



41/1/40

Dean of Students

Dean's Office

National Association of Student Personnel Administrators, 1919-1976, 1984-1996

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Box 1:

National Association of Deans and Advisers of Men (NADAM), 1919-27

Secretary's minutes of annual conferences

1st - Madison, WI, 1/19

2nd - Urbana, IL, 2/20

3rd - Iowa City, IO, 4/21

4th - Lexington, KY, 4/22

6th - Ann Arbor, MI, 4/24

7th - Chapel Hill, NC, 4/25

9th - Atlanta, GA, 4/27

NADAM Questionnaire on training and background of Deans and Men, 1935-36 (3 folders)

NADAM Conference Programs, 1928-38

Materials for James Franklin Findlay's "The Origin and Development of the Work of the Dean of Men in Higher Education," Ph.D. dissertation, New York University, 1938

Abstract of thesis

Regional Associations

Eastern Association of Deans and Advisers of Men, 1930-37, includes

Proceedings, 1930-35

National Association of Deans and Advisers of Men in Negro Educational Institutions, 1937

Pacific Coast Association of Deans of Men, 1937

General Correspondence, 1936-37

American Institutions

European and Latin American Institutions

Individuals

Data gathering materials

Forms, lists and bibliographic citations

Institutional responses to questionnaires and information requests, including reports of Dean of Men and correspondence

Supplementary institutions not NADAM members:

Akron, University of

Alabama, University of

Allegheny College

Antioch College

Arizona, University of

Arkansas, University of

Beloit College

Brown University

California, University of, Berkeley

California at Los Angeles, University of

Colorado College

Colorado, University of

Connecticut State College

Cornell College

Creighton University

Denison University

Denver, University of  
De Pauw University  
Drexel Institute  
Florida, University of  
Georgia, School of Technology  
Georgia, University of  
Grinnell College  
Hamline  
Illinois, University of  
Indiana University  
Iowa, University of  
Iowa State College  
Iowa State Teachers College  
Jamestown (N.D.) College  
Kansas, University of  
Kent State University  
Kentucky, University of  
Louisiana State University  
Macalester College  
Maine, University of  
Michigan, University of  
Michigan State College  
Middlebury College  
Minnesota, University of  
Missouri, University of  
Massachusetts Institute of Technology  
Montana State College  
Morningside College  
Nebraska, University of  
Mississippi, University of  
Nevada, University of  
New Hampshire, University of  
New Mexico, University of  
North Carolina State College

Box 2:

Supplementary institutions not NADAM members (continued):

North Carolina, University of  
Northwestern University  
Oberlin College  
Occidental College  
Ohio State University  
Ohio Wesleyan University  
Oklahoma, University of  
Oklahoma A&M College  
Omaha, University of  
Oregon, University of  
Oregon State Agricultural College  
Pittsburgh University

Purdue University  
 Redlands, University of  
 Rollins College  
 Rutgers University  
 Southern Methodist University  
 Southern California, University of  
 South Dakota, University of  
 Stanford University  
 St. Olaf College  
 Swarthmore College  
 Temple University  
 Tennessee, University of  
 Texas, University of  
 Texas Technological College  
 Utah, University of  
 Vanderbilt University  
 Washington University  
 Washington, State College of  
 Wayne University  
 West Virginia University  
 William and Mary, College of  
 Wisconsin, University of  
 Wittenburg College  
 Wooster, College of  
 Wyoming, University of  
 Other Colleges  
     Hiram College  
     Muskingam College  
     Ohio University  
     Central Y.M.C.A. College

NADAM Correspondence, 1937-40

    Donfred H. Gardner, 1937

    A-Z, 1938

    Applications for membership, 1938

    NADAM convention accommodations and newsletter materials, 1938

Box 3:

NADAM Correspondence

    B-T, 1939

    B-T, 1940

    Executive Committee Meeting, 11/2/38

    Personnel Associations, 1939

    Joint Committee on personnel Work, 1939-40

    Illinois Assn. of Deans and Advisers of College Men, 1940

    Dean of Men Function Survey, 1940 (4 folders)

    Compulsory Military Training Survey, 1945

NADAM Newsletters, name varies

    1940-44

    1945

1946

1947

1948

1949

1950

See Box 16

NADAM Conferences

Notes, clippings, brochures, magazines and reports, 1948

**Note: Boxes 4-10 contain NADAM correspondence**

Box 4: (see boxes 16-20 for correspondence, 1940-50)

A-Z, 1950-51

National Association of Student Personnel Administrators (NASPA)

Box 5:

A-Z, 1951-52

Box 6:

A-Z, 1952-53

A-C, 1953-54

Box 7:

D-Z, 1953-54

A-K, 1954-55

Box 8:

L-Z, 1954-55

A-Z, 1955-56

Box 9:

A-Z, 1956-57

A-Z, 1958-59

A-Z, 1959-60

A-Z, 1961

Box 10:

A-Z, 1962 (Subject File)

A-Z, 1962 (General Correspondence)

A-Z, 1963

A-Z, 1964

A-Z, 1964-65

History of memberships in NASPA since 1932

Executive Committee minute books including minutes, reports, correspondence and clippings:

1937-46  
 1937-43  
 1946-49  
 1949-51

Box 11:

Executive Committee minute books (continued):

1951-52  
 1951-54  
 1954-57  
 1958-59

Secretary's Reports

1950-55  
 1957-58

Executive Committee Minutes

3/28/51  
 4/2/52  
 1953  
 5/1/54  
 5/3/54  
 5/28/54  
 10/18-19/54  
 4/19/55  
 5/17/55  
 10/17/55  
 4/13/58

NASPA Reports and Circulars

College Residence Halls  
 Conference Summary, 1952  
 Reports and Statements  
 Ballot for Nominations Committee, 1952  
 Letter Requested by E.G. Williamson, 1952  
 Ohio State Orientation, 1951  
 Extra for New England Members, 9/13/52  
 Second Survey of University and College Health Services, 1949-50  
 Report on Commission on Professional Relationships, 1952  
 Notice to Hotels, 1952  
 Hotel Reservations, 1953  
 Outlines of Duties of Committees, 1953  
 Allerton Conference, 6/17/53  
 Letters to Hotels after East Lansing, 4/10/53  
 Report of NSA Liaison Committee, 1953  
 Roster of Attendance, 1953  
 Commission I Information Blanks  
 Organization and Administration of Educational Work, 1954  
 Advance Registration Information, 1954  
 Duties of Chairman, 1954  
 Preliminary Program, 1954

Registration Charges, 1954  
 Roster of Attendance, 1954  
 Castle Park Meeting, 6/26/54  
 Residence Halls Checklist  
 Letter to Libraries, 7/23/54  
 NIC: The College and Fraternity  
 Fourth National Conference on Health in Colleges, 6/21/54  
 Housing Information for Purdue Conference, 1955  
 Report of Commission I, 1955  
 Lay Member Nominations, 1955  
 Housing Preferences for Purdue, 1955  
 Registration and Other Charges, 1955  
 Guthrie Report, 1955  
 Duties of Committees, 1956  
 NASPA Master List, 6/19/56  
 Placement Revision Letter, 7/6/55  
 Extra Placement Notices, 1956  
 To All Members of NASPA  
 Institutional Size Questionnaire, 1/21/57  
 Ballot for Alternate Member, 1957  
 Roster of Attendance, 1957  
 Explanation of Fees and Charges, 1957  
 NASPA Placement Listings, 2/25/58  
 Committee on Relationship of Higher Education to the Federal Government  
 Programs, Reports, Statements and Correspondence Relating to Annual Conferences Early  
 Programs, 1932-40  
 1941, 1942  
 1943, 1944  
 1946, 1947  
 1949, 1950  
 1951  
 1952  
 1953, 1954  
 1955, 1956  
 Harvard Seminar Funds, 1955-56  
 1957  
 NASPA Action on Discrimination, 1957  
 1958, 1959  
 Correspondence and Executive Committee Minutes, 1959  
 Conference Materials, Boston, 1959 (3 folders)  
 1960  
 1961  
 1962  
 1963  
 1964  
 1965 (2 folders)  
 1966 (12 folders)  
 NASPA Constitution, 1949, 1959, 1960  
 Executive Committee  
 Correspondence, 1961-63

## Meetings

10/23/61 - 5/15/62  
 11/18-19/62  
 2/10-22/63  
 6/24-27/63  
 10/6-7/63  
 1/19-20/64  
 4/3-4/64  
 5/17-18/64  
 10/18-19/64

President's Report, J.C. Clevenger, 6/63

Box 13:

## Executive Committee (continued)

Secretary's Reports, 1961-64  
 Treasurer's Reports, 1957-63  
 Ledgers, 1938-58  
 1958-61  
 Billing, 7/63 - 1/64  
 Rosters and Attendance, 1962-64

## Commission Reports

I - Professional Relationships, 1959-61  
 II - Principles and Professional Ethics, 1959-60  
 III - Development and Training of Student Personnel Administrators, 1962-63  
 IV - Program and Practices Evaluation, 1960-62  
 V - Relations with the Behavioral Sciences, 1960-64  
 VI - Student Financial Aid, 1962-64  
 VII - Social Issues

## Committees

Placement, 1962-63  
 Name and Function Survey, 1962-64 (3 folders)  
 Nominations and Place, 1962-64  
 Consulting Services, 1962  
 Publications, 1963-64  
 Student Educational Facilities, 1963-64  
 Scholarship and Financial Aids, 1958-60  
 Cooperation with ACUHO, 1960  
 Cooperation with American Institute of Architects, 1959-60  
 Fraternity Relations, Dec. 8, 1963

## NASPA Reports, Memoranda, News Releases and Speeches

Book Exhibit: A Selected Bibliography, 1961  
 COSPA, "A Proposal for Professional Preparation in College Student Personnel Work"  
 "Survey of 'Big Ten' Institutions," 1961

## Speeches, Papers and Articles not delivered to NASPA, 1960-63

W.P. Shofstall, "What Can A Dean of Students Do About Communism?"  
 Eric A. Walker, "A Second Look at American Education," 1/30/60  
 O. Hobart Mowrer, a critique of Lester A. Kerkendall's "Values and Premarital Intercourse--Implications for Parent Education," 7/60  
 Samuel B. Gould, "The Changing Pattern of Student Personnel Work," 1/27/61

Robert B. Mautz, "The Legal Relationship of the University and the Student," 4/17/61  
 Ralph F. Lesemann, "'Due Process' in Student Disciplinary Proceedings," 4/17/61  
 E.G. Williamson, "Student Personnel Workers' Responsibility for Student Expression on Social Issues," 1961  
 James B. Conant, "Social Dynamite in Our Large Cities," 10/61  
 Evart W. Ardis, "Looking for the Look of Leadership," 12/6/61  
 E.G. Williamson, "That Wonderful Tradition," Spring, 1962  
 Neal R. Johnston, "The Role of Student Personnel Work in Establishing a Climate for Learning," 4/16/62  
 Samuel B. Gould, "A New Era for the Student Personnel Officer," 6/25/63  
 "Living-Learning Centers at Michigan State University," 7/63

NASPA Reports, Memoranda, Statements and News Releases, 1948-61  
 Statement Concerning Application for Membership  
 Report of 3rd National Survey of Functions, 1948  
 Memorandum Regarding Ballot on Fraternity Membership Policy, 2/17/60  
 News Releases in re fraternity discrimination policy, 4/8/60  
 Report Regarding Vote on Issues Related to Fraternity Membership Policies, 1960  
 Yearbook of Student Personnel and Related Organizations in Colleges and Universities, 1961

Papers and Speeches Delivered to NASPA, 1956-64

Clark Kerr, "The Individual in the Coming Crowd of Students," 6/19/56  
 John G. Darley, "Diversification in American Higher Education," 6/20/56  
 Austin McCormick, "The Non-conformist in the Crew-Cut Crowd," 6/22/56  
 Burns B. Crookston, "A Survey of Locations of Student Personnel Physical Facilities," 1961  
 James M. Nabrit, Jr., "The Involvement of Student Interest in Social Problems," 4/5/61  
 Clark Byse, "Procedure in Student Dismissal Proceedings: Law and Policy," 4/3/62  
 Lester A. Kirkendall, "Moral Decisions and Interpersonal Relationships," 1962  
 George L. Playe, "Institutional Aims and Practices in Financial Aid Programs," 6/27/63  
 Harold L. Ray, "Summary of the Report of the Self Study of Student Services, Western Michigan University, Kalamazoo, Michigan," 4/7/64

Reports of Other Organizations, 1961-65

Inter-Association Coordinating Committee, 1963  
 Thomas A. Emmet, "Current Professional Degree Training Programs...in Student Personnel Work...", University of Detroit Studies in Higher Education for College and University Student Personnel Workers, No. 2, Autumn 1962  
 American Council of Education, A Fact Book on Higher Education, 1962  
 Council of Student Personnel Associations, COSPA  
 First Report on Association Structure and Related Subjects, 1965

Box 14:

Proceedings of the Annual Conference, 1936-44, 1946-59

Box 15:

Proceedings of the Annual Conference, 1960-67

Conference Papers, 1972

NASPA: The Journal of the National Association of Student Personnel Administrators,



December 1963-Fall 1974

Bulletin No. 1, June 1966, Inservice Education for College Student Personnel

Bulletin No. 2, April 1967, The Student and His Public Image

Monograph No. 1, January 1968, Institutional Policies on Controversial Topics

Monograph No. 2, January 1969, Institutional Approaches to the Adjudication of Student Misconduct

Monograph No. 3, April 1970, Assumptions and Beliefs of Selected Members of the Academic Community

Box 16:

Placement Bulletin, 6/29, 2/70, 4/70, 2/72, 4/72, 4/74

Conference Programs, 1971, 1973-75

NASPA Directories, 1962-63, 1965, 1968-71, 1974-76

Other NASPA publications

Casebook, 1958

Drugs on the College Campus, 1968

Conflict and Change in the Academic Community, 1970

NADAM Breeze, title varies

1935-37-43

1944-45

1946-47

1948

1949

1950

1951

1952

1953

1954

1955-56

1957

Correspondence

A-S, Turner, 1940-41

**Note: Boxes 17-19 contain correspondence**

Box 17:

T-Z, 1940-41

A-Z, 1941-42

A-S, 1942-43

Box 18:

T-Z, 1942-43

A-Z, 1943-44

A-T, 1944-46

Box 19:

U-Z, 1944-46  
 A-F, 1947-48  
 L-Z, 1948-49  
 A-L, 1949-50

Box 20:

Correspondence, M-Z, 1949-50

Donfred H. Gardner Files

NADAM Secretary-Treasurer, -1937

Applications for positions, 1934-37

Bibliography

Billing, 1935-36

Budget, 1934-37

Committee on Honorary Societies, 1935-37

Conference, 1932

1935

1936

1954

1958

Cooperative Study on Fraternity Scholarship, 1935-36

Editing of Minutes, 1936

Executive Committee, 1934

1935-36

1936-37

Form Letters, 1928-36

Mailing Lists, 1928-35

Meeting Place Invitations, 1937

Membership, 1936

Minutes, Number of Copies, 1938

Pictures, 1936

Printing of Minutes, 1932-42

"Reporting and Recording of Student Disciplinary Records," 1953

Reporting, 1932-37

Reprints, 1933-35

Requests for Minutes, 1936-37

Roster

Secretary's Notes, 1937 meeting

Secretary's Correspondence, 1936-37

Treasurer's Reports, 1933-38

Treasurer, 1937

The Dean of Men's Viewpoint: An Annotated Bibliography by George D. Small, 1941

Christian Gauss Speech

Personnel Files of Job Applicants, 1940

Illinois Association of Deans and Advisors of Men, 1939, 1948-50

Dean Laurence Lange Orientation Materials, 1944

Box 21:

Name and Function Surveys

Recheck, 1938  
 Survey, 1939  
     Calculations  
     Questionnaires (3 folders)  
     Personal Data Forms  
     Report

Box 22:

Name and Function Surveys (continued)  
     Survey, 1940  
         Report  
         Work Sheets  
         Questionnaire (2 folders)  
     Survey, 1944  
         1948  
 Choices for Topics for Sectional Meetings, 1947  
 NADAM Clippings, 1940  
 NADAM Materials, 1942

Box 23:Secretary's Notes on the Conference of Deans and Advisors of Men,

9th Annual Conference, 1927  
 10th Annual Conference, 1928  
 11th Annual Conference, 1929  
 12th Annual Conference, 1930  
 13th Annual Conference, 1931  
 14th Annual Conference, 1932  
 15th Annual Conference, 1933  
 16th Annual Conference, 1934  
 17th Annual Conference, 1935

Box 24:

NASPA Commission VIII, 1963  
     1963-64  
     1964-65  
     1965-66  
 NASPA Regional Vice President Election, 1965-66  
     1966-67  
 49th Anniversary Conference, 1967  
 Executive Committee Meeting, 1965 (3 folders)  
 Executive Committee, 1966 (3 folders)  
 NASPA Conference, 1962  
     45th Anniversary, 1963  
     47th Anniversary, 1965 (2 folders)  
 Reorganization Proposals and Implementation Resolutions  
 Interim Treasurer's Report, 1965  
 "Abuse of Stimulant and Sedative Drugs on the Campus," n.d.  
 Report via the Commission VIII - The Student and Social Issues, 1965

Academic Freedom and the Committed Student, 1965  
 Committee on International Relations, 1965  
 Wives in Attendance, 1965  
 NASPA Restructured, 1965  
 NASPA Constitution, 1960, 1965

Box 25:

NADAM Correspondence, A-Be, 1948-49  
     Bo-Cr, 1948-49  
     D-E, 1948-49  
     F-Ha, 1948-49  
     He-I, 1948-49  
 Invitations for Meeting, 1950  
 NADAM correspondence, J-Ku, 1948-49  
 NASPA correspondence, A-B, 1957-58  
     C-D, 1957-58  
     E-Gw, 1957-58  
     H-K, 1957-58  
     Knox-No, 1957-58  
     Nowotny-Rinf, 1957-58  
 Receipts, 1964  
 Responses to Dean Turner's Letter as President of NASPA, 1958  
 NASPA Correspondence, Ro-St, 1957-58  
     Strazier-Z, 1957-58  
 American Council on Education, Committee on Student Personnel  
 Committee - Coordination of College Personnel, Minutes, 1939-41  
 Committee - Coordination of Personnel Service, D.H. Gardner, Chairman, 1939-42, 1959  
 NADAM, Dr. Gardner, 1936-46  
 Dean of Men's Viewpoint: Annotated Bibliography, 1940, 1943  
NADAM Blast and NADAM Shout, 1943  
 NADAM Conference Program and Speeches, 1946-51  
 Conference Programs and Speeches, 1958-62  
 Conference, 1970  
 Reports, 1970-71  
 Video History of NASPA - correspondence and outlines, 1972 (3 folders)  
 NASPA Inventory  
 Fred Weaver, 1972  
 Dean Goodnight, 1972-73  
 NASPA flyers, issuances, reports, 1973

Box 26:

Call for Programs for 1997 Convention, 1996  
 Correspondence, E. Garth Jenkins, regarding NASPA statement on institution-fraternity  
 relations, 1984-85  
 NASPA Conference registration materials, 1988  
 72nd Annual Conference, Call for Programs, 1989  
 NASPA Region IV-E newsletter, 1985-87, 1995  
NASPA Forum, 1989, 1990, 1996

Resources Catalog, 1994-1995  
Conference Programs, 1996  
NASPA Member Handbook, 1995-1996