

Student Affairs
ATO Foundation
Leadershape Institute Subject File, 1977-2011

Restriction: Users must obtain permission from ATO Headquarters to examine documents less than 7 calendar years old. See archivist for details.

Box 1:

Birmingham ATO Night, 1984
Board of Trustees Meeting
 February 9, 1990
 July 26, 1991
Board of Trustees Photos, 1992
Campaign Cabinet Meeting, 1984
Campaign Cabinet Photos, 1986-87 (oversize also)
Campaign Mailing, 1983
Campaign Notebook, 1982-84
Campaign Reports
 Chapters, Award Winners, Chapter Service Consultants, Province Chiefs, Official Family, ca.1985
 Monthly, (3 folders), 1984-90
 Summary, 1987-88
Correspondence, Executive Director
 March-July, 1991
 August-December, 1991
 January-May, 1992
Coverage in the Palm, 1982-94
History of Leadershape, 1988, ca. 1995
"Leadershape Congress," 1983
Leadershape Institutes, 1988-95
 Photos, 1986-97
Leadership
 Conference/Seminar, 63rd Congress, 1984
 Consultant Orientation, 1991 (6 folders)
Leadershape and ATO Foundation Separation, 1993 [*Restricted*]
"Lead To Succeed"
 Facilitator Manual, 1991
 Plan, 1992
Photos, Proposed Model of Leadershape Center (from NHQ lobby), ca. 1983
Speakers at Insitiutes (non-ATO volunteers), 1983-85, 1987
Videotape Presentation Outline, ca. 1980s

Box 2:

Budgets, 1989-93

Campaigns, 1983-88

- Area Campaigns, 1984-85
- ATO Family Committee Campaign, 1983-88
- AV Presentation, 1984-86
- Chapter Services Consultants 25th Anniversary Campaign, 1985
- Campaign Cabinet, 1982-87 (2 folders)
- Campaign Plan, 1983-87 (2 folders)
- Campaign Proposals History, 1982
- Executive Committee, 1986-87
- Letters, 1983-87 (2 folders)
- Major Brochure, 1983-87
- Media Kit, 1983
- Thomas Arkle Clark Award 50th Anniversary Campaign, 1985
- Undergraduate Campaign
 - General, 1984-86
 - Committee, 1984

- Campaigns, Finances/Budgets, 1993-94, 1996-97
- Center, Leadershape Center, Proposed Buildings, 1982-86 (2 folders)
- Communication Program, 1984
- Designated Gifts Information, n.d.
- Foundation Proposals, 1984-89 (2 folders)
- Funding Campaigns, 1985-1991
- Incorporation, 1988-93
- Institute
 - Attendees, 1986-97 (2 folders)
 - General, 1985-2000
 - 1986 Institute
 - Expenses, 1986
 - General, 1986
 - 1987 Institute, 1987
 - 1988 Institute, 1988
 - 1995 Institute
 - Attendees, 1995
 - Balances Due, 1995

Box 3:

- 1996 Institute Attendees, 1996 (3 folders)
- 1999 Institute Preparations, 1998
- Investment Agreement, 1992
- MacGregor Leadershape Chair, 1985
- Office Expenditures, 1993-94
- Phase II Plan, 1987 (3 folders)
- Pledges Receivable
 - 1983-85
 - 1985-88 (2 folders)

1982-90

- Overdue Pledge Payments, 1983-87, 1989 (2 folders)
- Scholarships, 1993-94
- Special Report Publication, ca. 2001
- Stock and Trademark Transfer, 1992
- Sumner Rahr Marketing and Fund Raising Planning Study, 1989
- Tax Exempt Status, 1988-92
- Vanguard
 - GNMA Portfolio, 1989-94 (2 folders)
 - U.S. Treasury Bond Portfolio, 1989-94

Correspondence, 2003

- Energize! Participant manual, 1996, no date (2 folders)
 - Facilitator's manual, 1996
- Grant Request, 2004
- Leadershape, Team Challenge Course brochure, no date
- Loyalty Fund, postcards/envelopes, no date
- Marketing Video, 1990-1991
- Photos, Chapter-Based LeaderShape, Berry College, GA, 2000
- Outreach, no dates
- Leadershape Institute, Schedule of Events, no dates

Campaign Calendar, 1983-1985

Campaigns

- ATO Family Campaign, no date
- Campaign Cabinet, 1986
- Chapter Service Consultants (CSC) Campaign, 1984-1986
- Gift Crediting Policy, 1986
- Rockford Area Campaign
- Council of Independent Colleges (CIC)
 - Presidents Institute, 1994
 - Presidents Institute, 1995
 - Presidents Institute, 1996

Box 4:

- Coverage in the Palm, 1982-1986, 1992
- Earthquake Simulation, 2003-2004
- Lead Training, 1995-1996
- Leadershape
 - Brochure, no date, 1999
 - Brochure Templates, 1982-1983
 - Curriculum Overview, 1986
 - Finances, 1991-1992

History, 1983-1984, 1986-1989, 1990-1992, 1992-1996 (4 folders)
 Insurance, no date, 1988-1990, 1994-1995 (2 folders)
 Learning Journal, no date
 Officer's Guide, 1985-1986
 Values Audit, 1983
 Leadershape Campaign
 Audience Report, 1986-1987
 Audit, 1986
 Campaign Plan, Draft, 1986
 Chapter Educational Funds, 1986-1987
 Pledges, Balances, 1982-1987
 Pledges, Overdue Pledge Payment, 1983-1987
 Pledges, Receivable, 1985-1990
 Pledges, Reports, 1983-1987
 Pledges, Unrestricted Pledge Balances, 1982-1985
 Speeches, 1983-1984
 Leadershape Center, Correspondence, 1985
 Leadershape Institute
 ATO & Leadershape, 1994
 Application Process
 1995
 1996
 Brochures, no date
 Case Presentation Packet, no date
 Evaluations, no date
 General
 1991
 1992
 1993
 Lead Invitations, 1995
 Pilot Program, 1986
 Workforce 2000 Case Presentation, no date
 MacGregor Leadershape Chair, 1985

Box 5:

National Association of Student Personnel Administrators (NASPA),
 General, 1995
 NASPA Meeting, 1995
 Conference, 1995
 Exhibitor, 1995
 Reception, 1995
 NASPA Meeting, 1996
 Conference, 1996

Exhibitor, 1996
 Reception, 1996
 National Interfraternity Conference (NIC)/Association of Fraternity Advisors (AFA) NIC/AFA Meeting
 1992
 1993
 1994
 1995
 1996
 National Society of Fundraising Executives (NSFRE) NSFRE Conference
 1993
 1994
 1996
 Networking Conference
 1995
 1996
 1997
 Project Leadership Service Conference, Evaluation Report, 1981
 Team Challenge Course
 Accident & Near Miss Report form, 1999
 Articles, 1999
 Association for Experiential Education (AEE), 1993, 1995-1997
 Bags, Packing Forms, 1999
 Brochure
 1993, 1997
 1999
 Calendar, 1998
 Course Evaluation, 1999
 Course Evaluation Form, 1999
 Course is Over, 1999
 EIAG Process, no date
 Facilitation Manual, 1992
 Fees & Cancellation Policy, 1999
 First Aid Supplies, 1998
 General
 1989-1990, 1995, 1998
 1999
 Guides, 1998
 Guide
 Certificate, 1999
 Contacts, 1998
 Correspondence, 1999
 Letters, 1999

Manual
1994

Box 6:

1995
1996
1997
1998
1999
Pay Request Slip, 1999
Referrals, 1999
Training
1996
1997
1998
Guides-Not Guiding, 1999
Historical, 1999
Indoor Initiatives, 1999
Information, 1999
Maintenance Report, 1999
Map, 1999
Master Schedule & Roster, 1997-1998
New Guide
Correspondence, 1999
Sign Up, 1999
Obstacles, 1999
Originals, 1998-1999
Participant Evaluation Form, 1999
Participant Information & Correspondence, 1999
Pay Request Slip, no date
Phone Inquiries, 1999
Project Adventure, 1989, 1995, 1998
Prospective Guides
1997
1998
Correspondence, 1999
Registration & Release Forms
General, 1999
Minor, 1999
Roster of Guides, 1999
Schedule of Fees, 1999
Summary Information, 1999
T-shirt Information, 1999

Veteran Guide

Correspondence, 1999

Training, 1999

Certificate of Appreciation, Leadershape, 1996
 Story of Leadershape, no date
 The Circle, no date
 Trademark, 1977, 1982-1985, 1990
 Delta Chi "A"s' Academy, 2006
 25th Anniversary of LeaderShape Program/Banquet, 2011
 Chapter Based LeaderShape
 Pilot, 1999
 Iowa, 1999
 Georgia, 2000
 Georgia and Indiana, 2001-05 (5 folders)
 Alabama and Indiana, 2006-11 (6 folders)
 Lead Retreat and 25th Anniversary of LeaderShape, 2011
 Chapter Educational Funds, 1985
 Correspondence
 Chief Executive Officer, 2004-05
 Foundation President, 2002-05

OVERSIZED FILES (found in map case drawers 3-4 in 106F, except negatives which are in map case drawer 3-12)

Artwork used in Spring 1985-Spring 1986 Palm of proposed but never built Leadershape Center, 1983-1986
 Campaign Cabinet Meeting Photos--May 30, 1986 (Memphis)
 February 8, 1987 (Chicago)
 April 23, 1987 (Tampa)
 Ground-breaking Photo, 1985 (black-and-white and color copies)
 Leadership Center renderings, nd
 Posters--The Shape of Things to Come, c. 1986
 Leaders Shape the Future, c. 1986
 Leadershape Commitment (signed by participants), 1986
 Own the Edge, 1992
 Proof Sheets, Leadershape Institute Photos, 1986-1988 (3 bundles; negatives stored with framed items in map case drawer 3-12)
 Leadershape, 1991 (6 photographs on board)
 Leadershape, ATO Shapes Leaders, no date
 Leadershape, Physical Challenge, original art, no date
 Leadershape Institute--A Week in the Life of, no date
 LeaderShape, 1993, 2000, 2012