

35/3/19

Library

Public Services

Scientific and Technological Documentation Study, 1966-1968

Box 1:

Administrative Correspondence, 1966-1970: Council on Library Resources, Research Grant CLR-348, 1965-1970

Letters to and from Verner W. Clapp and Fred C. Cole, presidents of CLR concerning application, progress, expenditures, publication funds and extension of research grant CLR-348, "Evaluation and Processing Scientific and Technological Records for Archival Preservation and Use in Universities", under direction of Maynard Brichford, including draft application for research grant, 12/6/65, formal application, 4/7/66, progress report, 6/20/67, and financial reports 9/26/69, 10/28/69

National Science Foundation Proposal, Bibliography Publication, 1968-1969

correspondence with National Science Foundation concerning publication of the bibliography compiled by the CLR-348 study, including applications

University of Illinois Research Board Request, Bibliography Publication, 1968

Press Releases, 1966, 1969

Correspondence, draft press releases, and final press releases concerning public announcement of the research grant (1966) and publication of manual (1969)

Staff Recruitment, 1966-1967

Correspondence and flyers concerning recruitment of graduate assistants

Staff Records: 1966-68

Blehm, Barbara J., 1967

materials including recommendation for interview slip, student employment record, daily time cards, work assignment memos and resignation

Fara, Harry, 1966-1967

materials including list of publications, supervisor evaluation, correspondence relating to absences, and recommendations for appointment and resignation

Hryszczuk, Olga, 1967

Saunders, Richard, 1967-68

Tuckey, Marcia, 1967-68

Vallianatos, Evaggelos, 1966-67

Financial Reports and Requests, 1966-68

including requisition forms, work order-receipts, monthly statements of account, stores vouchers, invoices, travel orders

Travel Expenses, 1966-68

travel vouchers, expense book, travel tickets, expense summaries, and list of trips

Monthly Expense Summaries, October 1966 - December 1967

Circular Letters of Inquiry and Literature Specialists List 1966

Field Notes and Interviews, 1967-68

summary of meeting with Professor Derek Price (Yale) and John Hielbron (University of California), 11/30/67, concerning bibliography of proposed publication, including an explanation of the bibliography

- summary of meeting with Verner Clapp, president of CLR, 2/13/68
- Federal Grant Records Procedures, 1960-1968
- notes on records procedures of specified institutions concerning federal grants-in-aid to universities, including National Bureau of Standards, ca. 3/23/60
  - National Science Foundation 11/62
  - HEW, Office of Education, 10/30/63
  - University, Bursar's Office, 6/26/64
  - OSU (Bruce Harding), 3/27/66, 10/5/66
  - National Archives and Records Service 3/30/67, 2/15/68 VI, preservation of university contract records, 1/68, Office of Naval Research, 2/7/68
  - University of Nebraska, 10/23/67
  - University of Iowa, 10/24/67
- general notes on General Schedule 19 records categories, and Federal Agency Retention Policies
- Article reprints:
- "Program Records Control Schedule," (National Institute of Health), Records Management, 8/28/51
  - "Disposal of Navy and Marine Corps Records", DOD, SEC NAVINST, P5212.5B, Part II, Chapter 3, 6/21/61
  - "Research and Development Case Files", DOD, AR345-210 C1, 10/4/63
- Subsidiary Reports, 1966-1967
- Brichford, "History of Science and Technology Project Procedure Used in Processing Archival Materials Received from an Academic Department", 12/1/66
  - Brichford, "Archival Evaluation of Scientific and Technological Documentation in Universities", draft of paper for Society of American Archivists, 10/20/67
  - Brichford, "Report on the Archival Evaluation and Processing of University Records Relating to Science and Technology", 12/22/67
- Other Programs in Scientific and Technological Documentation, 1964-1967
- Alan Jeffreys, "Locating the Manuscript Sources of Science", British Journal for the History of Science, 12/64; including correspondence with Jeffreys
  - "British Records Association, Annual Conference, 1966", Archives, 4/67 including summary of article by Brichford
  - B.O. Seraphin, "Directory of Solid State Scientists in Western Europe, Part I: United Kingdom", British Office of Naval Research, 11/12/65
  - Zoltan Tar, "Science in Hungary", Science, 7/1/66
  - Ann Mozley, "The History of Australian Science", Australia and New Zealand Historical Studies, 4/64
  - Jolen J. Beer, "Why Look Back? The Function of History in Industrial Research Organization", Research Management, 1966
- MS Criticisms: Reingold and Weiner, 1968
- notes on distribution of draft bibliographies: list of reviewers
  - correspondence with Dr. Nathan Reingold and Dr. Charles Weiner concerning criticisms of the rough copy of the study
- Publication Inquiries, 1968-1969

- correspondence with Ohio Press, Ohio State University Press, Purdue University Press, and Southern Illinois University Press concerning possible publication of the complete study
- Cost Estimates and Publication, University of Illinois Press, 1968-1969
  - correspondence with University of Illinois Press requesting publication of complete study, 4/1/68
  - cost estimates, correspondence, requisition forms and interview summaries relating to publication of smaller manual
  - sample copy of manual, "Scientific and Technological Documentation, Archival Evaluation and Processing of University Records Relating to Service and Technology", 1969
- Distribution, 1969-1970
  - correspondence relating to distribution of sample copies of manual lists of recipients of sample copies
- Requests for Manual, 1966-1970
- Sales, 1969-1970
  - lists of sales by institution and location, 6/69 - 9/70
- Reviews of Manual
  - Wesley C. Williams, *Technology and Culture*
  - Roy S. Dunn, *American Archivist*, 4/70
  - Scientific Information Notes, 1970
- Acknowledgements, 1969
  - congratulatory letters from Dean Robert Downs and Verner Clapp

Box 2:

- Manuscript Draft, ca. 5/68
  - typewritten draft with penciled marginal notes, handwritten inserts; draft project reports
- Archival Bibliography, Drafts and Notes, ca., 1967-1968
  - drafts of Archival Bibliography (appendix A)
  - samples of appendix B (Mathematics and Chemistry)
  - sample draft of inventory of collected manuscripts (appendix C)
  - sample of appendix C (Botany)
- Manuscript Lists, 1967-1968
  - lists of scientists papers arranged by scientific field, giving name of scientist, dates, location, and volume for: Aeronautical and Astronautical Engineering, Agricultural Engineering, Agronomy, Animal Science, Anthropology, Astronomy, Botany, Chemistry, Civil Engineering, Dentistry, Ecology, Electrical Engineering, Forestry, Geography, Geology, Horticulture, Mathematics, Mechanics, Mechanical Engineering, Medicine, Metallurgical and Mining Engineering, Microbiology, Pharmacy, Physics, Physiology, Plant Science, Psychology, Veterinary Medicine, Zoology
- Manuscript List Summary, ca. 1968
  - project report summarizing above lists

Box 3 - 6: include Science and Technology Bibliographies

General Animal Science

Anthropology - Forestry

Geography - Medicine

Metallurgy - Zoology