subcommittee structure and lists of members
Subcommittee Reports-I (Includes reports and proposals from the Subcommittees on
   Appointment, Promotion, and Tenure; on Education Program; on Graduate Work; on
   Physical Welfare; and on the Place of the Student in the University. Also includes a
   letter from J. Howard Beard, University Health Officer, 5/30/31, evaluating present
   courses in hygiene; and reading lists for Committee members)
Subcommittee and Other Reports-II (Includes proposed minority report, 5/4/31; Chicago
   University reorganization plan discussed the university newspaper, 12/17/30;
   reports of subcommittees on the Relation of the Business Operation of the
   University to its Educational Functions; on Clerical and Secretarial Assistance; on
   Statutes and Rules for the Guidance of Undergraduates. Also materials on the
   relation of religious foundations to the University.)
Subcommittee Reports and Letters-III (Includes reports of Subcommittees on the Quarter
   System; on Registration; on the Relation of the Alumni and Former Students to
   the University. Also memorandum on research in higher education; plea for
   committee unity made 3/3/31 by W. A. Oldfather; minutes of the University
   Senate, April-May, 1931; letter from President Chase with suggestions for
   administrative reorganization, 1/23/31; and preliminary reports of an informal
   group of the faculty)
Tentative Recommendations
Proposed Statutes

Box 3:

Council of Administration, 1908-1913
   Regulations
Transfer of Credits, 1910
Absences before and after vacation, 1909, 1910
   For the purpose of voting, 1908
Dropping for absences (Rule 20), Revised reading of
Foreign Languages, 1910
Council Committees, 1909-10
Second Bachelor's degrees, 1908
Evening Lectures and Entertainments, 1909
Cheating in examinations, quizzes, et cetera, 1909
Relation of civil authorities to students, 1909
Conditioned students, admission of in February, 1912
Rule 41, 1909-10
Final Examinations for 1909-10
Non-Resident Students, 1907
Change of study list, Not waiving fee for, 1912
Rebate on fees, 1908
Ten- Minute Intermission, 1909
Scholarships in Household Science, 1910
Daily Illini, 1910
Probation Students, 1910
Refund of Fees, Summer Session
Proxy, Registration by, Forbidden
Students not permitted to register, 1911-12
Dropped students barred from summer session, 1912
Conditioned Freshmen, Tutors, Light Schedules, 1911
Registration, 1909
   Of Students dropped for poor work, 1909
Students dismissed from other institutions, 1910
Smoking at the University, 1909
Rooms, Assignment of for the use of students, 1912
Fraternity Houses, Persons not connected with University not permitted to live at, 1913
Changing study lists, 1909
University of Illinois Library School, Summer Session 1911, Students Record
Credit in summer session, 1909
Instruction in summer session, 1908
Holidays not to affect the requirements of a course, 1912
Half-Semester Studies, 1909
Repeating a course, 1909
Organization of the offices of the deans of undergraduates, 1909
Senate Committees
   Assistants, 1919
   Conservation, 1917
   Constitution, 1918 and 1923
   Educational policy, 1910-11; 1913-14; 1915; 1917; 1920; 1924-27; 1929-30
   Committee of Fifteen, 1931
   League of Nations, 1919
   Library Administration, 1915
   Memorial, 1919
   Committee of Nine, 1930-32
   Organization, 1914
   Scholarship, 1914; 1916-17
   School Libraries, 1915
      Inventories, 1912-13; 1924; 1926
   Senate, 1918; 1920-29
Survey of library conditions, 1913

Box 4:

Senate Committees (continued):

Size of University, 1923-24
Senate survey, 1926-27
Special appropriations and non-recurring expenditures (five folders), 1934-43
University Club, 1912-14; 1914-16; 1920-28; 1932; 1934
"Library and International Relations," 1920's ms.
Periodical checking, 1907

Box 5:

Correspondence, 1930-32--Albert Harno; professor S. C. Staley; Governor Louis Emerson; Reverend H. C. Northcott; Professor A. P. Carman; Professor L. M. Larson; and correspondence re: Securities and directorship of Building and Loan Associate, H. P. Pearson, Northwestern Class of '95.

Campus Drinking, 1935-37--Reports of drinking in fraternities, after-hour dating in sororities, correspondence with members of Senate sub-committee on student discipline urging consideration, admonishment of deans and administrators for their egg-nog teas as poor examples to fraternity men

Committee on Non-Recurring Appropriations--Brownfield Woods, 1934-39; Correspondence with A. C. Willard, C. S. Havens, V. E. Shelford, Miss Lelah Brownfield. Reports 1936-39, Correspondence--A. C. Willard, Deans of various colleges; re: expenditures for capital additions and improvements 1940

Correspondence, 1938-42: Theodore Blegen, University of Minnesota; New York State Library School Alumni, preservation of covered, Carl M. White; A. C. Willard, friends and colleagues at other libraries, attendance list and telegrams, Windsor dinner, 1940

Correspondence and tributes, 1937-43; 1954; 1957: Biographical data, tributes from librarians and residents of Champaign-Urbana

Disk recording - April 7, 1949 (See disk recording file)

"Building the University Collection," April 7, 1949

Side 1

I have received too much credit.
I came in 1909. James and a small group of faculty (Kinley, Greene, G.S. Ford, Forbes, Oldfather, Carmichael and Daniels) were interested in research.
He built up the Library and the faculty. In 1934, 17 or 18 of us celebrated the 25th anniversary of the 1909 group of faculty.

Reads from a report of President James to the Trustees. The University of Illinois was located in a village 125 miles from any collection of books.

I was Director of the Library for 31 years.

"no attempt made to. . .build up a great research library." We brought books for those departments which were doing the most research.

Side 2

Ricker, Forbes, Chemistry, Mathematics and History (especially South American and German) also got all the books they wanted.
Some objected to this favoritism. We sent faculty to the Graduate School for money. If they were committed to the project, we would buy the books.

We justified ourselves in this policy as helping our own faculty and incidentally, building a great research library. We bought 3 or 4 German professors’ libraries for from $4-12,000 each. They covered special fields.

After 1925, we had purchased enough special libraries and we began to order individual titles appearing in catalogs or requested by faculty. Miss Garner ordered the books.

Difficulty of obtaining sets of publications of learned societies. Robertson and Fairlie also used many books.

We have been active in stimulating gifts and arranging exchanges. Mr. Drury had started these activities.

Side 3

We had 1800 foreign and 1500 domestic exchanges. Public relations value of exchanges.

After World War I, we began our collection of Illinois newspapers. They still clutter up the shelves of our newspaper collection. History professors liked newspaper gifts.

I collected telephone directories from Bell Telephone Company.

We sought all Illinois publications including official county newspapers.

About 1935, Mr. Charles A. Dennison left us a $10,000 fund. Professor H. Fletcher wanted to spend $300 for a Milton book. Later this became a small amount to spend for a book.

Side 4

Melvil Dewey bought school textbooks at 5 cents each at the end of the year to reduce the cost per volume of purchase.

German history and Irish language collection were built for professors who left. "initial enthusiastic interest of President James and President Kinley."

Serious reductions of Library appropriations were not considered.

James gave the best library talk to the Legislature that I ever heard.

Little used books may be of great value to researchers.

Tribute to Library staff.

Clippings and Obituaries, 1961-65

Box 6:

Northwestern University Syllabus, 1890; 1892; 1894; 1895; 1940 photograph of Class of '95

Box 7:

Illinois State Library Advisory Committee, Minutes, 1942-57
Library Service Districts, 1947
Brigham-Gosnell-Spaulding Survey, 1949-51
Censorship, 1953-54

Box 8:

Illinois State Library, Advisory Committee, Correspondence, 1947-50
Scrapbook, "Library Buildings. Exterior views, plans, etc. Arranged alphabetically by states and cities....," P.L. Windsor, Views, ca. 1850-1920