

35/2/60

Library

Technical Departments

North American Serials Interest Group Archives, 1984-2010

Box 1

Executive Board (minutes, agendas, annual reports)

- Executive Board, 1986-1989, n.d.
- Executive Board Meeting, January, 1990
- Executive Board Meeting, June 1990
- Executive Board Meeting, November 1990
- Executive Board Meeting, January 1991
- Executive Board Meeting, June 1991
- Executive Board Meeting – November, 1991
- Executive Board Meeting, June 1992
- Executive Board Meeting, November 1992
- Executive Board Meeting, January 1993
- Executive Board Meeting, June 1993
- Executive Board Meeting, November 1993
- Executive Board Meeting, February, 1994
- Executive Board Meeting, May 1994
- Executive Board Meeting, Nov. 1994
- Executive Board Meeting-Feb. 1995, Minutes
- Executive Board-Feb. 1995, Extra Packet
- Executive Board Meeting Minutes, May 1995
- Executive Board Meeting Minutes, October 1995
- Executive Board Meeting, 1996
- Executive Board Meeting, 1997
- Executive Board Meeting Minutes, 1998
- Executive Board Meeting 1999/2000
- Executive Board Meeting, January 2001
- Executive Board Meeting, May 2001
- Executive Board Meeting, October 2001
- Executive Board Meeting, Jan. 2002
- Executive Board Meeting, June 2002
- Executive Board Meeting, Oct. 18-19 2002
- Executive Board Meeting, Jan 23, 2003
- Executive Board Meeting, June 2003
- Executive Board Members, 1987.88-1994/95, 2001
- Executive Board 1995, Strategic Plan and Task Force
- Executive Board, Strategic Planning, 2000
- Executive Board, Strategic Plan 2003
- Liaisons, 1995-1996
- Manual (Incomplete), n.d.
- Membership Surveys, 1987, 1992

NASIG Annual Reports, 1995/96  
NASIG Calendar 1994-1997  
DRAFT NASIG President's Manual [1998]  
NASIG Publicist Procedures 2003

#### Legal/Fiscal/Financial Records

Budget Forms (Comm.)-1995  
Budget and Budget Information, 1988-1992  
Bylaws, 1986, 1988-1989, 1991-, 1995, n.d.  
Employer Identification Number, 1988  
Finance Committee, 1987, 1989-1992  
Letter, dated May 20, 1993, from IRS to Tina Feick, stating 501(c)(3) status still in effect.  
Treasurer's Report, 1988, 1988-1996  
Treasurer's Report, 1997-2000, 2002

#### Committee/Task Forces (annual reports, internal correspondence)

Archive Retention Policy  
Archives  
Awards & Recognition Committee, 1994-1999/2001  
Bilingual Focus Group Final Report 2001  
Brochure Subcommittee, 1989-1990, n.d.  
Bylaws Committee, 1988, 1990-1991, 1993-1996  
Committees, 1988-1994  
Committee Rosters, 1995  
Committees, 1996  
Committee Rosters, 2000  
Committee Guidelines, 1998  
Conference Evaluations Task Force, 1994-95  
Continuing Education Committee, 1988-1994, n.d.  
Continuing Education Committee, 1995-1996  
Continuing Education Committee, 1998-1999  
Database & Directory Committee, 1988-1990, 1993-1994, n.d..  
Database & Directory Committee, 1996  
E-Mail Task Force, 1991  
Electronic Archive  
Electronic Communications Committee, 1991-1994  
Electronic Communications Committee, 1995, 1996  
Evaluation and Assessment Committee Annual Report, 2000-2001  
Exchange Program Committee, 1985-1990, n.d.  
Horizon Award, 1998  
Job Connections, 1987-1990, n.d. Study Committee  
NASIG Committee Chair Orientation, 1999, 2000, 2001, 2002

Box 2

## Committees and Task Forces Continued

Newsletter Committee, 1988-1992, 1994, 2001  
 Nominations Committee Guidelines, n.d.  
 Nominations and Elections Committee, 1990-1995, n.d.  
 Nominations and Elections Committee, 1996/1997  
 Nominations and Elections Committee, 2000-2001  
 Nominations and Elections Committee, 2002-2003  
 Professional Liaison Committee, 1987-1991, 1993-1994, 1997/98, n.d.  
 Publications Committee, 1988-  
 Regional Councils, 1988-1989  
 Regional Councils, 1990-1991, n.d.  
 Regional Councils, 1994-1995, 1995-1996  
 Self-Publishing Task Force, 1992  
 Tenth Anniversary Task Force, 1995  
 Vision Statement Task Force, 1993

## Conferences (conference proceedings, handouts, site selection, evaluations, and photographs)

Business Meetings, 1985-1986, 1988-1989, 1991-1993, 1997  
 Conference, Inaugural, 1986  
 Conference, Inaugural, 1986, Evaluations  
 Conference, 2<sup>nd</sup>, 1987  
 Conference, 2<sup>nd</sup>, 1987, Evaluations  
 Conference, 2<sup>nd</sup>, 1987, Local Arrangements Committee  
 Conference, 3<sup>rd</sup>, 1988  
 Conference, 3<sup>rd</sup>, 1988, Evaluations  
 Conference, 3<sup>rd</sup>, 1988, Local Arrangements Committee  
 Conference, 4<sup>th</sup>, 1989  
 Conference, 4<sup>th</sup>, 1989, Evaluations  
 Conference, 4<sup>th</sup>, 1989, Local Arrangements Committee  
 Conference, 5<sup>th</sup>, 1990  
 Conference, 5<sup>th</sup>, 1990, Evaluations  
 Conference, 5<sup>th</sup>, 1990, Local Arrangements Committee  
 Conference, 6<sup>th</sup>, 1991  
 Conference, 6<sup>th</sup>, 1991, Evaluations  
 Conference, 6<sup>th</sup>, 1991, Local Arrangements Committee  
 Conference, 7<sup>th</sup>, 1992  
 Conference, 7<sup>th</sup>, 1992, Evaluations  
 Conference, 7<sup>th</sup>, 1992, Local Arrangements Committee  
 Conference, 8<sup>th</sup>, 1993  
 Conference, 8<sup>th</sup>, 1993, Evaluations  
 Conference, 8<sup>th</sup>, 1993, Local Arrangements Committee  
 Conference, 9<sup>th</sup>, 1994  
 Conference, 9<sup>th</sup>, 1994, Evaluations

Conference, 10<sup>th</sup>, 1995  
 Conference, 10<sup>th</sup>, 1995, Pre-Conference Handouts  
 Conference, 10<sup>th</sup>, 1995, Evaluations  
 Conference, 10<sup>th</sup>, 1995, Evaluations, cont.  
 Conference, 11<sup>th</sup>, 1996  
 Conference, 11<sup>th</sup>, 1996, Evaluations  
 Conference, 11<sup>th</sup>, 1996, Handout Packet  
 Conference, 12<sup>th</sup>, 1997  
 Conference, 12<sup>th</sup>, 1997, Evaluations  
 Conference, 13<sup>th</sup>, 1998  
 Conference, 13<sup>th</sup>, 1998, Conference Packet  
 Conference, 13<sup>th</sup>, 1998, Conference Services  
 Conference, 13<sup>th</sup>, 1998, Evaluations

### Box 3

#### Conferences Continued

Conference, 14<sup>th</sup>, 1999  
 Conference, 14<sup>th</sup>, 1999, Evaluations  
 Conference, 15<sup>th</sup>, 2000, Evaluations  
 Conference, 16<sup>th</sup>, 2001  
 Conference, 16<sup>th</sup>, 2001, Handouts Packet  
 Conference, 16<sup>th</sup>, 2001, Evaluations  
 Conference, 17<sup>th</sup>, 2002  
 Conference, 17<sup>th</sup>, 2002, Evaluations  
 Conference, 18<sup>th</sup>, 2003  
 Conference, 18<sup>th</sup>, 2003, Handouts  
 Conference, 18<sup>th</sup>, 2003, Handouts, cont.  
 Conference, 18<sup>th</sup>, 2003, Evaluations  
 Conference Planning Manual, n. d., 1994  
 Conference Planning Committee, 1996  
 Conference, Photographs (15<sup>th</sup>-21<sup>st</sup>)

Conference, 15<sup>th</sup>, 2000, San Diego : Making Waves. (Description: Bag, canvas, natural. Logo in dark blue; blue handles. 12''h x 4'' w x 3'' d. Bottom gusset. 10 1/2'' handle drop. NASIG water bottle, plastic, dark blue with printing in white. 8''h x 3 1/2'' w. Black top. NASIG baseball cap. Cotton. White with blue bill. Logo stitched in blue against a stitched gold map. Blue button on top. Blue grommets in back for air).

Conference, 16<sup>th</sup>, 2001, San Antonio, TX : A Serials Odyssey. (Description: Bag, canvas, natural, dark blue lettering against green map; blue handles 12''h x 14 1/2''w x 3 1/4''d. Bottom gusset. 10'' handle drop).

Conference, 18<sup>th</sup>, 2003, Portland, OR : Serials in the Park. (Description: Bag, canvas, natural, green logo outlined in blue; white handles. 12 ½”h x 13”w x 3 ¾”d. Bottom gusset. 10” handle drop).

Conference, 19<sup>th</sup>, 2004, Milwaukee, WI : Growth, Creativity and Collaboration: Great Visions on a Great Lake. (Description: Bag, canvas, natural color, with blue handles. Conference logo in blue, yellow, and white on blue background. 13”h x 16” w x 3” d. Bottom gusset. 10” handle drop).

Conference, 19<sup>th</sup>, 2004, Milwaukee, WI : Growth, Creativity and Collaboration: Great Visions on a Great Lake. (Description: Painting, acrylic on canvas, 16”h x 12”w. Signed S. L. Wiles. Artist: Sandra Lorraine Wiles, University of Illinois. Sandra, winner of the Fritz Schwartz Serials Education Scholarship, was so moved by the opening night activities that she returned to her hotel room and expressed her feelings in this painting. She is holding the conference program. Under her hand are her tickets from Egyptian display at the Milwaukee Museum, the site of the reception. A portion of her name badge is displayed. The pen is imprinted “Hilton,” the official conference hotel. This was presented to Anne McKee, NASIG President, and the entire organization at the final session on Sunday. Painting returned to the artist in 2010. Photo 1: full-front Photo 2: left edge & bottom Photo 3: right edge).

Conference, 20<sup>th</sup>, 2005, Minneapolis, MN : Roaring into our 20’s. (Description: Bag [tyvek?]. Black with white top, red lettering, “NASIG 2005” in black lettering on black background; zippered, black handles. 13”h x 18”w x 3”d. 7 ½” handle drop).

Conference, 20<sup>th</sup>, 2005, Minneapolis, MN : Roaring into our 20’s. (Description: Cheerios box, 4”x3”x1 ½”. Attached label reads, “Happy 20<sup>th</sup> Anniversary to NASIG Serialists from the Twin Cities Cerealists, General Mills. Cheerios<sup>R</sup> to literacy!!”).

Conference, 21<sup>st</sup>, 2006, Denver, CO : Mile High Views : Surveying the Serials Vista. (Description: Bag, canvas. White with blue lettering; blue handles. 12 ¼”h x 14 ½”w x 3”d. Bottom gusset. 10” handle drop).

Conference, 21<sup>st</sup>, 2006, Denver, CO : Mile High Views : Surveying the Serials Vista. (Description: Tee shirt, 99% “heavy weight” cotton, 1% polyester. Gray; conference logo on right front, blue lettering on white background).

#### Site Selection

Site Selection Committee, 1985-1986, 1988-1991, n. d.

Site Selection Committee, 1992-1993

Site Selection Committee, 1994-1996

Site Selection Committee, 1997

Site Selection Committee, 2001-2002

Correspondence (John Riddick, Tina Feick, Roger Presley, Mary Elizabeth Clack, Ann Okerson, Teresa Malinowski, Cindy Hepfer, October Ivins, Julia Gammon, Beverley Geer, Susan Davis, Steven Oberg, Dan Tonkery, Connie Foster, Maggie Rioux, Eleanor Cook)

Correspondence, 1984

Correspondence, 1985

Correspondence, 1986

Correspondence, 1987

#### Box 4

##### Correspondence Continued

Correspondence, 1988

Correspondence, 1989

Correspondence, 1990

Correspondence, 1991

Correspondence, 1992

Correspondence, 1993

Correspondence, 1994-1995

Correspondence, 1997

Correspondence, 2001-2002 (Maggie Rioux, Connie Foster)

Correspondence, 2002-2003 (Cook) includes NASIG/Haworth Bid/Letter of  
Agreemt, 11/02

Membership, 1986-1987, 1990, n.d.

Membership Directory, 1989/90

Membership Directory, 1990

Membership Directory, 1992

Membership Directory, 1993

Membership Directory, 1994

Membership Directory, 1995

Membership Directory, 1996

Membership Directory, 1997

Membership Directory, 1998

Membership Directory, 1999

Membership Directory, 2000

Membership Directory, 2001

Membership Directory, 2002

Membership Directory, 2003

Membership Directory, 2004 (Note: 2004 was the final print directory).

NASIG Newsletter, 1986-1989

NASIG Newsletter, 1990-1992

NASIG Newsletter, 1993-1994

NASIG Newsletter, 1995

NASIG Newsletter, 1996

NASIG Newsletter, 1997

NASIG Newsletter, 1998

NASIG Newsletter, 1999

NASIG Newsletter, 2000

NASIG Newsletter, 2001

Box 5

## Publications

## Published Conference Proceedings

- Proceedings, 1986: Serial Connections
- Proceedings, 1987: The Serials Information Chain
- Proceedings, 1988: Serial Information from Publisher to User
- Proceedings, 1989: The Serials Partnership
- Proceedings, 1990: The Future of Serials
- Proceedings, 1991: A Changing World
- Proceedings, 1992: If We Build It: Scholarly Communications and Networking Technologies
- Proceedings, 1993: New Scholarship, New Serials
- Proceedings, 1994: A Kaleidoscope of Choices: Reshaping Roles and Opportunities for Serialists
- Proceedings, 1995: Serials to the Tenth Power: Tradition, Technology, and Transformation
- Proceedings, 1996: Pioneering New Serials Frontiers: From Petroglyphs to Cyberserials
- Proceedings, 1997: Experimentation and Collaboration: Creating Serials for a New Millennium
- Proceedings, 1998: Head in the Clouds, Feed on the Ground
- Proceedings, 1999: From Carnegie to Internet 2: Forging the Serials Future
- Proceedings, 2000: Making Waves: New Serials Landscapes in a Sea of Change
- Proceedings, 2001: A Serials Odyssey
- Proceedings, 2002: Transforming Serials: The Revolution Continues

Box 6

## Publications (Continued)

## Newsletters

NASIG Newsletter, 2002

NASIG Newsletter, 2003

NASIG Newsletter Annual Report 1992-1999

## Proceedings

Proceedings, 1985, 1987-1993, n. d.

Proceedings, 1994-1996

Proceedings, Editor Applications, 1993

Proceedings, Editor Applications, 1996

Proceedings, Editor Handbook, 1996

Proceedings, Editor Selection 1997

Proceedings Committee, 1995-1997  
Proceedings Publishers

Background/History

Background Statements, 1985-1988, 1990, n. d.  
Study Group. 1985-1986, n.d.  
Surveys 1984  
Tours, 1987, 1989, n.d.

Box 7:

Committees/Task Forces/Focus Groups

Committee Descriptions, Members, Liasons, 1998-2000  
Task Force & Ad Hoc Groups Descriptions & Members, 2005-06  
Archives, 2004-07  
Award & Recognition, 2004-05  
Bilingual Focus Group, May 2001  
Bylaws, 2003-05  
Database & Directory, 2005  
Electronic Communications, 2005  
Conference Evaluation Review Task Force, 2005  
Conference Planning Committee, Manual, 2005  
Continuing Education, 2002-04  
Evaluation & Assessment, 2003-05  
Membership Development, 2004-06  
Newsletter, 1998;2004-05  
Nominations & Elections, 2005  
Online Registration Team, 2005  
Mentoring Task Force, 2004-05  
Proceedings, 2004-05  
Professional Liaisons, 2005  
Programming Planning, 2003 Program Redesign  
Publications, 2005  
Publicist, 2005  
Site Selection, 2005  
Strategic Planning Task Force, Member Survey Report, 2002

Conferences, 2004-2006

Registration Postcard, Annual Conference, 2004  
Conference Logo Contract, 2006  
NASIG Notes from Town Hall Meetings, 2004-05  
19<sup>th</sup> Annual Conference Evaluation, June, 2004  
20<sup>th</sup> Anniversary Task Force, 2005  
History Task Force Charge, (undated)  
NASIG History, 20<sup>th</sup> Anniversary, 2005



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20<sup>th</sup> Annual Conference Evaluation, October, 2005  
Conference Packet, 2005  
Conference Packet, 2006  
Session Handouts, 2006

NASIG Executive Board  
Elections, 1998; 2000-01

#### Meetings

October, 2003  
January, 2004  
June, 2004  
October, 2004  
January, 2005  
Conference Call, March 2005  
May, 2005  
October, 2005  
January, 2006

NASIG Fiscal/ Financial Records  
Financial Plan, 2005  
Treasurer's Report, May 2005  
Financial Statements & Accountant's Review Report, December, 2002

NASIG Website Documents, 2004

NASIGNET Website Documents, 1994-2005

NASIGNET and beyond: electronic networking resources for serialists, by Birdie  
MacLennan and Marilyn Geller, January 1994.

#### Publications

Membership Directories, 2004-05 [2 folders]  
NASIG Newsletter, 2004-07 [13 folders]

#### Box 8:

Proceedings, 2003-2005, [3 hardcover volumes]  
Celebrating 25 Years of Service: NASIG Hall of Presidents Poster, 25<sup>th</sup> Anniversary  
Conference, Palm Springs, CA, 2010  
(stored with oversize material in map case 3, AR6: Room 106 F, ARC)

#### Box 9: RESTRICTED

Library Science Student Grant Committee, 1987-1994, 1995-1996  
Nominations and Elections Committee, 1985-1989

#### Box 10:

## Committees, Task Force

NASIG Committee Chairs Orientation Manual, 1<sup>st</sup> draft, prepared by Joyce Tenney and Steve Savage, May 2005

Committee appointments, 2008

Publicity guidelines for NASIG committees, October 6, 2009

Email correspondence from Carol Ann Borchert to committee chairs, October 08, 2009

25<sup>th</sup> Anniversary Task Force

Email message: NASIG 25<sup>th</sup> Anniversary Task Force—we need your help! Call for volunteers, February 17, 2010

NASIGWeb announcement, call for volunteers, March 17, 2010

25<sup>th</sup> Anniversary Task Force Plans, reprinted from *Newsletter*, December, 2009

Action items & minutes, conference call, March 4, 2010

Print commemorative pamphlet with gala dinner program, draft (undated)

25<sup>th</sup> Anniversary documents, compiled by Sheryl Williams

Annual conferences

Applicants & award numbers

Award winners

Board rosters

Budget history, compiled by Peter Whiting, treasurer

Committees, 2005/06

Committees, 2006/07

Committees, 2007/08

Committees, 2007/09

Committees, 2009/10

Proceedings editors

Task Forces

Chronology, 2005-2010

Carrying on at the speed of the Internet: NASIG issues and trends

NASIG vision & planning

## Conferences (minutes, contracts, images)

Conference, 22<sup>nd</sup>, Galt House Hotel, Louisville, KY, 2007

Brainstorming Session, notes, Conference, 22<sup>nd</sup>, June 2, 2007

## Contracts

Galt House Hotel & Suites

Cruise agreement, Belle of Louisville

The Frazier International History Museum

Triangle Talent, Inc., artist engagement (band)

## Registration packet

NASIG Online Store: Café Press, web print-out of merchandise

Announcement of conference evaluation drawing

Images of attendee gifts (1. Conference bag, canvas. Black with blue pocketed insert; black handles. Zipper top. 14”h x 16 ½”w x 4”d. 11”

handle drop. 2. Lanyard, cotton, with metal clasp and jump ring. 20” length. Imprinted “Louisville Looavul Luhvul Loueville Looavill.”  
Donated by the Louisville Visitor’s Bureau.)

Conference, 22<sup>nd</sup>, Business Meeting, minutes, June 1, 2007

Conference, 23<sup>rd</sup>, June 3-5, 2008, Tapatio Cliffs Resort, Phoenix, AZ

Registration information [printed from NASIG web site]

Program [printed from NASIG web site]

Events [printed from NASIG web site]

Hotel information [printed from NASIG web site]

Café Press marketplace, NASIG souvenirs

Conference , 24<sup>th</sup>, June 3-7, 2009, Marriott Renaissance Hotel, Asheville, NC

Business Meeting, June 6, 2009

Agenda

Minutes

Registration [reprinted from NASIGWeb site]

Program [reprinted from NASIGWeb site]

Contracts, 2009 Proceedings, Transfer of copyright agreement

Introduction, *signed by* Allyson A. Zellner

Introduction, *signed by* Lori J. Terrill

Navigating your way through the ejournal rapids, *signed by* Beth Holley

SCCTP electronic serials cataloging, *signed by* Jan Mayo

Basics of e-resources licensing, *signed by* Jane M. Bethel

Ambient findability: libraries, serials, and the internet of things, *signed by* Paula Sullenger

Measuring the value of the academic library: return on investment & other value measures, *signed by* Carol Tenopir

Vision session: What color is your paratext? *signed by* Andree J. Rathemacher

Collaborative tagging: tradional cataloging meets the wisdom of crowds, *signed by* Scott McFadden, Jema Venker Weidenbenner [both on one page]

Open-source electronic resource management system: a collaborative implementation, *signed by* Donald Taylor, Frances Dodd

Open source electronic resource management system: a collaborative implementation, *signed by* James Murphy

Enduring perpetual access to online subscriptions, *signed by* Kenneth DiFiore

Conference Strategy Session A3: Ensuring perpetual access to online subscriptions, *signed by* Nancy J. Gibbs

Ensuring perpetual access to online subscriptions, *signed by* Selden Durgom Lamoureaux

Ensuring perpetual access to online subscriptions, *signed by* Judy Luther

Ensuring perpetual access to online subscriptions, *signed by* Victoria Reich

Ensuring perpetual access to online subscriptions, *signed by* Heather

Ruland Staines

Ensuring perpetual access to online subscriptions, *signed by* Kim Steinle  
Onix for publication licenses: getting a grip on license information, *signed*  
*by* Todd A. Carpenter

Playing the field: Pay-per-view e-journals and e-books, *signed by* Katy  
Ginanni

Playing the field: Pay-per-view e-journals and e-books, *signed by*  
Benjamin Heet

Playing the field: Pay-per-view e-journals and e-books, *signed by* Lindsey  
Schell

Usage of open access journals: findings from top 11 science & medical  
journals, *signed by* Jayati Chaudhuri

Usage of open access journals: findings from top 11 science & medical  
journals, *signed by* Mariyam Thohira

ERMS integration strategies: opportunity, challenge, or promise? *signed*  
*by* Deberah England

Piloting an e-journals preservation registry service (PEPRS), *signed by*  
Peter Burnhill

Informing licensing stakeholders, *signed by* Clinton K. Chamberlain

[Informing] Licensing shareholders, *signed by* Vida Damijanaitis

Informing licensing stakeholders, *signed by* Selden Durgom Lamoureux

Informing licensing stakeholders, *signed by* Brett Rubinstein

Informing licensing stakeholders, *signed by* Lisa Sibert

Informing licensing stakeholders, *signed by* Micheline Westfall

From federated search to the universal search solution, *signed by* Roberta  
F. Woods

The Chicago collaborative, *signed by* John Tagler

The Chicago collaborative, *signed by* Patricia L. Thibodeau

Not just drifting: checking online serial issue availability, *signed by* Kitty  
Canapi

Not just drifting: checking online serial issue availability, *signed by*  
Andrea Imre

Open forum: the future of library systems, *signed by* Andree J.  
Rathemacher

We deliver: overcoming microform collection access issues with  
electronic delivery, *signed by* Jean M Langendorfer

Marketing the library in a digital world, *signed by* Pamela J. Cipkowski

ER options for acquisitions: the good, the bad, and the ugly, *signed by*  
Susan Davis

Improving our local electronic serials through standardization and  
migration to new platforms, *signed by* Kate B. Moore

Moving mountains of cost data: standards for ILS to ERMS to vendors

and

back, *signed by* Sharon Wyes Correr

Online serials access x-game: surviving a vendor change for online serials

- access and thriving, *signed by* Linda A. Brown
- Creating a local resources index/database, *signed by* Stephen Headley
- Managing electronic resource statistics, *signed by* Marcella C. Leshner
- Navigating a course for serials staffing into the new millennium, *signed by* Kelly Smith
- KBART: improving access to electronic resources through better linking, *signed by* Kristina R. Womack
- Registration ruminations: do your end users have access to everything you've paid for? *signed by* Sion Romaine
- Creating core title lists for print subscription retention and storage/weeding, *signed by* Michael A. Arthur
- Creating core title lists for print subscriptions, *signed by* Michael Hanson
- Using a local ERMS to manage e-journals: can it get any better than this? *signed by* Elizabeth Appleton
- NIH mandate one year on: how are libraries responding, *signed by* Lisa S. Blackwell
- NASIG Regional UnConference, 1<sup>st</sup>, March 20, 2009
- Report, Char Simser [reprinted from *Newsletter*]
- Evaluation [reprinted from *Newsletter*]
- Conference, 25<sup>th</sup>, June 3-6, 2010, Rancho Las Palmas, Palm Springs, CA
- NASIGWeb announcements
- Call for reporters
  - Café Press announcement
  - Registration now open
  - Preliminary registration
  - Call for conference proceedings recorders
  - Call for poster session proposals
  - Call for Informal discussion group or User group
  - Call for ideas for topics and volunteers for Discussion Groups and user groups
  - Conference update
  - Café Press store reminder, store selections
  - Registration reminder
  - Six-month registration reminder
- “Celebrating 25 years” conference booklet (2 copies)
- Table markers, Tables 1-40, illustrated with photos of conference sites (missing table #s 3-4,7,9,18,23,25-27,30,35)
- Conference, 25<sup>th</sup>, 2010, Palm Springs, CA : An Oasis in Shifting Sands: NASIG at +25.* Commemorative coaster, soapstone, 4” x 4”, white with green logo map, imprinted “NASIG NORTH AMERICAN SERIALS INTEREST GROUP 25<sup>TH</sup> ANNIVERSARY 1986-2010.” Reverse is cork-covered. In white light-weight sleeve with circular cut-out. Photo 1: front view. Photo 2: front & back view. Photo 3: front view in protective sleeve.
- Handouts (3):
- NASIG Officers and Executive Board, 2010/2011

- Conference Planning Committee
- 2010 NASIG Award Recipients
- Conference, 25<sup>th</sup>, Contingency Planning Meeting, June 2, 2010
  - List of attendees
- Conference, 25<sup>th</sup>, Business meeting, June 4, 2010
  - Agenda and Topic
  - Minutes
- Conference, 25<sup>th</sup>, Organizational sponsorship forms [samples, all unsigned]
  - Tiers
  - Vendor Exposition form
  - General conference organizational sponsorship form
- Conference, 25<sup>th</sup>, Evaluation
  - NASIGWeb reminder to complete evaluation
  - NASIGWeb announcement: unable to identify those who completed the evaluation survey
  - Free conference evaluation winner [reprinted from *Newsletter*, Sept. 2010]
  - Evaluation survey questions
  - 2010 Conference Evaluation Report, submitted by 2010 Evaluation & Assessment Committee
- Conference, 25<sup>th</sup>, Wrap-up, reprinted from *Newsletter*, Sept. 2010
  - Interview of Selden Durgom Lamoureux, by Lisa Kurt
  - Report on the 2010 NASIG Award Winners, by Chris Brady and Jessica Ireland
  - Conference reports:
    - Vision sessions
    - Strategy sessions
    - Tactics sessions
  - Conference financials
    - Conference expenses/25<sup>th</sup> anniversary, through July 31, 2010
    - Conference bill breakouts

## Correspondence

- Correspondence from Charlene Simser, President, 2007/2008:
  - To* Allyson Zellner, November 14, 2007, appointment as co-editor for 2008 Proceedings
  - To* Donnice Cochenour, September 18,, 2007, appointment as project manager for technology implementation
  - To* Donnice Cochenour, June 8, 2008 thank you for efforts as project leader for Technology Implementation Team
  - To* Denise Novak, June 1, 2008, thank you for serving as President
  - To* Andrew Pulau Evans, November 11, 2007, thank you for feedback on contract for technology services
  - To* Ms. Lee, undated, thank you for Wiley-Blackwell's conference support in Phoenix, AZ
  - To* Shoko, undated, thank you for Sage's conference support in Phoenix, AZ
  - To* Jenni Rankin, undated, thank you for Annual Review's conference support in

Phoenix, AZ

*To* Denise de la Rosa, undated, thank you for Springer's conference support in Phoenix, AZ

*To* Dan Tonkery, undated, thank you for EBSCO's conference support in Phoenix, AZ

Memo of Understanding between NASIG and University of Illinois Archives, January 17, 2004

NASIG Newsletter, May 2007

NASIG Newsletter, Sept 2007

NASIG Newsletter, Dec 2007

NASIG Newsletter, March 2008

NASIG Newsletter, June 2008

NASIG Newsletter, Sept 2008

NASIG Newsletter, Dec 2008

NASIG Newsletter, March 2009

NASIG Newsletter, May 2009

NASIG Newsletter, Sept 2009

#### Election

Bylaws Committee Ballot and Tabulation report, 2007

Committee appointments, 2008

Election results, 2007

Election results, 2008

Election results, 2009 [reprinted from *Newsletter*]

NASIG/Haworth Bid and Letter of Agreement, signed by Bill Cohen, Publisher 5/2/08 and Charlene Simser, President 04/28/08.

Statement of Confidentiality, 2009

Survey Confidentiality Policy, approved December 10, 2008

Email correspondence from Anna Creech to Lori J. Terrill & Jia Mi, January 12, 2009, requesting distribution to "anyone with the SurveyMonkey login information"

Email correspondence from Anna Creech to Sheryl Williams, Jia Mi and Ann Fath, January 12, 2009, responding to how long documents are in effect

Email correspondence from Anna Creech to Sheryl Williams, Jia Mi and Ann Fath, adding approval dates to documents

Statement of confidentiality {sample, unsigned}

Statement of confidentiality, *signed by* Morag Boyd

Statement of confidentiality, *signed by* Erika Ripley

Board elections, 2010

Email announcement: slate of candidates, January 27, 2010

Email announcement, Call for petition candidates, February 2, 2010

Email announcement: reminder for petition candidates, February 10, 2010

NASIGWeb announcement: Candidate information, picture/profile/statement

Vice President/President-Elect

Michael Arthur

Selden Durgom Lamoureux  
 Steve Shadle  
 Member-at-Large  
 Clint Chamberlain  
 Maria Collins  
 Deberah England  
 Wen-Ying Lu  
 Shana McDanold  
 Buddy Pennington  
 Sheryl Williams  
 Jenni Wilson

Email announcement: reminder to vote, March 9, 2010

Email announcement: Important message regarding election [ArcStone difficulties] from Rick Anderson, March 11, 2010

Email announcement: voting reopened, March 16, 2010

NASIGWeb announcement: voting reopened, March 29, 2010

Email announcement: explanation of problems and need for reopening voting, Beth Ashmore, March 11, 2010

Email announcement: Election results, April 1, 2010

#### Executive Board (minutes, agendas, reports, correspondence)

Executive Board Meeting, November 4, 2006, Galt House Hotel, Louisville, KY

Minutes

2006/2007 Executive Board action items as of 10/06

Treasurer's report: Balance sheet as of 10/26/2006; Transaction reports;

2006 Budget; Committee expenses; 2007 Proposed budget

Technology Request For Proposal; PNASIG Technology RFP

Conference Planning committee report; 2007 CPC budget

Program Planning committee; conference schedule

Conference evaluation summary (printed from Newsletter)

Committee reports:

Archivist

Awards & Recognition

Bylaws

Continuing Education

Database & Directory

Electronic Communications

Evaluation & Assessment

Financial Development—no report submitted

Library School Outreach Task Force

Membership Development

Newsletter

Nominations & Elections

Proceedings

Publications & Public Relations



Publicist  
Site Selection

Executive Board Meeting, January 18, 2007, Seattle Public Library, Seattle, WA

Agenda; Transportation & meals information

Minutes

Board actions since October 2006

Board outstanding action items as of 1/07

Treasurer's report—no report submitted

Technology Request for Proposal [not included]

Committee reports:

Archives—no report

Awards & Recognition [not included]

Bylaws [not included]

Program Planning, program; Online Registration report

Conference Planning; Budget; Conference fees; Conference Budget

Continuing Education

Database & Directory

Electronic Communications; draft welcome message

Evaluation & Assessment

Financial Development—no report

Library School Outreach—no report

Membership Development—no report

Newsletter

Nominations & Elections; draft procedure

Proceedings

Publications & PR

Publicist

Site Selection

Executive Board Meeting, Conference Call, April 4, 2007

Minutes

Executive Board Meeting, May 30, 2007, Galt House, Louisville, KY

Agenda; Meals information

Minutes

Board action items since January 2007

Board action items, May 2007

Board action items—revised 05/07

Treasurer's report

Committee reports:

Program Planning

Conference Planning Budget; Conference summary

Membership Development, annual report

Archivist, annual report

Awards & Recognition

Bylaws, annual report; ballot

Continuing Education, annual report

Database & Directory, annual report  
 Electronic Communications, annual report  
 Evaluation & Assessment  
*Newsletter*, annual report  
 Nominations & Elections, annual report  
 Proceedings, annual report  
 Site selection, annual report  
 Technology RFP Task Force; Technology RFP; Technology Request for  
 Proposals Scope of Work & Requirements  
 Notes from Board Wrap-up Session, June 3, 2007, Louisville, KY  
 Executive Board Conference Call, July 31, 2007  
 Minutes  
 May 2007 action items  
 Summary of comments from NASIG-L brainstorming  
 Executive Board Meeting, October 10-13, 2007, Tapatio Cliffs, Phoenix, AZ  
 Agenda  
 Minutes  
 Board actions, June-September 2007  
 Conference call action items, July 2007  
 Board action items, October 2007  
 Treasurer's report  
 Technology RFP--no written report  
 Program Planning committee; Speakers agreement; Programming  
 Conference Planning committee; Budget  
 Committee reports:  
     Archivist; Policy & procedures manual, draft; UIU-C historical note  
     Awards & Recognition—no written report  
     Bylaws  
     Continuing Education—no report  
     Database & Directory  
     Electronic Communications  
     Evaluation & Assessment: 2007 conference evaluation  
     Library School Outreach; Ambassadors' guidelines  
     Membership Development; annual report; institutional membership  
     *Newsletter*  
     Nominations & Elections  
     Proceedings  
     Publications/PR  
     Publicist  
     Site Selection  
     Translators Resource Team  
 Executive Board Meeting, January 10, 2008, Paley Library, Temple University,  
 Philadelphia, PA  
 Agenda  
 Minutes

July 2007 Conference call action items  
 Board actions October 2007-December 2007  
 Board action item list October 2007  
 Treasurer's report  
 Adopting a consent agenda: What is a 'consent agenda' and how will it make our meetings go faster?  
 Archivist  
 Continuing Education  
 Database & Directory  
 Electronic Communications  
 Evaluation & Assessment  
 Library School Outreach  
*Newsletter*  
 Publications & Public Relations  
 Site Selection  
 Translators' Resource Team—no report

Committee reports  
 Technology Implementation  
 Bylaws  
 Program Planning  
 Conference Planning; Budget; Basic tabs for registration page; logo choices  
 Organizational Sponsorships  
 Proceedings  
 Nominations & Elections  
 Membership Development  
 Awards & Recognition

NASIG 2007-2010 Strategic Directions  
 Administrative Support Task Force  
 Financial Advisory Committee

Executive Board Meeting, June 3-4, 2008, Phoenix, AZ

Agenda  
 2008/09 Officers and Executive Board  
 2008/09 Board (with contact information)  
 Minutes  
 Treasurer's report [not included; reprinted from *Newsletter*, May, 2008]

Consent agenda:  
 Archivist; annual report, Budget report; UIU-C budget sheet  
 Awards & Recognition  
 Bylaws  
 Evaluation & Assessment [no written report attached]  
 Library School Outreach, annual report  
 Membership Development  
 Publications/Public Relations, annual report  
 Publicist

## Translators Resource Team

## Committee reports:

Program Planning, annual report; Compensation & Reimbursement Policy  
 Conference Planning—no written report  
 Continuing Education  
 Database & Directory, annual report  
 Electronic Communications; Additional ArcStone work  
*Newsletter*, annual report  
 Nominations & Elections, annual report

## Strategic Directions Action Plan

Executive Board Meeting, September 16-17, 2008, Renaissance Hotel, Asheville, NC

## Agenda

## Minutes

Program Planning; Travel Stipend Task Force final report  
 Conference Planning; Amendment to Accommodations & Meeting Agreement,  
 Crest Center & Pavilion general policies (unsigned)

## Secretary's report

Treasurer's report—no written report; Balance sheet, Committee expenditures,  
 Committee expenses, 2008 budget estimated/actual, 2009  
 estimated budget

## Consent agenda:

Archivist  
 Bylaws  
 Continuing Education Committee—no written report included  
 Database & Directory—no written report included  
 Evaluation & Assessment; 2008 conference evaluation report to the  
 Board, Report on most popular themes & programs from 2007 & 2008  
 conferences  
 Electronic Communications—no written report included  
 Financial Development  
 Library School Outreach  
 Membership Development  
 Mentoring—no written report included  
 Publications/Public Relations—no written report included  
 Translators Resource Team—no report

## Committee reports:

Awards & Recognition; Proposals to the Board for the creation of a needs-  
 based award & revisions to the criteria used to evaluate applications for the  
 Serials Specialist Award; The Merriman Award, proposal  
 Proceedings  
 Nominations & Elections; Time Table  
 Administrative Task Force—no written report  
 Site Selection—no written report presented

Executive Board Meeting, January 22, 2009, Denver, CO

## Agenda

Confirmation for meeting room & food service, Sodexo Services, University of Denver (unsigned)

Minutes

Treasurer's report; Balance sheet 01/14/09, Financial summary 2008, Organizational sponsorship 2008, 2009 budget estimate

Consent agenda:

Archivist

Bylaws

Continuing Education

Database & Directory—no written report included

Electronic Communications—no written report included

Evaluation & Assessment

Library School Outreach

*Newsletter*

Site Selection—no written report included

Committee reports:

Administrative Support Task Force; Job description

Awards & Recognition—no written report included

Conference Proceedings; Proposal for new RFP for Proceedings & Idea of developing a "NASIG" managed journal

Financial Development

Membership Development—no written report included

Conference Planning; Conference budget

Program Planning—no written report included

Mentoring

Nominations & Elections—no written report included

Publications/Public Relations

25<sup>th</sup> Anniversary Task Force

Translators' Resource Team

Committee Chairs' Leadership Development; Draft

Executive Board Meeting, June 3, 2009, Nova Restaurant, Asheville, NC

Agenda

Minutes

Executive Board Actions Jan-May 2009

Board actions, Feb-May 2009

Treasurer's report; Balance sheet, Financial summary, 2009 Donations, 2009 budget overview and estimate

Consent agenda:

Awards & Recognition

[Bylaws]--not listed in minutes

Continuing Education

Electronic Communications

Financial Development

Library School Outreach annual report

Proceedings annual report

Publications and Public Relations annual report  
 Translators Resource Team  
 Database & Directory  
 Committee reports:  
   Archivist annual report  
   Membership Development (revised)  
   Nominations & Elections  
   Program Planning; Annual report, Proposals  
   *Newsletter*, annual report  
   Site Selection  
   25<sup>th</sup> Anniversary Task Force—no written report included  
   Committee Size Discussion; list of committee members  
   Conference Planning  
 Executive Board Wrap-Up Notes, June 9, 2009  
 Executive Board Conference Call, August 28, 2009  
   Agenda  
   Minutes  
 Executive Board Meeting, October 2, 2009, Rancho Las Palmas, Palm Springs, CA  
   Agenda  
   Minutes  
   Treasurer's Report; Balance sheet; 2009 budget expenditures, Donations  
   Consent agenda:  
     Bylaws  
     Evaluation & Assessment; Report to the board, Newsletter evaluation,  
       correspondence between Carol Ann Borchert, Katy Ginanni, and  
       Sheryl Williams re: maintaining Board copy of evaluation and  
       *Newsletter* copy.  
     Financial Development  
     Library School Outreach  
     Mentoring  
     Newsletter  
     Proceedings  
     Proceedings Open Access Task Force  
     Site Selection  
 Committee reports:  
   Publications/Public Relations  
   Awards & Recognition; Proposal for the creation of John Merriman  
     award, Announcement, 2010 John Merriman Joint UKSG/NASIG  
     Award, Application, Reference questionnaire  
   Electronic Communications  
   Nominations & Elections  
   Organizational Sponsorships—no written report included  
   25<sup>th</sup> Anniversary Task Force  
   Database & Directory  
   Conference Planning; 2009 budget wrap-up, 2010 conference budget

Program Planning; 2009 conference wrap-up, 2009 program ratings, 2010 conference schedule, 2010 logo  
 Telecommunications Task Force; Vendor comparison  
 Membership Development; letter to enclose with brochure  
 Continuing Education

Executive Board conference call, December 7, 2009

Agenda

Minutes

Executive Board Meeting, January 14, 2010, MIT Dewey Library, Cambridge, MA

Agenda

Minutes

Treasurer's report; Balance sheet, Corporate sponsorship report, Budget update

Consent agenda:

[Archivist]

Bylaws

Conference proceedings

Continuing Education

Database & Directory

Financial Development

Library School Outreach

Mentoring

Site Selection

Committee reports:

Conference Planning; Budget notes, 2010 conference budget

Program Planning; Organizational sponsor spreadsheet, Conference schedule, Program spreadsheet

25<sup>th</sup> Anniversary Task Force

Open Access Proceedings Task Force; Appendix 1: Comparison of open access publishers sampled

Telecommunications Task Force [titled "Conference Calling Task Force"]

Nominations & Elections—no written report included

Sponsorship update

Membership Development survey results

*Newsletter*

Awards & Recognition

Publications & Public Relations; Publicity guidelines

Electronic Communications; Project estimate from ArcStone

Archiving conference photos [titled "Photo Archiving"]

Executive Board conference call, May 12, 2010

Minutes

Executive Board Meeting, June 3, 2010, Rancho las Palmas Hotel, Palm Springs, CA

Agenda

Minutes

Board activity report, May 12, 2010-current

Actions items for May 2010 forward

Treasurer's report; Balance sheet, Donations, Financial summary, 2010  
conference financial report, including organizational sponsorship

Consent agenda:

25<sup>th</sup> Anniversary Task Force annual report

Archivist annual report

[Awards & Recognition annual report]

Bylaws

Conference Proceedings annual report

Continuing Education annual report

[Database & Directory; annual report [printed from September 2010  
*Newsletter*]

Electronic Communications

[Financial Development; annual report [printed from September 2010  
*Newsletter*]

Library School Outreach annual report

Membership Development

*Newsletter*, annual report

Nominations & Elections annual report

Publications & Public Relations annual report

Committee reports:

Conference Planning 2010 budget

Program Planning annual report

Site Selection annual report

CEC-PPR Proposal

Executive Board wrap-up notes, June 6, 2010

#### Legal/Fiscal/Financial Records

NASIG Service Agreements

Agreement between NASIG and Association Solutions, LLC, August 24, 2007,  
to

provide strategic planning consultation...scheduled for October 12, 2007

Subscriber Service Agreement between NASIG and ArcStone Information  
Services, LLC [Fax transmittal sheet from Lela Phommsouvanh to Char  
Simer attached; dated Oct. 26-2007 with pencil notation "signed  
agreement"; no signatures on document] [also photocopy of agreement  
faxed from ArcStone Technologies, Inc., Oct. 26, 2007; otherwise  
undated]

Memorandum of Agreement between Taylor & Frances, & NASIG, September 1,  
2009 [unsigned]

NASIG Transfer of copyright agreement [unsigned, undated]

Association of Subscription Agents & Intermediaries-NASIG agreement, July 21,  
2009

ArcStone conference website agreement, February 2010

Project estimate, February 11, 2010, ArcStone-NASIG, for conference  
web-site



NASIGWeb announcement to committee chairs, Febr 4, 2010, to request all questions or problems be routed to ArcStone through Buddy Pennington, in preparation for policy development

#### Bylaws changes, 2010

Email announcement, August 8, 2009, inviting discussion on proposed new membership category, Institutional Membership

NASIGWeb announcement: Proposed bylaws amendment, Length of voting period, October 26, 2009

NASIGWeb announcement: Proposed bylaws amendment, Creating category of Organizational memberships, January 4, 2010

NASIGWeb announcement, call for votes for amendment of Creating category of Organizational memberships, February 8, 2010

NASIGWeb announcement: final day for voting, February 18, 2010

#### Books

Serials Librarian, NASIG Proceedings

Place Your Bet Kentucky: The Serials Gamble, Part 1&2, NASIG 2007

Taking the Sting Out of Serials!, Volume 56, Numbers 1-4, January - June, 2009  
(2 copies)