

35/1/20  
Library  
Dean's Office  
Phineas L. Windsor Papers, 1897-99, 1916, 1921, 1931, 1934, 1949

Box 1:

1897-99, 1916  
Class notebook- Elementary Classification, 1898  
    Government and Service, 1898 (Includes sample rules for readers and library forms)  
    Founding and Government of Libraries, 1898-99  
Scrapbook- New York State Library School, 1897-98, 1898-99  
    Library operational forms, 1899  
Reprint on University Libraries, 1916

Box 2:

1921, 1931, 1934, 1949  
Correspondence, 1921, 1934  
Chain Store Location, correspondence, November-December 1929  
    For students of Prof. Paul Converse  
        B.H. Levy & K.H. Roberts  
    Replies from Sears, Montgomery Ward, Penneys & others  
Committee of Nine Materials, 1931 (Includes letter asking for suggestions, summary list of suggestions, explanation of subcommittee structure and lists of members)  
    Subcommittee Reports-I (Includes reports and proposals from the Subcommittees on Appointment, Promotion, and Tenure; on Education Program; on Graduate Work; on Physical Welfare; and on the Place of the Student in the University. Also includes a letter from J. Howard Beard, University Health Officer, 5/30/31/, evaluating present courses in hygiene; and reading lists for Committee members)  
    Subcommittee and Other Reports-II (Includes proposed minority report, 5/4/31; Chicago University reorganization plan discussed the university newspaper, 12/17/30; reports of subcommittees on the Relation of the Business Operation of the University to its Educational Functions; on Clerical and Secretarial Assistance; on Statutes and Rules for the Guidance of Undergraduates. Also materials on the relation of religious foundations to the University.)  
    Subcommittee Reports and Letters-III (Includes reports of Subcommittees on the Quarter System; on Registration; on the Relation of the Alumni and Former Students to the University. Also memorandum on research in higher education; plea for committee unity made 3/3/31 by W. A. Oldfather; minutes of the University Senate, April-May, 1931; letter from President Chase with suggestions for administrative reorganization, 1/23/31; and preliminary reports of an informal group of the faculty)  
    Tentative Recommendations  
    Proposed Statutes

Box 3:

Council of Administration, 1908-1913  
    Regulations  
Transfer of Credits, 1910  
Absences before and after vacation, 1909, 1910  
    For the purpose of voting, 1908  
Dropping for absences (Rule 20), Revised reading of

Foreign Languages, 1910  
 Council Committees, 1909-10  
 Second Bachelor's degrees, 1908  
 Evening Lectures and Entertainments, 1909  
 Cheating in examinations, quizzes, et cetera, 1909  
 Relation of civil authorities to students, 1909  
 Conditioned students, admission of in February, 1912  
 Rule 41, 1909-10  
 Final Examinations for 1909-10  
 Non-Resident Students, 1907  
 Change of study list, Not waiving fee for, 1912  
 Rebate on fees, 1908  
 Ten- Minute Intermission, 1909  
 Scholarships in Household Science, 1910  
 Daily Illini, 1910  
 Probation Students, 1910  
 Refund of Fees, Summer Session  
 Proxy, Registration by, Forbidden  
 Students not permitted to register, 1911-12  
 Dropped students barred from summer session, 1912  
 Conditioned Freshmen, Tutors, Light Schedules, 1911  
 Registration, 1909  
     Of Students dropped for poor work, 1909  
 Students dismissed from other institutions, 1910  
 Smoking at the University, 1909  
 Rooms, Assignment of for the use of students, 1912  
 Fraternity Houses, Persons not connected with University not permitted to live at, 1913  
 Changing study lists, 1909  
 University of Illinois Library School, Summer Session 1911, Students Record  
 Credit in summer session, 1909  
 Instruction in summer session, 1908  
 Holidays not to affect the requirements of a course, 1912  
 Half-Semester Studies, 1909  
 Repeating a course, 1909  
 Organization of the offices of the deans of undergraduates, 1909  
Senate Committees  
     Assistants, 1919  
     Conservation, 1917  
     Constitution, 1918 and 1923  
     Educational policy, 1910-11; 1913-14; 1915; 1917; 1920; 1924-27; 1929-30  
     Committee of Fifteen, 1931  
     League of Nations, 1919  
     Library Administration, 1915  
     Memorial, 1919  
     Committee of Nine, 1930-32  
     Organization, 1914  
     Scholarship, 1914; 1916-17  
     School Libraries, 1915  
         Inventories, 1912-13; 1924; 1926  
     Senate, 1918; 1920-29

Survey of library conditions, 1913

Box 4:

Senate Committees (continued):

Size of University, 1923-24  
 Senate survey, 1926-27  
 Special appropriations and non-recurring expenditures (five folders), 1934-43  
 University Club, 1912-14; 1914-16; 1920-28; 1932; 1934  
 "Library and International Relations," 1920's ms.  
 Periodical checking, 1907

Box 5:

Correspondence, 1930-32--Albert Harno; professor S. C. Staley; Governor Louis Emerson; Reverend H. C. Northcott; Professor A. P. Carman; Professor L. M. Larson; and correspondence re: Securities and directorship of Building and Loan Associate, H. P. Pearson, Northwestern Class of '95.

Campus Drinking, 1935-37--Reports of drinking in fraternities, after-hour dating in sororities, correspondence with members of Senate sub-committee on student discipline urging consideration, admonishment of deans and administrators for their egg-nog teas as poor examples to fraternity men

Committee on Non-Recurring Appropriations--Brownfield Woods, 1934-39; Correspondence with A. C. Willard, C. S. Havens, V. E. Shelford, Miss Lelah Brownfield. Reports 1936-39, Correspondence--A. C. Willard, Deans of various colleges; re: expenditures for capital additions and improvements  
 1940

Correspondence, 1938-42: Theodore Blegen, University of Minnesota; New York State Library School Alumni, preservation of covered, Carl M. White; A. C. Willard, friends and colleagues at other libraries, attendance list and telegrams, Windsor dinner, 1940

Correspondence and tributes, 1937-43; 1954; 1957: Biographical data, tributes from librarians and residents of Champaign-Urbana

Disk recording - April 7, 1949 (See disk recording file)  
 "Building the University Collection," April 7, 1949

Side 1

I have received too much credit.  
 I came in 1909. James and a small group of faculty (Kinley, Greene, G.S. Ford, Forbes, Oldfather, Carmichael and Daniels) were interested in research. He built up the Library and the faculty. In 1934, 17 or 18 of us celebrated the 25th anniversary of the 1909 group of faculty.  
 Reads from a report of President James to the Trustees. The University of Illinois was located in a village 125 miles from any collection of books.  
 I was Director of the Library for 31 years.  
 "no attempt made to. . .build up a great research library." We brought books for those departments which were doing the most research.  
 We ordered everything that Professor Garner requested.

Side 2

Ricker, Forbes, Chemistry, Mathematics and History (especially South American and German) also got all the books they wanted.

Some objected to this favoritism. We sent faculty to the Graduate School for money. If they were committed to the project, we would buy the books.

We justified ourselves in this policy as helping our own faculty and incidentally, building a great research library. We bought 3 or 4 German professors' libraries for from \$4-12,000 each. They covered special fields.

After 1925, we had purchased enough special libraries and we began to order individual titles appearing in catalogs or requested by faculty. Miss Garner ordered the books.

Difficulty of obtaining sets of publications of learned societies. Robertson and Fairlie also used many books.

We have been active in stimulating gifts and arranging exchanges. Mr. Drury had started these activities.

#### Side 3

We had 1800 foreign and 1500 domestic exchanges. Public relations value of exchanges.

After World War I, we began our collection of Illinois newspapers. They still clutter up the shelves of our newspaper collection. History professors liked newspaper gifts.

I collected telephone directories from Bell Telephone Company.

We sought all Illinois publications including official county newspapers.

About 1935, Mr. Charles A. Dennison left us a \$10,000 fund. Professor H. Fletcher wanted to spend \$300 for a Milton book. Later this became a small amount to spend for a book.

#### Side 4

Melvil Dewey bought school textbooks at 5 cents each at the end of the year to reduce the cost per volume of purchase.

German history and Irish language collection were built for professors who left. "initial enthusiastic interest of President James and President Kinley."

Serious reductions of Library appropriations were not considered.

James gave the best library talk to the Legislature that I ever heard.

Little used books may be of great value to researchers.

Tribute to Library staff.

Clippings and Obituaries, 1961-65

#### Box 6:

Northwestern University Syllabus, 1890; 1892; 1894; 1895; 1940 photograph of Class of '95

#### Box 7:

Illinois State Library Advisory Committee, Minutes, 1942-57

Library Service Districts, 1947

Brigham-Gosnell-Spaulding Survey, 1949-51

Censorship, 1953-54

#### Box 8:

Illinois State Library, Advisory Committee, Correspondence, 1947-50

Scrapbook, "Library Buildings. Exterior views, plans, etc.  
Arranged alphabetically by states and cities....," P.L. Windsor,  
Views, ca. 1850-1920