

41/92/2

Student Affairs

Alpha Tau Omega Administrative Staff and Services

ATO National Headquarters Correspondence and Subject File, 1880-2011

This series comprises three parts: executive correspondence filed by office, correspondence relating to interfraternity organizations, and other headquarters correspondence.

Restriction: Users must obtain permission from ATO National Headquarters to examine documents less than 7 calendar years old. See archivist for details.

Box 1:

EXECUTIVE CORRESPONDENCE

Alumni Services, Director, ca 1989

Business Affairs, Director--John Lane, 1974-75

Chapter and Colony Services, Assistant Executive Director, 1980-84 (3 folders)

Chapter Service Consultants, 1971-72, 1981-83 (3 folders)

 Craig Mousin, 1974

 Tooley, Armstrong, Stevenson, 1978-79

Chapter Service Consultant Applications, 1971-72, 1973-75, 1976-80 (7 folders)

CSC Visitation Survey Responses, 1984

CSC Introduction Letters, 1979-80

CSC Visitation Letters, 1978-82 (2 folders)

Chapter Services, Director 1975-76, 1979-80, 1981-82 (3 folders)

Expansion Directors, 1974

 Mark Thorsby, 1976-79 (2 folders)

Member Services, director, 1986

 Mark Stephens, Proposed Responsibilities for Member Services, 1985

Standards and Redevelopment, Assistant Executive Director, 1982-83

INTERFRATERNITY ORGANIZATIONS

Association of College Fraternities, 1971-72

Association of Fraternity Adviser, 1978-79, 1980-81, 1983-90 (3 folders)

BACCHUS Beat, 1994

Center for the Study of the College Fraternity, 1979-80

College Fraternity Editors' Association 1952-64,(12 folders) (See also folders for College Fraternity Secretaries' Association/Fraternity Executives Association relating to joint and concurrent annual meetings.)

 1965-69, 1970-74,1977-80, 1982-85 (11 folders)

College Fraternity Secretaries' Association, 1948-69 (4 folders) (CFSA became the Fraternity Executives Association in 1970.)

Box 2:

College Fraternity Secretaries' Association, 1948-69 (19 folders)

Fraternity Executives Association, 1970-78 (7 folders)

1980-81 (3 folders)

Box 3:

1981-84 (3 folders)

50-Year Retrospective, 1980

Annual Meeting, 1983-84

1984-85 (4 folders)

1986-88 (2 folders)

Northeastern FEA Institute, March 3-6, 1988

1988-89

Annual Meeting, July 6-10, 1988

Meeting, Sept. 27-28, 1988

1989-90 (2 folders)

Task Force of Campus Recognition, 1988-89

Annual Meeting, July 5-9, 1989

1990

Business Meeting, 1990

Specialists' Program, 1990

1991-92

Awards, 1987-92

Committees, 1987-92

Committee on Mission, 1990

Minutes, 1987-89

Survey, 1978-80

Fraternity Leadership Association, 2002

GAMMA [Greeks Advocating Mature Management of Alcohol] Project, 1986-92

Greek Newsletters, 1988-91

Interfraternity Alumni Association, 1969, 1971-72

Interfraternity Conference, 1918, 1928, 1956, 1967 (4 oversized photos located in Rm 106F, map case 3, drawer 5 – 1918 photo has T. A. Clark in front row)

Box 4:

Interfraternity Councils, 1973-74, 1977-78, 1987 (3 folders)

Interfraternity Institute, 1971-73, 1976-78, 1979-80, 1983-84, 1989-91 (5 folders)

Mid-American Interfraternity Council Association, 1982-90 (2 folders)

Midwestern Interfraternity Council Association, 1971-72

National Capital Interfraternity Forum, 1982-88

National Interfraternity Conference, 1932-63 (15 folders) Includes official NIC circular letters, NIC and other organizations' newsletters, minutes, conference documents and reports.

Box 5:

1963-71 (7 folders)

Foundation, 1970-71

Gold Medal [Stewart Daniels], 1970-71

IRAC Bulletin, 1970-71

Withdrawals, 1970-71

1971-72

63rd Annual Banquet, 1971. NIC Distinguished Service Award to Stewart Daniels; file does not include photographs referred to in letter in this folder.

Executive Committee Minutes, 1971-72
Foundation, 1972-72

1972-74 (2 folders)

1974-80 (8 folders)

Box 6:

1981-86, 1988, 1989-90, 1991-94 (7 folders)

Annual Meeting Program Materials, 1985-89, 1999

Collaborative Projects, 1989

Diamond Jubilee History, 1984

Government Relations Committee, 1985-86, 1987-89 (2 folders)

"Interchange," 1987-90

Interfraternity Education Plan, 1987-92

Long Range Planning, 1985-91

"Minutes in Seconds," 1984-92

Pledging Alternatives Task Force, 1990

Statistics, 1976-83

Northeast Interfraternity Conference, 1981-84

Western Regional Greek Conference, 1989-91

National Panhellenic Conference, 1981

HEADQUARTERS CORRESPONDENCE AND SUBJECT FILE

A, 1940-80 (4 folders)

Action Plans, 1993-94

Advisory Council, 1988-89

Alcohol Information, 1986-87

Alumni Association

Boilerplate Bylaws, 1941

Deceased members, 1978-79

Petition for charter, 1978

Alumni Organization, 1977-85

Alumni Task Force, 1978-79

American Alumni Council, 1971-72

American College Public Relations Association, 1971-73

American Council on Education [ACE], White Paper, 1989-90

Box 7:

American Society of Association Executives [ASAE], 1971-73, 1976-80, 1984 (8 folders)

Archives, 1977

Archivist, 1979

ATO Nite Print Masters, 1994

ATO Update scripts, 1994

Awards (lists of awards, ordering procedures, etc.) 1960, ca. 1972-83

B, 1940-65 (7 folders)

Box 10:

1965-81 (4 folders)
1985-91

Box 8:

Balfour, L.G., 1952-68, 1970-72, 1973-74 (4 folders)
Thomas Arkle Clark Award ring, 1948-66
Berry, William E., 1978-80 (2 folders)
Best Chapter Award, 1968-69
Burr, Patterson & Auld, 1971-72, 1973-74 (2 folders)
C, 1940-89 (8 folders)
Canal Sites for NHQ, 1996 (2 folders)
Certificates and Ordering Information, 1994-96
Chamber of Commerce (Champaign, IL), 1981-83
Chapter Advisers Conference, 1984
Chapter Adviser Seminar, 1970-71
Chapter Adviser Set-Up Kit, 1992
Chapter and Faculty Adviser Seminar Photo, 1971
Chapter Retreats, ca. 1980
Charter Lithograph Stone, 1981
College Marketing and Research Corp., 1973-74
Computerization
Fraternal Systems Inc., 1969-73 (4 folders)

Box 9:

Epsilon Data Management, 1973-74. Continues Fraternal Systems Inc.
IBM System 32, 1975-77
Business Systems Consultants, Inc., ATO Database System Proposal, 1991 (2 folders)
Computer Systems Consultants Inc. Database Membership System for IBM AS/400, ca. 1991
Pledgemaker Fund Raising System ver. 5.0 software, 1992-93
Professional Service Agreement with Levi, Ray, & Shoup, Inc., 1995
Conclaves, 1979-80
Council for the Advancement and Support of Education [CASE], 1978-80, 1981-83 (3 folders)
D, 1940-91(8 folders)
Delinquencies Committees, 1975-85
Delivery System, 1993
Development Team (Loyalty Fund), 1993
E, 1940-84, 1987 (7 folders)

Box 10:

F, 1940-86 (7 folders)
Finance Committee, 1996
Foundation Budget, 1996-97
Foundations Seminar Award Certificates, 1993
Fraternity Insider, 1978-80
Fraternity Products Licensing, "Greek Properties," 1988, 1997
G, 1940-89 (7 folders)

Gamma Zeta (Illinois) Chapter Hazing Video, 1991
 Government (ATOs in), 1988-89
 Greek Properties, 1993, 1996
 Corporate Formation of New Greek Properties, 1991-93
 Rescission of Contract with Battle Enterprises, 1990-92
 Trademark Registration, 1992-93
 Group Travel, 1973-74
 Gulf War/Desert Storm, 1991

Box 11:

H, 1940-83, 1985-86 (9 folders)
 J. Hartley Co., 1964-69, 1970-71 (6 folders)
 Hartnett Co. (Plaques), 1968-72
 Hazing, 1964, 1980, 1985
 Hazing Committee, 1981
 Headquarters Dedication, 1982-84
 Headquarters Relocation--North, 1996
 Hell Week, 1951-77
 Fraternity Row Film, 1977
 Clippings About Original Incident, 1959
 Hell- and Help Week, 1947-58
 Help Week, Palm Coverage, 1951-55
 Trophy, Rules and Regulations, 1956-72
 Display, 1960
 Housing, Committee on Housing & Chapter Management, 1957-58
 I, 1940-80, 1982-83, 1985-90 (3 folders)
 Insurance, 1966-86
 Association Benefits Corporation Proposal, 1981-83
 Health Insurance Plan, 1971
 Home and Auto Affinity, 1997-98
 Hospitalization Insurance Plan, 1966-74 (6 folders)

Box 12:

Insurance Plans, 1974-87 (7 folders)
 Life Insurance Plan, 1966-72 (6 folders)
 Officer Liability, ca. 1976-86
 Response to Program from ATOs, 1966-67, 1968-72 (5 folders)
 Sentry Life Insurance Co., 1983-85
 Interns
 Buening, Mark A., 1982
 Adams, Peter, 1983
 Interest Group Criteria, 1991
 Investments, 1971-75
 J, 1940-80, 1981-82 (5 folders)
 Jewelry, 1999
 K, 1940-80, 1981-91 (6 folders)
 L, 1940-70 (3 folders)
 L, 1970-84 (3 folders)
 Lendman Associates Placements, 1973-74, 1978-79 (2 folders)

Box 13:

Licensed Merchandising Program, 1995-97
 Little Sisters, 1989
 Locate Lost Brothers Campaign, 1971
 Lowe, Brockenbrough & Tierney, 1983-84
 M, 1940-81, 1982-84, 1985-92, (8 folders)
 MacGregor, John, 1968-84
 Mailings to Officers, 1978-81 (2 folders)
 Music Committee, 1931
 N, 1940-90 (4 folders)
 National Association of Student Personnel Administrators [NASPA], 1978-80, 1983-84 (2 folders)
 ATO National Advisory Council, 1987-88
 New Member Packet, ca. 1990-92
 O, 1940-81, 1982-84, 1987-89 (5 folders)
 P, 1940-80 (2 folders)
 P, 1980-89 (3 folders)
 Phi Kappa Tau Chapter Manuals, 1991-92
 Placement Service Books, 1935-70 (2 folders)

Box 14:

Placement Service Books, 1935-70 (2 folders)
 Report, 1949
 Playing Cards for ATO (price quotes and mock-ups), 1998
 Pledge Education, 1963, 1968
 Post Office, 1981-85
 Promissory Notes, 1979-84
 Promotional Material, Cruises, 1966
 Prospects, 1996
 Q-R, 1940-80 (4 folders)
 R, 1980-83, 1984-88 (3 folders)
 Reorganization Study (Roscoe Edlund), 1971-72
 Revenue Sharing Programs: "National Collegiate Calling Cards," 1996-98
 Risk Management, 1977
 Insurance - Chapter Risk Management Manual, 1985
 Risk Avoidance, 1987
 Risk Management, 1992-94
 FIPG Presentation Information, ca. 1992-94
 FIPG Risk Management Manual, 1994
 FRMT "In Crisis" presentation booklet, 2001
 S, 1940-81 (4 folders)
 S, 1981-91 (2 folders)
 Salary Book, 1938-70 (5 folders) (see box 23)
 Smithsonian-Computer World Awards, 1995
 Social Service Committee, 1975-76
 Stewart Howe Alumni Service/Chapter Newsletters, correspondence, 1998
 Surveys and Results, 1995
 T, 1942-80, 1982-83, 1985-89 (4 folders)

Box 15:

T-Z, 1980-81
 Tie, ATO Striped Tie, 1996
 Taxes (instructions about IRS Form 990), 1980-84
 Telephone Hold Message scripts (telling about award winners and events), 1999-2003
 Tour guidebook for tours of NHQ on Kirby Road in Champaign, 1994
 U-V, 1944-80
 Unfiled ATO Correspondence, 1928-52 (2 folders)
 Use of ATO Name, 1987
 V, 1982-90
 Vantine Studios (Photography), 1989-94
 Vision, 1994

- Chapter Initiatives, 1994-95
- Correspondence, Negative, 1993-96
- Fulfilling the Vision: Boards of trustees drafts, 1994
- Fulfilling the Vision weekend, 1994
- Leadership Consultant Info, 1994-ca 1996
- Report on Strategic Planning processes, 1993
- Strategic Planning Sessions, 1994
- Strategic Planning Task Force, "Delivering in the 90's," 1989-90
 - "Fulfilling the Promise" Draft, 1990
 - Photos, First Meeting, 1989
- Strategy Plan, 1992-94

Box 16:

Strategic Planning Survey, 1994-95

- Fraternity Board, 1994
- Foundation Board/Board of Advisors/AAC, 1994
- Other National Officers, 1994
- Staff, 1994
- Chapter Advisors, 1994
- Undergraduates, 1994

 Volunteer Protection Act of 1987 (HR 911), 1987
 W, 1940-80, 1982-84, 1985-90 (4 folders)
 X-Y-Z, 1959-73, 1982-88 (2 folders)

Box 17:

AIDS Policy- ATO, Study Papers, 1993
 ATO Badge diagram, nd
 ATO Brochure, 1998
 ATO Chapter Statistics, 2003-04
 ATO Data/Statistics and Contact Information, 1991-93

- Contact Information (Foundation and NHQ), 1997, 2002, 2004

 ATO Fraternity, Property: Sunset Courts, 1964-1983
 ATO Government Structure Task Force, 1973, 1987-89
 ATO Graduation brochure, no date
 ATO Info Charts compiled by Harvey Reno (Includes Palm, songbooks/music directors, ATO directories/catalogues, and Congresses), 1946
 Alpha Tau Omega Informational Sheet, ca. 1990s
 ATO Info Sheet II, no date
 ATO National Board, Officer and CEO Personal Survey, 2006

ATO NHQ, Correspondence to All Chapters, 2002-04 (2 folders)
 ATO Pledges/Initiates graph, 1998-99
 Alpha Tau Omega Postcards, ca. 1990s
 ATO Provinces chart, nd
 ATO Roadshow
 ATshOw (ATO Roadshow) Scripts, 2000-01
 DVD Recall, Copyright Complaint, 2002
 History, 2000-01
 Roadshow Photos, 1991, 1998, 2001-03
 Show #1: Kansas State, Hosts' Scripts, 2001
 Show #6: Marathon, 2002-03
 Show #7: All Night, 2002
 Show #8: Karnibali, 2003
 Show #9: Yellow
 Show #10: Caffeine High

Box 18:

ATO Stats History: Interfraternity Conference Scholarship/ATO fees, 1966, 1969, 1977
 ATO Top 20 Candidates Disk, 1999
 ATOovernight Feedback, 1995
 Background Checks, 1998 [*RESTRICTED*]
 Badge (pin) rochure and box, no date
 Baker, Darlene, Accounting Supervisor, 1997
 Board of Trustees, Chapters, 1995-96
 Board of Trustees Guide, Vol. 1, no date
 Brotherhood Book, 2004
 Case Study, Alcohol Free Housing, 2007
 Casteel, Marcus
 Correspondence, 1997-98
 Change of Registered Agent Forms and Correspondence, 1976-78
 Chapter List, 2004
 Chapter Portfolios, 1999-2000, 2001-02
 Chapter Portfolio, 2007-2008
 ChildHelp USA, 1994
 Christensen, Eric, Director Member Services
 Correspondence, 1994-96
 Computers, Software, and Internet
 ATO Website, no date
 Avecra: netFORUM, 2004
 Compuserve, 1994-95
 Includes manual and training schedule for Compuserve software as well as
 member info submitted via the system
 Compuserve Information, 1995
 Computer, Database Conversion, 1991-92
 Disks, 1993, 1996-2000, 2003
 Internet History, no date
 Intranet, 2000-02
 Condolence Letters, 1988, 1992-93
 Contribution Prospects, Chicago, Pittsburgh, and Indianapolis, ca. 1990s
 Data Processing, 1991-92
 Delinquencies/Suspensions, 1994-95, 1997-98 [*RESTRICTED*]

Off Suspension, 1997 [*Restricted*]
 Educational Benchmarking Survey (EBI)
 Chapter Analysis, 2000
 Introduction & Question Analysis, 2000
 Fraternity Survey, 1999-2005
 Fraternity Survey, 2002-2004 (4 folders)
 Employee Driver Info, 2001 and prior, 2002-03 (2 folders) [*RESTRICTED*]
 Exhibit-Traveling Alumni Display, 1999-2003 (oversized items in Room 106F, Map Case 3-5)
 Extension 777, 1994
 Financial
 ATO Fraternity, Inc., 2001-04 (2 folders)
 Contracts, ATO, 1992-94

Box 19:

Fidelity Bond Coverage, 1992-94
 Fraternity Management System, 1991-96, 2003
 Financial, Director of Finance Correspondence, 1997 [*RESTRICTED*]
 Financial Schedule, 1993-94, 1996
 Financial Statements, 1996-97
 Financial Statement Analysis, 1990-2004
 GMI (Greek Management, Inc.), 1993-95, 1999-2005
 Postcards, Letter, 1998-2004
 Internal Revenue Service, New Chapters Under Group Exemption, 1940-73
 Investments, 1986-95 [*RESTRICTED*]
 Line of Credit-Busey Bank, 1992-94
 National Fraternity Financial Report, 1995
 Pledges and Initiates Financial Statements, 1989-2004
 Promissory Notes, 1993-97
 Active, 1993-94
 For Unpaid GMI dues, Ins. Late Fees, 1994
 Richmond Property Group, Ltd., 2002
 Tax Reform Bill, 1969
 Tax Returns, Maryland & Illinois, 1950-86, 1992
 Fire Safety, Sprinkler Systems, 1992
 Fraternity Publicity, 1995-99
 General Assembly and Committee Rosters, nd
 Genesis Group, 2003-05
 Gilpin, Scott
 Correspondence, 1981-91
 Grace, Micki
 Correspondence, 1995
 Hazing Policies, 1993-1994, 1995-99
 Honea, Matt
 Correspondence, 1999-2000
 Housing Corporation, Liability Insurance Correspondence, 2003, 2006
 Insurance, Legal, and Vendors
 Additional Insured, 2000-01 [*RESTRICTED*]
 Affinity Marketing Consultants-Masters of Design, 1996-1998
 Affinity Marketing Consultants-Pure Country Lawsuit, 2001 [*Restricted*]
 AMC-First USA, 1999-2003
 Antitrust Lawsuit, Copies, 1991-94 [*RESTRICTED*]

ATO Additional Insured Certificates, 2002-03 [RESTRICED]
 ATO Chapter Certificates of Liability Insurance, 2002-03 [RESTRICED]
 ATO Licensed Vendors, 1998
 ATO Life Insurance, 1966, 1967, 1992
 Drivers Insurance, 2000-02 [RESTRICED]
 Example Vendor Communications, 2004
 FIPG (Fraternal Information & Programming Group), 2003-05
 FIPG Risk Management Manual, 1997
 Fraternity Insurance Trust (FIT)
 Bills/Statements, 1993-1995
 Board Meeting, 1993

Box 20:

Board Member Handbook, 1992-93 (3 folders)
 Correspondence, 1993-1994 (2 folders)
 Incident Reports, 1994-1995, [RESTRICED]
 Information for Chapters, 1992-1993
 Liability/Property Insurance & Claim Manual, 1994-95 (3 folders)
 Property Insurance, 1992-1995
 Risk Management Compendium, 1995
 Umbrella Liability Policy, 1992-1993
 Fraternity Risk Management Trust (FRMT)
 Binder, 1999-2000 (2 folders)
 Board of Directors Board Book, 2001 (2 folders)
 Claim Manual, 1995-1996
 Correspondence, 1995, 1997 [2 folders]
 FRMT (General), 1996-2004 (4 folders)
 FRMT and Insurance Fund Information, 1994-97
 Meeting Agenda, 2000

Box 21:

Meeting Info/Policies and Procedures, 2000-01
 General Liability, 2001-02 [RESTRICED]
 Index of General Liability Claims and Incidents, 1994-95 [RESTRICED]
 Insurance
 Amerisure Companies, 1988-1990
 Arthur J Gallagher & Co. & Assicuraziono Generali, SPA, 1991-1992
 Correspondence, 1993
 Excess Insurance Policy, 1992
 Insurance Claims, 1989-1990 [RESTRICED]
 New Hampshire Insurance, 1987-1988
 Notebook/Correspondence, 1993-1998
 Policy Book, 1997-1998
 Reliance Insurance, 1990-1991
 Lawsuits, 2004, 2006 (2 folders) [RESTRICED]
 LMS, Bills/Invoices, 1997-2000 [RESTRICED]
 LMS (Litigation Management Services), Claim Invoices, 1999-2000 [RESTRICED]
 MAPP (Member Accident Protection Program), 1998-99 [RESTRICED]
 MAPP Claims, 2001-03 (2 folders) [RESTRICED]
 MAPP Policy, 2001-03 (2 folders) [RESTRICED]

Palmer Cay/Carswell Insurance Claims, 1991 [*RESTRICTED*]
 Radar vs. Balfour Fraternity Jewelry Conflict, 1967-73 (2 folders)
 Response to Liability Insurance, 2003
 Trademark Registration, 1990

INTERFRATERNITY ORGANIZATIONS

CFEA (College Fraternity Editors Association)
 College Fraternity Editors Association Awards to Wynn Smiley, 1998
 College Fraternity Editors Association "Certificate of Merit" to Wynn Smiley,
 2000
 CFEA Awards, 1998-2003
 FEA (Fraternity Executives Association)
 Summer Meeting, 1994
 Summer Meeting, 1997
 Summer Meeting, 1999
 FEA Survey, 2000-02
 NIC (North-American Interfraternity Conference)
 BYOB Guide/Our Chapter, Our Choice, 1997-1998
 Directory and General Correspondence, 1995-96
 Interdominational Prayer Breakfast, 1998-2001, 2004
 Laurel Wreath Luncheon, 2004
 Media (DVD), ATO: Laurel Wreath Award, 2006
 Litigation & The Fraternity System, 1995
 Meeting, 2008
 Member Services Status Report, 1997-98
 National Interfraternity Conference, 2003
 NIC Photo, Gettysburg, 1959
 NIC/AFA Prayer Breakfast, 1998-2001
 NIC Congressional Reception photos, 2000
 NIC/CFEA Award Entries, 2004 (includes copies of the Palm and ATO
 Roadshow)
 Reference File, Drinking Newspaper/Magazine/I-Net Articles, 1997-1999
 Risk Management, Presentations, 1995-1996
 Select 2000 Program - Working Draft, 1995-96
 Standards Committee (Wynn Smiley, Chairman), 2003-04
 Zeta Beta Tau, Liability & Property Insurance Coverage & Risk Management,
 1998

Box 22:

HEADQUARTERS CORRESPONDENCE AND SUBJECT FILE

Krahling, Bill, Working File: POW/MIA, Who's Who, Awards, 1973, 1976-78, 1981, 1985,
 1997-99, 2005
 Leadershape Consultants, Exam, nd.
 Leadershape Disengagement, 1993-94
 Leadership Consultant Training, 1996
 Library
 Information on books written by and about ATOs, ca. 1900-2000 (2 folders)
 Information on books written by Irving Bacheller, 1892-1939
 Mall Purchase Warranty Deed, 1968

Managers Meeting, 1993-94

Matt Arnold, Director of Member Services, 2002-06

Risk Rating Assessments, 1999-2000

Substance Free Rebates, 1998-2000 (3 folders)

RM (Risk Management) Compliance Certificates/Forms, 1998-2000 (2 folders)

Recruitment Advantage, ca. 2000

RAW (Recruitment Advantage Workshop) - Hunstville, AL, Aug. 9, 2003

Ames, IA, Jan. 17, 2004

North Dakota, Mar. 17, 2004

Columbus, OH, Apr. 25, 2004

Texas, Mar. 27 & 28, 2004

2004 RLC (Regional Leadership Conference) Recruitment Workshop, 2004

Recruitment Resources - ATO Old, nd

Colony to Chapter Program, 2004-05

Colony to Chapter, 2003-04

Evaluations, 2003-04

Colony to Chapter, Program and Development, 2002-03

Evaluations, 2002-03

LC (Leadership Consultant) Apartments, 2000-05

Regional Leadership Conference, 2001-02

Visit Schedule (includes Media: CD, Consultant PowerPoints), 2001-04

Recruitment Tracking, 2003-04

Recruitment Trends, 1998-2003

Chapters Officer Notebook (Sample), 2002-04

Chapter Portfolio Data, 1996-2003

Portfolio Trends, 2002-03

Box 23:

TAC (Thomas Arkle Clark) Award Applications, 2002

True Merit Fast Lane, n.d.

True Merit Judiciary Committee, 2001

2002 True Merit, 2002

True Merit Judging Committee, 2002

Awards, 2003

2003 True Merit Judging Committee, 2003

2004 True Merit Judging Committee, 2004

Past Award Winners, 1995-2002

True Merit Statistics, 1998-99

TM (True Merit) File, 2000-01

2004 True Merit and Awards, 2004

EXP (Expansion) Colony Retreat (Facilitator Manual), 2001-02

EXP Colony Retreat (Participant Manual), 2001-02

EXP Programming, 2001-02

EXP Monitoring Reports, 2001-02

EXP 4.0, Expansion Resource for ATO National Fraternity, 2002

Academic Reports, 1998-2000

Staff Contact Info, 2002-04

Christmas Projects, 2002

Chapter Portfolios, 1999-2000 (#1 of 4 folders)

Box 24:

Chapter Portfolios, 1999-2000 (#2-4 of 4 folders)
 2000-01 (4 folders)
 2001-02 (4 folders)
 Member Services--Goldmine Statistics, 2003
 Minneapolis Mutual Trust Agreement/Riders, 1974, 1984-85
 Monitoring Reports,
 Ends Appendix. 2000-2001
 Reports, 1998-2010 (33 folders)
 Mullinix, Mark
 Correspondence, 1995
 National Award Winners, 2002
 National Center on Addiction and Substance Abuse, 2007
 National Housing Conference, 1996
 Nominations Committee, 1994
 Photos
 Alcohol Summit photos, 1999
 ATOs in US Senate, 1965 (oversize located in Room 106F, Map Case 3-11)
 Board of Directors photos, 1996, 2002
 CFEA--College Fraternity Executives Association, ca. 1970
 FEA (Fraternity Executives Association) and CFSA (College Fraternity Secretaries'
 Association) Photos, 1947-88
 Interfraternity Institute Photos, 1972, nd
 Layne Triplett, nd
 Member Services photos, 2000-02
 National Officer photos, ca. 1997-2002
 Noah's Ark Retreat photos, 2001
 NIC--North-American Interfraternity Conference, 1953-54, 1957-89
 Volunteer's Conference photos, 1996
 POW/MIA Background Information, 1973-1977
 POW/MIA Bracelet Information (mostly correspondence by/from Bill Krahling), 1973-81
 (actual bracelets located at NHQ)

Box 26:

Prospect Management, 1994
 Recruitment/Career Placement
 Blue Chip Recruitment Program, 1999-2001
 Blue Chip Recruitment, 2002-03
 Professional Advantage (Career Placement), 2003
 Senior Seminar, Guide to Getting a Job, 2001-02
 Career Placement, 2003
 RAW-Recruitment Advantage Workshop, 2004-05
 Recruitment Brochure Disk, 2004-2005
 Recruitment Marketing, 2002-03
 Volunteer Recruitment/Program, 1990-93
 Risk Management
 Book, 2004
 Consultant & Training Material, 1996-1998
 Incident Notes, 1995
 Memos, 1990-98 [RESTRICTED]

Subject File, 1990-1993
 Workshops, 1999
 Road To True Merit 2003 Conference, 2002 [*RESTRICTED*]
 Road to True Merit Disk, 1998-2000
 Ross, Mike—Leadership Consultant, Director of Member Services, Assistant Exec. Director
 Academic Standards, 1992-99
 Advisor of the Year Award, 1989-1994
 ATO Foundation, ca. 1996
 ATOvernights, 1995
 ATO/NIC Resolutions, 1989
 Alumni Associations, 1993
 Alumni Relations, 1960, 1996
 Board of Trustees, 1994-99
 Chapter Advisory, 1990-91
 Chapter Advisory Committee, 1990-91
 Chapter Delinquencies, 1994
 Chapter Finances, n.d.
 Chapter Leadershape, 1998-99
 Chapter Performance Evaluation, ca. 1990s
 Chapter Petition Outline, 1998
 Chapter Status Report policy and forms, 1994-96
 Computer Grants, 1994-95
 Congress, 1998
 Correspondence, 1996-2003 (2 folders)
 Disciplinary Cases, 1993-96
 Educational Benchmarking Incorporation, 1999
 Energize, ca. 1990s

Box 27:

Expansion, 1997-99
 FIPG Risk Management, 1995
 Fraternity Executive Association Conference, 1998-99
 Goal Setting, 1999
 House Corporations, 1992-94
 Insurance, 1996-97
 Jewelry, 1999
 Leadership Consultant Prospects, 1995-96
 Member Service Budget, 1995-98
 Membership Review Materials, 1992-99
 National Education Committee, 1993-94
 National Interfraternity Conference, 1997-99 (2 folders)
 New Member Orientation, 1993
 Province Directors, 1992-97
 Province Directors Correspondence, 1989-92
 Province Directors System, 1995-96
 Regional Leadership Conference, 1994-95
 Regional Leadership Conference, 1997
 Regional Leadership Conference Cases Studies, 1998
 Risk Management, 1989-97
 Risk Management Compliance Forms, 1997-98
 Risk Management Trust, 1992-2000

Rush Schedules, 1995-96
 Select 2000, 1999
 Scholarship Information, 1980-99

Box 28:

Substance-Free, 1995-99
 True Merit, 1997-98
 "Vision" overheads, ca. 1990s
 Volunteer Recruitment, 1990-93
 "Worthy Master's Guide to Effective Meetings," n.d.
 September 11th Terrorist Attack, 2001
 Signatures (national officers and NHQ staff), ca. 1878-ca. 1990
 Steve Lowe, Chapter Loans
 Chapter Educational Fund-Loan Applications, 1994
 GMI-EMI Loan Application, 1994 [RESTRICED]
 Various Chapters, Correspondence, 1992-95 [RESTRICED]
 Various Chapters, 1989-94 [RESTRICED]
 Loan Guarantees, 1982 [RESTRICED]
 California-Berkeley, 1982-1993 [RESTRICED]
 Central Oklahoma, 1983, 1986-91 [RESTRICED]
 Cincinnati, 1987-95 (2 folders) [RESTRICED]
 Colorado School of Mines, 1990-93 [RESTRICED]
 Cornell, 1988-94 [RESTRICED]
 Culver-Stockton, 1985-98 (2 folders) [RESTRICED]
 Georgia, 1987, 1993-95 [RESTRICED]
 Illinois, 1985-89, 1992-94 [RESTRICED]
 Indiana, 1992-93 [RESTRICED]
 Marshall, 1987 [RESTRICED]
 Memphis State, 1989-91 [RESTRICED]
 Mississippi State, 1992-93 [RESTRICED]
 Montana, 1969, 1986, 1995 [RESTRICED]
 Newberry, 1974-75, 1983-85 [RESTRICED]
 Old Dominion, 1974-75, 1979 [RESTRICED]
 Purdue, 1962-64 [RESTRICED]

Box 29:

Rhodes, 1960, 1980-92 (3 folders) [RESTRICED]
 Sewanee, 1983-85 [RESTRICED]
 South Dakota, 1989 [RESTRICED]
 Southern Mississippi, 1954-55, 1962-64, 1976-84 [RESTRICED]
 Stephen F. Austin, 1983 [RESTRICED]
 Stetson, 1988, 1993-94 [RESTRICED]
 Tennessee, 1979-91 (3 folders) [RESTRICED]
 Vanderbilt, 1983-88 [RESTRICED]
 Vermont, 1982-87 [RESTRICED]
 Washington State, 1968, 1981-85 [RESTRICED]
 Western Illinois, 1974, 1982-83 [RESTRICED]
 Strategic Plan, Board Meeting, 1994
 Delivery System, 1994
 3 Year Strategic Planning Session, 1994

Committee/Task Force, 1989-94 (2 folders)
 Tau Cards Program, 1996
 TAC (Thomas Arkle Clark),
 Applications, 1994
 Applications, 1995, 1998
 Chapter Nominations, 1992
 Correspondence, 1986-90
 Examples of Form Letters, 1990
 Forms and Procedures, 1992
 J. Hartley Co., 1985-92
 TAC, 1994
 Title IX, 1974 (2 folders)
 True Merit Statistics, 2001
 Wall Hangings at NHQ (information about), 1976, 1978
 AlcoholEdu, 2002-04
 Alumni E-newsletter, 2007
 Annual Report Forms, 1994-2004, 2010-11
 Board of Trustees Survey, 2007-08
 Chapter Portfolios and National Statistics, 1999-2001
 Collegiate Housing and Infrastructure Act, 2007
 Congressional Reception, 2007
 Direct Mail, 2008-09
 Dispute Resolution, 2006-07
 Emerging Leaders Conference and Energize Retreat, 1996, 2011
 Excellence Awards List, 2010
 Gold and Silver Circle Certificates, 2007-09

Box 30: OVERSIZED

Cash Journal Ledger, 1918-Jan. 1922
 Certificate Samples
 Appreciation of Assistance in Establishment of a Chapter, nd, 1975-83
 Alumni Association Charter, nd, 1978
 Certificates of Appreciation, nd, 1975-83
 Chapter Adviser, 1975-83
 Chapter Excellence Award (also known as True Merit Award), nd, 1994
 Chapter Officers Conference Attendance, 1949-55
 Chapter Membership, nd, ca. 1880, early 1900s, ca. 1920, 1939
 Chapter Scholarship Awards, ca. 1941-79
 Community Awareness Award, 1974
 Diamond Circle, nd, 1974, 2003
 Golden Circle, nd, 1978
 Little Sisters, 1975-83
 National Officer Commission, nd, 1975-83
 Province Chief Commission, nd
 Publications Awards, nd, 1973, 1975, ca. 1993
 Roll of Honor, pre-1975, 1975-83
 Roll of Honor for Alumni, nd
 Silver Circle, nd
 Thomas Arkle Clark Award (for nominees), pre-1977, 1978
 Voluntary Alumni Support Program (Tower of 1000), 1978
 World War II *Palm* Card, 1946

Box 31:

Gold Program E-newsletter, 2007
 Housing Corporations
 Chapter, 2006-07
 Sigma Phi Epsilon, 2008
 inCircle, Affinity Circles (formerly Affinity Engines), 2005-7 [*Restricted*]
 Interfraternity Organizations
 Event Programs, 2011
 Newsletters, 2011
 North-American Interfraternity Conference (NIC), 2011
 Life Loyal Tau (LLT)
 E-newsletter, 2007
 Marketing Plan, 2007-08
 Political Action Committee (PAC), 2005-07
 Presidents Retreat, 2005-06 (2 folders)
 Ross, Sandra
 LeaderShape Program Management Manual, 2007
 Board of Director's Meeting, Sarasota, FL, 2007
 Chapter Numbers Report, 1997, 2003
 Chapter Service Consultant Orientation, 1994
 Chapter Delinquencies, 2003-06
 Finances, GMI, 2003
 Fraternity-Sorority Community Assessment Coalition, 2007
 Membership Services Board of Trustees, 2002
 North-American Interfraternity Council
 2005-06
 2007
 Assessment Committee, 2007
 Assessment Project, 2006
 Road to True Merit, 2003
 Substance Free Chapter Houses, 1993-94
 Risk Management Compliance Certificates
 1998-99
 2000 (two folders)
 2000-01
 Fall, 2001
 Spring, 2002
 Fall, 2002
 Annual Report, 2002
 Spring, 2003

Box 32:

Fall, 2003
 Annual Report, 2003
 Fall, 2004
 Annual Report (two folders), 2004
 Spring, 2005
 Fall, 2005
 Annual Report, 2005
 Spring, 2006

Annual Report, 2006
 Risk Management, 2003-04
 Risk Management, 2004-05
 Alcohol Education, 2003-05
 Board of Trustees Finalist Awards, 2003-04
 Board of Trustees Orientation, ca. 2005
 Chapter Scholarship Ranking, 2004-05
 Charter Petition Template, ca. 2005
 Charter Redevelopment Guidelines, ca. 2005
 Consolidated Consultant Visit System, 2002-05
 Expansion Resource Guide, 2003
 FRMT Membership Count Reports
 2003
 2005
 2006
 2007
 2010-11
 GIN-ATO Facebook Application Agreement, 2007
 Learning Outcomes Assessment, 2007
 Mid-Year Retreat, 2006-08
 Pledges and Initiates Report, 2002-03
 Risk Management Issues, 2002-03
 Risk Management Issues, 2003-04
 Ritual Checklist, 2001-02
 Ritual Equipment Inventory
 2002-03
 2003-04
 2004-05
 Ritual in a Box, 2005-06

Box 33:

Senior Staff, 2003
 Substance Free Rebates
 2001-02
 2003-04
 2004-05
 Summer Projects, 2005
 Thomas Arkle Clark Award Applications, 2008-12, five folders [RESTRICTED]
 Volunteer Interest Forms, 2000-02
 CHIA Lobbying, 2009
 Foundation Reimbursal , 2005-06
 Foundation Retreat, 2009
 FRMT Risk Management College, 2007-08
 FRMT Risk Management College, 2009-10
 FRMT Meeting, 2010-11
 FRMT Vermont, 2007
 Hilton Contract, 2006
 JobBound, 2008
 Legal-Rogue Chapters, 2003
 Lobbying, Indiana, 2011
 NIC

Annual Meeting and House of Delegates, 2013
 Board, 2008-09
 Board, 2009-10
 Board of Directors Meeting, 2013
 Coalition Assessment, 2008-11
 Interfraternity Directory, 2011-12

Meeting, 2009
 Standards, 2004
 Standards Review, 2013

Badge Numbers (WGKE), 1987-99

Box 34:

Altitude, 2012
 Life Loyal Tau Program (LLT) - Alumni Program
 Life Loyal Tau, no date
 Life Loyal Tau, Pre-2006
 Life Loyal Tau, 2006-07
 Life Loyal Tau, 2007-08
 Life Loyal Tau, 2010-11 (two folders)
 Life Loyal Tau, 2011-12 (two folders)
 Outside the Classroom, AlcoholEdu for College Report Package, 2005-06
 Outside the Classroom, AlcoholEdu for College Report Package, 2006-07
 Relevance Series, 2002
 Pledge Meeting with Leadership Consultants, 2008
 Alcohol Education, 2011
 Alcohol Story, 2007
 Alumni Research (Cygnum), 2012
 Budget Summary, 2012-13

Box 35:

Campus Sexual Assault Educational Packet, 2014
 Chapter Portfolio, 2012-13
 EBI Undergraduate Surveys, 1999-2005 (seven folders)
 "The Dark Power of Fraternities," 2014
 Fraternal Law newsletter, 2003-11
 Fraternity Alumni Survey, 2001
 Fraternity Member Satisfaction Survey, 1999
 FRMT (Fraternity Risk Management Training)
 2009-10
 2010-11
 ATO Budget Calculation, 1999
 Binding Arbitration, 2006
 Deductible Prop, 2005
 Insurance, 2011-12
 Foundation, 2009-10
 Foundation Gate, 2012
 Fire Sprinklers, 2006
 FIPG, 2008-12 (three folders)
 FEA, E-survey, 2009-10

FEA Programming, 2012
FRMT, LTD Member Leadership Insurance & Litigation Management Educational Session, no date
Gold Program, 2012
Greek Bill, 2008
Herff-Jones, 2008
Leadershape Review, 2010
LC Training, 2006
LC Mid-Year Retreat, 2011
LC Retreat, 2010
Monitoring Reports, 2013
Monitoring Reports, 2014
NIC, 2010-11
NIC Board, 2008
NIC House of Delegates, 2010
Presidents Retreat-Indianapolis, IN, 2015
 Booklet, 2015
 Facebook, 2010-11
 Book of Faces, 2012-13
TAC (Thomas Arkle Clark)
 Award, 2011-12 (two folders)
 Applications, 2013

Box 36:

 Applications, 2013
 Applications and Winner's Speech, 2014
Alumni Program
 Life Loyal Tau, 2012 (three folders)
 Life Loyal Tau, 2013 (four folders)
 Life Loyal Tau, 2014 (three folders)
 Life Loyal Tau, 2015
Presidents Retreat-Indianapolis, IN, 2017
 Booklet, 2017
FIPG-Board of Directors Meeting, 2012-13
FRMT, Member Meeting Minutes, 2013, 2016
Plaid Strategies-Authentic Chapter Elevation (ACE) Program
 Official Service Agreement, 2013
 Program Description, Press Release, and Workshop, 2013
National Headquarters for Immediate Release, 1991-2003 (3 folders)