Box 1:

Association Research Libraries

Binding
   Correspondence
      Moratorium, 1990
   Decision Trees
      Bridgeport National Bindery, ca. 1990
      ICI Binding, ca. 1990
   Request for Proposal, 2002
   Statistics Trend, 1987-91

Cooperative Preservation
   Reports
      Assessment of State Programs, 2002
      Statewide Assessment, 2004-05

Disaster Planning

Education
   Binding Methods of Leaf Attachment Openability, 1993
   Graphics Class Brainstorming Documents, 2002
   GSLIS
      LIS380 - An Introduction to Preservation, 2004
   Practicums and Independent Studies
      Allison Feist, 2003-04
      Mary Miller, 2005
      Katy Mullally, 2004

Handouts
   Are You a Book Batterer? ca. 2000
   Online Resources for Preservation and Conservation, ca. 1994
   Preservation 101, 2000
   Quick Quiz to Test Book Handling Knowledge, ca. 2000
   Tips on Handling Books, ca. 1990
   Your Role as a Member of the Library Staff, ca. 2000

Training Sessions
   Collection Condition in the Central Stacks, 2002
   GAs and student staff, ca. 2000
Library Binding as a Preservation Strategy, ca. 2002
National Endowment for the Humanities Grant Programs, 2004
Preservation Decisions for Collections Managers, ca. 2004
Preservation Orientation for Staff, ca. 2004
Preservation Orientation for Staff, 1994, ca. 2004

User Education
School of Art and Design Graphics Project, ca. 2000
User Education Committee, ca. 2000

Facilities
Chicora Foundation, Communication, 2001
Trinkley Report
Horticulture Field Lab Building, Rare Book Room, Chemistry Library, Archives in Main Library, 2001
Mathematics Library, Biology Library, Off-Site Storage Spaces, Map and Geography in Main Library, 2001
A Reconnaissance Preservation Assessment of the University of Illinois Library, Urbana-Champaign, 2001

Policies
Brittle Books Processing at Cornell, ca. 2002
Gift Policies of Indiana Historical Society, ca. 2002
Library Policies
Employee Food and Drink Policy, 2002
Key and Access Authorization, 2002
Transit Policies, 2002
Preservation Policies
Binding
Correspondence, 1990
Policy
Approved Version, 2002
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Brittle Books Replacement and Reference Policy, ca. 2000
Gifts and Newly Acquired Damaged Materials, ca. 2000
Tangible Electronic Publications, 2000

Preservation and Conservation Departments
Annual Reports, 2000-04, (4 folders)
Decision Making Flow Charts, 2001
Program Mission Statement, 2002
Questions, 2001

Box 2:

Preservation Projects
Assessments
  Brundage Collection, 2002
  Brundage Library Form, 2002
  Film Collections General, 2001-02
  Serial Set Application For Funding, ca. 2001
  Stacks Assessment
    Forms, 2002
    Instructions, 2002
    Notes, 2002
    Report, 2002
Preservation Task Force, 1997-2000
Reformatting Unit
  Cost-Benefit Analysis, 2003
  Equipment Inventory, 2001
  Microfilm Collections - Item Counts, 2003

The following files relate to William Henderson’s term as Binding Librarian and Preservation Librarian

Annual Report Data, 1986-87
Association of Research Libraries
  Office of Management Studies Preservation Planning Program, 1982
Bands - Sousa and Related Collections Preservation Problems, 1986-87, 1990
Bookbinding, 1980-82, 1986
Bookkeeper (Preservation Technologies, Inc.), 1993-95
Collecting Philosophy Statement, 1995
Collections Analysis Project Task Force on Preservation - Report, 1980
Committee on Institution Cooperation
  Mass Deacidification, 1991
  Preservation, 1993-96
Condition Survey, 1985
Data Loggers, 1996
Deacidification 1989
Departmental Libraries Preservation Questions, 1982-83
Disaster Control, 1979
Disaster Plan, 1980
Theodore Dreiser Collection Deacidification Project, 1990
Environmental Data Log, 1987
Equipment
  Computers, 1995
    Hygrothermographs, 1989, 1993-94
Filing Rules, 1985
Henderson, Bill, “Binding: A Librarian’s View”, ca. 1967
Humanities Preservation Project, 1992-95
Illinois Cooperative Preservation Program, 1982-83, 1985-86
Illinois Newspaper Project Regional Conference, 1987
Illinois Preservation Task Force, 1985
Light, 1989-90

Box 3:

Lowcost and High Priority Options, 1988-89
Marking Library Materials, 1990
Microfilm Spots, 1994
Microfilm Questionnaire - Commission on Preservation and Access - University of Florida, 1991
Motley Question, 1981
Photographic Services Annual Report, 1985-88
Preservation, 1994, 1996
Preservation Committee
  Chair, 1979-81, (2 folders)
  Collection Analysis, 1977, 1980
  Condition Survey, 1988
  David Bishop, 1988
  Goals and Priorities Statement, 1988
  Study Documents, 1987

Box 4:

Preservation Handbook, 1992
Preservation Priorities, 1987
Preservation Projects Possibilities and Reports, 1988
Questionnaire, State Library, 1994
Questionnaires and Cost Studies, 1991 and 1995
Storage Collection (Brittle Books), 1988
Stacks Move, 1983
Southern Illinois University, Carbondale, Morris Library, 1980
Taskforce on Preservation Report, 1980
Temperature and Humidity Monitoring, 1987-88
University Archives Film Problem, 1986-87, 1995
Withdrawals, 1985